

UNIVERSITY OF THE PHILIPPINES MANILA

The Health Sciences Center

accomplishment report

2005-2008



TABLE OF CONTENTS

A. Introduction
B. Office of the Chancellor
C. Flagship Programs & Projects
   - Centennial Committee in Manila
   - Comprehensive Community Health Development Program
   - SHS Extension Campus in Baler, Aurora
D. Office of the Vice Chancellor for Academic Affairs and Academic Support Services
   - Office of Student Affairs
   - Office of the University Registrar
   - University Library
E. Office of the Vice Chancellor for Administration and Administrative Support Services
   - Accounting Office
   - Budget Office
   - Cash Office
   - Campus Planning, Development and Maintenance Office
   - Human Resource Development Office
   - Internal Audit Office
   - Legal Office
   - Property and Supply Office
   - University Police Force
F. Office of the Vice Chancellor for Planning and Development
G. Office of the Vice Chancellor for Research
H. Degree-granting Units
   - College of Allied Medical Professions
   - College of Arts and Sciences
   - College of Dentistry
   - College of Medicine
   - College of Nursing
   - College of Pharmacy
   - College of Public Health
   - National Teachers Training Center for the Health Professions
   - School of Health Sciences
I. The Philippine General Hospital
J. The National Institutes of Health
   - Institute of Biotechnology and Molecular Biology
   - Institute of Child Health and Human Development
   - Institute of Clinical Epidemiology
   - Institute of Health Policy and Developmental Studies
   - Institute of Herbal Medicine
   - Institute of Human Genetics
   - Institute of Ophthalmology
   - Institute of Pharmaceutical Sciences
   - Newborn Screening Reference Center
   - National Telehealth Center
   - Philippine National Ear Institute

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K. Cluster A

- National Graduate Office for the Health Sciences
- Sentro ng Wikang Filipino
- Center for Gender and Women Studies
- Office of Anti-Sexual Harassment
- Child Protection Unit

L. Cluster B

- Office of Alumni Affairs
- Office of Ugnayan ng Pahinungod
- National Service Training Program
- Creche and Child Center

K. Cluster C

- Information, Publication and Public Affairs Office
- Information Management Services
- Learning Resource Center
- Interactive Learning Center
-

UNIVERSITY OF THE PHILIPPINES MANILA
OFFICE OF THE CHANCELLOR

MESSAGE

"Our achievements of today are but the sum total of our thoughts yesterday. You are today where the thoughts of yesterday have brought you and you will be tomorrow where the thoughts of today take you."

Blaise Pascal (French philosopher and mathematician)

I am pleased to present to you UP Manila's Accomplishment Report from November 2005-October 2008. We, at the Chancellor's Management Team, decided to put together the actual submissions of the colleges/units based on a prescribed format for more accuracy and authenticity.

In sum, I would say that our thoughts of yesterday have brought us to a modest level of achievements that would definitely need to be sustained and nurtured by succeeding leaders of the University. Building further on where UP Manila is right now and the direction it will take in the next few years of our term will contribute greatly to the realization of its vision of excellence, leadership, and service in the next century, in our case, in the health sciences.

A brief rundown of the highlights of achievements of the past three years indicates that we have laid a solid foundation for major programs and projects and gained significant strides as well in other key areas of governance.

Slowly, we have laid and are still laying the groundwork for the strengthening of the University presence in the communities, and thus, contributing in our own little way to increasing the availability and accessibility of health professionals in far-flung and underserved provinces. During those three years, two major community-based programs were implemented – the School of Health Sciences in Baler, Aurora, and the expanded Community Health Program Program in San Juan, Batangas. Preparations for another SHS campus, this time, in Mindanao were also begun for a possible opening in July 2009.

SHS Baler caters to students from Aurora, Isabela, Quirino, Nueva Vizcaya and Nueva Ecija while SHS Mindanao will enroll students from the whole of Mindanao particularly Region 12: South Cotabato, North Cotabato, Sultan Kudarat, Sarangani and the cities of General Santos, Cotabato City, Tacurong

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and Koronadal, and the ARMM provinces of Shariff Kabunsuan and Maguindanao

The huge support for the above programs from the concerned local government units and from the UP System administration pushes and inspires us to work harder to strengthen the above initiatives.

Turning to the centennial, the commemoration has always had a special meaning and affinity to us, UP Manila being the original birthplace of the University. In this regard, our centennial commemoration was both nostalgic, poignant, enlightening, and enjoyable. A separate report is being prepared on the centennial celebration but the high points were the launching rites held at UP Manila, the cradle campus, the actual centennial day program on June 18 which saw the unfolding and blessing of the new oblation, the inauguration of new facilities, the conferment of the Centennial Professorial Grants and UP Manila Day awards to qualified faculty and non-teaching staff, respectively.

Initial groundwork were also commenced for the construction of two major infrastructure – the UP Manila Museum-Archives and the National Institutes of Health Building. The NIH building is a breakthrough research milestone that complements the other strides achieved during the three-year period, such as increased grants and dissemination funds.

In other key areas, I believe that we are continually gaining considerable ground – in faculty and staff development, information technology, particularly in telehealth with our Buddy Works project, patient care through the PGH Tatak Plus program, voluntarism and continuing education through the Ugnayan ng Pahinungod services, and in community service through the Return of Service requirement for medical students and later, for students of other colleges.

These are manifold blessings that we should be thankful for and further work on. Let us continue to trust the University and be confident in our capacities and potentials. Let us make the most of ourselves and every situation by rousing the tiny, inner sparks of possibilities that we glimpse into flames of achievement.

With each undertaking, the challenges are enormous but together, we shall remain focused and unwavering in our quest for more relevance and responsiveness to the needs of our people and society as a whole.

As a parting shot, I wish to share with you this quote from Sandra Day O'Connor: "We don't accomplish anything in this world alone... and whatever

happens is the result of the whole tapestry of one's life and all the weavings of individual threads from one to another that creates something."

For everything that transpired, I, as your academic and administrative leader, accept full responsibility and express deep gratitude. Together, let us thank the Almighty God for our achievements and pray that He continues to imbue us with infinite wisdom and strength for the years ahead.

R L Arcadio

RAMON L. ARCADIO, MD, MHPEd, Dr Hum
Professor and Chancellor

4 February 2009

OFFICE OF THE CHANCELLOR

OFFICE OF THE CHANCELLOR

UNIVERSITY OF THE PHILIPPINES MANILA
HIGHLIGHTS OF ACHIEVEMENT
Chancellor Ramon L Arcadio
NOVEMBER 1, 2005 TO OCTOBER 31, 2008

1. GOVERNANCE

- Greater involvement of the units concerned in designing and implementing the selection process for the deans and PGH director
- Conducted direct dialogues and consultations to mediate in conflicts and disagreements before they get worse.
- Degree granting units and the NIH were given the prerogative to identify academic equipment they will buy with the funds from the academic equipment outlay.

2. CURRICULUM AND INSTRUCTION

- **Formation of Committee on Instructions**
- 13 completed **Academic Program Improvement Projects** involving 13 courses/ programs
- **External accreditation and Recognition:**
  - International (NEW) : WHO-TDR/SICER/FERCAP Training Center for Health Research Ethics and Good Clinical Practice for Ethics Review Board of NIH and RIDO; UNDP Regional Center of Excellence on Free/Open Source Software (FOSS) in ASEAN+3 and International Open Source Network for ASEAN +3 for National Telehealth Center - IMS
  - National External Accreditation: *PAASCU Level 2 for UPCM*;
  - Department of Education Center for Teacher Training in Social Sciences: College of Arts and Sciences

3. STUDENT DEVELOPMENT

- **Monetary support for students activities**
- **Number of student scholarships** with 29 private scholarship grants (UPM level)
- **Greater link with Association of Parents - Counselors** who are supporting OSA in its counseling activities and securing scholarships (organized 2003.)
- **Student dormitory:** private funds available, terms of reference approved by the Board of Regents, renegotiations for modification of TOR

4. FACULTY, ADMINISTRATIVE STAFF, REPS DEVELOPMENT

- **Faculty Awards and Incentives:** 122 Centennial Faculty Awards; 95 Faculty Development Grants for oral presentation of papers overseas and participation in local continuing professional education activities ; clinical faculty without compensation were given merit Incentives , rice subsidy, Christmas grocery, study privileges to dependents;
- **Research Dissemination Grants:** (from 2006) 60 research dissemination grants to present papers in international conferences and 8 articles for UP Manila Publication awards published in international peer reviewed journal for 9 faculty.
- **New Professorial Chairs (PC) :** 11 Gawad Sentenaryo Professorial Chairs for the 9 degree granting units (including one each for SHS Extension Campuses)
- **Staff Awards and Incentives:** Complete attendance award started in 2006 and has been given to 110 staff; Outstanding Employee of the Month started in 2006 and has been given to 19 Level 1 and 15 Level 2 staff; Increase

monetary prize for Outstanding Awards given during Foundation Week; Gawad Tsansellor for well performing REPS and administrative staff: to be given in October, screening ongoing; 6 Staff given grant to attend conferences outside UP Manila.

5. RESEARCH PROGRAMS

- **Research Grants Administration Office** (BOR, August 22, 2007): Processed 87 research protocols; 104 research studies registered; P2,342,007.45 as institutional fees collected
- **Intellectual Property Rights Office** (BOR, January 5, 2006); conducted a series of orientation seminars attended by 498 faculty members, REPS and staff; Certificate of registration for patent for a *"Utility Model on "Mosquito Repellant Lotion from the Leaves of Atis, Process of Extraction and Improved Repelland Composition."* and *Trademark registration of UP-PGH logo.*
- **Institute of Herbal Medicine** (BOR, 2007) Received Php 7,303,430.12 research grants for 6 projects in 2007 and Php 14,214,247.42 in 2008. Collaboration with PCHRD, PITAHC, NIRPROMD. Projects classified as: agriculture, pharmaceutical, acute toxicologic and pharmacologic screening, mutagenicity and clastogenicity, QC bioassay and long-term toxicology and clinical trials.
- **Increase Research Grants generated** through NIH institutes: Php 500M+ 2006-2008
- **Partnerships and linkages with Universities for Research:** University of Pittsburgh; University of Cleveland; University of Virginia; Michigan Medical

College; National University of Singapore; National Gunma University of Japan; Korea, UK and Singapore

6. RESOURCE GENERATION

- **UP Manila Development Foundation:** Formulated policies procedure for placing projects / funds in UPMDF; Dialogue/Orientation of Deans/ Directors; Donated Innova for use of Chancellor; Hired new Executive Director and support staff; Manage projects and professorial chairs/faculty grants:
- **Solicitation and Donations received during UP Centennial Fund Raising (February 2005 to present) :** Target: Php 250M; Actual: Php 600M +
- **Privately funded: New Professorial Chairs :** Dr Florentino B. Herrera Jr. PC for Dean of School of Health Sciences; Dr Angelita T Reyes PC for UPCM Basic Science Faculty; Dr Conrado Dayrit for UPCM Pharmacology or Cardiology; Teresa Ancheta Aquino Centennial PC for UPCN;
- **Others:** Dr. Natividad de Castro Endowment Fund for the CP Library; Maria Luisa Alona Tom Faculty Grant for UPCN

7. RESOURCES

- **Upgrading Of Local Area Network and Improved format of Website**
- **New Infrastructure Completed and turned over:** Sentro Oftalmologico Jose Rizal; Alvior Hall (UPCM Faculty Lounge); UPCM Class 1963 Student Lounge; UPCM Class 1973 Taft Main gateway completed
- **Reroofing/Thermal Moisture of 5 Buildings damaged by "Milenyo"**

- **Repair / Renovation completed:** SHS Palo of FB Herrera Academic Building; CAS Gat Andres Bonifacio Building toilets; Phase 1 of Renovation of Chancellory at 8th Floor

8. ALUMNI

- Active participation of alumni in all aspects of UP Manila governance
- Alumni were visible in UP Centennial activities
- UP Manila administration supported a continuing education program for alumni.

9. LINKAGES

- **International Linkages:** MOAS signed with Universities overseas
- **Local Linkages:** Joined ***South Manila Inter Institutional Consortium*** (of 12 Universities and Colleges). Active participation in Annual Fairs, Library, Heritage, Community Service. ; Strengthened ***Good Neighbors Initiative*** with 8 seminars/workshops conducted with topics varying from Crime Prevention, Fire Protection, and Proper Waste Disposals, Greening the Surroundings. Discussed more lengthy security problems, health measures especially among vendors

10. EXTENSION AND COMMUNITY ORIENTED PROGRAMS

SHS Development Program

- ***Modernization of SHS Palo Main Campus***: acquired clinical models, educational aids and equipment ; ***Infrastructure completed*** (SHS Model

Health Center and Palo Maternity Hospital Japan GPP funded, Two Classroom building; Clinical Skills Laboratory); Decision on Final Disposition of DOH donated property in Cabalawan Tacloban City

- ***Establishment of Extension Campus, Baler:*** Php 50M appropriated in 2008; MOA with province of Aurora(including Commitment to donate real property for permanent site) and ASCOT; Classes started with 62 students; Monthly allowance and other allowance to be provided by LGUs; Four faculty and 1 director and 4 administrative staff;
- ***Social Preparation for Extension Campus, Mindanao***

Community Health Development Program

- ***Integrate Generic Core Module for Community Field*** Practice for UP Manila students, PGH residents and fellows approved
- ***Launching of CHDP in San Juan Batangas*** for common site for community learning
- 7 Colleges now sending students to CHDP; MOA with LGU in San Juan Batangas with provision for office, conference in RHU; 2 staff houses, driver and 1 administrative staff, gasoline for vehicle stationed in SJ

Return Service Obligation

- **For medical students of UPCM** approved by the Board of Regents, for implementation to entrants for AY 2009-2010 (LU1 and LU3)
- **Committee organized to study the RSO for other Health Colleges**

Buddyworks: DOST funded, joint project with DOH. Phase 1 on telemedicine, telereferral with 10 health facilities nationwide. Phase 2 involves Doctors to the Barrios

COMSTE Health Panel National Conference on Health with UPM as major participant. Legislative agenda proposed on various major health issues and concern.

11. PHILIPPINE GENERAL HOSPITAL

- Successful conduct of the PGH Centennial Celebration
- Php 1.2 B projects (including PGMA funds, One senator one equipment, Adopt a Ward, Coca Cola endowment)
- Tatak PGH
- Awards: CSC Lingkod Bayan Award and Readers' Digest Most Trusted Brand

12. PROJECTS FOR THE UP CENTENNIAL

- **New Infrastructure completed/renovated:** UP Manila Centennial Oblation Plaza; DOVS-SOJR Dr Romeo Espiritu Auditorium; SHS Model Health Center and Palo Maternity House (GAGP project at Embassy of Japan) NIH Conference Room
- **SHS Development Program For SHS Palo Campus and its Extension Campuses: (See No. 10)**
- **Ongoing infrastructure projects:** Padre Faura Gateway at CAS (for completion) and Pedro Gil gateway; Institute of Ophthalmology Research Laboratory at SOJR; ***Conceptualization /Planning stage*:** UP Manila Museum

and Archives (Phase 1 for finalization of bid documents. Php 20 M in 2007 GAA and Php 8 M in 2008 GAA); UP Manila Student Dormitory (See No. 3); NIH Building, (design phase, fund raising)

- **Soft launch of Publications:** Reflection and Relevance of CCHP; Heritage and Art (UP Manila Coffee table book) and UP Manila History
- **UP Manila Centennial Lectures (UPM):** Former UP President Emil Q Javier; Professor Leonor Briones; Former UPM Chancellor Perla Santos Ocampo
- **International Conferences hosted in 2008:** HUGO - 8th Asia Pacific Conference on Human Genetics (April); International Federation of Medical Students. Transnational Project. ACTION 2008 (August); International Conference on Nursing Research (CN, September); International Conference on Education for Health Profession (UPCM, NTTC- October); Asia Pacific Social Science & Medicine Conference (7th APSSAM, CAS-CM, October) and First International Conference on Myths and Legends (CAS, November)

FLAGSHIP PROGRAMS AND PROJECTS

2008 U.P. MANILA CENTENNIAL REPORT

On 08 January 2008, UP System cerntennial celebration was launched at the newly renovated UPMASA-PGH Science Hall in simple but festive rites that rekindled nationalistic passions and recalled the university's struggling and formative years. The program was preceded by a *misa cantata* attended by university officials and guests. With theme, "Isang Dang Taong Paglilingkod, Isang Pagdiriwang at Pagkilala," the launching program served as a tribute and recognition for the achievements, contributions and service of the university to the nation. The program was followed by a huge and rousing motorcade of BOR members, UP System and UP Manila officials, faculty, students, alumni and staff representing the different colleges, units, organizations in the University. The UP Manila motorcade passed through the major routes of Manila and Quezon City on its way to UP Diliman campus, where all other UP contingents converged for the parade around the UP Oval. Of all the constituent universities, UP Manila had the largest participation in the centennial launch festivities.

Previous to this launch activity of the UP System in UP Manila, UP Manila had its own launching on 15 December 2007 which featured the equally colourful and grand variety show, "Tao Rin Pala".

Important activities in UP Manila were dedicated to the centenary in 2008. Hereunder are the list of some of the major highlights of the programs, projects and activities commemorating UP's year of founding:

SPECIAL EVENTS

1. "Tao Rin Pala 2008 Variety Show" proved to be a grand production that showcased the artistry of UP Manila constituents, especially the medical students who originated the show now a revered tradition of the College of Medicine.
2. UP Manila delegation to the South Manila Inter-Institutional Consortium 2008 Anniversary and Exhibit held at the SM Mall of Asia in February 2008. The Consortium known as SMIIC, is an aggrupation of colleges and universities in South Manila. UP Manila participated in the exhibit and stage presentations.
3. "NIH at 10" and the "6th University and Technology Week" heal in February 2008. The National Institutes of Health (NIH), celebrating its 10th year of existence, was designated as WHO Collaborating Center – TDR/ SIDCER/FERCAP Training Center for Health Research Ethics and Good Clinical Practice.
4. Scientific fora were conducted by the Colleges of Dentistry, Medicine, Nursing, Pharmacy and Public Health from February to October 2008 in celebration with their respective year of founding.
5. The former Deans of the College of Arts and Sciences were honoured by staging Deans' Colloquia and shared their expertise in the importance of liberal education in health campus and of the nation. This activity lined up presentations by former Deans from June until November.
6. "Forum for truth and accountability" was held on 20 February 2008 organized by the College of Arts and Sciences. The forum was an aftermath of star witness Jun Lozada's expose on the grand government corruptiopn and attempts to silence witnesses.
7. The National Teacher Training Center for the Health Professions (NTTC-HP) conducted monthly seminars on teaching effectiveness and teacher as a learner.
8. The UP Manila Women's Week with the theme "CEDAW ng Bayan: Yaman ng Kababaihan" was celebrated on 04-15 March. These activities were organized by the

Center for Gender and Women Studies of UP Manila.

9. On 18 April, the Honorable Reynato S. Puno, 23rd Chief of Justice of the Supreme Court of the Philippines, addressed the centennial graduates of the 99th Commencement Exercises of UP Manila. He addressed the 1,139 graduates reminding them that from the time they step into the real world is the test of the success of UP in molding their characters as worthy Filipinos.
10. Another significant event in 2008 was the "March for Child Survival and Launch of the BATA Movement" which was held on 11 April. This activity, dedicated to the UP Manila centenary, focused on child survival strategies and challenges in the Philippines. This movement was organized and spearheaded by the UPM-National Institutes of Health.
11. 122 faculty were conferred centennial grant awards by the Chancellor on 11 April. This recognition was bestowed upon the faculty who were recognized for valuing their work in terms of teaching, research and extension.
12. A week long observance activities were held starting on 15 June 2008 for the foundation celebration of UP Manila. Aside from the participation of UP Manila to the "UP Para sa Bayan" day on 16 June intended to give free services to the public, UP Manila honoured its outstanding teachers, administrative staff, athletes, researchers, students, student organizations, REPS and artists.
13. A barrio fiesta motif prevailed during the actual founding day of UP, 18 June, when several facilities and programs were blessed and inaugurated. These include the inauguration of the Centennial Oblation Plaza and the UP Manila Museum and Archives and the blessing of the three gateways and peripheral fence of UP Manila. This was followed by the launching of 2 UP Manila coffeetable books, one on *Heritage and Culture*, and the other on *100 Years of Service: UP Manila History*. The rest of the activities for the celebration week were devoted to freshmen quiz bee, Palarong Pilipino and an open concert.
14. In a bid to ease the problem of lack of access to health care in far flung and underserved areas by training health professional who would serve in the communities, UP Manila inaugurated its School of Health Sciences extension campus in Baler, Aurora on 21 July. Moves to establish an SHS in Southern Philippines is now in the pipeline and hopes to have a solid presence in the said area by July 2009.
15. 3 faculty (2 from CAS and one from CAMP) received the "Gawad Chancelor" awards for research and teaching in August.
16. 198 administrative, research staff conferred the UP Manila Day award for loyal and dedicated service in the university. The conferment was held on 24 October, the founding date of UP Manila. The day was made extra special and memorable by the presence of former Chancellor and University Professor Emeritus, Dr. Perla D. Santos Ocampo, as the guest speaker.
17. "Writing gives an experience form," stated by UP Vice President for Public Affairs, Dr. Ma. Cristina Pantoja-Hidalgo in a speech delivered during the launching of the UP Manila's centennial publications on 14 November at the University Library. A total of 23 books and manuals and 137 journals articles published in local and international journals were launched/relaunched as centennial publications for 2007-2008.
18. The College of Arts and Sciences launched and implemented the CAS Alumni Chancellor's Cup at Camp Aguinaldo Golf Club on 07 November. The proceeds were yielded for a CAS Alumni Society Professorial Chair.
19. To cap the UP Manila centennial celebrations, the staging of "Tao Rin Pala" was held on 15 December with the theme of "Night of Magic." Also, this event was likewise included in the 2008 UP Manila Christmas celebration with the participation of UP Manila in the UP Centennial lantern parade as its main highlight.

20. In terms of infrastructures, almost all colleges including PGH and NIH have dedicated renovated facilities (e.g., classrooms, auditoriums, seminar rooms, lounges, lobby) as centennial facilities.

INTERNATIONAL CONFERENCES

1. On 02-05 April, UP Manila through the National Institutes of Health-Institute of Human Genetics hosted the Joint Human Genome Organization (HUGO) Pacific Meeting and the Asia Pacific Conference on Human Genetics that was held at the Shangri-la's Mactan in Cebu. The conference brought together a large number of scientists, clinicians, researches and students from different countries around the world. Further, the activity focused on genomic science as a new medical paradigm for the screening and treatment of genetic disorders.

2. Organized by the College of Nursing, the First Asia Pacific Conference on Nursing Research was conducted on 04-05 September aimed at developing and organizing the research capability of nurses and health workers in the region. Held in Manila, over 600 delegates participated in the plenary sessions, research paper presentations and exhibits.

3. Health sciences educators, administrators, and students in the Asia Pacific region attended the First International Conference on Education in the Health Sciences held on 01-03 October 2008, This event was co-organized by the College of Medicine and NTTC-HP. With the theme "Connecting Learning to Global Health Trends," the organizers felt that the onset of globalization brought, not only socio-economic changes, shifting demographic patterns of populations, changing patterns of disease, increasing specialization in health alongside the pressure to contain the cost of health care and the search for alternative health care strategies.

4. An international conference on social science and medicine tackled resiliency in the face of conflicts and social inequities in the Asia Pacific region. Conducted on 20-21 October, this event was organized by the College of Arts and Sciences in partnership with the Philippine Health Social Science Association (PHSSA) and the DOST-Philippine Council for Health Research and Development. The conference aimed to share ideas and experiences related to health social science, particularly in the face of violence, natural disasters and political conflicts in the region. More than 200 delegates attended this seventh edition of the Asia Pacific Social Science and Medicine (APSSAM) conference.

UP MANILA CENTENNIAL LECTURES

1. Former UP President and National Academy of Science and Technology president Emil Q. Javier opened the UP Manila Centennial Lecture series on 15 July with a talk entitled "Philippine Health Agenda and UP Manila." Dr. Javier highlighted the role of UP Manila in shaping, mapping, developing and implementing the national health agenda.

2. Succeeding centennial lectures were delivered by Professor Leonor Briones of UP Diliman National College of Public Administration and Governance on 20 August on the topic "Financing Social Development in 6the Philippines." She highlighted the role of UP in advocating national economic interests and the way in maintaining this advocacy

stance.

3. The third and the last centennial lecture was given by former UP Manila Chancellor, Dr. Perla D. Santos Ocampo on 10 December with the topic "Science and Technology for Health and National Development." The lecture highlighted the essence of research partnerships among the academe, government, industry, media and legislative bodies in harnessing the benefits of research to improve the health and hasten the process of recovery and development.

4. Equally important were the Centennial lectures organized by UP System where two of whom were delivered by UP Manila faculty – former DOH Secretary and former UP Manila Dean of the College of Medicine, Dr. Alberto Romualdez on 09 September and former Chancellor of UP Manila and former Associate Dean of the College of Medicine, Dr. Ernesto O. Domingo on 18 September. Drs. Romualdez and Domingo assessed the country's state of health and state of education urging UP Manila for greater and more determined response to the health problems plaguing the nation.

Meanwhile, the UP Centennial Office in Manila under the Office of the Chancellor was able to raise more than a million pesos to financially support the following activities: (1) the UP Manila Centennial Lectures series; (2) the kick-off and year end activities of the UP Manila centenary; (3) book publication for the coffeebook table on UP Manila Heritage and Culture; and, (4) other minor assistance such as costs for the printing of souvenir programs, announcements in tarpaulins, student-related activities, etc.

SCHOOL OF HEALTH SCIENCES
EXTENSION CAMPUS, BALER, AURORA
UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center

Accomplishment Report during the
First Term of Chancellor Ramon L. Arcadio

GOVERNANCE

- In August 2007, the Board of Regents approved the establishment of SHS extension campuses in Baler, Aurora and in Mindanao as one of the Centennial Projects of UP Manila and the University.

- Preparations for the establishment of the extension campus in Aurora began immediately in September following the approval of the BOR. A team from UP Manila and SHS composed of Chancellor Ramon Arcadio, Vice Chancellor Josefina Tayag, Vice Chancellor Zorayda Leopando, Dr. Isidro Sia and Dean Jusie Lydia Siega –Sur travelled to Aurora and conducted a briefing with the officials of the province of Aurora. The province was represented by Gov. Bellaflor Angara-Castillo and her management staff, mayors of all the municipalities, health and education sector representatives. Likewise, Senator Edgardo J. Angara, responsible for providing funding support for the program attended the session. The establishment of SHS in Aurora was met with much enthusiasm by all sectors. The meeting culminated with the decision that the new campus would be situated in Baler, the provincial capital. Dr. Eusebio Angara, President of Aurora State College of Technology offered the use of their facilities as temporary site for the school. Officials from the different municipalities in the province agreed to provide support for their scholars.

- On July 14, 2008, the School admitted and started classes for its 1st Batch of scholars from the provinces of Aurora, Quirino, Nueva Ecija, Nueva Vizcaya and Isabela.

- The school was formally inaugurated on July 21, 2008. The affair was graced by Senator Edgardo J. Angara as guest speaker, UP President Emerlinda Roman and Aurora Governor Bellaflor Angara-Castillo, both of whom also gave messages during the program. Vice-chancellor for Planning & Development Zorayda E. Leopando gave the message in behalf of the Chancellor who could not be present due to health reasons. The affair was also well attended by University, UP Manila and SHS officials, Governors, Mayors and other local government representatives from the five provinces, ASCOT President Eusebio Angara and his students. The UP President was joined by Vice president for Public Affairs, Prof. Lydia Arcellana. The UP Manila delegation included Vice- chancellor for Academic Affairs Dr. Josefina G. Tayag, Vice-Chancellor for Research Dr. Lulu Bravo, Dr. Isidro C. Sia, Special Assistant to the Chancellor and Director of the National Graduate School for the Health Sciences and Dr. Clarita Maano, Special Assistant to the Chancellor and Director for Alumni Affairs. Deans from UP Manila present were NTTC Dean, Dr. Jose Alvin Mojica, CAMP Dean, Prof. Cynthia Isaac, CN Dean, Dr. Josefina Tuazon, CAS Dean, Dr. Reynaldo Imperial. Present also from UP Manila were Ms. Miladilla Santiago and Ms. Rufina Bunag. From the SHS Main Campus were Dean Jusie Lydia J. Siega-Sur, former Dean and presently Chair of the Department of Medicine Dr. Romeo O. Ceniza, Professor Zenaida C. VArona, College Secretary, Professor Amabel A. Ganzo, Chair, Nursing Department and Prof. Evangeline C. Pasagui, Chair, CHW Department.

- Signed during the inauguration were the Memorandum of Agreement between the UP Manila and the Provincial Government of Aurora, and another MOA with Aurora State College of Technology.

- Appointed as Director of the extension campus was Prof. Julia Elisa C. Puertollano, Assistant Professor who was been with the school for close to 30 years first as a member of the administrative and later joined the faculty. As a member of the faculty in the main campus, she occupied the positions of College Secretary, Student Relations Officer and NSTP Coordinator. She was formally installed into office by the UP President during the Inauguration of the Extension campus on July 21, 2008. Members of her family were likewise present to witness the event.

- The first batch of faculty are top graduates of the School. Having been recruited from communities and gone through the program, they were deemed most appropriate and qualified as faculty. These include Mr. Michael Anthony D. Samaniego, who has been designated as Coordinator for the first Batch, Ms. Bernadette Octa as Clinical Coordinator, Mr. Pedro Magadan as Community Coordinator and Ms. Daisy Nava as Student Affairs and NSTP Coordinator. All are licensed nurse-midwives.

- The administrative staff was drawn locally from the residents of Baler and other municipalities of Aurora. Pioneering members of the administrative staff include: Mr. Andrew Ian P. Edrada, Administrative Officer II/SRE, Ms. Irma F. Sindac, Property/Supply In-charge and Cashier, Ms. Jonnie L. Glorioso, Budget Officer and Accounting Clerk and Mr. Reynante P. Pantalunan, Driver/Utility.

RECRUITMENT AND ADMISSIONS

- Recruitment and admissions was patterned after that of the main campus. Likewise, it is based on the principles of community need, active community involvement and equity. Modifications were also made with the involvement of representatives of the local government which further operationalizes the partnership approach with LGUs.

- Important modifications made were the:
  a) Creation of the Provincial and Municipal Recruitment Committees in addition to the Barangay Nominating and Screening Committee
  b) Living allowance and stipends of the students shall be shouldered by their LGUs. They shall continue to enjoy free tuition and miscellaneous fees from the University.
  c) LGUs shall pass a municipal ordinance to provide financial support of at least Two Thousand pesos (Php2,000.00) pegged at the restructured STFAP rates to their scholars and the commitment to employ them after graduation. These shall form part of the recruitment and admissions documents to be submitted.

- Provincial and municipal briefing sessions were conducted by members of the Chancellor's Management Team together with faculty from the main campus in the target provinces. A separate briefing was held with the Governors and Congressmen of the five target provinces. The orientation which was conducted in Makati was hosted by Sen. Edgardo J. Angara.

- On July 14, 2008 the extension campus opened its doors to its first batch of 62 students - broken down as follows: Aurora province – thirty-eight (38), Quirino- ten (10), Isabela – eight (8), Nueva Vizcaya – five (5) and Nueva Ecija – one (1). Prior to the start of classes, the scholars underwent a one week intensive orientation on the mission and objectives of the school, the type of curriculum and training they are to undergo and most importantly, their Return Service Obligation before they were allowed to enroll. In the second quarter (October – December), the enrollees reduced to 61 as one student had to discontinue her studies due to family related concerns. She was advised to file a leave of absence.

CURRICULUM

- The curriculum implemented by the extension campus is an exact replication of the step-ladder curriculum implemented in the main campus which includes midwifery, nursing and medicine.

Its initial offering, is the Certificate in Community Health Work (Midwifery). It hopes in the future to develop programs for the training of other categories of health workers suited to the needs of the region it serves.

- The Intensive Community Practicum of the sixty-two (62) students started September 11 to 26, 2008. The criteria for choosing the training community are as follows: 1) health and environmental sanitation of the community 2) population and land area 3) peace and order 4) accessibility and 5) acceptance of the community. The faculty also considered the suggestions of the Dr. Arturo Parilla, the Municipal Health Officer of Dipaculao (selected Municipality as fielding area) and Hon. Reynante Tolentino, Mayor of Dipaculao. Students were grouped into five (5) and were fielded in five (5) different barangays of Dipaculao namely: Brgys.Mucdol, Maligaya, Salay, Bayabas and Ipil. Each group was supervised by a faculty who visits/supervises 4 to 5 days a week for the two weeks intensive community exposure. The students conducted house to house surveys on socio, economic, education, health and other non-health related data. They conducted and actively participated in the entrance assembly, incidental health teachings, mothers'class, assisted in the conduct of immunization in the BHS and other non-health and health-related activities in the community. On the last day of their community fielding, a Presentation of Accomplishment through popular education was presented by all groups in the Municipal social hall of Dipaculao. This was attended by the RHU personnel, municipal & barangay officials and interested constituents of Dipaculao. Each group of students submitted a written Community Profile and a blackboard size spot map of the barangay to their faculty preceptor first for correction/evaluation then to their assigned barangay. The community experience was a successful and fulfilling to both the students and faculty preceptors.

RESOURCES

Fiscal

- Initial operations of the school is funded from Congressional insertions in the 2008 General Appropriations Act for UP Locally Funded Projects in the amount of Fifty Million pesos (Php50M). Of these Php20M pesos was appropriated by the Senate through the sponsorship of Senator Edgardo J. Angara. Thirty million pesos (Php30M) came from the House of Representatives sponsored by Congressman Edcel Lagman. Of the amount, twenty million pesos (Php20M) has been appropriated for Capital Outlay, Php 27.3M pesos for MOOE and Equipment Outlay and Php 2.7M pesos for Personnel Services. Pending the release of congressional funds, operations of the extension campus were shouldered by UP Manila when it started in July 2008.

Campus Development

- The school site is temporarily located inside the campus of the Aurora State College of Technology until such time the University can build its own campus for SHS which is hoped will be no more than two years. ASCOT through is President, Dr. Eusebio Angara offered the free use of their Coastal Management Resources Training Center and Multipurpose Building for classrooms, offices and temporary quarters of faculty and students. Utilities however, are paid by the UP.

- The proposed permanent site of the School will be located in Barangay Reserva, Baler in a____ hectare property donated by the Provincial Government of Aurora. Plans for the school campus are currently being prepared by the CPDMO with the assistance of Dean Silvestre of the College of Architecture in UP Diliman. Projected to rise beside the school is a hospital which shall form part of the proposed Integrated Hospital System of Aurora province to be funded by the Japan International Cooperation Agency. The said hospital and other hospitals in the system along with Sentrong Sigla Rural Health Units shall serve as training facilities for the

related learning experiences of the students. The UP Manila is assisting the provincial government of Aurora in the preparation of the project proposal.

Equipment

- Only basic office equipment, supplies and materials needed for school operations have been procured pending the release of funds for equipment outlay. This also includes state-of-the-art patient care mannequins, anatomical models and laboratory equipment. Meanwhile canvass and bidding of the needed equipment have been undertaken.

FACULTY, STAFF AND REPS DEVELOPMENT

- Prior to their assignment in Baler, the new faculty were based in Palo where they were mentored by senior faculty and assisted in the preparation of their teaching-learning materials. Workshops attended by the faculty included sessions on instructional strategies (4), preparation of self-instructional modules (2), international conference on nursing research (1) and an international conference on education in the health sciences (1).

- Administrative staff likewise underwent orientation and on-the-job training in UP Manila prior to starting work in the extension campus. Owing the budgetary constraints, only one member of the staff attended the orientation for new administrative personnel in UP Manila. She is expected to conduct an echo seminar for the rest of the administrative staff. She also attended the one-week training on Accounting for Non-Accountants (AFNA).

STUDENT WELFARE AND DEVELOPMENT

- Students at the SHS Extension Campus in Baler, Aurora are still considered as *Iskolar ng Bayan* as they enjoy full tuition and miscellaneous fees. Their allowances however, are not covered by the Restructured STFAP as these are shouldered by their respective endorsing Local Government Units.

- Meanwhile that there are no dormitories yet available, the students coming from outside of Aurora as well as distant municipalities of Aurora were housed in quarters in the Coastal Management Resources Training Center of ASCOT. Later some of them moved to the newly completed dormitories of ASCOT while others chose to live in boarding houses nearby or in the town proper.

- To help the students adjust and cope with their lessons, the faculty spent extra time conducting tutorials to students identified to be having difficulties.

- The students have also organized their own Student Council and elected their officers.

- As part of extracurricular involvement, the students prepared a number for the *Tao Rin Pala* which will be held in Manila in December. Their number will be shown through a video presentation.

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University of the Philippines Manila

Community Health and Development Program (UPM-CHDP)

ACCOMPLISHMENT REPORT

September 2007- October 2008

Ma. Lucia M. Magallona MPH, PTRP

Director, UPM-CHDP

Introduction:

After the closure of CCHP in 1988, all the involved colleges went into a "diaspora" in looking for their own partner communities in order to implement the field practice of their students while contributing to the development of their partner community. The partner communities of the various colleges were as follows:

CAS- too many to mention

CAMP- Montalban and San Mateo. Rizal

CD- Center for Therapy Services of CAMP and Sta. Ana, Manila

CM- Sto. Tomas, Laurel and San Juan, Batangas

CN- Pila and Nagcarlan, Laguna

CP- assisted CM in Laurel, Batangas

CPH- Cavite and Lumban, Laguna

The Community Health and Development Program started as a committee when it was reconstituted by Dr. Perla D. Santos Ocampo in 1995 when she was the Chancellor of UP Manila. Dr. Cristina Mencias was appointed as the convenor of the Committee on Community Health and Development Program (CCHDP) from 1995-1999. Prof. Ma. Lucia M. Magallona was appointed as chair of the committee in 2000 by the late Dr. Alfredo Ramirez and was renewed since then. In 2006, in UP Manila's Strategic Planning Workshop, Chancellor Ramon L. Arcadio presented his vision of having an integrated community field practice for all the colleges of UP Manila in one community. Thus, CCHDP was elevated to its status as a program, the Community Health and Development Program (CHDP) after a search process for a common community was completed in June 2007. Prof. Ma. Lucia M. Magallona was appointed as its first Director.

On September 28, 2007, the Community Health and Development Program (CHDP) of the University of the Philippines Manila was launched in San Juan, Batangas in partnership with its local government unit.

FIRST 100 DAYS OF CHDP IN SAN JUAN, BATANGAS
(September 28, 2007- January 6, 2008)

I. Preparations Prior to the Fielding of Students

A. Community Preparation

There was no time to do the social preparation prior to the fielding of students except for the College of Medicine with the College of Social Work and Community Development who had been in San Juan in the past year. The following activities were done before the coming of the College of Nursing (CN) students and the interns of the College of Allied Medical Professions in November, 2007:

1. Meetings with the Execom formed by the College of Medicine (CM) before the launching of CHDP composed of the consultants of the CM, Municipal Health Officer, the Nurses, some midwives, and medical interns.

2. Meeting with the Association of Barangay Captains composed (ABC) of the 42 barangay captains of San Juan

3. Orientation Meetings with the midwives and barangay health workers

4. Barangay visits

5. Search for Foster parents
6. Orientation of Foster parents
7. Barangay assembly in barangays where the students will be fielded

B. Academic Preparations

Prior to the Fielding of students, a faculty preparation workshop was held at the Hotel Kimberly on November 5-6, 2007. This was attended by 60 faculty members who handled their students' field practice activities. The things discussed were about the academic loading, per diem and other benefits of the faculty, security measures and the interdisciplinary approach (IDA).

The following were also done:

1. Review and revision of the Generic Core Module
2. Revision of the Guidelines on the Fielding of students
3. Coordinating with the different colleges who will be fielding their students
4. Piloting the interdisciplinary approach in Talahiban 1, Hugom and Tipaz
5. Screening and choosing the staff of CHDP: a community organizer, a clerk and a driver.
6. Formation of the New Executive committee composed of the Municipal Health Officer, Sangguniang Bayan representatives for health and the environment committee, Municipal administrator, President of the Association of Barangay Captains, the Director and Deputy Director of CHDP.
7. Follow-up of the renovation of the CHDP main office at the Rural Health unit (RHU)
8. Search for a staff house that will meet the needs of the faculty
9. Filing and follow-up of the request for the authority to purchase 2 vans for CHDP in the Department of Budget and Management
10. Preparation of the Manual of Operations

Within the same semester, more colleges fielded their students in San Juan.

BEYOND THE FIRST 100 DAYS OF CHDP TILL OCTOBER 31, 2008

Table 1 below shows the schedule of the fielding of the students from various colleges till the first semester of AY 2008-2009.

Table 1
Schedule of Fielding of students/residents in San Juan from
Nov. 2007- October 31, 2008

Period	CAMP	CAS	CD	CHE	CM	CN	CP	CPH	CSWCD	DFCM	DP
2nd sem 2007-08											
Summer 2008											
1st sem 08-09											

Table 2 and Figure1 below show the tabular and graphical representations of the number of students/residents who came to San Juan for their field experience. The College of Medicine has the biggest number, 323 (45.05%), followed by the College of Allied Medical Professions (CAMP) and the College of Pharmacy . Both colleges had 80 (11.16%) students in the first year of CHDP.

The CHDP in partnership with San Juan was able to provide the opportunity to 717 students/residents to be immersed in the community by living with foster families, working with the RHU staff and with students of other disciplines utilizing the Inter disciplinary Approach (IDA) and the transdisciplinary approach by CAMP interns.

Table 2
Number of students/ residents per college /department
As of October 2008 San Juan, Batangas

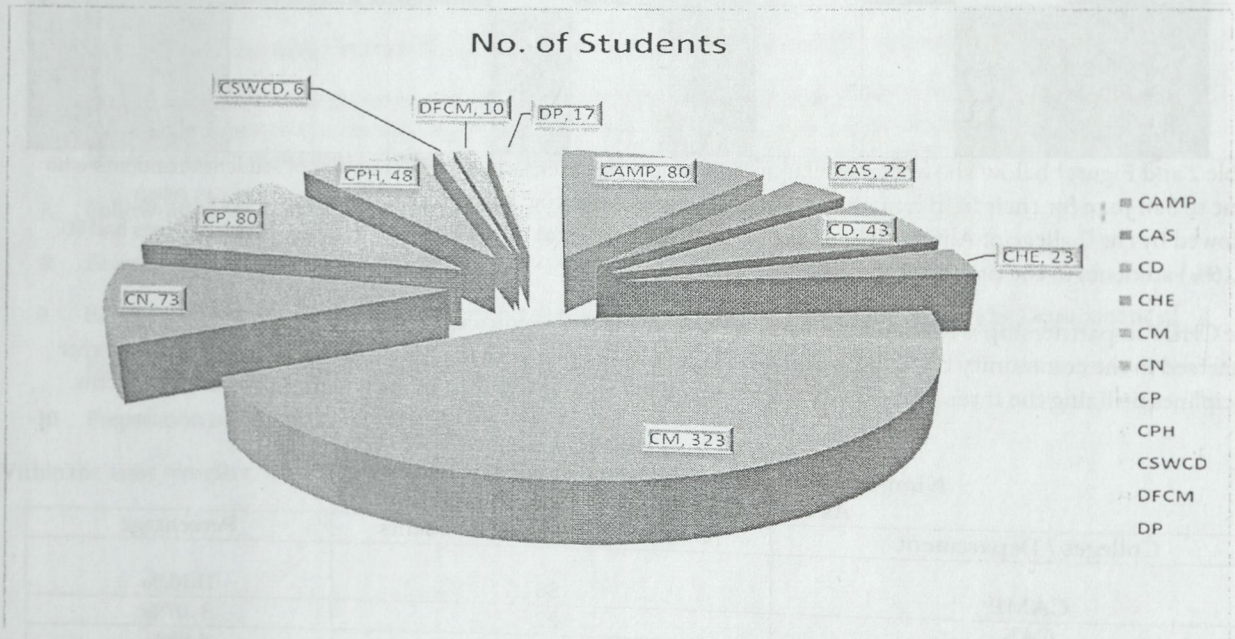
Colleges / Department	Number of Students/Residents	Percentage
CAMP	80	11.16 %
CAS	22	3 .07%
CD	35	4.88%
CHE	23	3 .21%
CM	323	45.05%
CN	73	10.18%
CP	80	11.16 %
CPH	48	6.69%
CSWCD	6	.84 %
DFCM	10	1.39 %
DP	17	2.37%
TOTAL	717	100

San Juan's 42 barangays were divided into 12 clusters foffowing the barangay assignment of the midwives.The medical interns were initially assigned in the 12 barangays identified in each clusters.

The faculty members involved in CHDP agreed to be the IDA coordinator of one cluster. The IDA coordinator coordinated the activities of the students in the cluster where one is assigned. This means they also handled the students from other colleges However, since UPM was not ready to give the corresponding academic load to the faculty members, there was difficulty requiring them to be in San Juan outside of their students' schedule for field practice. The Director and Deputy Director took time to take th place of the IDA ccordinator in cluster meetings. In Novemebr 2007, the College of Nursing and College of Allied Medical Professions fielded their students.

Prior to the launching of the CHDP, the College of Medicine was serving 12 or 28.5% of the 42 barangays of San Juan, Batangas. As of September 2008, all the 42 (100%) barangays of San Juan were being served.

Figure 1
Number of Students / Residents per College / Department
as of September 2008
San Juan, Batangas



AREA SYTEM APPROACH

In order to have a more efficient and effective implementation, monotoring of our students' activities with the community not to mention its sustainability, the area system approach was adapted. In this approach, each area will compose 4 clusters : Area A (clusters 1-4 with 19 barangays); Area B (clusters 5-8 with 14 barangays) and Area C (cluster 9-12 with 9 barangays). Artea C has the least number of barangays because the barangays here are very far and transportation is a big problem The area system will also ensure that IDA will be utilized by the cluater teams composed of UP and RHU teams, thus making our training, research and service activities very relevant to the needs of the area. Moreso, there will be genuine partnership not only at the municipal level but at the community level as well. Each area will have a full time area coordinator who will monitor all the activities both of

the UP students and RHU staff in the area. Once instituted the area coordinators should be members of the EXECOM.

Tables 3-A to Table3-E show the distribution of students in the three areas showing the barangay/s they serve.

Table 3-A
Distribution of Students and Residents by Area/Cluster/Barangay
As of October, 2008
Area A-Clusters 1-4 (19 barangays)

CLUSTER/ Barangay	CAMP	CAS	CD	CHE	CM	CN	CP	CPH	CSWCD	DFCM	DP
Cluster 1 1. Calicanto	■				■				■	■	■
2..Janao-janao	■				■					■	■
3.Palahanan 1.0	■				■			■		■	■
4.Palahanan 2.0	■				■			■		■	■
5.Sico 1.0	■				■					■	■
6.Sico 2.0	■				■			■		■	■
7.Maraykit	■				■					■	■
8.Poblacion	■				■					■	■

Legend: UP Manila CAMP- College of Allied Medical Professions
CAS- College of Arts and Sciences
CD- College of Dentistry
CM- College of Medicine
CN- College of Nursing
CP- College of Pharmacy
CPH- College of Public Health
UP Diliman: CSWCD- College of Social Work and Community Development
CHE- College of Home Economics
UPM-PGH: DFCM- Dept. of Family and Community Medicine
DP-Dept. of Pediatrics

Table 3-B
Distribution of Students and Residents by Area/Cluster/Barangay,
As of October 2008
Area A Clusters 1-4 (19 barangays)

CLUSTER/ Barangay	CAMP	CAS	CD	CHE	CM	CN	CP	CPH	CSW CD	DF CM	DP
Cluster 2 9.Pinagbayanan											
10.Poctol											
11.Catmon											
Cluster 3 12. Balagbag											
13. Tipaz											
14.Lipahan											
15. Palingowak											
16. Calitcalit											
Cluster 4 17. Escribano											
18. Muzon											
19. Libato											
Cluster 5 20. Talahiban I (IDA)											
21. Talahiban											
22.. Mabalanoy											
Cluster 6 23 Buhayna sapa											
24. Sampiro											
25. Sapangan											
26. PutingBuhangin											
Cluster 7 27. Calubcub I											
28 Calubcub 2.0											
29. Abung											
30. Subukin											

Table 3-C
Distribution of Students and Residents by Area/Cluster/Barangay
As of September 2008
Area B- Clusters 5-8 (14 barangays)

Cluster/ Barangay	CAMP	CAS	CD	CHE	CM	CN	CP	CPH	CSWCD	DFCM	DP
Cluster 8 31. Pulang Bato											
32. Ticalan											
33. Quipot											

Table 3-D
Distribution of Students and Residents by Area/Cluster/Barangay
As of September 2008
Area C- Clusters 9-12 (9 barangays)

Cluster/ Barangay	CAMP	CAS	CD	CHE	CM	CN	CP	CPH	CSWCD	DFCM	DP
Cluster 9 34. Nagsaulay											
35. Coloconto											
36. Bataan											
Cluster 10 37. Barualte											

Table 3-E
Distribution of Students and Residents by Area/Cluster/Barangay,
As of September 2008
Area C- Clusters 9-12 (9 barangay)

Cluster/ Barangay	CAMP	CAS	CD	CHE	CM	CN	CP	CPH	CSWCD	DFCM	DP
luster 10 38. Imelda											
Cluster 11 39. Laiya Ibabao											
40. Bulsa											
Cluster 12 41. Laiya Aplaya											
42. Hugom (IDA)											

It should be noted that among the barangays, Talahiban I of Area B has the most number of disciplines (9) followed by Tipaz (7) of Area A and Hugom (7) of Area C. These are the areas where the IDA was piloted in the first 100 days of CHDP in San Juan.

It is worth mentioning that through the generosity of some people in San Juan, Batangas, the CHDP has three (3) area field offices in San Juan. Area A field office is in Bahay Marikit. Area B field office is in the barangay hall of barangay Buhaynasapa and the field office of Area C is in the barangay hall of Laiya Ibabao. The staff of CHDP as the area coordinators will man the three field offices. These offices were blessed in the first year anniversary celebration of CHDP held on October 8, 2008.

Table 4
Student- Faculty Ratio per college
As of October 2008

COLLEGES / DEPARTMENT	No. of Faculty members	Total number of students in AY 2nd sem 2007-2nd sem 2008	No. of rotations in AY 2nd sem 2007-2nd sem 2008	Faculty-student ratio (Annual/per batch Annual/per batch)
CAMP	8	80	5	1:10/ 1:2-3
CAS	4	22	2	1:3-4/1:2
CD	5	35	6	1:7/1:1-2
CHE	3	32	2	1:11/ 1: 5-6
CM	5	323	6	1: 65/1:10-11
CN	4	73	2	1:37/1:18-19
CP	8	80	2	1:10/1:5
CPH	9	48	1	1: 5-6/ 1:5-6
CSWCD	8	6	1	1:1
DFMCM	5	10	2	1:2/ 1: 1
DP	6	17	11	1:2/ 1: 1
TOTAL	60	717	40	

Table 4 gives the faculty-student ratio of 1:1 -1:2 is true for CAMP, CAS, CD, DFMCM , PD and CSWCD . This ratio is ideal for faculty members who are able to supervise their students once a week. This figure represents 6 out of 11 or 54.54 % of colleges/departments involved in CHDP. And the CN has the highest faculty-student ratio of 1:18-19. This was the reason why the CN had to tap the nursing staff of the RHU to help supervise its students.

Activities of the Different Colleges:

There are two types of activities of the students in their field practice: the IDA activities and those that are specific to their discipline.

A. The IDA activities include the following:

a. Training of the Barangay Health Workers (BHWs) in various services like taking of vital signs, health education, some of the community-based rehabilitation (CBR) workers trained by CAMP interns are BHWs.

- Kwento ni Kenneth and Vital Signs Training (CM and CN) in 42 barangays.
- Primary Health Care Training in 42 baragays
- Sino ang BHW Training in42 barangays
- Rational Drug Use , Halamang gamot (CP)
- Compounding of tooth powder (CP and CD)
- Community-Based Rehabilitation worker's training (CAMP)

b. Regular barangay clinics where they function as IDA team

c. Cluster meetings which are attended by the barangay captain, midwife, Ida coordinators and team of students

d. COPAR (Community Participatory Research) headed by the CSWCD and CM

e. Special IDA activities organized by the cluster team like the Seminar on Pregnancy Wellness. The colleges involved were CM, CHE, CAMP and the RHU midwife

f. School Health Program headed by the Department of Pediatrics - Since the number one problem identified among school children is malnutrition, a Nutrition Summit was held which was attended by the DEPEd supervisors, the principals of all the elementary schools on San Juan, the RHU staff and the CHDP students and faculty. It was facilitated by the straight interns, the RHU, the CHE students and CHDP staff. The CHE was tasked to prepare the Municipal Nutrition Plan of Action by the Municipal Health Officer, Dr. Nestor Alidio, Jr.

B. The specific activities of each college/department are the following:

a. College of Allied Medical Professions

- Profiling and verifying of KMK's in all 42 barangays
- Establishing the disability picture of San Juan with a disability map in each barangay
- Home visits to priority Kaibigang Maykapansanan (KMK) where the following are done:
  - Training of KMK, family caregivers and CBR workers
  - Doing Family Care Plan with the KMK and family
  - Preparing instructional materials for the KMK, family and CBR workers
  - Evaluation and treatment of the KMK with the family caregiver and the CBR worker.BHW
- Kapitbahayan Conference on the condition of their neighbor with disability
- Special Seminars in Area C : Interactive Seminar on Stroke and Pregnancy Wellness with the CM and CHE, Transdisciplinary seminar on Stroke with the CN students
- Solicited a special wheelchair from Philippine Air Lines and donated it to a very poor child with cerebral palsy through the barangay captain of Brgy. Nagsaulay.

b. College of Arts and Sciences

- Meeting with different departments, come up with possible involvement of different departments to CHDP.

1. Department of Arts and Communications
   - Field trip to San Juan with DAC students and conducted an interview to farmers,
   - Full moon dance at seascape with the community: The community there regards this activity as a blessing for there was rain and more plants growing around the area few weeks after the dance.
   - Storytelling workshop on children and Film Making
2. Department of Biology
   - Organize a BANTAY ILOG group in Laiya Aplaya with the Nat. Sci students.
   - Conducting research on mangroves, coral reefs, forest and diversity, bats, and ferns.
   - Presenting the result of the survey on the mangroves, coral reefs, forest and diversity, bats, and ferns to resort owners, and Sangguniang Bayan resulted in the passage of 3 municipal ordinances regarding the care of the environment not to mention the awareness it has created among the people in the community.

c. College of Dentistry

1. School Health Based Program (Oral Health Component)
   Set target of 50% reduction of tooth decay. Pilot in Cluster 5- Talahiban 1.0, and Talahiban 2.0 and Mabalanoy
2. Oral exam. of 469 school children (day care children and grades 1-3 in cluster 5)
3. IDA Activity with CP- Actual demonstration of dental adjuncts like Tsaang gubat and SIWAK etc. and other herbal medicines to staff of RHU 1 and 2.
4. Introduction of "SIWAK" guava twigs for tooth cleaning to grade school children.
5. Actual demonstration of the compounding and use of tooth powder.
6. Plantation of tsaang gubat in 3 Elem. Schools.

d. College Home Economics

The students were fielded in barangays Calitcalit, Lipahan, Palingowak, Escribano, Talahlban 1.0 and Laiya Ibabao. The following activities were done with the community:

- Updates of previous community diagnosis
- Analysis, Planning and Implementation of community nutrition program.
- Conducted the Bagong Nutrition Scholar Training for Barrage Nutrition Scholars
  - Module 1- Basic principles on nutrition
  - Nutrition Education for Barangay Nutrition Scholar (BNS)
  - Family Care Plan Priority Families (1 per student)
- Puppet show for children (Proper nutrition)
- Nutrition Summit
- IDA Activity (Pregnancy Wellness) with CAMP and CM
- Updates on Research, " Nutrional and Psychosocial Care of Infants and Young Children"
  - Data Collection – one on one interview and Focus Group Discussion to mothers with 0-6 yr old children
  - Case study per barangay

e. College of Medicine/Department of Family Medicine and Community Mdicine

- IDA Activity- Kwento ni Kenneth and Vital Signs Training (CM and CN) in 42 barangays.
- Primary Health Care Training of BHW's in 42 Brgys

- Sino ang BHW Training in 42 Brgys
- Integrated Management of Children's Illnesses (IMCI)
  - General Danger Signs Module -42 Brgys
  - Cough Module
  - OSCA –Office of Senior Citizen Association (in barangays Laiya Aplaya and Talahiban 1.0)
  - Vital Signs Graduation of BHW per Cluster

f. College of Nursing

- IDA activities with the CM are vital signs training and Kwento ni Kenneth for the training of the BHWs in barangays Abung, Subukin, Calubcob 2, Nagsaulay, Ticalan, Puting Buhangin,
- Communit diagnosis of all the barangays where the CN students are fielded
- Caregivers' Training in Laiya Aplaya, Laiya Ibabao, Nagsaulay, Bataan, Hugom,
- Health Education activities
- Transdisciplinary seminar with the CAMP interns on the PT-OT-SP management of Stroke
- Observed Structure Clinical Examination (OSCE)

g. Department of Pediatrics

- Regarding the nutrition component of the School Health Program, the Dept. of Pediatrics endorsed this component of the School Health Program to CHE
- Height and weight awareness
- The PD plans to conduct a Research on Baseline information at the school level and make a module on how to diagnose common illnesses in school; Needs help from: Dept of Rehab, Derma and EENT; to conduct meeting with teachers/ principals also before submitting the proposal to them; proposal is also ready for presentation
- To help teachers to fill out the form by the teachers; and include dental aspect
- There is an observation of the school that program is slowly being implemented

h. College of Pharmacy

- Data gathering on the knowledge of people on the 10 medicinal plants
- Community lectures on:
  - Rational drug use
  - Halamang Gamot
  - Household remedies for common ailments
  - Compounding of tooth powder using salt and baking soda
  - Compounding of Guyabano seeds into a paste for pediculosis
  - Branded and generic medicines; over the counter and prescribed medicines
  - Preparation of Antifungal garlic oil, herbal soap, herbal tea, Sampaloc-Lagundi-Kalamansi (SLK) Syrup, Bana Burger made from banana blossom, squash Burger, Makabuhay Galis-Alis Lotion
  - Herbal Garden Construction

i. College of Public Health

The CPH students were fielded for 5 weeks in 8 barangays: Palahanan 1 and 2, Sico 2, Talahiban 1 and 2, Buhaynasapa, Mabalanoy, and Sampiro. The following activities were done while living in the community with foster parents, coordinated with the team of students from other colleges, RHU, CHDP and the people in the community.

- School Health Program on Prevention and Control o Helminthiasis
- Capacity Building for the control of acute respiratory infections

- Enhancement of Information system through the Community Health Data Board
- Healthy lifestyles in the prevention of Cardiovascular diseases
- Environmental sanitation

j. College of Social Work and Community Development

a. On Health

1. Social Preparation

- Partnership building with the local leaders
- Municipal level situational analysis through secondary data review
- Orientation-training on IMCI-CO-PAR

Orientation-training on the Program specifically the IMCI-CO-PAR interface was facilitated with the Sangguniang Bayan and the MHO staff, and the Association of Barangay Captains.

- Deepened analysis about health

Having in mind that health situation in a community is just a manifestation of a bigger problem at both family and community levels, there was a need to look at the caring beliefs and practices of families for children and reasons for such behavior and its relationship to poverty or economic status.

- CO: Organizing caregivers' group
- Capability-building for health personnel

The CSWCD students also assisted in the planning and conduct of BHW training on analyzing health situation (Kwento ni Kenneth). They also assisted other colleges in developing training design for a Trainers' Training (with BHWs)

- Program management

The students also helped in the development of the plan for the Health cluster (general plan and child-to-child organizing plan). They also developed a monitoring and coordination chart posted in the staff house for everyone's perusal to make monitoring and coordination easier and to avoid duplication of activities.

b. Livelihood

1. Data gathering/Social Investigation

The students did a resource and activity mapping of existing/past livelihood organizations and activities/resources in and out of the community which would become the basis for developing an appropriate and responsive plan for livelihood. The students also did a rapid appraisal of the existing livelihood organizations. They also had meetings with some people/orgs for possible livelihood ventures. They also did ocular visits to potential eco-tourism/ livelihood areas. Lastly, they facilitated the forging of partnership with an MFI for microfinancing, which is Women's Rural Bank.

2. CO-PAR

Since the PAR also aims to identify the target families for livelihood development, the Department was able to identify target families (poorest of the poor) for livelihood development in 8 barangays which finished their community feedbacking.

The students also started core group formation of poor families and caregivers (and/or BHWs) in two brgys (Talahiban 1st and Tipas). This facilitated the formulation of vision, by laws, and programs and plans, and election of officers in the said barangays.

3. Training

The Department conducted a basic cooperative seminar with existing livelihood groups and core groups in the 12 brgys to level off their knowledge and experiences on cooperativism. The Department also facilitated a hog raising seminar in Pinagbayanan. It also conducted a project proposal making seminar in Cluster 7 through UPCM's interns' invitation.

4. Micro-financing

The Department assisted four livelihood orgs in Tipas, Pinagbayanan, Talahiban, Escribano, and Nagsaulay to develop project proposals. From the four organizations, they assisted two orgs (Pinabayanan and Escribano) to avail of the microfinance project; the former having fully paid its loan for hog-raising while the latter just began its project for farming inputs.

5. Program management:

The students contributed in the development of livelihood cluster plan. They also developed a monitoring and coordination chart placed in the staff house for everyone's perusal.

6 Resource Mobilization

7. Assist in the case management of patients

8. Facilitation of policy or program change, development and management in the LGU level Coordination with local authorities other than the MHO (e.g. Brgy. Officials, Municipal councilor, department heads, Municipal Mayor, etc.) about problems or concerns that need immediate interventions (eg. poverty, child abuses, and agriculture) was also done by the student and the rest of the Executive Committee.

3. Linkaging

Meeting with other organizations (e.g. LASAC) working in the community for possible sharing of resources and technology and collaborative work

Non-Academic Accomplishments

1. Five-Year Plan developed through a process between the local government of San Juan, Batangas and the University of the Philippines-Community Health and Development Program. This still needs to be finalized.

2. The EXECOM with good representation from the LGU and UP-CHDP has been formed and it is very functional with very good partnership thus with excellent working relationship.

3. The office equipment purchased for CHDP use are: fax machine, desk top computer with free printer, laptop, and an LCD projector with free tripod portable screen.

4. The UP faculty has already a 5-bed room staff house which can accommodate 24 faculty members. Three big rooms which can accommodate three double decks one of which with a pull out. One room with only one double deck with a pull-out. One room downstairs could be used as an office or a room with an office. It is supposed to be furnished by the LGU with double decks and a ceiling fan in each room and in the dining room and sala. Canvassing was done already and was submitted to the office of Mayor for follow-up.

   The guidelines in the use of the staff house had been approved in one of the CHDP meeting and by the Execom. It has been incorporated in the Manual of Operations.

5. The request for an authority to purchase the two vans of CHDP which was filed in the Office of Sec. Rolando Andaya in January 2008.was approved by Malacanang in September 2008. The guidelines in the use of the CHDP vans were also approved by the Execom and the CHDP faculty. It is incorporated in the Manual of Operations.

6. The CHDP office and the faculty room are already renovated and was blessed on the first year celebration of CHDP last October 8, 2008.

General Impact of CHDP to the community and to UP students and faculty

In the initial months of CHDP in San Juan, the problems encountered were focused on the absence of a descent staff house for the faculty and the lack of the available transportation for the students and faculty. Also, the clamor for the appropriate academic credit load and the per diem of faculty members was constantly aired in CHDP's assembly. This has been forwarded to the attention of the Office of the Vice Chancellor for Academic Affairs.

1. The partnership established by the University with the local government unit is remarkable. After the different capability-building activities, the community health personnel or the BHWs are now being trusted by the community in terms of providing health care. Also, there were many BHWs who were observed to have gained confidence and competencies in performing their tasks as community organizer, primary health care provider, and educator. They even took leadership roles in some activities and meetings.

2. The health personnel at the MHO level showed understanding and appreciation on the activities and the outcomes of the Program. They are also very particular how participation is included in almost all activities. This somehow shows that a part of the government unit of San Juan has shifted from top-down approach to participatory and empowering strategies.

3. Community has gradually learned and understood the goals and components of the Program through the different activities conducted and interaction with them. This is a good step for the community to better participate in the Program. Barangay officials as well show support for the Program in words and even in action. This will be a great help especially that Program activities need a great deal of support and understanding from the community.

4. The students also learned to work in teams. In as much, due to the necessity of networking and contact building with community members and other possible partners (brokering skills), the students developed good human relations and interpersonal skills. They learned how to conduct themselves and interview people to find out if they're field is appropriate for the program's needs. Also, the students were able to develop their skills in relating to others and soliciting aid and partnerships from appropriate sources/venues.

5. The students learned immensely from the other colleges and disciplines. They learned about medical practices such as how to care for young children, how to detect illnesses and disability and what to do about them, to name a few. In addition to learning about the other disciplines, they also discovered the uniqueness of their own contribution to the development of the community. Learning and sharing their expertise to one another is found to be a very enriching experience not only for students but for the faculty members as well.

6. In addition, the students gained knowledge about societal and environmental factors affecting the community they worked with. The students benefited from more understanding about the conditions of different sectors such as farmers, women, children, and fisher folks. By working with the said community and hearing their day to day experiences and witnessing it themselves, the students gained knowledge about societal and environmental factors affecting the health and life of the people to be served and worked with.

7. Lastly, analytical skills or critical thinking skills are enhanced as clinicians and as community workers. It is important to see how health is affected by almost all factors in the environment. Critical thinking provides workers the ability to look beyond what is present and enable an ability to see connections between different levels. It provides a venue for awareness of broader social concerns and systems. In as much, it urges the individual to ask questions and relevant elements; to not simply agree and accept what is being provided. Analytical and critical thinking skills provides an individual and in this case, a community, knowledge and empowerment.

Recommendations

A. Academic Concerns

1. Finalize and validate the targets of the five-year plan. For example the target of 0-12 years old for the IMCI is not consistent with the results of the disability survey of CAMP wherein majority of the persons with disability are victims of stroke.

2. Provide the faculty members per diem and academic load commensurate to the responsibility they have in CHDP so they can really function as IDA coordinators of clusters.

3. Review, revise, and publish the Generic Core Module.

4. Follow-up the MOA with the UP Diliman regarding the involvement of CSWCD and the CHE with CHDP.

5. Strengthen the use of the Area System Approach in order to ensure the implementation of the activities of the different colleges using the IDA/TDA with the genuine partnership with the community where resources and time are maximized. Also, the balance of community development and attaining the training objectives of the different colleges will be achieved effectively and efficiently. The area system approach would also ensure the submission of students' reports on time. Thus, there will be better documentation.

6. Improve the faculty and student preparation prior to fielding of students most especially for the new faculty members.

7. CHDP should have its own set of full time faculty members to ensure the sustainability of their students' activities in the community until such time when there will be a common schedule for all the colleges which is far fetched because this will require a major curricular revision.

8. A system in the use of the vans must be in place so it can be maximized. An alternative means of transportation locally should be explored with the LGU like having tricycles for the use of students, faculty and staff.

Non-Academic concerns:

1. The promotion of the CHDP staff (driver, Community organizer, clerk) from job order items to casual or regular items and possibly an increase in their items. They are all assets to the program and must be given this opportunity.

2. The CHDP needs to have a satellite office in UP Manila in order to have a base where the communication and meetings of CHDP could be held. The processing of the papers needed by the CHDP vis a vis per diem, and reimbursement of expenses would require a staff to do this instead of the Director or the Deputy Director doing the said concerns of the program.

3. Periodic recognition of the people in the community be done properly.

4. Realistic budget be allocated annually with provision for development of materials and staff development be given priority.

OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS AND ACADEMIC SUPPORT SERVICES

OFFICE OF THE VICE CHANCELLOR
FOR ACADEMIC AFFAIRS
AND
ACADEMIC SUPPORT SERVICES

OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS
ACCOMPLISHMENT REPORT
2005-2008

Curriculum and Instructions

The following curricula were revised, and modified at the level of the Curriculum committee, presented to, and eventually approved by the University Council of UP Manila and the UP President at the System level.

- MS Bioethics, a joint program with the CSSP of Diliman; date of approval – April 2006;
- MSPH (Microbiology); date of approval – February 13, 2006;
- Revisions for the BS Biochemistry and BS Computer Science as proposed by the College of Arts and Sciences DPSM were approved during the 70th University Council meeting – July 19, 2006;
- MPH (Tropical Medicine) degree program; date of approval – April 30, 2007;
- Revisions on entry requirements for College of Dentistry and SHS approved at the University Council Meeting last July 10, 2007;
- Revisions on entry requirements for SHS re children of former scholars and faculty members to be allowed admission; date of approval – July 31, 2007;
- Humanistic Studies 25 (Images of the Self in World Literature), an RGEP subject, was approved last August 24, 2007;
- Humanities Studies 10 (The Healing Arts) has been proposed and sent to Diliman, October 2008;
- Proposal for new degree programs: DPSM-CAS – BS Applied Physics; CAMP – Master of Physical Therapy. These proposals are still with the Committee of Vice Chancellors in Diliman;
- Proposals for three other RGEP subjects: DPSM – Statistics 1 (Practical Statistics) and Natural Science 9 (The Wonders of the Human Body) and Nat Sci 10 (Genetics, Biotechnology and you) have been proposed and will now go to the GE Council in Diliman;
- Meanwhile, Chancellor Arcadio has encouraged all health colleges to come up with their own RGEP and will be assisted by the OVCAA. The College of Arts and Sciences will give an orientation on how to make RGEP proposals and to what domain or cluster they will belong.

Academic Program Improvement

- 14 Academic Program Improvement projects were approved by the System, with the outputs completed and presented to both the CAC and CMT and the OVCAA monitoring their implementation.
  The proposals were in the nature of evaluation projects of existing courses such as:
  (1) BS PT Revisions; (2) Redesign of the BS OT curriculum; (3) Revision of the curriculum of the Dept. of Speech Pathology; (4) Assessment of the Implementation of the Revised BS Pharmacy and BS Industrial Pharmacy

Program; (5) Evaluation of the off-campus program offerings of the CPH and the NTTC-HP

Quite a number of them were from the College of Medicine meant to improve curriculum and existing programs such as:

(6) Student mentoring, (7) Electives in Global Health; (8) Inventory of COME offerings and opportunities in the different departments of UPCM-PGH; (9) Strengthening the rights-based learning activities in the UPCM course offerings of the Intarmed Organ System Integrated Curriculum; (10) Improvements in the Curriculum of the Medical Interns rotation module; (11) Rights-based approach to development in the existing Community Medicine Service Learning Activities of UPCM Students; (12) Community-based Health Program (CBHP) orientation for year level 7 and post-graduate interns; (13) Health Policy Electives in Years, 4, 5, and 6 of the College of Medicine; (14) Revisiting the Laurel, Batangas CBHP Program of the College of Medicine.

- To particularly address the concerns of young and new faculty of UP Manila, the Committee on Instruction was formed in 2007, chaired by the VCAA, with members from the best faculty of each college (those who have been recognized as outstanding faculty.) Upon its creation, the committee has conducted a number of orientations and seminar-workshops attended by faculty from the different colleges. In addition to informing the new faculty about appointments, duties and responsibilities, tenure, and benefits, the activities also aim to uphold and inculcate among faculty and students the UP value system.

  - UPM Orientation for new Faculty Members held last July 2007 attended by some 30 faculty from different colleges
  - Seminar-Workshop on Instructional Design and Test Construction held on September 7, 2007 by some 30 faculty members
  - Mentoring Seminar-Workshop conducted on November 26, 2007, attended by 26 faculty from the different colleges
  - On January 2008, the attendees in the mentoring seminar-workshop were invited again, but this time, together with their mentees. Ten dyads entered into a mentoring partnership agreement and made learning contracts.
  - Workshop on Innovative Teaching Methods, April 2008
  - A follow-up workshop on mentoring was conducted on May 2008 where the mentor-mentee pairs shared their progress reports. A new concept was also introduced to the participants, that of student mentoring. Twenty-two faculty attended the workshop. Drs. Alberto Romualdez and Michael Tee were invited as guest speakers/sharers in this activity.
  - Another workshop on permanent advising and peer advising was held in May. The idea is to assign a permanent adviser for each student so the tracking would be easier with less errors/lapses in advising. Peer advising, on the other hand, is where upper year students can act as advisers and accommodate consultations from the younger students.
  - On Test Construction and Instructional Design, September 5, 9-5 pm
  - Orientation on being Caring and Nurturing faculty in the Context of UP's Academic Excellence, September 19, 2008
  - Teaching Strategies and Assessment in Mathematics, October 21, 2008
  - We started going down to the colleges, starting with the CAS for permanent advising, this segueuing to mentoring. We are greatly inspired by the example

of the College of Medicine and learning lessons on how to mentor students for their entire stay in the university.

- The GE Committee conducted a one-day workshop on evaluation of GE subjects for the School of Health Sciences Palo, Leyte. The activity was participated in by faculty from SHS Palo and faculty from the College of Arts and Sciences. Resolutions were made on how to enhance the teaching of GE, including the invitation to some GE faculty to give seminars to SHS Palo and SHS Baler faculty.

Faculty Development

- Reiterated to the faculty the tenure and promotions policy of the university in regard university requirements for crossing ranks by disseminating a list of refereed journals, both local and international, and distributing information on the how to's of publication. Several faculty gained their tenure and/or crossed ranks in the last reckoning for promotions.
- Some colleges had writeshops for the purpose of helping faculty about to be tenured, among them CAS, CN and the Manila Studies Program in cooperation with the NIH
- There is at least a recognition now that the University means business in its policy of tenure or out and faculty members are trying their best to meet the requirement.
- Through a special committee of Faculty Development, headed by Prof. Jinky Lu (still to be recommended), several faculty members up for tenure but have not complied with their publication requirement are being mentored, among them, Prof. Arnold Esguerra, Prof. Analyn Flores. We are following up several from the School of Health Sciences, while the College of Medicine has some 33 part time faculty who need to comply with the publication requirement as of May 31, 2009.
- Regularly reminded reneging faculty to settle their obligations; some are doing so, but others do not even have their last known addresses.
- The newly recruited faculty will now be required to attend a week-long seminar on teaching methods, instructional design and test construction by the NTTC-HP in a new policy to be instituted by Chancellor Arcadio in 2009. All others who so desire will be invited for a refresher course.

Student Welfare

- Ensured that student assistants are being paid on time
- Made more follow-up measures at different levels, college, OSA and cash resulting to increased repayment rate in the Student Loan Board
- Granted some new scholarships which now has a total of 263
- Student assistants have now increased hourly rates as mandated by University policy at P30 per hour and may work for 120 hours if they so desire.
- A bonus of P500 is given to them at Christmas time by Chancellor Arcadio
- The OSA has lined up several developmental activities for the student assistants (please see the report of Dr. Nymia Simbulan.)

UP Centennial

- *Centennial Publications*

  Made a listing of local and international peer-reviewed books and journal articles published in 2007-2008 and conducted a launching/relaunching activity as part of UP Manila's celebration of the University's centennial year. Some 12 books have been relaunched, and another 10 newly launched. We are happy to announce that some 150 journal articles have also been included in the launching ceremonies held last November 14, at the University Library. Some vodcasts have also been made but we expect a lot more. Some materials, like student publications, archived materials such as major policies passed by the University Council are still in the offing. (Please see appendix for the list of published materials.)

  The publications show how much efforts have been exerted by the faculty to do their publications and that we do need to collate all of them at the end of the year. We will recommend to the Chancellor that some money be allocated to assist the young faculty who need to gain tenure, and others who need to cross ranks. There will also be mentoring sessions for them, as mentioned in the portion on Faculty Development.

  We are also recommending the publication of the proceedings of 3 international conferences held in the centennial year, namely, International Conference on Health Education (ICEHS held in October 2008), the Asia Pacific Conference on Social Science and Medicine (APSSAM held in October 2008) and the Alamat, Mito at Simbolo (November 2008.)

- ***Centennial Lectures***

  Supervised the holding of the centennial lectures held by the system which were generally well-attended by students and faculty (please see Appendix for the titles of such lectures.) Three of these centennial lectures were hosted by UP Manila, among them, Fr. Bienvenido Nebres, Dr. Quasi Romualdez and Dr. Ernesto Domingo. Live lectures, it was observed, were better attended. UP Manila, moreover had its own set of centennial lectures by Dr. Emil Q. Javier (June 2008), Prof. Liling Briones (August 2008) and Dr. Perla Santos Ocampo (December 2008.)

- ***Centennial Professorial Chairs***

  As mentioned previously, some 81 centennial professorial chairs were granted to the faculty for lifetime achievements as faculty and who have served the University for 20 years and above (please see list in appendix), 39 faculty grants and 2 clinical faculty grants for those who have served for ten up to 19 years. All had done exceedingly well in the areas of teaching, research and publications, service to the college, the university and the larger community, and for continuing professional growth. We will collate their achievements in the year they were granted such an award, which carried with it a cash gift of P100,000 and a centennial professorial chair medallion.

- ***Gawad Sentenaryo* Professorial Chairs**

  Chancellor Ramon Arcadio launched the recently BOR approved *Gawad Sentenaryo* Professorial Chairs last October 2008 on the occasion of his oath taking for his second term and the UP Manila's Renaming as the Health Science Center. The awards will be given in 2009 to each of the colleges, with SHS Palo, Baler and Mindanao getting their own share of 3 such awards. The award carry with them a P75,000 money grant with an expected output of a scholarly lecture during the year.

- The existing professorial chairs continued to be awarded, the bulk being for the College of Medicine although the colleges had their own share. WE also competed for system wide chairs but were not so successful. WE do need to package well our nominations and recommend only the most qualified, since the competition is stiff. New professorial chairs were donated to the University in the centennial year (please see list in appendix.)

Other tasks

- Continued to coordinate the offices under its direct supervision such as the University Library, the Office of the University Registrar and the Office of Student Affairs. All of these offices submitted their own reports of accomplishments.
- Supervised appointments, reappointments, tenure, nominations for professorial chairs and faculty grants
- Processed nominations for 2008 promotions
- Finalization of the University Catalogue in 2005.

OFFICE OF STUDENT AFFAIRS
University of the Philippines Manila
3/F Student Center Bldg., P. Faura St., Ermita, Manila
TEL. NOs.: 526-2274; 525-4105; fax: 523-1641

MAJOR ACCOMPLISHMENTS

(November 1, 2005 – October 31, 2008)

Student Development & Linkages

- During the past three years (November 1, 2005-October 31, 2008), a major accomplishment of the OSA was the generation of new scholarship and financial assistance grants for economically disadvantaged but academically competent students. Six (6) scholarship and financial assistance grants were acquired by the OSA, benefiting a total of 27 students, many of whom come from the College of Arts & Sciences (CAS). (Please see Table 1)

Through the expansion of the scholarship and financial assistance program of the OSA, new partnerships were forged with the private sectors, particularly the Charity First Foundation, Inc., McLife for Education, and the Mercks, Phils., Inc. The partnerships were formalized through a Memorandum of Agreement (MOA) between UPM represented by the Chancellor and the heads of the respective organizations. Particularly in the case of the Charity First Foundation, the organization has sustained and increased its scholars every year since it started its support in UPM during first semester of AY 2006-2007. At present there are 15 students receiving financial and other forms of support from the organization.

- Completed the updating of the OSA pamphlet "Guide to Dormitories and Housing Accommodations Around UPM", as well as the ocular survey of those in the list during the first semester, AY 2006-2007. An additional list of dormitories and/or boarding houses was also secured from the Archdiocese of Manila and included in the Guide. The Guide, which was distributed to parents/guardians and students every first semester, proved useful particularly for students coming from the provinces in finding less expensive and safe boarding houses/dormitories within the UPM area.

- Activities aimed at enhancing the psychosocial-emotional wellness of UPM students in coordination with the Office of the VCAA and the Department of Psychiatry, UPM-PGH were conducted. These included the revival of the Faculty Collaborators' Program of OSA through a series of seminars conducted during the latter part of the first semester, AY 2006-2007, and attended by a combination of faculty and administrative staff from the various colleges. (See Table 2)

Table 2: Faculty Collaborators' Program Seminar-Workshops, 1st semester, AY 2006-07

Seminar-Workshop Topic	No. of Participants	Name of Speaker
Early Detection of Student Problems	17	Dr. Ligaya de Guzman
Basic Counseling Skills	25	Mr. Danilo Capili
Student Mentoring	15	Dr. Conchita V. Umali
Emotional Wellness	22	Dr. Leticia Ho

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OFFICE OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: DEC 08 2008

December 5, 2008

RAMON L. ARCADIO, MD, MHPEd
Office of the Chancellor
University of the Philippines Manila
8/F Central Block, PGH
Taft Ave., Manila

Dear Chancellor Arcadio,

Greetings!

Please accept the OSA 3-Year Major Accomplishment Report covering the period November 1, 2005-October 31, 2008.

Respectfully yours,

Nymia Pimentel Simbulan, Dr PH
Director

cc: Dr. Josefina G. Tayag
Vice-Chancellor for Academic Affairs

- After the establishment in UPM of the only-existing organization of student assistants throughout the UP System, the Student Assistants' Council (SAC) in close collaboration with the OSA planned out and launched several activities with the objectives of enhancing their work-related knowledge and skills, and professionalizing their work. In concrete terms, OSA provided support and assistance to the numerous seminars/forums organized by the SAC (Please see Table 3) in the form of assisting in the arrangement of venues, production of seminar invitations and kits, identifying and contacting resource speakers, etc.

Table 3: Student Assistants' Program, November 1, 2005 – October 31, 2008

Major Accomplishments/ Activities	**Date of Activity**	**Venue of Activity**	**No. & background of Paticipants/Beneficiaries**
Seminar of Student Assistants on: ▪ *Work Etiquette and SA Tasks* ▪ *Time Management*	September 19, 2006	Interactive Learning Center	40 SAs
SA199: *Work Effectiveness and Leadership Training*	December 7, 2006	Interactive Learning Center	25 SAs
SA 200: *Financial Management & Values Clarification*	February 16, 2007	Learning Resource Center	14 SAs
SA 101: *Work Etiquettes & SA Tasks, & Financial Management*	September 26, 2007	LRC	25 SAs
SA 143: *Wellness: Maintaining Good Health Through Stress Management*	December 5, 2007	LRC	22 SAs
SA 150: Leadership Training	December 12, 2007	LRC	16 SAs
Seminar-Workshop on Ethics & Etiquette for SAs	August 22, 2008	LRC	26 SAs

- Assistance extended to the Association of Parents-Counselors of UPM by identifying a location for their office at the Student Center's Building and helping them acquire the office space from the UPM Chancellor. This was realized during the first half of 2006.

- Sustaining the immunization campaign among the UPM students through the holding of the annual Immunization Awareness Week. During the past 3 years, the OSA in close collaboration with the UPM Health Service and UP-PGH Infectious Disease Sections conducted education-information activities on the importance and need for immunization on selected infectious diseases in the various colleges, and actual immunization among the studentry. Three catchy themes were selected for the annual Immunization Awareness Week Celebration, namely:

☺ 10th Annual Immunization Awareness Week (June 23-27, 2008) - *The NBN Deal: Na Bakunahan ka Na Ba?*

☺ 9th Annual Immunization Awareness Week (June 25-28, 2007) – *Boom turok, turok …. Boom, turok, turok …..Bakuna, Bakuna ….Tara Na!*

☺ 8th Annual Immunization Awareness Week (June 19 –22, 2006) – *One Shot Can Make a Difference.*

In line also with immunization, a proposal was drafted by the OSA in collaboration with the UPM Health Service regarding vaccination of students particularly enrolled in the Colleges of Nursing, Public Health, and Dentistry, being made mandatory and a requirement for registration. However, the proposal still has to be firmed up by the Chancellor's Advisory Committee 1 (CAC 1).

Prepared by:

Nymia Pimentel Simbulan, Dr. PH
5 December 2008

Table 1: NEW SCHOLARSHIP & FINANCIAL ASSISTANCE GRANTS ACQUIRED

(November 1, 2005 – October 31, 2008)

NO.	NAME OF SCHOLARSHIP/FINANCIAL ASSISTANCE GRANTS	BENEFITS	NO. OF GRANTEES	TIME FRAME
1.	Association of Parents-Counselors-APC-UPM, INC.	P16000 stipend and transportation allowance per semester P2000 photocopying allowance per semester	2	First Semester, SY, 2006-2007 to present
2.	CHARITY FIRST FOUNDATION, INC.	Tuition fee assistance, transportation and meal allowances, books and project allowances	15	First Semester, SY, 2006-2007 to present
3.	McLIFELINE FOR EDUCATION	P5000 assistance for tuition and other fees per semester P5000 book allowance per semester P3000 monthly living allowance (P15000 per semester)	2	First Semester, SY, 2006-2007 to present
4.	MR. JONATHAN YOUNG	P3000 monthly living allowance (P15000 per semester P3000 book/photocopying allowance per semester	2	First Semester, SY, 2006-2007 to First Sem SY 2007- 2008
5.	MERCKS, PHILS., INC.	Full tuition fee per semester P4000 book allowance per semester P9000 living allowance per semester	4	First Semester, SY, 2007-2008 to present
6.	GUTIERREZ SCHOLARSHIP	Monthly living allowances of P3,000.00 (P15000 per semester	2	First Semester, SY, 2006-2007 to Second Sem., SY 2007- 2008

UNIVERSITY OF THE PHILIPPINES MANILA
Office of the University Registrar
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Website: http//our.upm.edu.ph Email: registrar@post.upm.edu.ph

December 5, 2008

OFFICE OF THE CHANCELLOR, UPM
By:
Date:
DEC 05 2008

Dr. RAMON L. ARCADIO
Chancellor and Professor
University of the Philippines Manila
8th Floor, PGH Complex
Taft Avenue, Manila

Dear Chancellor Arcadio:

We are submitting herewith the Major Accomplishments of the Office of the University Registrar for 01 November 2005 – 31 October 2008.

We have excluded information regarding the routine work of the Office.

Thank you.

Truly yours,

SUSAN B. VILLEGAS, MOH, OTRP
University Registrar

/jtm

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: DEC 05 2008

Major Accomplishments of the Office of the University Registrar
(01 November 2005 – 31 October 2008)

The major accomplishments of the OUR congruent to the 12 point Agenda of Chancellor Ramon L. Arcadio during his 1st term are based on:

a) improved student admission system (student welfare)

b) relevant staff development program for employees

c) governance

A. Student Welfare

1. **Freshmen admission** – To further facilitate processing of students admission, OUR
   a) updated its admission guidelines for posting in the bulletin board and website
   b) created a flow chart for the registration of freshmen and
   c) assigned additional manpower (instead of the usual one (1) staff per course) to shorten the student's waiting time. Seats and electric fans were also provided to make the waiting time more comfortable.

OUR also conducted a telephone survey to determine the reasons for non enrollment (No Show) of the qualifiers. Out of the 387 qualifiers 243 were contacted and gave the following reasons:

1. enrolled in BS Nursing - 25 (6.46%)
2. enrolled in another school/course - 103 (26.61%)
   - BS Pharmacy, UST - 10
   - BS Biology, UST - 10
   - BS Business Administration, UE -5
   - BSPT, Perpetual Help - 1
   - Political Science - 2
   - Communication Arts, St. Scho. – 6
   - Human Biology, Dela Salle - 10
   - Political Management, Dela Salle-5
   - BSPT, EAC - 3

BS Accountancy, Letran/Miriam-15
BS InfoTechnology, Asia Pacific- 5
Health Sciences, Ateneo - 10
Engineering, Ateneo - 11
General Education, PLM - 4
Multimedia Arts, Asia Pacific - 4
Marketing Management - 2

3.	enrolled in provincial school	-	88	(22.74)
4.	financial problem	-	15	(3.88%)
5.	migrated to Canada and USA	-	7	(1.81%)
6.	deferred enrollment	-	5	(1.29%)

OUR was unable to contact 144 qualifiers because of the following reasons: absence of contact numbers; wrong landline or cellphone numbers or the telephone was out of order.

2. **Other Students and Stakeholders**

a) prepared a flowchart for registration of other students

b) updated OUR website regarding guidelines for requesting documents, application for transfer/shifting, etc.

c) revised request form for documents for easy reference

3. **Scholar's Convocation**: - We continue to hold the Scholar's Convocation in coordination with the Office of Students Affairs. From 01 November 2005–31 October 2008, a total of 4,568 scholars (3,382 College Scholars and 1,186 University Scholars) were honored. The guest speakers were : Faculty Regent Roland G. Simbulan; Dr. Carmencita O. Padilla, Director, Institute of Human Genetics and Prof. Mikaela Irene Fudolig, Faculty, Dept. of Physics, College of Science U.P. Diliman.

4. **Mailing of parents copy of grades**

OUR has mailed the parents copy of the grades for AY 2005-2006 and AY 2006-2007 and Freshmen AY 2007-2008 in order to update the parents/guardians on the scholastic progress

or non progress of their children. We will continue with this practice but it will be done on a semestral basis rather than annual. We would need a minimum of P35,000.00 per semester to accomplish this.

B. Relevant Staff Development Program

1. **Staff Meetings**: OUR continues to conduct staff meetings to serve as venue:

   a). to address the concerns of the staff .

   b). for personal development thru echo sessions of seminars/workshops attended by the staff

   c). for exchange of ideas and opinions.

2. **Request for Review class**: OUR has also requested the HRDO to organize a review class for UPM staff interested in taking the sub professionals and professionals civil service examinations to upgrade their qualifications for future promotion and tenure to which concerned OUR staff have attended.

3. **Health & Wellness of the Staff**: Organized a physical fitness activity (tai chi) to de-stress and enhance the health and wellbeing of the staff in view of the secondary nature of the work. The activity has been temporarily put on hold because of the unavailability of the faculty who conducted the activity free of charge. To pursue this type of activity financial assistance from the administration is needed to defray the cost of a trainer. Another option is to request the Dept. of Physical Education to conduct the training as part of their extension service (free of charge).

4. **OUR Trust Fund:** We requested for the creation of an OUR Trust Fund to provide financial assistance to promote continuing professional and personal development of the staff as well as provide a ready source of financial assistance for their emergency needs.

C. Governance

To further improve the efficiency and improved delivery of services, OUR acquired/performed the following:

a. Equipment

1. Heavy duty copier – for reproduction of TOR
2. HP Photo Scanner – for ID processing
3. Sound System – funded; for award of bid
4. Fire Extinguisher – for protection of records

b. Additional Records Room from CAMP

c. **Hired a job order personnel** to encode the University Council Minutes of meeting according to: approved curricular matters classified according to year and college; and approved administrative policies pertinent to UP Manila according to general headings such as student matters, UPM Reorganization, grading, overload, etc.

UPM-OVCAA
RECEIVED BY: Chris
DATE: DEC 0 2 2008

UNIVERSITY OF THE PHILIPPINES MANILA
University Library
University Library Bldg., UP Manila Compound, Pedro Gil St., Ermita, Manila, 1000 Philippines
Tel. No.: (632) 5264253 Fax No.: 5265847 Website: http://lib.upm.edu.ph/

November 28, 2008

Give to Mam Dod

Ramon L. Arcadio, M.D. MHPEd., DrHum.
Professor and Chancellor
University of the Philipines Manila
Taft Avenue, Manila

Through: **Dr. Josefina Tayag**
Vice Chancellor for Academic Affairs

Dear Sir:

We are pleased to submit the University Library's Accomplishment Report for 2005-2008.

Very truly yours,

THERESA P. DUGENIA, MLS
University Librarian

UNIVERSITY LIBRARY
University of the Philippines Manila
The Health Sciences Center

ACCOMPLISHMENT REPORT
2005 - 2008

The University Library supports the instructional, research and extension needs of U.P. Manila by providing access to information resources through collection development, linkages, resource sharing, and application of information technology and staff development. The achievements and activities of the University Library are geared towards accomplishing U.P. Manila's goals and objectives.

1. Governance

1.1 The library participated actively in the system-wide library modernization process. The UP Integrated Library System (iLib) which is a web-based integrated library system using Open Source technologies to cater to the specific needs of unit libraries is being used in our libraries applying three modules, namely: Cataloger, Circulation, and Online Public Access Catalog.

1.2 Supplementary Book Fund in the amount of P1M was provided by UPM administration in 2007 used for updating the Reserve book collection of unit libraries.

2. Curriculum and Instructions

2.1 The libraries worked closely with the Library Committees and faculty to develop the library collection by identifying/selecting library materials that are relevant to the curricular and research programs of U.P. Manila.

2.2 Developed databases that provide brief bibliographic description including library location. These databases are accessible through OPAC (Online Public Access Catalog), namely:

- Philippine Index Medicus
- Union List of Periodicals
- Professorial Chair Lectures
- Faculty Research Publications
- Theses and Dissertations
- Research Papers and Reports
- UP Gazette

http://mainlib.upm.edu.ph

2.3 Compiled lists of web sites that offer free full-text articles and references, which are accessible to users online through the library's web page.

3. Student Development

3.1 Updated the Library Guide, finding tools, guides to various collections (e.g, reserve books, Filipiniana collection, archival collection and list of free e-journals and e-books).

3.2 Access to online full-text journals through MD Consult Core Collection database; Medical Teacher Journal effective 2008; Cochrane Library database free access journals.

3.3 Prepared New Acquisitions List, Library Newsletter and F.B.H. Medical Library News.

3.4 Conducted user education and student orientation

3.5 Library service hours were extended until Saturday at the College of Arts & Sciences Library, College of Dentistry Library and College of Allied Medical Professions Library

4. Personnel Development

Provided staff with opportunities to develop skills and knowledge through in-house training, attendance to seminars, enrollment in graduate courses in Library and Information Science, and membership in U.P. Manila/college committees and professional organizations and team building activities.

4.1 Team building activities were conducted to promote teamwork and cooperation, to improve internal communication/interaction and to develop staff into a cohesive goal-oriented team.

4.2 Library staff participated in various committees: U.P. Manila Curriculum Committee, Awards Committee, REPS Manual Committee, library committees and various committees of the U.P. Centennial celebration.

4.3 College Librarians are members/officers of professional library associations such as: Medical and Health Librarians Association of the Philippines (MAHLAP), Philippine Association of Academic and Research Library (PAARL), Philippine Librarians Association, Inc. (PLAI), and Association of Special Libraries of the Philippines (ASLP).

4.4 Revalidation of the Personnel Effectiveness Audit was conducted in 2006. This will establish the relative importance of the number of personnel and the appropriate position titles in relation to the accomplishment of organizational objectives.

5. Resources

5.1 Achieved wireless coverage in all branch libraries through the installation of WI-FI units in cooperation with IMS, U.P. Manila.

5.2 Improved user-computing environment and learning spaces through donations and procurement of equipment:

2006

- 2 units computer system HP DX2100MT with UPS
- 1 unit Network Hub, D-link CSH-800 model, 8 port - CAS Library
- 1 unit Network Hub, D-link DES 1008 model, 8 port
- 10 computer chairs/tables - CPH Library
- 1 aircon unit (Window Type) – CPH Library
- 2 units computer from the Dept of Health Policy and Administration and Dept. of Environmental and Occupational Health, CPH
- 1 LCD flat monitor - Medical Library
- 1 vacuum cleaner for books - Medical Library
- 8 computers and two air-conditioning units - CAS Library
- four (4) units air-conditioning distributed as follows: 2 units - CAS Library and 2 units Main Library

2007

The FBH Medical Library received the following donation from UPMASA: Swingline Heavy Duty Stapler, TV set 14" (Sharp) and DVD Player (TLC). Dr. Virgilio and Aurora Genuino donated 88 pieces of wooden bookstands.

2008

The University Library purchased the following equipment:

- 3 airconditioning units for our Reference Section
- 5 HP laser jet printers for the CAMP, Dentistry, Nursing, Pharmacy Libraries and Technical Services of the University Libraries.

The Medical Library was able to acquire 1 unit of Library Security System and a Laser Printer through donation from Justice Ameurfina M. Herrera.

5.3 Physical Plant

5.3.1 Upgraded library building infrastructure with the Main Library having a major thermal moisture protection undertaking costing P1, 079,118.06. The 2007 project consisted of covering the open ceiling at the roof apex areas, polishing of all the termination areas of roofing panels including the application of sealant on all roofing screws, waterproofing works at water tank areas, repair and rehabilitation of existing catch basins, area drains and manholes, rehabilitation of perimeter doors and windows and exterior repainting of the whole library building.
2006 - Glass enclosure at the 3rd floor, Main Library building

5.3.2 The libraries of U.P. Manila aim to provide a safe, comfortable working, learning and study environment. Several space-related initiatives were completed:

- The reference section, Main Library, was re-arranged to maximize available space. Computers were placed in the reading room for greater accessibility of users.

- A pleasure reading section was arranged at the Medical Library. The fiction books and pocket books were donated by UPMASA.

- Through the support of the UPCPHAS and Dr. Caridad A. Ancheta, Dean, CPH, the computer room was renovated. Electrical work, plastering and repainting of the CPH Library were done.

- A wooden back-to-back bookshelf was loaned to the College of Dentistry Library by the University Library, which served as storage of superseded issues of newspapers and duplicate copies of journals, etc.

- The College of Arts & Sciences Library rearranged the Periodicals Section and Circulation Section. Wooden filing cabinets were moved to the Circulation section and old files that are not for archival purposes and safekeeping were removed and disposed. Shelves and tables were transferred to the reading room. The four shelves loaned by the University Library were used in the Reference section and replaced the old low cabinets.

- An area for "Preservation Copy" and rare materials is being developed at the College of Dentistry Library, which will house duplicate copies of Dentistry journals, old dentistry books/journals with copyright date of 1800 up.

5.4 An annual inventory of books and equipment was conducted to ensure that resources are accounted for, to determine they are in good working condition and which items are to be condemned.

The University Library recommended the disposal of equipment, which are beyond economical repair and technically obsolete. The UPM Disposal and Appraisal Committee approved the following equipment to be condemned:

Quantity	Item
20	Computer system
3	Hard Disk
5	Monitor
2	Modem
7	Printer
1	Scanner
3	CD-Drive
4	CD-ROM Drive
1	Mouse
1	Keyboard

Relief from property accountability for books found missing during the inventory was also requested to the Commission on Audit through the U.P. Manila administration

6. Linkages

6.1 The University Library, U.P. Manila and its unit libraries through the U.P. Manila Chancellor's Office entered into an agreement in 2006 to share resources to other nearby institutions for which eleven members joined the "South Manila Inter-Institutional Consortium" (SMI-IC) namely: Adamson University, De La Salle University, DLSU College of St. Benilde, Emilio Aguinaldo College, Lyceum of the Philippines University, Philippine Christian University, Philippine Normal University, Philippine Women's University, St. Paul University Manila, St. Scholastica's College, Technological University of the Philippines and University of the Philippines Manila.

6.2 Continued collaborating with:

- The Philippine eLib, a collaborative project of the National Library of the Philippines, University of the Philippines, Department of Science and Technology, Department of Agriculture and the Commission on Higher Education provided 13 computers to the University Library, U.P. Manila in 2005. The high performance computers (DELL Optiplex 170L, Pentium 4)) were distributed to unit libraries where services available through the Philippine eLib will be served such as literature searches, full text downloading, e-journals subscription, document delivery and 24-hour customer support.

- SEAMIC Electronic Document Delivery System - the FBH Medical Library continued as coordinator of EDDS.

- NUTRINET (Nutrition Research Information Network) - information access on food and nutrition to 14 participating agencies.

- MAHLAP (Medical and Health Librarians Association of the Philippines) - access to union list of periodicals of medical and health libraries in the Philippines.

The University Library shall continue to redefine and review the effective delivery of library services.

OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION AND ADMINISTRATIVE SUPPORT SERVICES

UNIVERSITY OF THE PHILIPPINES MANILA
8/F Philippine General Hospital
Taft Avenue, Manila 1000

Office of the Vice Chancellor for Administration

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: DEC 09 2008

05 December 2008

Dr. RAMON L. ARCADIO
Professor and Chancellor
University of the Philippines Manila

Sir:

In compliance with Administrative Order No. RLA-2008-129 dated November 11, 2008, we are respectfully submitting the reports of accomplishments and projects under the Office of the Vice Chancellor for Administration for the period November 1, 2005 to October 31, 2008.

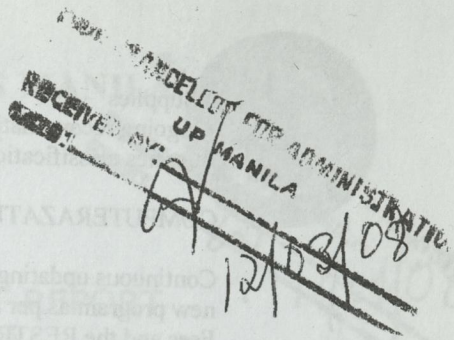
Thank you.

Very truly yours,

ORLINO O. TALENS, MD, MHPEd
Vice Chancellor for Administration

VCPA
Mini: Pls, for final compilation
[illegible] 2008 Dec 10
for CdCA

UNIVERSITY OF THE PHILIPPINES MANILA
ACCOUNTING OFFICE



ACCOMPLISHMENTS
(Nov. 1, 2005 - Oct. 31, 2008)

1. CASH ACCOUNTS
Continuously updating the cash reconciliation of bank accounts.
Of the 46 bank accounts we have already closed the 5 following accounts due to dormancy and consolidation of similar deposits:

DBP-Makati	CA 00-05430-405-8	General Fund 101
" "	SA 5-05031-405-2	Revolving Fund 164
" "	SA 5-00268-405-4	SEF
LBP Taft	CA 0592-1038-85	Trust Liabilities 184
PNB PGH	CA 830-315-3	Miyaki Eye OR

We will be closing the following bank accounts but still awaiting confirmation from the bank:

PNB Taft	CA 200-830131-2	Study & Training Center
" "	CA 220-840352-7	F.B. Herrera
" Ermita	CA 200-840200-8	"
" "	SA 200-556298-5	"
" "	SA 200-558081-4	"

2. UPDATING OF CASH ACCOUNTABILITY CLEARANCES
(for retirees/resignees)
Continuously updating the mastercard index of employees.
We have updated and issued clearances of 43 retirees to date.

3. RENEGING FELLOWS
We have billed 8 faculty amounting to Ph11.111,190.59 and collected 30% to date amounting to Ph3,356,629.55.

4. OBLIGATION SAVINGS
Submitted the following savings for reprogramming and approved by the Board of Regents:

BOR 1218th mtg dtd. 2/23/07	Ph29,382,406.05
BOR 1213th mtg. dtd. 9/29/06	12,559,155.43

We are collating obligation savings of prior years for reprogramming for the first quarter of CY 2009.

5. As per NEW GOVERNMENT ACCOUNTING SYSTEM (NGAS)

>Fixed Assets
We have already prepared subsidiary ledgers for our equipment per college/unit and constantly reconciling with Property & Supply Office records.
Continuously updating the lapsing schedule for the Depreciation of fixed assets.

>Supplies
Ongoing reconciliation and setting up of stock cards for each supplies classifications per college/unit.

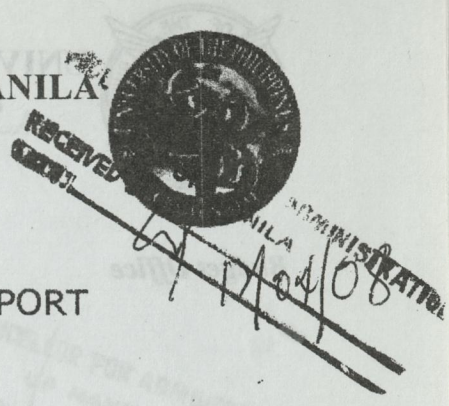
6. COMPUTERAZATION

Continuous updating of STFAP system of reporting, injecting the new program as per Assessment of Adjusted Tuition and Other Fees and the RESTRUCTED STFAP 2007.
Preparation of Accounting Modules with the help of IMS

Prepared by:

ANGELA F. PINLAC
Chief Accountant I

UNIVERSITY OF THE PHILIPPINES MANILA
OFFICE OF THE CHANCELLOR



BUDGET OFFICE
HIGHLIGHTS OF ACCOMPLISHMENT REPORT
November 2005 to October 2008

BUDGET INFORMATION SYSTEM (BIS):

The Budget Office considers the project Budget Information System (Phase I-Local Area Network) as its major innovation. Undertaken in CY 2006, the System covers Personal Services and MOOE. It has the following advantages.

1. Reduces the time required in processing obligation requests and budget utilization requests (ObR / BUR)
2. Eliminates encoding of unit codes and repetitive encoding of particulars and account codes
3. Sums up encoded amounts automatically
4. Records data automatically in the registries (no re-encoding is needed)
5. Sorts entries automatically
6. Facilitates generation and preparation of summary accountability reports and statement of balances of the Campus

OTHER SIGNIFICANT ACCOMPLISHMENT

1. BUDGET CLEARANCE FOR THE FOLLOWING:
   - 1.1 INFRASTRUCTURE PROJECTS — P 64,546,472.51
   - 1.2 EQUIPMENT OUTLAY — P 11,626,456.25
   - 1.3 BASIC PAPERS / APPOINTMENTS
   - 1.4 REQUISITIONS / PURCHASE ORDERS / DISBURSEMENT VOUCHERS, MOOE

2. PROJECTS:
   - 2.1 Annual Internal Operating Budget, CY 2006-2008
   - 2.2 Special Budget of Various Trust Liability Accounts - (Student Fees) CY 2007-2008
   - 2.3 Budget Proposals, CY 2007-2009

3. OTHERS
   - 3.1 Request for release of P50M for UPManila-SHS, BALER
   - 3.2 Reprogramming of the amount of P29,382,406.05 savings from prior year's obligations

Prepared by:

TESSIE B. MERCA
Budget Officer V

8TH Floor Philippine General Hospital Taft Avenue, Manila 1000, Philippines
Tel. (632)526-8419 Telefax (632)521-0184 E-mail oc@mail.upm.edu.ph

UNIVERSITY OF THE PHILIPPINES MANILA
8/F PGH Central Block, Taft Avenue, Manila
The Health Sciences Center

Budget Office

Budget Office Staff
Membership in Campus Committees
(2005-2008)

TESSIE B. MERCA, Budget Officer V
(2005-2008)

1. Bids and Awards Committee
2. Fiscal Planning and Operations Committee
3. Income and Investment Committee
4. Overload Committee
5. Academic Personnel and Faculty Committee
6. Monetization Committee
7. Graduation Committee
8. Staff Development Committee
9. Administrative Officers Committee
10. UPM Christmas Celebration Committee 2008
11. Chancellor's Advisory Committee (Resource person)
12. Chancellor's Management Team (Resource person)
13. Disposal and Appraisal Committee (Chairman)

MENCHIE R. RAMIREZ, Budget Officer III

1. CAD Christmas Celebration Committee (2005-2006)
2. CAD Team Building Committee (2005-2007)
3. Bids and Awards Committee (2006-2008)

SOLITA A. SANTOS, Budget Officer III

1. CAD Team Building Committee (2007)
2. CAD Christmas Celebration Committee (2008)

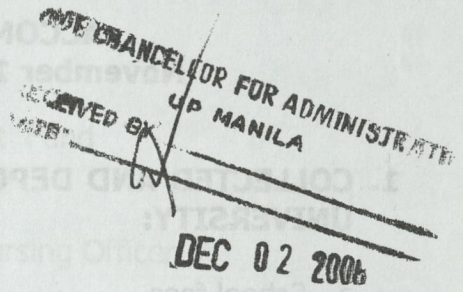
TERESA A. ARROCO, Budget Officer II

1. CAD Christmas Celebration Committee (2008)

LEONORA D. TALAG, Budget Officer IV

1. Personnel Effectiveness Audit Validation Committee (2006-2007
2. CAD Outstanding Employee of the Month Committee (2006-2007)
3. CAD Christmas Celebration Committee (2007)

UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
CASH OFFICE



November 25, 2008

ORLINO O. TALENS M.D., MHPE*d*
Vice Chancellor for Administration
UP Manila

Sir:

Submitting herewith the Accomplishment Report for November 1, 2005 to October 31, 2008 of the Cashier's Office as per Administrative Order No. RLA-2008-129 dated 11 November 2008.

Sincerely yours,

ELSIE M. BOLAMBAO
Chief

UNIVERSITY OF THE PHILIPPINES MANILA
8th Flr. Central Block Bldg., PGH Compound, Taft Ave., Manila
The Health Sciences Center

CASH OFFICE
ACCOMPLISHMENT REPORT
November 1, 2005 – October 31, 2008

1. COLLECTED AND DEPOSITED ALL RECEIPTS/INCOME OF THE UNIVERSITY:

a. School fees
b. Dropping/ removal/ change of mat/LOA
c. Graduation /diploma
d. Dental Services fee
e. Book fines
f. Fees for use of facilities/utilities
g. Car stickers
h. Space Rentals
i. Use of computer/print-out/diskette
j. Performance/bidder's bond
k. Toll Charges
l. Other miscellaneous income
m. Trust account

2. PREPARED AND RELEASED CASH/CHECK IN PAYMENT OF THE FOLLOWING:

a. Salaries, salary differentials, honoraria, etc
b. Overload, faculty grant/professorial chair honoraria of faculty members
c. Salaries of student assistants
d. Stipend and tuition fee refund of students
e. Claims/refund thru the Petty Cash Fund
f. Remittances to other government agencies
g. Merit incentive, centennial bonus, Manila Day award
h. Mid-year & year-end bonus, other year-end benefits
i. Utilities consumption i.e water, electricity,etc.
j. Acquisition of equipment, office supplies, etc.
k. Contractual services i.e. security, janitorial
l. Others

3. PREPARED /SUBMITTED THE FOLLOWING REPORTS:

a. Report of Collection
   - General Fund
   - Revolving Fund
   - Trust Fund
   - Institute of Human Genetics
   - National Institutes of Health
   - Dept. of Rehab Medicine/Cojuangco Trust Fund
   - Dollar Accounts

b. Report of Checks Issued by Deputized Disbursing Officer
   - General Fund
   - Revolving Fund
   - Trust Fund
   - Institute of Human Genetics
   - National Institutes of Health
   - Dept. of Rehab Medicine/Cojuangco Trust Fund

c. Report of Checks Issued & Released in all funds

d. Report of Accountability (O.R. & Check)

e. Summary of Deposits

f. Statement of Collections and Accountable Forms

g. Report of Dishonored Checks

h. Liquidation of Petty Cash Fund (all funds)

i. Liquidation of Paid Payrolls (all funds)

j. Report of Cancelled Salaries, Honorarium, etc.

k. List/Inventory of Certificate of Time Deposits & Other Investments

l. Summary of Investments & Combo Balances

m. Status of Fund

n. Canvass on Time Deposit Rates

o. Schedule of Time Deposit Maturities

4. SENT BANK COPIES OF TRANSFER ORDER (TO) FOR SALARIES, PERA, ACA, HONORARIA, ETC;

5. SENT LETTER OF NOTICE TO BANK RE: PLACEMENTS/RENEWAL/ TERMINATION OF TIME DEPOSIT;

6. PREPARED & ISSUED CERTIFICATION RELATIVE TO COLLECTION;

7. MAINTAINED COMPREHENSIVE OFFICIAL CASH BOOKS FOR COLLECTION, DEPOSIT, CASH ADVANCE & DISBURSEMENTS;

8. AUTOMATED SOME CASHIERING REPORTS i.e. Inventory of Time Deposit, Report of Prepared Check, Report of Check Issued and Released;

9. HAD UNCOVERED TWO (2) CASES OF IRREGULARITIES ON TAMPERING OF UPM OFFICIAL RECEIPTS & ONE (1) CASE ON FALSIFICATION OF PUBLIC DOCUMENTS (Form 5);

10. DILIGENTLY PREPARED AND SUBMITTED ALL REPORTS REQUIRED OF THE OFFICE INSPITE LACK OF STAFFING COMPLEMENT ; and,

11. EFFICIENTLY MONITORED UPM FUNDS. INVESTIBLE FUNDS WERE QUICKLY PLACED IN TIME DEPOSIT TO EARN ADDITIONAL INTEREST INCOME.

CPDMO
U.P. MANILA
CAMPUS PLANNING, DEVELOPMENT & MAINTENANCE OFFICE
UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
P. Faura Street, Ermita, Manila Tel. No. 525-2233 Telefax No. 526-8420

November 25, 2008

VICE CHANCELLOR FOR ADMINISTRATION
UP MANILA
RECEIVED BY:
DATE: NOV 28 2008

RAMON L. ARCADIO,MD,MHPEd,DrHum
Chancellor
U.P.Manila

Thru : Dr. Orlino O. Talens
Vice Chancellor for Administration

Subject : Major Accomplishment Report

Dear Sir,

This is in compliance with the requirements on the Administrative Order No. RLA-2008-129 related to the Chancellors End of Term Report.

In this connection, we are submitting herewith the CPDMO Major Accomplishment Report for the period of November 1, 2005 to October 31, 2008.

Thank you very much.

Very truly yours,

ARCH. ALLEN R. BUENAVENTURA
Chief, CPDMO

University of the Philippines Manila
CAMPUS PLANNING DEVELOPMENT AND MAINTENANCE OFFICE
Old UPCD Annex Building, Padre Faura St., Ermita, Manila

CPDMO MAJOR ACCOMPLISHMENTS (PERIOD COVERED NOVEMBER 1, 2005 TO OCTOBER 31, 2008)

Project Accomplishments	Budget	Date of Completion	Contractor	Relation to Chancellors 12 Point Program	
A. Central Administration					
1.Oblation Plaza	3,000,000.00	30-Apr-08	MDEC Construction	UP Centennial	Dedicate its flagship projects to the University and to celebrate the events with the UP system. To provide historical memorabilia, scholarly undertakings and cultural landmarks.
2. Proposed UPM Arch Gateway	920, 411.24	22 March 2008	Asia Pacific Business Co	Governance	Establish landmark of UPM and recognize as Heath Sciences Center.
3.Renovation of Comfort Rooms of CAD offices 8th floor	1,597,708.59	8-Aug-08	CMO Construction Services	Governance	To maintain the identity of UPM as health sciences center by providing a clean, safe and environmental friendly campus.
4.Replacement of Thermal Moisture Protection@UPM Main Annex and CD Post Grad School Bldgs	4,898,395.45	2-Feb-07	ASM Francisco Const ion	UP manila resources	To provide safe and conducive learning and working area for administrative, faculty, student and REPS
5.Supply & Installation of Air-Conditioning Units at OVCPD	60,375.00	17-Jan-07	MAC Torres Enterprise	Resource generation	To provide a conducive working area for management and staff of the office to become more effective and efficient in dealing with continuing resource generation program.
6.Supply & Installation of PABX/Intercom System @ Joaquin Gonzales Compound	88,099.50	1-Feb-07	Marilag Construction	UPM resources	Maximize the services of existing telephone lines by expanding the accessibility of connection without additional cost of billings to the utility company to generate savings.
7.Supply & Installation of Air-Conditioning Units at Alumni Affairs	65,000.00	6-Mar-07	MAC Torres Enterprise	Alumni	Provide conducive working area for the management and staff of the office to maintain the effective and efficient output in keeping the records, activities, linkages, benefits and updates of alumni.
8.Renovation Works at Creche and Child Development Center	166,500.00	28 June 2008	CMO Construction Services	Student development	Enhanced the facilities in compliance with accessibility law and upkeep the area ideal for the child development learning center.
9.UPM Landscape Phase II - Construction of Covered Walk @ South East Zone	4,814,440.46	02 Feb. 2008	ASM Francisco Const.	Student development	To answer the needs of the students in providing safe and campus friendly university by protecting them in any harmful exposure with the environment.
B. *COLLEGE OF ALLIED MEDICAL PROFESSIONS*					
Completion of New CAMP Building (Phase 1 &2)	4,175,521.90	15 July 2008	MDEC Corp	Student development	Provision of standard classrooms, laboratories, offices and faculty rooms. Serves as a model building that complied with

					OHSA.
COLLEGE OF ARTS AND SCIENCES					
Proposed Renovation Works @ CAS	3,627,031.77	18 Feb 2008	Lucky Star Const.	Faculty admin staff devt.	To boost the morale of the end user by improving the working environment of the offices to produce a better output
Proposed Renovation Works GAB Comfort Room	2,492,325.99	Nov 2008 for turn over	MDEC	Governance	Upkeeping the facilities in conjunction with the slogan of UPM as Safety and Healthy University
Repair of Plumbing Line and Re-ceiling of Entrance Area	227,033.43	28-Feb-07	CMO Construction Services	Student development	Providing sufficient supply of water for sanitation purposes as part of the privilege of students in adequate welfare facilities and support services.
Proposed Biological Freezer Area	20,500.00	29-Mar-07	Marilag Construction	Research programs	Availability of modern laboratories, expansion of research facilities, offices and support services.
Renovation of CAS Covered Walks	1,803,894.19	5-Jun-07	ASM Francisco Const. & Dev't. Corp	Student development	To answer the needs of the students in providing safe and campus friendly university by protecting them in any harmful exposure with the environment
Waterproofing of Water Tank Area at GAB	91,175.00	8-Jun-07	Marilag Construction	Governance	Upkeeping the facilities in conjunction with the slogan of UPM as Safety and Healthy University
Insulation System for DAC Mezzanine Floor	34,156.25	6-Jul-07	Marilag Construction	Governance	Upkeeping the facilities in conjunction with the slogan of UPM as Safety and Healthy University
Repair of Student Tambayan at CAS Quadrangle	84,385.15	24-Aug-07	Marilag Construction	Student develop ment	Improvement of student welfare facilities as well as providing them a student tambayans especially with the accredited organizations
D. *COLLEGE OF DENTISTRY*					
Re tiling of Stairs, Rooms , Hallways and Ceiling works	1,291,125.79	Aug 2006	Nueva Ecija Const	Student develop ment	Improvement of student welfare facilities
Proposed Tiling Works @ 3rd Floor Laboratory	349,722.98	01March 2006	PGM Const &Plumbing Services	Student develop ment	Enhancement of research facilities, offices and support services to meet the requirement of basic safety laboratory standards.
Contract for Consulting Services - Preparation of As-Built Electrical Plans of UPCD Building	103,500.00	Dec-05	Engr Ridoben V. Andaya	UPM resources	To complied with the local city ordinances and power utility company
Contract for Consulting Services - Preparation of As-Built Sanitary Plans of UPCD Building	70,000.00	Dec-05	Engr Darrow Lucenario	UPM resources	To complied with the local city ordinances and water utility company
E. *COLLEGE OF MEDICINE*					

Proposed UPCM Faculty Building, CM	4,910,873.81		Dizon and Associates	Governance	Constructed the building to serves as a center for faculty and staff in developing new programs and ideas and sharing knowledge, skills and expertise in the areas of medical field.
Renovation of the Office of the Associate Dean and records room, Calderon Hall				Student Development	Improvement of student records, data and files.
Renovation Works at Pathology Research Laboratory	1,103,295.90		Dizon and Associates	Research program	Enhancement of research facilities, offices and support services to meet the requirement of basic safety laboratory standards
Renovation of Center for Community Oriented Medical Education @ Paz Mendoza Bldg. (formerly NTTC-HP)	812,063.00	14 Dec 2008	Madegra Structura	Extension and community oriented programs	To provide a conducive working spaces to contribute the development of modern learning of instructions.
F. *COLLEGE OF NURSING*					
Proposed Re- painting of CN lobby	80,125.00	3-Feb-06	Nino De Paz & Co.	UPM resources	To addressed the concern of alumni in upkeeping the facilities in good working conditions
Supply and Installation of Seal Marker@G/F CN Lobby	32,156.00	24-Feb-06	Dalumpines sign arts	UPM resources	Recognized the active participation of alumni
G. *COLLEGE OF PHARMACY*					
Structural Integrity Test of Coll of Pharmacy Building	179,300.00	3-Jan-06	Geotesting Inc.	UPM resources	Ensure safety and healthy university building and facilities
Rehabilitation of Inorganic Laboratory Sinks@3/F	17,082.96	5-May-06	SRD Const.	Research program	Availability of modern laboratories, expansion of research facilities, offices and support services
Re-ceiling of Taxilab @ 2/F	83,598.28	June 28,2006	Lucky Star Const.	Research program	Availability of modern laboratories, expansion of research facilities, offices and support services
H. *COLLEGE OF PUBLIC HEALTH*					
Proposed Re-roofing Works at Lara Hall	1,730,088.58	26-Jul-07	CMO Construction Services	UPM resources	To maintain the physical facilities and laboratories in the implementation of effective learning inmstructions
Re -painting of Lara Hall	788,161.50	Nov, 04,2008	ASM Francisco	UP Centennial	As part of the OC dedication related to flagship projects to celebrate the event with a well maintain physical facilities
I. *NATIONAL INSTITUTES OF HEALTH*					
1. Renovation of I.T. Room @ NIH Building	345,147.59	26-Apr-07	M.A.C. Torres Enterprise	UPM resources	Adequate modern IT facility that will provide reliable access of stored data health related information
2. Proposed Research Grants Administrative Office	146,167.49	30-Jul-07	Marilag Construction	Research program	To support the function of NIH providing the support offices and services

Transfer of Institute of Opthalmology to SOJR	4,500,000.00	Nov 2008 For turn over	ASM Francisco Construction	Research program	To support the role of PGH as a center of excellence in the field of eye research
Construction of Auditorium for I.O. &SOJR	2,000,000.00	Nov 2008 for acceptance	ASM Francisco Construction	UP Centennial	As part of the OC dedication related to flagship projects to celebrate the event with a well maintain physical facilities
J. *NTTC-HP*					
Supply and Installation of ACU Units NTTC-HP,3/F, UPM Main	142,751.40	30-May-06	MAC Torres Const	UPM resources	Appropriate physical facilities to support the implementation of modern student learning instruction
Supply and Inst of PABX System NTTC-HP,3/F,UPM Main	195,670.67	June 27,206	Lucky Star Const	UPM resources	Maximize the services of existing telephone lines by expanding the accessibility of connection without additional cost of billings to the utility company to generate savings
Installation of Floor Tiles@Dean's Office	47,133.68	July 12,2006	E.U.Jingco Const.	UPM resources	Appropriate physical facilities to support the implementation of modern student learning instruction
K. *SCHOOL OF HEALTH SCIENCES, PALO, LEYTE*					
1. Supply & Installation of Service Entrance Cable	589,827.00	March 28,2007	ASM Francisco Const. & Dev't. Corp.	UPM centenial	To support the development plan for School of Health Sciences
Renovation of Academic Building	2,294,717.90	June 19, 2007	ASM Francisco Const. & Dev't. Corp	Student Devt.	To support the development plan for School of Health Sciences
Construction of Training Facility-Cum-Community Health Center	2,345,678.90	Oct 08, 2007	IDAJR Const	UPM centenial	To support the development plan for School of Health Sciences
Construction of Two-Room Bldg SHS	2,345,678.90	April 16, 2008	IDAJR Const	UPM centennial	To support the development plan for School of Health Sciences
L. *UNIVERSITY LIBRARY*					
Replacement of Thermal Moisture Protection at Univ Library	1,079,118.06	21-Nov-07	CMO	UPM resources	Appropriate physical facilities to support the implementation of modern student learning instruction

Prepared by:

ORLANDO G. PEREZ
ENGR IV/ Acting AO

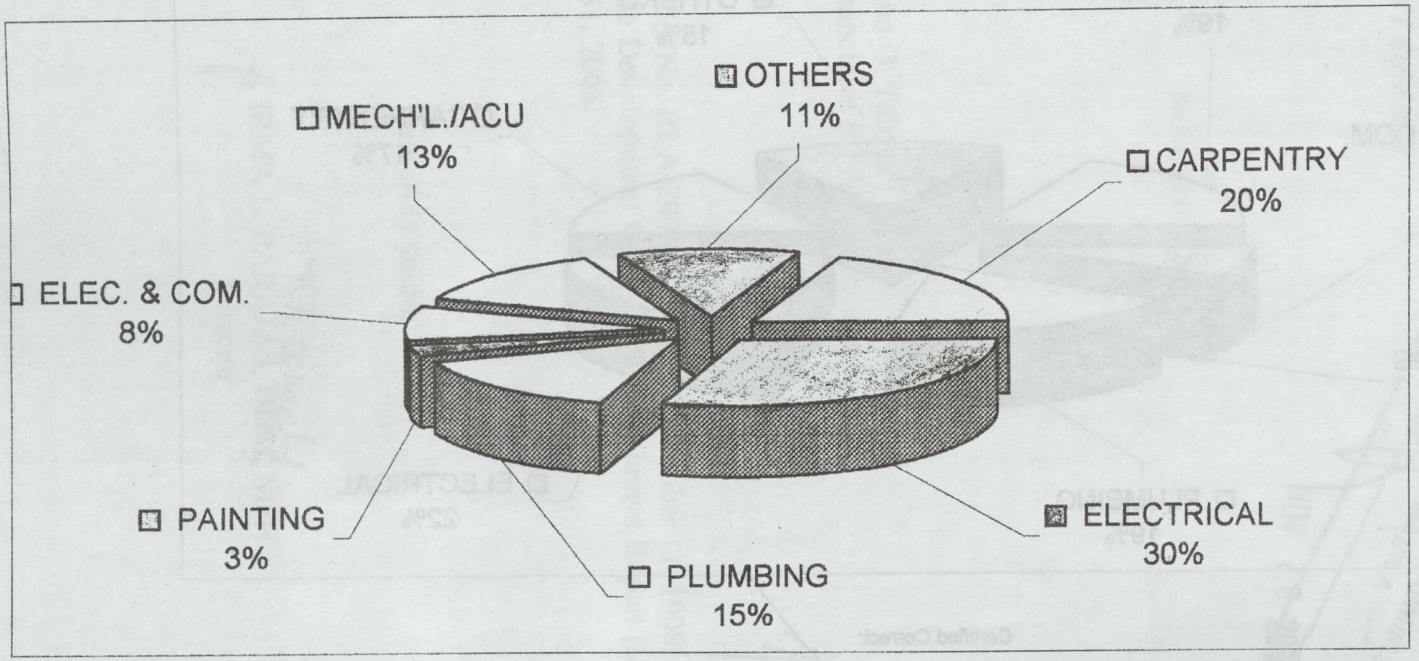
Certified correct:

ARCH. ALLEN R. BUENAVENTURA
Chief CPDMO

U. P. MANILA
UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
CAMPUS PLANNING, DEVELOPMENT & MAINTENANCE OFFICE
P. Faura Street, Ermita, Manila Tel. No. 525-2233 Telefax No. 526-8420

ACCOMPLISHED JOR FOR THE YEAR 2007

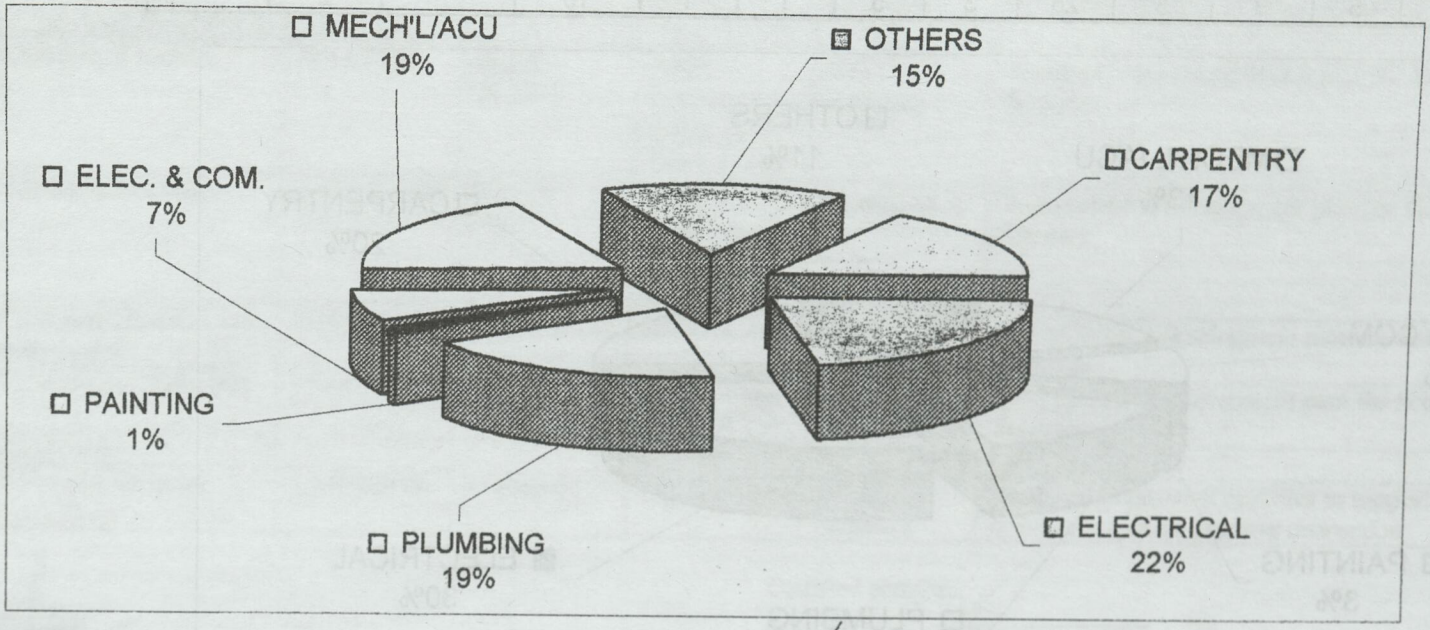
	CAD	CAMP	CAS	CD	CM	CN	CP	CPH	IO	NIH	NTTC=HP	UL	TOTAL
CARPENTRY	65	2	29	2	31	7	5	3	1	13	5	2	165
ELECTRICAL	97	6	30	2	44	9	10	3	11	27	6	5	250
PLUMBING	36	6	16	2	31	3	2	4	3	14	2	6	125
PAINTING	8		4		7	1				2			22
ELEC.& COM.	35	5	6	1	11	1	2	3		5		1	70
MECH'L./ACU	28	7	28		17	6	4	2	2	15	1	3	113
OTHERS	32	5	9	3	25	3	5	1	1	10		2	96



U. P. MANILA
CAMPUS PLANNING, DEVELOPMENT & MAINTENANCE OFFICE
P. Faura Street, Ermita, Manila Tel. No. 525-2233 Telefax No. 526-8420

ACCOMPLISHED JOR FOR THE YEAR 2008

	CAD	CAMP	CAS	CD	CM	CN	CP	CPH	IO	NIH	NTTC=HP	UL	TOTAL
CARPENTRY	49	1	12	5	23	5	10	4		17	3	3	132
ELECTRICAL	50	6	5	6	37	12	10	5	2	35	2	3	173
PLUMBING	25	10	8	4	45	9	6	11	1	24	2	7	152
PAINTING	2		1		2	1	1						7
ELEC.& COM.	23	2	3	4	10		3	1		12			58
MECH'L./ACU	41	3	21	1	20	8	8	6	4	33		5	150
OTHERS	56	4	2	4	16	2	6	3	1	25		1	120



Prepared by:

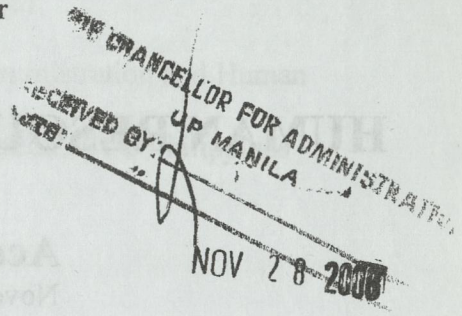
ARTHUR M. PERALTA
Const.& Maint. Gen. Foreman

Certified Correct:

Arch. ALLEN R. BUENAVENTURA
Chief, CPDMO

UNIVERSITY OF THE PHILIPPINES MANILA
8th Floor, Central Block, PGH Building, Taft Avenue, Manila

The Health Sciences Center



HUMAN RESOURCE DEVELOPMENT OFFICE
Central Administration

November 28, 2008

DR. RAMON L. ARCADIO
Professor and Chancellor
U.P. Manila

Thru: Dr. Orlino O. Talens
Vice Chancellor for Administration

Dear Chancellor Arcadio:

Pursuant to Administrative Order No. RLA-2008-129 dated November 11, 2008, I am pleased to submit the Human Resource Development Office Accomplishment Report for the period November 1, 2005 – October 31, 2008.

Thank you.

Very truly yours,

IRMA L. PARAJAS, DDM, MPH
Director

UNIVERSITY OF THE PHILIPPINES MANILA
8th Floor, Central Block, PGH Building, Taft Avenue, Manila

The Health Sciences Center

HUMAN RESOURCE DEVELOPMENT OFFICE

Accomplishment Report

November 1, 2005 – October 31, 2008

1. Seminars/Workshops Conducted and/or Assisted:

a. 24/7 Service and Stress Management Seminar
b. Cash Management and Control Seminar
c. GSIS Benefits and Privileges Orientation-Seminar
d. Seminar on Civil Service Commission Policies
e. Access to Canada: An Overview of Immigration Rules Seminar
f. Dagdag Kaalaman/Pangkabuhayan Seminar
g. Fire Prevention and Safety Tips
h. Seminar on Emergency Medical Techniques
i. Seminar on Family Relationships
j. Training on Basic Candle-Making
k. Global Warming Awareness and Tetada Kalimasada
l. Demonstration on Taichi/Pilates
m. Training and Orientation of Authorized Staff for the Personnel Data Tracking System
n. Review Class for CSC Career Examinations
o. Basic Supervisory Training Course for Effectiveness
p. "Isang Pasasalamat…" A Pre-Retirement Seminar
q. Enhancing Communication Skills in the Workplace
r. Seminar on PAG-IBIG Benefits
s. Seminar on PHILHEALTH Benefits
t. Seminar on Parenting
u. Pinoy English sa Komunikasyon ng mga Taga-UP Manila at PGH
v. Seminar on Home Emergencies
w. Orientation-Seminar on Performance Management System-Office Performance Evaluation System (PMS-OPES)
x. 1st Workshop on PMS-OPES
y. 2nd Workshop on PMS-OPES
z. 3rd Workshop on PMS-OPES
aa. 4th Workshop on PMS-OPES
bb. Orientation/Seminar on GSIS Retirement Benefits/Privileges of Retirees
cc. Getting to Know Diabetes – Its Prevention and Control

2. **Seminars/Workshops Attended/Coordinated Outside of the University:**

a. Effective Records Management
b. Leave Administration Course on Effectiveness (LACE)
c. Orientation of PMS-OPES
d. 2007-2008 Updates on Public Personnel Benefits Administration and Human Resource Management in the Government
e. 45th Annual Convention of the Psychological Association of the Philippines

3. **Projects**:

a. HRDO Website
b. Personnel Data Tracking System (PDTS)
c. HRDO Study Tour
d. Turnover of 201/120 Files to Concerned Units/Employees
e. Installation of GSIS RFID Kiosk
f. HRDO Mission-Vision
g. HRDO Feedback and Suggestion Box

4. **Proposals Approved and Implemented at the University Level:**

a. Implementing Guidelines on the Payment of Subsistence Allowance
b. Implementing Guidelines on the Grant of Hazard Pay
c. Implementing Guidelines on the Grant of One-Step Salary Increase to Employees Who Have Completed Graduate Studies
d. Use of Standard Format on Filling-Up of Regular Items
e. Required Authorization for Retirement Processing and Related Transactions
f. New Procedure in the Processing of Local Special Detail
g. Guide in Accomplishing the Employee Performance Targets and Evaluation Forms
h. Guidelines in the Processing of Dropping from the Rolls
i. Guidelines for the Manual Entry/ies in the DTR and the Processing of Applications for Compensatory Time-Off
j. Processing of Requests for Overtime
k. Non-submission of the Actual Certificates of Service (COS) to the Human Resource Development Office
l. Delineation of Authority to Deans/Directors to Approve Leave of Employees for Not More Than 15 Calendar Days
m. Revision of University Clearance Forms
n. Identification of Point Persons for Various Personnel Transactions
o. Revision of Application Forms for Leave and Monetization

5. **Proposals Approved and Implemented at the Unit Level (Central Administration):**

a. Central Administration Outstanding Employee of the Month
b. Central Administration Perfect Attendance for the Month Award
c. Central Administration Perfect Attendance for the Year Cash Award

6. **Major Activities:**

   a. CAD-APC Election of Members
   b. 2005 Faculty Promotions
   c. Service Awards
   d. GSIS E-Card Plus Enrollment
   e. Certification Election 2007
   f. UPManila Day Awards (Gawad Tsanselor Awards)
   g. 2008 Faculty Promotions
   h. 2008 Step Increase for the Non-Teaching Personnel

7. **Major Involvement in Committees/Organizations:**

   a. Selection Board (SB)
   b. Academic Personnel and Fellowship Committee (APFC)
   c. Central Administration-Administrative Personnel Committee (CAD-APC)
   d. System-Wide Personnel Committee (SPC)
   e. Personnel Effectiveness Audit (PEA) Revalidation Committee
   f. Search Committee for the CAD Outstanding Employee of the Month
   g. Committee for the UPManila Day Awards (Gawad Tsanselor Awards)

8. **Implementation of New Policies and Additional Functions**

   a. GSIS On-Line Processing of Loan Applications
   b. Cumulative Sick Leave Benefit for Faculty members
   c. 50% Monetization of Leave Credits for Health Reasons
   d. Revision of Statement of Assets, Liabilities and Networth Form
   e. Four-Day Workweek

9. **Issues Resolved:**

   a. Leave benefits of Job Orders.
   b. Hiring of numerical replacement (substitute) for employees on leave of absence
   c. Grant of loyalty pay to separated employees.
   d. Hiring of replacement for an employee who was dropped from the service but with pending appeal.
   e. Implementation of CSC MC No. 13, s. 2002 re: Declaration of the Two Highest Positions in the Security Units/Division as primarily Confidential in Nature

CHANCELLOR FOR ADMINISTRATION
UP MANILA
RECEIVED BY:
DATE: NOV 25 2008

University of the Philippines Manila
INTERNAL AUDIT OFFICE
8/F Central Block Bldg., PGH
Taft Avenue, Manila

November 25, 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Professor and Chancellor
UP Manila

Through: ORLINO O. TALENS, MD, MHPEd
Vice Chancellor for Administration

Sir:

Respectfully submitting herewith the list of Major Accomplishments by the Internal Audit Office for the period, November 1, 2005 to October 31, 2008, in compliance with Administrative Order No. RLA -2008 - 129 dated November 11, 2008.

The Internal Audit Office is an administrative support office tasked to assist the Office of the Chancellor in promoting efficiency, effectiveness, and economy in the conduct of its operations by furnishing it with objective analysis, appraisals, recommendations and pertinent comments concerning the activities reviewed. (*Minutes of 1008th BOR Special Meeting on 11 February 1988/ Handbook on the 1988 Reorganization of UP Manila*)

The activities undertaken were part of the Internal Audit Work Program towards good governance.

Thank you.

Respectfully yours,

Lourdes T. Posada
LOURDES T. POSADA
Chief Administrative Officer/
Chief Internal Audit Office

University of the Philippines Manila
INTERNAL AUDIT OFFICE

MAJOR ACCOMPLISHMENTS
For the period, November 1, 2005 to October 31, 2008
(For the End-of-Term Report of UPM Chancellor Ramon L. Arcadio)

The Office conducted operations and financial audits. It devised and implemented an Internal Audit Program on an annual basis, which embodied the following functions towards good governance and to promote efficient, effective and economical management of resources:

- Examination of control procedures to determine their adequacy and propriety;
- Verification of the reliability and integrity of information, financial statements and other reports;
- Review of compliance with existing policies, regulations, plans and procedures;
- Review means of safeguarding assets;
- Appraisal of performance and personnel efficiency.

The following are some specific audit activities undertaken:

1. *Examination of the cash and accounts of selected UPM cash accountable officers.*

Significance:

The activity is a continuing program by the Internal Audit Office to safeguard cash. This is done in varying schedules and with a surprise element. The examination is conducted to determine the existence of government funds in the custody of accountable officers; check adherence to prescribed rules and regulations on cash advances; and determine whether practices and procedures provide adequate safeguards against fraud and losses.

Audit findings/ observations were: 1) uncovered a cash shortage in the accountability of one Special Disbursing Officer; 2) a fraudulent transaction in the purchase of gasoline charged to the petty cash fund, was not allowed in audit and lead to the termination of the job order appointment of the erring driver; 3) Accounting Office' errors in recording cash transactions resulting in over/under statement of the Cash in Bank accounts; 4) procedural lapses by the accountable officers in maintaining the cash book; 5) excessive cash advances granted to some Special Disbursing Officers (SDO) for petty expenses; 6) expired/inadequate bonds of some SDO's; and 7) absence of subsidiary ledgers for each accountable officer at the Accounting Office.

2. Review/Verification of the UPM Annual Equipment Inventory Report

Significance:

A review of the Annual Inventory Report prepared by selected UPM units/Property Office included a test inventory to ascertain correctness of property records and determine any possible losses. Verifications of the Acknowledgement Receipt for Equipment (ARE) were also done to establish existence of accountable officers.

The review disclosed the following: 1) omissions of some equipment from the inventory list; 2) reconciliation of the report with the accounting books was not yet done by the Accounting and Property Offices; 3) some equipment were unaccounted/missing; and 4) incomplete/unfinished inventory reports by some units.

3. Audit of Leave Balances of Selected UP Manila Personnel

Significance:

The activity aims to ascertain the accuracy and reliability of the records maintained by the Human Resource Development Office on leave balances. The accumulated leave credits of administrative staff and academic personnel with administrative assignment have monetary value, they could be commuted upon retirement or separation from service.

The audit disclosed inaccurate entries in the leave indices resulting in over/under statement of leave balances. An effort to computerize the activity is progressing very slowly.

4. *Evaluation of internal control systems on payroll*

Significance:

A review/evaluation of existing UPM payroll system to provide recommendations to strengthen controls.

The UP Manila pays payroll through a servicing bank / through Automated Teller Machines. The Office came up with the following recommendations: 1) provide a review mechanism for the payroll data encoded by the IMS staff before forwarding the payroll diskette to the bank; 2) test check diskette content by comparing them with the payroll abstract to ensure accuracy of the payroll; 3)

constant reconciliation of HRDO records on Appointments and other personnel movements like retirement/resignation/leave without pay, etc. with the Accounting data which is the basis for the payroll; and 4) Accounting Office should maintain an updated Master Index Card for each UPM employee reflecting all compensations received, this will facilitate review and post audit of payroll.

5. *Audit of Tuition Fee Collections*

Significance:

The review aims to determine the accuracy of the assessment of student fees done by the UPM colleges / the Office of the University Registrar. Also included is the review of the STPAF bracketing of students.

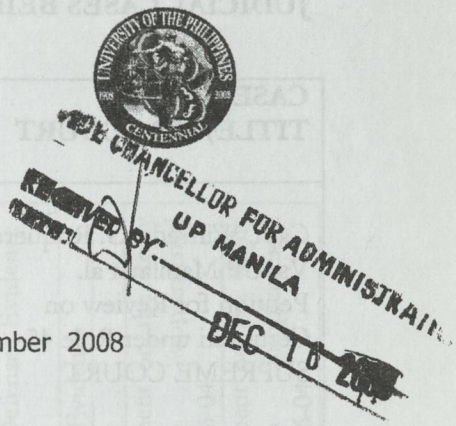
There were under and over collections of student fees due to inaccurate assessments. Immediate correction of the errors was recommended.

6. *Audit of Sale of Books authored by UPM faculty/staff and published/sold by IPPAO*

Significance:

The Information, Publication and Public Affairs Office (IPPAO) publishes and sells books authored by UP Manila faculty/staff. Proceeds accrue to a Trust Fund net of the payment of royalties to the author/s. Observed, was a weak internal control on the activities involved. The custodianship, selling, billing and collection functions were assigned to only one IPPAO staff. This provided opportunity for fraudulent transactions specifically on the collection of accounts. Recommendation to improve the system was provided. The erring IPPAO staff was also made to restitute the under remittances in collections and the shortages in inventory.

UNIVERSITY OF THE PHILIPPINES
MANILA
The Health Sciences Center
LEGAL OFFICE
8TH Floor, LCB Building, Philippine General Hospital
Taft Avenue, Manila



15 December 2008

DR. RAMON L. ARCADIO
Chancellor
UP Manila

Through: **DR. ORLINO T. TALENS**
Vice Chancellor for Administration

Sir:

In compliance with your directive to submit our Office year-end Accomplishment Report, hereto attached are our Office Accomplishment report on various administrative and judicial cases handled and/or being handled by this Office for the year ending 2008.

Thank you.

ATTY. ZALDY B. DOCENA
Chief Legal Officer

Attached:a/s

JUDICIAL CASES BEING HEARD AS OF 15 DECEMBER 2008

CASE TITLE/NO./COURT	HANDLING LAWYER/S	CASE STATUS
Capt. Wilfredo G. Roquero Vs. UP Manila et al. Petition for Review on Certiorari under Rule 45- SUPREME COURT To review the Order of the Court of Appeals in CA-G.R..SP No. 8776	ATTYS. ZALDY B. DOCENA and VINCENT S. TAGOC	Both parties were ordered by the Supreme Court to file their respective Memorandum after giving due course to the reply filed by Petitioner to the Comment of respondents UP Manila et al. to the Petition for Review on Certiorari under Rule 45 filed by Petitioner Roquero, within a period of 30 days from November 13, 2008. Last day for filing of respondents UP Manila et al's Memorandum is due on December 13, 2008. Respondents' Memorandum filed on 13 December 2008 as directed by the Supreme Court
Civil Case No. 180059-CV for Consignation w/ Alternative prayer for payment of money claims Araceli de Jesus vs. UP-PGH MTC-NCR Branch 4, Manila	ATTY. VINCENT S. TAGOC	Next hearing for presentation of plaintiff's evidence is on February 9 and 23, both at 8:30 in the morning.

ADMINISTRATIVE DISCIPLINARY TRIBUNAL (ADT) UNDER FORMAL INVESTIGATION REPORT AND FOR RESOLUTION AS OF 15 DECEMBER 2008

CASE TITLE	NATURE OF THE CASE	STATUS OF THE CASE
95-007 v. Roslyn Rodriguez	Dishonesty and Falsification Habitual Tardiness	To file supplemental answer on the Dishonesty and Falsification- hearing to be set
97-036 v. Glicerio Lajoy, Noel Evasco	Grave Misconduct	In the hearing on 08-20-04, counsel for respondent manifested to file a withdrawal of appearance
98-002 v. Jaime Macaraeg	Gross Neglect of Duty	For resolution
99-001 v. Lorna Carpio	Gross Neglect of Duty	For the defense counsel's filing of comment to Formal Offer of Evidence by the Prosecutor
99-033B v. Joven Supremo	Habitual Absenteeism	For resolution
00-008 v. Vivencio Nuestro	Grave Misconduct	University Prosecutor filed Position Paper on 09-19-03 (For resolution)
00-018 v. Napoleon M. Apolinario	Oppression	Complainant to file Formal Offer of Evidence- possible settlement is being arranged
02-001A v. Marcelino Panganiban	Grave Misconduct	For Presentation of Defense Evidence-Hearing ongoing
02-001B v. Marcelino Panganiban	Gross Insubordination	Presentation of Defense Evidence
02-004 v. Melanie Zamora	Grave Misconduct	For Resolution
03-004(A) v. Deogracia Valderrama and Helen Ayapana (Complaint of Ms. Gelly Esplana)	Oppression	Respondent filed Comment on the Reply Ad Cautelam (to Supplemental Answer/Comment) 09-06-04
03-004(A-1) v. Helen Ayapana (Complaint of Ms. Gelly Esplana)	Failure to Provide Supporting Documents	Respondent filed Comment on the Reply Ad Cautelam (to Supplemental Answer/Comment) 09-06-04

04-008 v. Rodolfo Ramos	Gross Misconduct, Gross Negligence & Conduct Prejudicial to the Best Interest of the Service	Hearing ongoing
04-012 v. Edmundo C. Bon	Grave Misconduct	Submission of Prof.Betan of questioned CD
07-008 v. Angelo Filomeno, Antonio Mendoza and Wilfredo P. Ejera	Insubordination	To be set for initial hearing. ADT Constituted 04-June 2008
07-001 v. Edna Liwag	Habitual Tardiness – 2nd offense	To be set for initial hearing ADT Constituted 02 October 2008

DECIDED ADT CASES AS OF 15 December 2008

97-013 v. Samuel Gudoy	Grave Misconduct	11-07-08	SUSPENSION for 1 month
08-006 v. Jesusa Rodriguez	Habitual Tardiness	01-08-08	Reprimand- errors made by HRDO for the period of tardiness was rectified by the Legal Office per notice of correction submitted by the HRDO
08-007 v. Arlene Sta Maria	Habitual Tardiness	07-08-08	Order for 15 days suspension supposed to be signed by the Chancellor was withdrawn due to resignation from the service of the respondent.
08-002 v. Julius Crisologo	Stripping electrical wires at UPCD on April 2, 2008	9-10-08	Mooted due to respondent's separation from the service even beyond the termination of the preliminary investigation- order directed to annotate to respondent's 201 file.
97-050 v. Dioquino and Nuestro	Disgraceful and Immoral Conduct	12-11-08	Recommended Dismissal of the Case for Insufficiency of Evidence- submitted for approval of the Chancellor
04-013 vs. Arnel Oberas	Falsification – i.e Tampering of Daily Time Records	11-20-07	Case Archived under Preliminary Investigation due to respondent's dismissal from the service in the prior administrative case.

UNIVERSITY OF THE PHILIPPINES MANILA

The Health Sciences Center

PROPERTY AND SUPPLY OFFICE

Padre Faura cor. Ma. Orosa St., Ermita, Manila

VICE CHANCELLOR FOR ADMINISTRATION
UP MANILA
RECEIVED BY:
NOV 28 2008

28 November 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Professor and Chancellor
UP Manila

Sir:

Respectfully submitting herewith the Accomplishment Report of the Property and Supply office for November 1, 2008 to October 31, 2008

Thank you.

Very truly yours,

PROSERFINA G. LASCANO
Chief

PROPERTY AND SUPPLY OFFICE
ACCOMPLISHMENT REPORT
NOVEMBER 1, 2005 TO OCTOBER 31, 2007

A. ON EQUIPMENT

1. Prepared /consolidated and submitted the UPM Annual Physical Inventory Report of Equipment (except PGH) for CY 2005 to 2007 to UPM Accounting Office and COA.

2. The yearly summaries of equipment and buildings of UPM for property insurance coverages (Dec. 1, 2005 to Dec.1, 2008) were all submitted to GSIS.

3. The physical count of equipment and preparation of the Annual Physical Inventory Report for CY 2008 is still on-going.

4. Continuing disposal of condemned equipment/waste materials of CAD and various academic units in coordination with DAC and BAC III, in accordance with COA rules and regulations, to rid the university of unnecessary equipment accountabilities.

5. Processed and issued 312 clearances of faculty and administrative employees for leave applications more than one month, as well as retiring UPM personnel.

B. ON SUPPLIES

1. The consolidation and preparation of the 2009 Annual Procurement Plan (APP) for supplies and equipment of UPM (except PGH) has been completed for submission and approval by the UPM administration.

2. Details on receipts and issuances as follows:

Particulars	Nov '05 to June '07	July '07 to Oct. '08	TOTAL
a. RIS served	554	489	**1043**
b. Deliveries received (supplies and equipment)	338	271	**609**
c. Report of Supplies and Materials (RSMI) submitted	857	96	**953**
d. Inspection and Acceptance Report (IAR) prepared	340	271	**611**
e. Waste Materials Report	238	201	**439**
f. Physical Inventory of Supplies conducted	20	16	**36**
g. Purchase Request prepared	65	65	**130**
h. Delivery report submitted to COA	312	271	**583**
I. Cars Stickers issued			
Administrative Staff	202	193	**395**
Faculty	912	676	**1588**
Officials	78	59	**137**

C. ON PROCUREMENT

1. Assisted SHS-Baler, SHS-Palo,Leyte and CHDP- San Juan in their procurement activities.

2. Procured the needed materials for the various activities concerning the Centennial celebration of UP Manila in addition to the regular purchases of supplies and equipment for CAD.

3. Conducted canvass for repairs of CAD equipment.

4. Provided information to colleges/units with respect to Property and Supply Management /Procurement in accordance with RA 9184 and other existing government rules and regulations.

5. Detailed accomplishments on purchases as follows:

	No.	Amount
Purchase Order Prepared	508	P 25,786,949.06
Petty Cash RIS served (CAD various emergency purchases)	1080	821,013.29
Petty Cash RIS served (Gasoline & related expenses - CAD and CHDP)	1062	1,887,096.92
TOTAL		P 28,495,059.27

D. ON PAYMENTS

1. Disbursement Vouchers Prepared:

PARTICULARS	TOTAL
Purchases	704
PLDT Bills	73
MCL (Computer Maintenance)	14
GSIS (Bldgs & Eqpt. Insurance)	12
GSIS (Car Insurance)	16
LTO Registration	20
Liquidation & Replenishment of Cash Advance /Petty cash Fund (CAD Emergency Purchases, CAD and CHDP gasoline and related expenses)	93
Other Cash Advances	8
Bid Publications	4
Refund of Bid Bond and Performance Bond	51
Refund of Retention Fee	5

E. OTHER SIGNIFICANT ACCOMPLISHMENTS

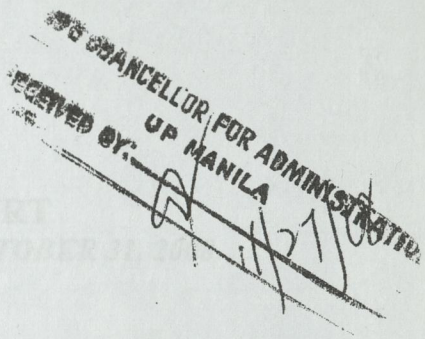
1. Initiated and facilitated the signing and implementation of a Memorandum of Agreement between UP Manila and KLIC Petron Service Center for the Supply of fuel (diesel, gasoline, petroleum oil, and related products) including minor repairs for

official vehicles without cash deposit. This will result to the reduction of the cash advances for CAD and CHDP gasoline, thereby cash can be utilized for other purposes as well as for better cash management.

2. Facilitated the processing and payment of the premiums for the insurance coverage of UPM official vehicles entitles UPM to the 10% extra remuneration from GSIS.

3. In line with the Vice Chancellor for Administration's staff development /livelihood program, our office sponsored the seminar-workshop on Candle Making for CAD employees.

University of the Philippines Manila
Philippine General Hospital
University Police Force



27 November 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Professor and Chancellor
University of the Philippines Manila

THRU: ORLINO O. TALENS, MD, MHPEd
Vice Chancellor for Administration

Dear sir:

In compliance with Administrative Order No. RLA-2008-129, we have the honor to submit the Accomplishments of the UP Manila Police Force covering the period from November 1, 2005 to October 31, 2008, for the information and perusal of all concerned.

Very truly yours,

MAJ. FLORENDO A. ALEJO
Officer-in-Charge

Attached: As Stated

University of the Philippines
Philippine General Hospital
UP MANILA POLICE FORCE
Taft Avenue, Manila

ACCOMPLISHMENT REPORT

FOR THE PERIOD NOVEMBER 1, 2005 – OCTOBER 31, 2008

I. INTRODUCTION

The Security Services Division of UP Manila-Philippine General Hospital, better known as UP Manila Police Force is one of the administrative support division of the organization that is purposely organized to protect the lives and properties of all people within the compound and its clientele, and prevent commission of crime and to maintain peace and order within UP Manila and Philippine General Hospital compound.

At present, the security office has 16 plantilla positions for Special Police.. These Special Police or UP Manila Police are distributed in three (3) shifts. Per shift, there are at least five (5) personnel and their actual duties and responsibilities were distributed as Shift Supervisor, Asst. Supervisor, DEMS Officer-in-Charge, Investigator, Administrative Officer, and Desk Officer. Each Special Police is entitled to two (2) days off per week. Thus, a UP police is performing a minimum of dual role per shift.

The UPMPF supervises and controls the performance and conduct of 180 private security guards from 168 Security and Allied Services, Inc. which was contracted to support and complement the security needs of the entire hospital and other units of UP Manila.

The Security Office is presently located at the former Jollybelle Canteen near the Emergency Complex of the hospital.

II. MISSION , VISION AND FUNCTIONS

A. MISSION

All members of the UPMPF are expected to actively participate in a partnership with the UP Manila-PGH community; a partnership built upon mutual respect between security personnel and the diverse campus and community population. Creating a safe and secure environment is, therefore, considered the responsibility of the entire community. Members of the UPMPF must encourage a sense of communal concern for each others's safety and pledge respect for the needs and rights of the community.

B. VISION

A Police Force that shall contribute toward the quality of University life by fostering a safe and secure environment where diverse social, cultural, and academic values are allowed to develop and prosper.

C. FUNCTIONS

1. To assure the maintenance of peace and order within the jurisdiction of UP Manila;

2. To safeguard the lives and properties of PGH and UP Manila employees, students, hospital patients, watchers, and visitors;

3. To inspect and monitor the performance and conduct of the private security guards posted in PGH and UP Manila;

4. To monitor strict implementation of policies, directives and laws pertaining to UP Manila and PGH;

5. To conduct investigation and evaluation of cases for filing of appropriate charges to the proper courts and UP Manila and/or PGH Legal Offices if warranted.

6. Enforcement of traffic laws, rules and regulations within UP Manila campus and PGH premises.

III. REVIEW OF RESOURCES

A. HUMAN RESOURCES

Position Title	Status of Appointment			Total
	Permanent	Temporary	Contractual	
Special Police Chief (SG-24)	Vacant			1
Special Police Area Supervisor (SG-19)	1			1
Special Police Major (SG-15)	1			1
Special Police Captain (SG-13)	3			3
Special Police Lieutenant (SG-11)	1			1
Special Police Sergeant (SG-8)	3			3
Special Police Corporal (SG-6)	6	x	x	6
TOTAL	**15**			**16**

Note:

1. The Special Police Area Supervisor is presently designated as the Officer-in-Charge of the Police Force
2. One position of Special Police Sergeant is vacant due to the death of the incumbent

B. MATERIAL RESOURCES

Office Equipment/Appliance/Firearm	Quantity	Status
Manual Typewriter	1	*WC
Filing Cabinet	3	*WC
Computer with Printer	2	*WC
Telephone	6	*WC
Air-conditioner	2	*WC
Ceiling Fan	5	*WC
Xerox Machine	1	*WC
Fax Machine	1	*WC
Firearms		*WC
Revolvers, Squires Bingham and Smith & Wesson	6	*wc
Pistol, 9 MM, Tanfoglio	5	*wc
Shotgun	0	*wc

IV. ACCOMPLISHMENT FOR NOVEMBER 1- DECEMBER 2005

FOR the period November 1- December 31, 2005, there were 24 cases recorded and investigated by this Office. These cases were segregated into three (3) categories: Crime Against Person, Crime Against Property and Violation of UPM-PGH policies, etc.

Out of 24 cases recorded/investigated, 11 were apprehended for violation of No Smoking , Gambling at the parking areas, Illegal Vending in hospital wards. While Crime Against Property registered no case, 13 cases of Crime Against Property were investigated

Of the 13 cases of Crime Against Property, 8 belong to private individuals. The remaining 5 cases were 5 cases belong to UPM and PGH wherein 9 were forwarded to the Legal Office/PGH Director/UPM Chancellor for evaluation. Three (3) cases were Closed due to recovery of the items.

IV. 1 ACCOMPLISHMENT FOR CY 2006

For the year 2006, 164 cases were investigated by this Office. (Please see attached "A" UPM-PGH CONSOLIDATION OF CASES CY 2006). Again, these cases were categorized into three, i.e., Crime Against Person, Crime Against Property and Violation of UPM/PGH policies, Laws and Ordinances. Of these cases, 45 were Crime Against Property wherein 4 are UPM property, 10 are PGH property and 31 are personal-owned. One Hundred Nineteen (119) were violation of UPM/PGH policies, Illegal Vending, Gambling, etc.

Out of these cases, 8 were forwarded to the Office of UPM Chancellor and 22 were forwarded to the Office of PGH Director for evaluation, 5 were referred to the PNP for the filing of appropriate criminal charges and 10 were considered closed.

IV 2 ACCOMPLISHMENT FOR CY 2007

For the year 2007, there are 699 cases recorded in this office. (Please see attached Annex "A" UPM-PGH CONSOLIDATION OF CASES RECORDED FOR CY 2007). These cases were segregated into three (3) categories: Crime Against Persons, Crime Against Property, and Violation of UPM-PGH Policies, Smoking (RA 9211), Illegal Charging of Cellphone and Manila City Ordinance # 1054 (Urinating In Public).

Out of the 699 cases, 672 were apprehended due to violation of the following policies of UPM-PGH, such as: Smoking inside the compound (385), illegal charging of cellphones in the hospital wards (242) and urinating in public (45). Crime Against Persons accounted for 1 case and Crime Against Property accounted for 26 broken down as follows: 4 involving PGH Property, 4 involving UP Manila Property while 18 were Personal Property..

The case under the category of Crime Against Persons is pending at the Fiscal's Office of Manila. However, the cases of Crime Against Property were forwarded to either the Offices of the PGH Director or UPM Chancellor while some were forwarded to PNP for appropriate filing of the case.

IV. 2-1 OTHER EVENTS

1. Intensified campaign on "NO SMOKING" in the whole area of the hospital and the university. Fabrication of warning signs for this purpose has been completed in collaboration with the Signage Committee. In the enforcement and implementation, UPMPF were able to apprehend 385 smokers/violators. As its contribution to the "IWAS WALDAS' program of the PGH Administration, the UPMPF also intensified its campaign against Illegal Charging of Cellphones that resulted in the confiscation of 242 cellphones and payment of Php 25.00 by the owners to the Cashier's Office.
2. Minimize if not totally eradicatied ambulant food vendors in hospital wards, clinics and offices. As of this report, not a single illegal vendor was apprehended.
3. Almost all police officers were able to attend and completed Seminar-Workshop on Excellent Customer Service.
4. The UP Manila Police Operations Manual was formulated based on existing policies that still has the force and effect in current time. This has been submitted and approved by the Director and is now a part of the hospital's Manual of Operations.
5. The provision of protection and security to graduating students of the University of the Philippines Manila was done successfully at the PICC in April 2007.
6. The provision for the security of guests, visitors, and exhibits during the anniversary celebration of PGH Centennial Celebration was accomplished successfully in coordination with the committee constituted for the purpose.
7. Performance of security task in the Joint UP Manila and PGH Christmas Celebration and the traditional Lantern Parade was effected smoothly in coordination with the PGH Riders'Club, WPD Traffic Enforcement Group and the City Government of Manila.

IV- 3 -ACCOMPLISHMENT FOR CY 2008

For CY 2008, 19 cases of Crime Against Property were investigated. These involved 3 UPM property, 5 PGH property while 11 were personal property. Of these number, 15 were forwarded to the Office of the PGH Director and 2 were forwarded to the Office of the UPM Chancellor for evaluation and 2 were endorsed to the PNP. Five

cases of Crime Against Person were also investigated wherein 2 were forwarded to the Office of the Director and 2 were forwarded to the Office of the Chancellor while 1 was endorsed to the PNP for the appropriate filing of charges.

Other cases investigated and recorded by the UPM Police are violations of UPM/PGH policies on Illegal Cellphone charging which accounted for 244, Smoking (RA 9211) 130 and City Ordinance 1054 (Urinating in Public Places) 28.

IV –4.4 OTHER ACCOMPLISHMENTS

1. Successfully provided security and protection of participants to the Parade from UP Manila campus to Diliman campus during the launching of the UP Centennial Celebration on January 8, 2008.
2. Successfully provided security and protection to the staff and employees in every activity pertaining to the UP Centennial Celebration in UP Manila

V. PLANS

(Please attached Annex "B" ACTION PLAN FOR CY 2006-2008)

VI – CONCLUSION

The UP Manila Security has modestly contributed to the overall mission of the organization. The continuous support and cooperation from the different stakeholders to a large extent will influence the overall performance of this Office in the coming years.

With its meager resources, the UPMSO will still endeavor to achieve quality security service to carry out the goals both of UPM and PGH.

It looks forward to the realization of its plans from relocation of the Security Office to modernization of security systems and management if only to accomplish the mission of the organization.

University of the Philippines Manila
Philippine General Hospital
UP MANILA SECURITY OFFICE
Taft Avenue, Ermita, Manila

CONSOLIDATION OF CASES FOR THE MONTHS OF November –December 2005

NO. OF CASES REPORTED			CATEGORY			STATUS OF THE CASE		
Crime Against Person	Crime Against Property	Violation of UP-PGH Policy	UPM Property	PGH Property	Personal	Forwarded to UPM-PGH Legal/ Director/Chancellor	Endorsed to PNP	Case Closed
0	7	7	3	-	4	To Director (I) To Chancellor (2)	I	3
0	5	9	0	2	3	To Director (4)	1	-
0	1	11	-	-	1	To Director		

UPM Property

November 23, 2005 – A robbery case occurred at the Office of Pahinungod and Continuing Education located at the mezzanine floor of the old Philippine General Hospital Operating Room resulting to the loss of a Video Handycam, Nokin Camera, Minolta Capios Camera valued at Php 79,000.00 and cash money amounting to Php 70,000.00. A resolution was already handed down by the UPM Legal Affairs Office requiring the Alert Security Agency to pay for the losses.

November 29, 2005 – A theft case occurred at Room 203, Gusaling Andres Bonifacio, College of Arts and Sciences that resulted to the loss of a Data Video Projector valued at Php 128,000.00.

Also on this date, a case of Malicious Mischief (Damage to Property) occurred at the old College of Dentistry when a portion of the fence along Padre Faura was bumped by a car. The case has been already settled by the owner of the car who paid for the said damage.

Personal Cases

November 7, 2005, A watcher of a patient confined at Room 711, Philippine General Hospital, was victimized by a swindler who pretended to be the patient's attending physician in the amount of Php 15,000.00.

November 8, 2005 – A theft case happened at Ward 5, Philippine General Hospital that resulted to the loss of Php 6,500.00.

On the same date, a case of theft also occurred at the Parking Area in front of the flagpole that resulted to the loss of a Base Radio with Amplifier.

November 10, 2005 – A theft case occurred at Room 466, PGH that resulted to the loss of cash money amounting to Php 14,000.00.

PGH Property

December 20, 2005 – The safety hasp of the door of the Department of Laboratories was damaged when a Utility Worker rammed his pushcart to be able to enter.

December 29, 2005 – Eighteen (18) pieces of spare parts for Anesthesia machine were stolen from the electrical room of the Operating Room.

Personal Cases

December 1, 2005 – A patient's watcher at Room 722 lost Php 5,000.00 to a swindler who pretended as their attending physician.

December 5, 2005 – A sneak thief was able to enter the ICC-ARU Unit Philippine General Hospital, thru the ceiling and tried to steal a stethoscope, tuning fork, electric massager but was apprehended.
December 27, 2005 – A theft case occurred at Urology Room 3, PGH that resulted to the loss of an Isoflurane Vaporizer valued at Php 200,000.00, owned by Fernando Medical Enterprises but on loan to the Philippine General Hospital.

Personal Cases

University of the Philippines
Philippine General Hospital
UP MANILA SECURITY OFFICE
Taft Avenue, Manila

UPM-PGH CONSOLIDATION OF CASES FOR THE PERIOD JANUARY – DECEMBER 2006

MONTH	NO. OF CASES REPORTED			CATEGORY			STATUS OF THE CASE		
	Crime against Persons	Crime against Property	Violation of UP-PGH Policy (Smoking, Illegal Vending, Gambling, etc.), Special Laws, RPC, and City Ordinance	UPM Property	PGH Property	Personal	Forwarded to Legal/Director/ Chancellor	Indorsed to PNP	Case Closed
January	0	1	11			1	Director (1)		
February	0	3	19	1		2	Director (2) Chancellor (1)		
March	0	3	8		3		Director (3)		
April	0	3	3		1	2	Director (3)		
May	0	1	2			1			1
June	0	4	0	1	3		Chancellor (1) Director (1)	2	
July	0	4	10			4	Director (2)	2	
August	0	4	11			4	Director (1)	1	2
September	0	2	12	1		1	Chancellor (1) Director (1)		
October	0	7	0	1	2	4	Director (3) Chancellor (4)		
November	0	7	0	0	1	6	Director (4)		3
December	0	6	43	0	0	6	Director (1) Chancellor (1)		4
TOTAL	**0**	**45**	**119**	**4**	**10**	**31**	**30**	**5**	**10**

University of the Philippines
Philippine General Hospital
UP MANILA SECURITY OFFICE
Taft Avenue, Manila

UPM-PGH CONSOLIDATION OF CASES FOR THE PERIOD JANUARY – DECERMBER 2007

MONTH	NO. OF CASES REPORTED			CATEGORY			STATUS OF THE CASE		
	Crime against Persons	Crime against Property	Violation of UP-PGH Policy (Smoking, Illegal Vending, Gambling, etc.), Special Laws, RPC, and City Ordinance	UPM Property	PGH Property	Personal	Forwarded to Legal/Director/ Chancellor	Indorsed to PNP	Case Closed
January	0	3		1	1	1	Director (2) Chancellor (1)		
February	0	4				4	Director (4)		
March	0	1			1		Director (1)		
April	0	0							
May	0	1		1			Chancellor (1)		
June	0	2				2	Director (1)	1	
July	0	2			1	1	Director (2)		
August	0	1				1		1	
September	0	2				2	Director (2)		
October	0	2		1		1	Chancellor (2)		
November	0	1				1	Director (1)		
December									
TOTAL	**0**	**19**		**3**	**3**	**13**	**17**	**2**	

University of the Philippines
Philippine General Hospital
UP MANILA SECURITY OFFICE
Taft Avenue, Manila

UPM-PGH CONSOLIDATION OF CASES FOR THE PERIOD JANUARY – DECEMBER 2006

MONTH	NO. OF CASES REPORTED			CATEGORY			STATUS OF THE CASE		
	Crime against Persons	Crime against Property	Violation of UP-PGH Policy (Smoking, Illegal Vending, Gambling, etc.), Special Laws, RPC, and City Ordinance	UPM Property	PGH Property	Personal	Forwarded to Legal/Director/ Chancellor	Indorsed to PNP	Case Closed
January	0	1	11			1	Director (1)		
February	0	3	19	1		2	Director (2) Chancellor (1)		
March	0	3	8		3		Director (3)		
April	0	3	3		1	2	Director (3)		
May	0	1	2			1			1
June	0	4	0	1	3		Chancellor (1) Director (1)	2	
July	0	4	10			4	Director (2)	2	
August	0	4	11			4	Director (1)	1	2
September	0	2	12	1		1	Chancellor (1) Director (1)		
October	0	7	0	1	2	4	Director (3) Chancellor (4)		
November	0	7	0	0	1	6	Director (4)		3
December	0	6	43	0	0	6	Director (1) Chancellor (1)		4
TOTAL	**0**	**45**	**119**	**4**	**10**	**31**	**30**	**5**	**10**

CONSOLIDATED RECORD OF CASES FOR THE MONTHS OF JANUARY-OCTOBER 2008

DATE	CLASSIFICATION OF CASES					CATEGORY			STATUS OF THE CASE		
	Crime Against Person	Crime Against Property			Violation of UPM PGH Policy	UPM Property	PGH Property	Personal	Forwarded to Legal	Endorsed to PNP	Case Closed
		Article/s Involved	Place of Commission	Amount							
March 31, 2008		BMW Side Mirror	PGH PSD Parking Lot					Dr. Cynthia R. Leynes	Forwarded to the Director		
March 29, 2008		Doors	DOPS Medical Records				/		Forwarded to the Director	/	
April 02, 2008		Electrical Wires	Old Dentistry Bldg.			/			Forwarded to the Chancellor		
April 16, 2008		MSS Rubber Stamp	Main Office, MSSD				/		Forwarded to the Director		
May 05, 2008		Bundy Card & Nokia 6600		P4,000				Ms. Rosanna A. Dumagat	Forwarded to the Director		
May 13, 2008		Neo Laptop	Rm. G-17, SOJR	P30,000			/		Forwarded to the Director		
May 19, 2008		Telephone Wirings	Cash Servises Division				/		Forwarded to the Director		/

University of the Philippines Manila
Philippine General Hospital
UP MANILA POLICE FORCE

CONSOLIDATED RECORD OF CASES FOR THE MONTHS OF JANUARY-OCTOBER 2008

DATE	CLASSIFICATION OF CASES					CATEGORY			STATUS OF THE CASE		
	Crime Against Person	Crime Against Property			Violation of UPM PGH Policy	UPM Property	PGH Property	Personal	Forwarded to Legal	Endorsed to PNP	Case Closed
		Article/s Involved	Place of Commission	Amount							
Jan 16, 2008		Acer laptop	Rm1A04, OB-GYNE Clinic	$ 600				Dr. Alfredo M. Lopez, Jr.	Forwarded to the Director		
Jan 16, 2008		Musical Instruments	RM 428, RCB 1, 4th Flr.	P153,250.00				Mr. John M. Gatacilo	Forwarded to the Director	/	
Jan 28, 2008		3 Gals. Cidex w/ Actvator Vials	DOPS Exit Door	P5,040			/		/		
Jan 29, 2008		GAP messenger Bag w/ valuable belongings	ORL, Nurses Stn.					Dr. Anne Margaux V. Artates	Forwarded to the Director		
March 18, 2008		2 Units Laptop Computers	Neuro Call Room			/		/	Forwarded to the Director		/

CONSOLIDATED RECORD OF CASES FOR THE MONTHS OF JANUARY-OCTOBER 2008

DATE	CLASSIFICATION OF CASES					CATEGORY			STATUS OF THE CASE		
	Crime Against Person	Crime Against Property			Violation of UPM PGH Policy	UPM Property	PGH Property	Personal	Forwarded to Legal	Endorsed to PNP	Case Closed
		Article/s Involved	Place of Commission	Amount							
March 31, 2008		BMW Side Mirror	PGH PSD Parking Lot					Dr. Cynthia R. Leynes	Forwarded to the Director		
March 29, 2008		Doors	DOPS Medical Records				/		Forwarded to the Director	/	
April 02, 2008		Electrical Wires	Old Dentistry Bldg.			/			Forwarded to the Chancellor		
April 16, 2008		MSS Rubber Stamp	Main Office, MSSD				/		Forwarded to the Director		
May 05, 2008		Bundy Card & Nokia 6600		P4,000				Ms. Rosanna A. Dumagat	Forwarded to the Director		
May 13, 2008		Neo Laptop	Rm. G-17, SOJR	P30,000			/		Forwarded to the Director		
May 19, 2008		Telephone Wirings	Cash Servises Division				/		Forwarded to the Director		/

CONSOLIDATED RECORD OF CASES FOR THE MONTHS OF JANUARY-OCTOBER 2008

DATE	CLASSIFICATION OF CASES					CATEGORY			STATUS OF THE CASE		
	Crime Against Person	Crime Against Property			Violation of UPM PGH Policy	UPM Property	PGH Property	Personal	Forwarded to Legal	Endorsed to PNP	Case Closed
		Article/s Involved	Place of Commission	Amount							
June 16, 2008		Mountain Bike	PGH Dietary Parking Lot	P3,500				Mr. Manuel J. Gonzaga	Forwarded to the Director		/
June 29, 2008		Mitsubishi Adventure Side Mirrors	Pay Parking Lot					Ms. Pamela E. Alba	Forwarded to the Director		
July 08, 2008	Physical Injury		DEM Entrance						Forwarded to the Director		
July 10, 2008	Threat		UPM Budget Office						Forwarded to the Chancellor		
Aug. 14, 2008		Sony Cassette Tape Recorder & P76,232.02	UPM Property & Supply Office			/			Forwarded to the Chancellor	/	/
Sep. 18, 2008	Physical Injuries		PGH Info Lobby						Forwarded to the Director		
Oct. 02,2008	Physical Injuries		UPM CAS						Forwarded to the Chancellor	/	

CONSOLIDATED RECORD OF CASES FOR THE MONTHS OF JANUARY-OCTOBER 2008

DATE	CLASSIFICATION OF CASES					CATEGORY			STATUS OF THE CASE		
	Crime Against Person	Crime Against Property			Violation of UPM PGH Policy	UPM Property	PGH Property	Personal	Forwarded to Legal	Endorsed to PNP	Case Closed
		Article/s Involved	Place of Commission	Amount							
Oct. 08,2008		Acer Z01Laptop Computer	Rm. 138, 1A04 OB-GYNE Clinic	P50,000				Dr. Romalyn P. de Castro	Forwarded to the Director	/	
Oct.11, 2008	Grave Threat		DPPS, LCB, 7th Flr						Forwarded to the Director	/	
Oct. 17, 2008		Mountain Bike	PGH Gate 01, Parking Lot	P12,000				Mr. Ramon Reyes	Forwarded to the Director		
Oct.23, 2008		Mountain Bike	Beside Pay Comfort Rm.					Mr. John David B. Mata	Forwarded to the Director		
Total Cases	**5**					**3**	**5**	**11**		**6**	**4**

UP-PGH MANILA SECURITY DETACHMENT
Taft Avenue , Manila

STATISTICS RECORD OF APPREHENSION
JANUARY TO DECEMBER 2008

VIOLATIONS / OFFENSES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
RA 9211	31	33	17	20	18	12	14	8	12	13			130
Charging of Cellphone	18	20	16	22	28	25	19	42	53	15			244
Urinating in Public	2	2	0	5	3	5	2	1	3	4			28

Prepared by :

SO RIZALDY L. ABALOS
Detachment Commander

CONSOLIDATED RECORD OF CASES FOR THE MONTHS OF JANUARY-OCTOBER 2008

DATE	CLASSIFICATION OF CASES					CATEGORY			STATUS OF THE CASE		

UNIVERSITY OF THE PHILIPPINES MANILA
Philippine General Hospital
Taft Avenue, Ermita, Manila
"PHIC Accredited Health Care Provide"

ACTION PLAN FOR THE YEAR 2006-2008

OFFICE: UP MANILA SECURITY OFFICE

PROGRAMS/PROJECTS/ ACTIVITIES (P/P/As)	OBJECTIVE/S	KEY RESULT AREA	TIME FRAME	BUDGET	REMARKS
REINVENTING THE UPMSO	**TO BE A COMPETENT SECURITY OFFICE IN ORDER TO ACHIEVE THE MISSION AND FUNCTION OF THE UPM.**	**IMPROVED SECURITY SERVICES DIVISION**	January 2006 to December 2008	**P70, 000.00**	Total budget needed by the UPMSO to achieve & implement its program
A. CAPABILITY BUILDING FOR SECURITY PERSONNEL				P50,000.00	
A.1 Design the appropriate training program that will fit to their training needs or send them to seminars/workshop conducting specialized training on security management	a. To improve the competency of security officers in all the facet of security management	- Competent and motivated security officers	On going		
A.2 Job Rotation	b. To be able to maximize the utilization with optimum productivity of all the members of the Security Services Division.		On going		

Prepared and submitted by:

FLORENDO A. ALEJO
OIC Special Police Chief, UPMSO

UNIVERSITY OF THE PHILIPPINES MANILA
Philippine General Hospital
Taft Avenue, Ermita, Manila
"PHIC Accredited Health Care Provide"

ACTION PLAN FOR THE YEAR 2006-2008

OFFICE: UP MANILA SECURITY OFFICE

PROGRAMS/PROJECTS/ ACTIVITIES (P/P/As)	OBJECTIVE/S	KEY RESULT AREA	TIME FRAME	BUDGET	REMARKS
B. MAINTAIN A POOL OF PROFESSIONAL SECURITY GUARDS THAT WILL SUPPORT THE SECURITY OFFICE	a. To ensure that the support being given by the SGs are of highest quality of service in order to provide excellent security over the lives and properties of all the clientele of PGH		January 2006 to December 2008		
B.1 Conduct screening of security guards in order to check if the minimum qualification standards stipulated in the contract are met.		- Well-screened and trustworthy security guards	On-going		
B.2 Conduct of quarterly performance evaluation to all the SGs posted in UPM-PGH.		- Excellent security service rendered by the SGs	On going		
B.3 Provide technical support in the conduct of training for the SGs to be provided by the agency.		- Competent security guards	As the need arises		

Prepared and submitted by:

FLORENDO A. ALEJO
OIC Special Police Chief, UPMSO

UNIVERSITY OF THE PHILIPPINES MANILA
Philippine General Hospital
Taft Avenue, Ermita, Manila
"PHIC Accredited Health Care Provide"

ACTION PLAN FOR THE YEAR 2006-2008

DIVISION: SECURITY SERVICES

PROGRAMS/PROJECTS/ ACTIVITIES (P/P/As)	OBJECTIVE/S	KEY RESULT AREA	TIME FRAME	BUDGET	REMARKS
C. HOLISTIC SECURITY APPROACH AGAINST PILFERAGE			ASAP		
C. 1 Fielding In Of UPMSO Personnel who will perform intelligence work on prospective PGH and UP applicants in coordination with UPM and PGH HRDs.	To have holistic approach in minimizing pilferage within the organization.	Well-screened and trustworthy employees for the current year.		P20,000 as Intelligence Fund	
C.2 Facilitate, expedite, and speed up resolution of employees' pending administrative cases in both UPM and PGH Legal Offices. Introduction, institution, and implementation of appropriate penalty and sanctions to deter would be violators to commit pilferage		A desirable workforce dedicated and committed to public service	On going		
C.3 Intensify access and property control thru the use of quality metal detectors and a uniform/official gate pass for every property/equipment removal.		Low incidence of reported losses	On-going		

Prepared and submitted by:

FLORENDO A. ALEJO
OIC Special Police Chief, UPMSO

OFFICE OF THE VICE CHANCELLOR FOR PLANNING AND DEVELOPMENT

UNIVERSITY OF THE PHILIPPINES MANILA

The Health Sciences Center

OFFICE OF THE VICE CHANCELLOR FOR PLANNING AND DEVELOPMENT

HIGHLIGHTS OF ACCOMPLISHMENTS
(November 1, 2005 to October 31, 2008)

I. DEVELOPMENTAL PROJECTS

Physical/Infrastructure Development Projects

A. *School of Health Sciences Development Plan*

The Office of the Vice Chancellor for Planning and Development has been responsible for consolidating efforts for the development of the School of Health Sciences:

- **Modernization of the School of Health Sciences** which included renovation and upgrading of physical facilities, educational/ laboratory equipment in SHS Main Campus in Palo, Leyte. A total budget from the reprogrammed savings amounting to P1.98M was allotted for the purchase of new educational aids/equipment and laboratory facilities while P6.053M was spent for infrastructure.

- Consistent with the thrust of the current administration, the OVCPD prepared the concept paper and proposals for the **establishment of SHS Extension Campuses in Aurora Province and in Mindanao** Exploratory, consultative and preparatory meetings were arranged and held with various stakeholders especially the target beneficiaries of the program.

The Board of Regents, during its 1223rd Meeting held on August 22, 2007 approved the proposal. Within less than a year, the UPM-SHS Extension Campus in Baler, Aurora opened its door to the first batch of 62 students from the provinces of Aurora, Nueva Ecija, Nueva Viscaya, Quirino and Isabela.

- **Grant for Assistance for Grassroots Human Security Project (GPP), Embassy of Japan.** OVCPD prepared and finalized the application for GPP grant. The grant amounting to $74,599 was used to construct and equip the training facility-cum-community health center in Palo, Leyte. The facilities are now fully operational.

The OVCPD monitored the implementation of the project , particularly, if the guidelines set forth in the grant were followed. The final report was prepared by OVCPD and submitted to the Japanese Embassy on October 29, 2008.

B. *UP Manila Campus Development Plan*

The Office of the Vice Chancellor for Planning and Development revisited the UP Campus Development Plan separately drawn during the terms of Chancellors Perla D. Santos Ocampo and Marita V.T. Reyes. Merging the two plans and considering the recent needs of units and colleges, the UP Manila Campus Development Plan has been redrafted and currently being finalized for submission to the UP System administration. The most recent plan highlighted the construction of new structures such as the NIH Building, UP Manila Centennial Building, a student dormitory, a gymnasium, the College of Medicine Centennial Building, and uniform gateways in three major entry points of the campus along Taft Avenue, Padre Faura and Pedro Gil Streets. The old College of Dentistry shall be rehabilitated and will be converted into the UP Manila Museum and Archives.

The OVCPD conducted inventory/survey of buildings/spaces and consultations with various units regarding their space needs. These additional space allocations will be included in the revised UP Manila Campus Development Plan.

C. *Renovation of the UP Manila Central Administration Offices, 8th Floor, PGH Central Block*

OVCPD coordinated the allocation of spaces and preparation of plan for the renovation of the 8th Floor, PGH Central Block which houses the Chancellory and some central administration offices. This was done in consultation with concerned offices and after the administration decided to dismiss the plan of moving these offices to the old College of Dentistry building.

The project shall be implemented in phases. Phase 1 which is the renovation of comfort rooms was completed in 2008. The Campus Planning, Development and Maintenance Office (CPDMO) is still finalizing the drawings, scope of works and specification and detailed estimates for succeeding phases which include: Phase II: Renovation of the Left Wing of the 8/F Central Block Building which include Accounting, Budget and HRD and Legal Offices and the UP Manila Social Hall and Phase III: Renovation of the Executive Offices.

Estimated cost for Phases II and III is P15,182,406.00 which has been allocated from the prior year's reprogrammed savings.

Centennial Projects

A. *UP Manila 25-Year Master Plan*

As a gift to the University's centenary, the UP Manila 25-year Master Plan will be drawn under the direction of the Office of the Vice Chancellor for Planning and Development. The Project Development Committee, Institutional Development Committee and the Committee on Emerging Fields are joining efforts to come up with the plan that will provide direction to UP Manila in the next two-three decades.

Exploratory meetings to conceptualize the master plan are already being conducted. The Master Plan shall include not only plans for physical/infrastructure development but more importantly, development of programs and services that will further address the needs of the Filipino people, particularly in the health care delivery system.

B. *UP Manila Museum and Archives*

The OVCPD has drawn the proposal for the establishment of the UP Manila Museum and Arc hives. Considering its relevance and contribution not only in the history and development of the University of the Philippines, but also to the history of the Filipinos as a nation, the UP Manila Museum and Archives will provide the physical complement that will showcase such heritage and history.

The implementation of the project is divided into phases: the first phase being the setting up of the Museum and Archives and the 2nd phase will be the construction of the UP Manila Centennial Building which will be an expansion move of the museum.

A committee headed by Dr. Manuel Agulto was created to conceptualize and oversee the implementation of the initial phase of the project. Colleges are represented in the committee and regular meetings are being held.

Relative to this, the OVCPD conducted an inventory of art works, documents, old instruments, furniture, equipment and other properties with historical and archival value stored or preserved in all colleges/units. The inventory was turned over to the committee.

Phase 1 of the project which is the conversion of the old College of Dentistry Building will be implemented soon.

II. REPROGRAMMED BUDGET

The Office of the Vice Chancellor for Planning and Development, in consultation with the Chancellor's Management Team as well as with the deans/directors/heads of units, prepared and submitted proposal for the utilization of UP Manila's reprogrammed funds from prior year's savings:

A. 2006 Reprogrammed Budget (as approved)

Capital Outlay - Infrastructure	P 8,377,262.07
Capital Outlay - Equipment	2,670,893.36
Capital Outlay - Educational Aids	1,068,000.00
Capital Outlay - Laboratory Furniture	253,000.00
Personnel Awards and Development	200,000.00
Total	**P12,559,155.43**

B, 2007 Reprogrammed Budget (as approved)

UP Manila Website Enhancement	P 1,800,000.00
Completion of CAMP Building	2,200,000.00
Renovation of the UP Manila NGOHS	3,700,000.00
Renovation of CR at GAB, CAS	2,500,000.00
Renovation of Central Administration and Chancellory at the 8th Floor	15,182,406.05
Centennial Oblation Plaza	3,000,000.00
Oblation Monument and Base	1,000,000.00
Total	P29,382,406.05

The OVCPD constantly monitored implementation of these projects.

OVCPD, likewise coordinated the allocation of funds and monitored the actual purchase of educational equipment by each of the academic units as per their corresponding allotment. Total budget released for this purpose amounted to P3M.

III. PLANS, REPORTS

UP Manila Operational Plan 2006-2008

The Office of the Vice Chancellor for Planning and Development coordinated the planning and holding of the Operational Planning Workshop held on February 1, 2006 (Part I) and February 15 and 16, 2006. The theme of the workshop was "*UP Manila: The Nationalist Academic Community For The Country And The World: The Center Of Excellence In Health, Natural Sciences, Social Sciences, and the Humanities*" which is also the overall theme of Chancellor Arcadio's administration. The workshop was participated by deans, directors/heads of units/organizations/committees involved in flagship projects.

The UP President, Vice President for Academic Affairs, Vice President for Planning and Finance, the University Secretary, attended and participated in the workshop.

During the workshop where the overall objective was to draw the operational plan for UP Manila for 2006 to 2008 in 12 areas of development , development/ accomplishment in UP Manila during the last 12 years was reviewed; accomplishment, problems encountered and plans in these priority areas were identified. It was assured that these plans are in congruence with the overall University of the Philippines Plan drawn at the start of President Roman's term.

The overall operational plan of UP Manila in the 12-areas of development became the guiding post of colleges/units to draw up their own operational plan. The UP Manila Operation Plan for 2006-2008 finally came out of the press and distributed in August 2008.

Preparation and Submission of Reports and Relevant Data

The Office of the Vice Chancellor for Planning and Development has been responsible in the preparation and submission of the following reports/data to UP System:

A. *UP Manila Annual Reports*
   - 2005
   - 2006
   - 2007

B. *Centerpiece Projects for the 1st 100 days*

C. *First 365 Days Accomplishment Report*

C. *Fact and Figures for Budget Hearing*

D. *Semestral data on Enrolment/Graduation, Researches, Extension Services, Publications, Faculty Profile*

E, *UP Manila Report for President Emerlinda R. Roman's Mid-Term Report*

III. LINKAGES

A. South Manila Inter-Institutional Consortium (SMIIC)

OVCPD became the link of UP Manila to SMIIC when it joined the 30 year old consortium in April 2006. SMIIC is a group of Higher Education Institutions (HEIs) actively collaborating to effect social transformation by promoting the cause of education and making quality and relevant learning accessible to as many as possible.

The SMIIC was organized by De La Salle University, St. Scholastica's College, St. Paul University Manila, Philippine Normal University and Philippine Christian University. Others which joined at the same time as UP Manila were: Emilio Aguinaldo College, Lyceum University of the Philippines, Technological University of the Philjppines, College of St Benilde, Adamson University and the Philippine Women's University.

UP Manila actively participated in various activities initiated and organized by SMIIC towards this direction. These activities include the annual consortium events e.g. fair, exhibits, anniversary celebrations. In 2008, the SMIIC Fair's theme was "SMI-IC for Earth, for Life." Sharing of resources such as library facilities, educational materials, executive development training, research forum, cross-registration are among the regular projects of the SMIIC enjoyed by all its member institutions.

IV. POLICY RESEARCH

A. Medical Degree Plus Residency and Fellowship Trainings Equivalent to PhD

The faculty profile has been one of the bases for recognition and prestige of a higher institution of learning, particularly, the percentage of its faculty members with master's and doctorate degrees. More than half of UP Manila's faculty are MDs with residency and fellowship training in their respective field of expertise.

To gain such stature, a proposal for the recognition of the MD degree as an equivalent of a PhD degree, is being prepared. To support this proposal, the Office of the Vice Chancellor for Planning and Development conducting research and surveys among leading universities in the Asian region, Europe and USA. These involve quality assurance in universities and profile of medical faculty. Data gathering is underway.

B. Recognition of Postgraduate Internship, Residency and Fellowship Training Programs as Academic Programs of UP Manila

Initial discussions were made with the Training Coordination Committee of the College of Medicine and the Philippine General Hospital.

The recognition of these postgraduate programs will have positive implications on the budgetary allocation of UP Manila.

IV. COMMITTEES AND OTHER ADMINISTRATIVE INVOLVEMENT

A. Chancellor's Management Team - the preparation of agenda for CMT meetings has been assigned to the Vice Chancellor for Planning and Development

B. Administration of the Research Dissemination Fund/Faculty Development Project

Following the set criteria, the Vice Chancellor for Planning and Development evaluates and recommends budget allocation for requests for financial support for the dissemination of researches such as presentation of papers in conferences/congresses. Processing of the release of funds in accordance with the usual government accounting and auditing procedures is further handled by the OVCPD.

C. Committee on Community Health Development Program (during the planning stage)

D. Task Force on National Institutes of Health - Sports Science and Wellness Center Building - the Vice Chancellor for Planning and Development chairs the Task Force that will consolidate the plans of the National Institutes of Health and the College of Arts and Sciences.

OFFICE OF THE VICE CHANCELLOR FOR RESEARCH

END-OF-TERM REPORT
NOVEMBER 1, 2005-OCTOBER 31, 2008
OFFICE OF THE VICE CHANCELLOR FOR RESEARCH/EXECUTIVE DIRECTOR/ NATIONAL INSTITUTES OF HEALTH

OFFICE OF THE VICE CHANCELLOR FOR RESEARCH, UPM

I. Governance

a. Intellectual Property Office (IPO)

- On January 5, 2006, Chancellor Ramon L. Arcadio issued Administrative Order No. RLA-05-009 directing the organization/operationalization of the UPM - IPO.

- **Vision**: The UPM – IPO foster innovation, promotion of the use of inventions or scientific discoveries for public good and the equitable distribution of income resulting from said invention and discovery.

- **Mission**: The UPM – IPO oversees compliance with the UP Intellectual Property Policies on research and technology transfer. Thus, we will seek commercialization of technologies and negotiate intellectual property rights agreements with third parties while protecting the rights of the individual, the university, the community and the nation.

- **General Mandate:** Sole jurisdiction to prosecute and defend actions relating to the University's Intellectual Property Rights (IPR).

- **Specific Mandates** include the following: Interacting with and assisting faculty members, researchers, staff and stakeholders; Handling of inventions/disclosures and maintaining Patents and other IPR's; Filing Patent Applications and maintaining Patents and other IPR's; Designing and implementing approved IPR policies; Conducting seminars, training courses and developing informational materials; and Networking with IP Professionals/Organizations and Industry.

- **Service Functions** are as follows: Drafting/Reviewing/Preparing Confidential Disclosure Agreements; Invention Disclosures; Faculty Consulting Agreements; Interinstitutional Agreements; Industry Sponsored Research Agreement; Material Transfer Agreements; Patent Applications; Patent Prosecution; Copyrights and Trademarks.

- **Summary of Accomplishments**:

  A total of 498 (faculty, REPS and staff) have participated in the UPM-IPO series of orientation seminars on the Basic Concepts of IPR and the Governing Principles and Policies on Intellectual Property Rights of the University of the Philippines from May 2006 to present. The UPM-IPO

have organized the said orientation-seminar in coordination with the Deans/Directors of the various colleges and units of UP Manila. Some of the speakers were Professor Edward Deveza, Head of the UP-Techology Licensing Office, Atty. Malour Raval of the UP Open Univesity, Atty. Elizabeth R. Pulumbarit, UPM Legal Counsel and Atty. Zaldy B. Docena, Head, UPM-IPO and Chief Legal Officer.

We have already received the certificate of registration for patent for a utility model on "Mosquito Repellant Lotion from the Leaves of "Atis", Process of Extraction and Improved Repellant Composition" and we have filed another utility model for patent from the Ear Institute, entitled "Validation Study of a Locally Designed, Low Cost, Portable Sound-Treated Audiometric Booth for Hearig Screening".

UP Manila researchers, REPS and faculty are now more aware of the benefits of copyrighting their works, thus, increased nubmer of copyrights registration as shown in the Annual Data for IPR.

Presently, the UP-PGH Logo was filed for trademarks. The Office is now preparing the application of the trademarks for all the departments and units of the PGH.

Lastly, the office head and staff have attended various seminars in relation to IPRs.

b. University Research Council (URC)

- Meetings held:
  - October 11, 2006, CN Auditorium
  - October 30, 2007, BSLR-East, College of Medicine

c. University Research Executive Committee (UREC), 2005-2008

Highlights:

- Introduction and General Orientation
- Dr. Bravo explained the mandate on research of Chancellor Arcadio. The research program shall include areas including basic, applied, policy, product and operation. UP Manila should lead in the application and utilization of the research findings.

- Target Setting for the next 100 days
- Areas to be highlighted in the next 100 days:
  a. Ethics Review Board to be mandated outside the institutions
  b. Intellectual Property Office to be in placed
  c. The next S&T and NIH Foundation Week is scheduled in February 6-10, 2006

- Clinical Trial Office
  The Research Requested Coordinators to disseminate the plan to put Clinical Trial Office at NIH.

- Avian Flu
  Each Research Coordinators should have plan for the Avian Flu Preparedness Plan.

- Ethics Review Board (ERB) and Bioethics Committee
  The ERB reviews and evaluates the ethics part of the proposal; Bioethics Committee – serves as the policy making body of the Ethics Review Board.

- Harmonization of NIH and RIDO - Ethics Review Board; Encourage for a satellite ERB in other colleges and units.

- Report of NIH Self-Assessment and Actiong Planning Workshop
  The theme of the NIH Workshop was "Creating a vibrant research culture and environment" with Professor Nina Carandang as the Facilitator.

- Report on the Study Groups Workshop
  The Study Groups workshop was attended by 28 participants. It was emphasized that the study groups must be given priority for funding and support from the NIH as their incentives for being recognized.

- Clinical Research Office
  Dr. Bravo mentioned that in the CAC meeting, Chancellor Arcadio suggested that RIDO and all other research units of every college should be represented in CRO in order to track down all the researches for a harmonious relationship among colleges.

- Research Funds
  Dr. Bravo mentioned that CM-RIDO has funding of P3M from China Medical Board and P3M from Regional Astra Fund. The NIH has an annual research budget of P2.5 and P1M from Pfizer research fund.

- Update on the CRO (Clinical Research Office) or ORS (Office of Research Services)
  Dr. Bravo mentioned the merging of the two ethics review boards in line with the development of the RGAO (Research Grants Administrative Office). RGAO shall be the maintaining and administrative office for research, while the Ethics and Technical Review Boards shall maintain its structure and functions.

- Dr. Bravo informed the committee that the CRO has been renamed RGAO (Research Grants Administrative Office). It shall act as research fund manager, catering to negotiating funding for reseach. They shall be in charge of sourcing funds, establishing network and research coordination among the University and its partners.

- RGAO shall also try to capture international funding agencies in conducting research

- Dr. Bravo said that there is a need to increase the number of published researches by 30% for UP Manila to keep at par with UP Diliman and UP Los Ba□os. An average of 600 researches are ongoing each year, but

out this, only 40 are being pubished.

- Philippine National Health Research System Bill No. 5761. The bill would provide research fund of about 3 to 5 million a year from the funds from agencies like PhilHealth, PRC, DENR, LTO and Department of Energy.

- The Forum for Ethics Review Committee in Asia Pacific (FERCAP) had surveyed and recognized the RIDO-and-NIH Ethics Review Board.

d. Institutional Biosafety Committee

Establishment of UPM-NIH Institutional Biosafety Committee

University of the Philippines Manila Institutional Biosafety Committee as mandated by Administrative Order RLA-08-070 was constituted as a standing committee of the university to help establish a campus biosafety presence and develop a biosafety culture in the University of the Pilippines Manila as well as to promote and advocate the principles, technologies and practices that are implemented to prevent unintentional exposure to pathogens and toxins, or their accidental release.

The committee is composed of the following members:

1. Dr. Vicente Y. Belizario from the UPM-NIH, Chair
2. Dr. Irma Makalinao from the College of Medicine (CM), Vice-Chair
3. Dr. Arlene G. Bertuso from the College of Public Health (CPH), Secretary
4. Prof. Erna Arollado from the College of Pharmacy (CP), member
5. Dr. Regina Berba from the UPM Philippine General Hospital (PGH), member
6. Dr. Raul V. Destura from the UPM-NIH, member
7. Prof. Samuel Go from the College of Arts and Sciences (CAS), member

First UPM-NIH IBC Meeting

The UPM IBC had its first meeting last July 10, 2008 at the UPM-NIH Centennial Conference Room. Dr. Vicente Y. Belizario, Chair of the UPM-NIH IBC, presided the meeting. Members were introduced to each other and a brief history of the establishment of the said committee as well as its specific functions and duties were tackled.

Training Workshop on Biosafety Laboratory Level 3 (BSL3)

A Two-day Training Workshop on Setting-Up the Biosafety Laboratory Level 3 was held last July 16, 2008 at the COME Conference Room and July 18, 2008 at the UPM-NIH Centennial Conference Room. Foreign visitors from the United States Department of Biosecurity Engagement Program came and assisted the UPM-NIH IBC for the planning and establishment of the Biosafety Laboratory Level 3 in the UPM. An ocular survey of the new NIH building site was also done to see the feasibility of establishing a BSL3 laboratory.

Consultation Meeting

The UPM IBC conducted a consultation meeting with Mr. Rob Heckert, a biosafety consultant from the United States Department of Biosecurity Engagement Program last July 17, 2008 at the UPM-NIH Centennial Conference Room. The committee consulted the development of curriculum for the training of trainers project. A pool of trainers will be formed that will undergo training and possibly serve as trainers in future training activities. This pool of trainers will spearhead on the conduct of future biosafety training activities with some assistance from foreign experts. The training course will be offered in UPM or upon request, in other UP AUs (i.e. UP Diliman, Los Baños) to allow a wider participation of more trainees.

Biosafety Risk Assessment Project Proposal

One of the major activities of the UPM-IBC is to conduct a survey and risk assessment of current laboratory biosafety practices in teaching, research and extension laboratories in the university. Hence, UPM-IBC's formulated and proposed a project entitled "Biosafety Risk Assessment in the University of the Philippines Manila" with Dr. Arlene Bertuso as the Principal Investigator. The UPM IBC requested funding to the UPM under the Chancellor's Research Initiative Grant (CRIG) for 2008. The research proposal was presented to the Chancellor's Advisory Council Team last November 25, 2008 and granted approval for project implementation.

The survey questionnaire and proposal were developed in consultation with the members of the US Biosecurity Engagement Program.

II. Faculty, Administrative Staff and REPS Developoment

1. Atty. Docena, the IPO Head, was sent on a two-month long seminar on IPR.
2. Attendance of Atty. Elizabeth Pulumbarit in IPRO seminar funded by the Institute of Human Genetics

IV. Bioethics Committee

- A training on "Research Ethics" was held on August 25, 2006 at the NIH Conference Room. It was attended by thirty-one (31) UPM faculty and researchers.

V. UP Manila – Intellectual Property Office, Establishment

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VI. Participation in a Research Committee formed by the Consortium of Universities around the UP Manila campus

- An initial research on educational methods and survey for freshmen students will be administered.

Members:

Dr. Lulu C. Bravo, University of the Philippines Manila
Dr. Armand Laguimon, Adamson University
Dr. Luis Razon, De La Salle University Manila
Mr. Rodel Bugarin, De La Salle University College of St. Benilde
Dr. Revelino Garcia, Philippine Christian University
Ms. Edna Abulon, Philippine Normal University
Dr. Elizabeth Ramos, St. Paul University Manila
Dr. Richard Pulmones, St. Scholastica's College
Dr. Hipolito Palcon, Philippine Womens University
Dr. Socorro Rodriguez, Emilio Aguinaldo College
Prof. Felipe Argamosa, Technological University of the Philippines
Dr. Felicitas Sicam, Lyceum of the Philippines University

DEGREE-GRANTING UNITS

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University of the Philippines Manila
COLLEGE OF ALLIED MEDICAL PROFESSIONS
The Health Sciences Center
Corner P. Faura and Ma. Orosa Streets, Ermita, 1000 Manila, Philippines
e-mail address: camp@mail.upm.edu.ph • website: www.upm.edu.ph/camp

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
Date: DEC 16 2008

15 December 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Chancellor and Professor
University of the Philippines Manila
8/F Central Block Building
PGH Complex
Taft Avenue, Manila

THROUGH: ZORAYDA E. LEOPANDO, MD, MPH
Vice Chancellor for Planning and Development

Dear Chancellor Arcadio:

Please find attached the Major Accomplishments of the College of Allied Medical Professions, University of the Philippines Manila for the Chancellor's End of term Report.

Thank you for this opportunity to serve you.

Thank you!

Sincerely,

Cynthia V. Isaac, MEd, OTR, OTRP
Dean
1 November 2005 – 31 October 2008

University of the Philippines Manila
COLLEGE OF ALLIED MEDICAL PROFESSIONS
The Health Sciences Center
Gloria Macapagal Arroyo Drive, Diliman, 1101 Quezon City, Philippines
Tel. No. (632) 981-8500 • Telefax (632) 920-6208 • http://www.upm.edu.ph

OFFICE OF THE CHANCELLOR UPM
RECEIVED
DEC 15 2008

15 December 2008

RAMON L. ARCADIO, MD, MHPEd, DHNum
Chancellor and Professor
University of the Philippines Manila
8/F Central Block Building
PGH Complex
Taft Avenue, Manila

THROUGH: ZORAYDA B. LEOPANDO, MD, MPH
Vice Chancellor for Planning and Development

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Sincerely,

Cynthia V. Isaac, MEd, OTR, OTRP
Dean
1 November 2005 – 31 October 2008

University of the Philippines Manila
The Health Science Center
COLLEGE OF ALLIED MEDICAL PROFESSIONS

MAJOR ACCOMPLISHMENTS OF THE UP COLLEGE OF ALLIED MEDICAL PROFESSIONS

(November 1, 2005 – October 31, 2008)

The College of Allied Medical Professions (CAMP) takes pride in contributing toward achieving the mission and vision of the University of the Philippines of applying "the sciences, technology, and the behavioral sciences to the problems of society, (serving) as an effective instrument of national development, while maintaining its commitment to the arts, letters and humanities, as well as the pursuit of truth and the highest standards of academic excellence" (1972 BOR Resolution), and , to the Chancellor's 12-point areas for development of UP Manila as the national academic community for the country and the world.

Area of Development: GOVERNANCE

Milestone: Governance was characterized by equal opportunity and collegiality. Faculty and students participated in the College planning sessions with the end in view of streamlining committee structures, with more involvement of constituents.

- Established support from the new College committees, such as the Resource Management Committee, Special Events Committee and the Faculty and Staff Welfare Committee.
- Alumni/Student representation and/or involvement in appropriate University/College Committees.
- Formed a Student Advisory Committee composed of the CAMP Officer for Student Relations, CAMP Student Council, and the heads of the accredited College-based student organizations to increase participation of students in policy-making
- Involved the students in the policy making process and in planning for College activities through their membership in College committees
- Reorganized the structure of the CAMP Graduate Programs by designating program head for each masters degree program and determining their roles/functions
- Conducted department and college planning sessions
- Revised the UP CAMP Clinic for Therapy Services (CTS) Vision – Mission Statement

- Restructured College Committees to meet evolving expectations of the University of the Philippines Manila and the UP System and availability of personnel. Changes include creation of the Resource Management Committee and the Special Events Committee

Area of Development: CURRICULUM AND INSTRUCTION

Milestone: The three undergraduate programs were evaluated and/or revised and a masters program in physical therapy was developed and proposed. Meanwhile, the three undergraduate programs are being continuously updated for more relevant content and focus on reflective thinking, social accountability, gender sensitivity, and professionalism. Positive outcomes of these efforts include the consistent outstanding performance of graduates in the licensure examinations.

- BS Occupational Therapy Program
  - Implemented the BSOT Curriculum Redesign Project under the Academic Program Improvement Grant.
  - The Revitalized Bachelor of Science in Occupational Therapy (BSOT) curriculum was presented to the University Council. An article about it was published in a peer reviewed journal and a bulletin of an international occupational therapy organization.
- BS Physical Therapy Program
  - Commenced program evaluation of the 5-year B.S. PT curriculum. Submitted final report for first phase comprised of a focus group discussion held last May 2007 and approved as an Academic Program Improvement Grant.
  - Finalized proposal for a Master of Physical Therapy program by a core group of faculty from the Department of Physical Therapy. This program is the first of its kind in the country. The proposal has been presented to the Department in April 2006 and to the Graduate Program, CAMP Curriculum Committee. The Unit Council approved the proposal on June 8, 2007. The proposal was revised accordingly and presented to the UPM Curriculum Committee and the Chancellor;s Management Team. The Master of Physical Therapy (MPT) curriculum has been submitted to the Office of the Vice President for Academic Affairs for appropriate endorsement prior to presentation to the University Council.
- BS Speech Pathology Program
  - Completed curriculum review of the B.S. Speech Pathology curriculum in March 2006. The Department is on its last phase of curriculum review to be presented to the Unit by the end of AY 2007-2008. This project received an Academic Program Improvement Grant.

- Other curricular innovations
  - All interns underwent Basic Life Support Seminar, in cooperation with the UP PGH Department of Emergency Medicine Services in June 2007 and July 2008
  - Integrated gender and women's health in medical and rehabilitation courses as a result of meeting with representatives of Center for Gender and Women's Studies
  - Computer-based learning activities were used for PT 156. Computer-based instructional materials were developed for undergraduate and graduate courses
- Performance of Graduates in the National Licensure Examinations
  - CAMP ranked consistently as the top performing school in the licensure examinations for occupational therapy and physical therapy from 2005 – 2008.
  - 100% passing rate for OT graduates from CAMP in the February and July 2006, and February 2007 licensure examinations
  - 100% passing rate for PT graduates from CAMP in February 2006, July 2007 and July 2008
  - CAMP alumni being among the top 10 taking examinees in all licensure examinations from 2005 to 2008
- Clinical training at CAMP Clinic for Therapy Services (CTS)
  - Polished objectives, protocols and activities for each of specialty clinics/ sub-programs, emphasizing client-centeredness
  - Emphasized mentoring in clinical instruction at CTS
  - Emphasized use of standardized client-centered outcome measures
- Clinical Training in Community Based Rehabilitation Montalban (CBR)
  - Training of interns and CBR workers in 2007 included those in San Mateo, Rizal
  - Publication of the English version of the Manual for CBR Workers and Caregivers
- Others:
  - The CAMP faculty members were oriented on the PAASCU criteria for accreditation, a process towards peer evaluation.
  - Recommended a faculty as recipient of the newly established "Gawad Sentenaryo" Professorial Chair for the CAMP for 2009 given by the Chancellor

Area of Development: STUDENT DEVELOPMENT

Milestone: Student programs were implemented to help students perform better academically, with a larger appreciation of service to the community. Students provided financial assistance.

- Continuing with strong student advising system at the department level both for students needing reinforcement for academic work and encouraging further those who excel
- Students were awarded different scholarship programs such as the Guillermo Damian Scholarship, Philippine Veterans Affairs Office, Quezon City School Youth Development Program, and the UP Manila Association of Parents and Counselors
- A number of students availed of the College-based emergency loan funds. These funds were useful in making the circumstances of the students in need more conducive for learning
- Leadership Training sessions conducted through different academic years
- Annual Recognition Ceremonies and Testimonial Ceremonies held for CAMP graduates and recipients of academic and special awards These include certificates of scholastic merit and Dean's list (for students with a semestral weighted average of 1.76-2.0). Special awards were also handed to outstanding interns, outstanding researchers/research groups, best research poster, student leader of the year, and student organization of the year.
- Design of a proposed "Tambayan" at the new CAMP site presented by CAMP Student Council to the Chancellor. Conduct of a dinner-dance and a talent show to generate funds for the "Tambayan"

Area of Development: HEALTH HUMAN RESOURCES WELFARE (FACULTY, REPS AND ADMINISTRATIVE STAFF)

Milestone: The faculty, administrative staff and REPS received recognitions through awards and funding assistance and showed commitment to continued learning as learners and as source of learning of other faculty

- Faculty granted 5 Centennial Professorial Chairs, and 4 Centennial Faculty Grants
- Three groups of faculty received Academic Program Improvement Grants
- Five faculty were sent to international academic/scientific conferences and eight were sent to national conferences

- Administrative staff granted funding assistance for one continuing education activity

Area of Development: RESEARCH

Milestone: Faculty members increased research productivity and disseminated their findings through publications and oral and poster presentations in local and international scientific meetings.

- Disseminated results of completed researches: 5 in international oral presentations, 3 national oral presentations, 3 published in international peer reviewed publications, and 4 in national peer reviewed publications.
- Members of the faculty were invited as reviewers in local publications
- Participation in local collaborative research projects like the PhilHealth Research Study Group, Health Human Resource Study, and Community Leadership for Population and Reproductive Health.
- The College Research Committee conducted an inventory/audit of completed research projects of faculty and students last November 2005-May 2006 using the 1997 CAMP Research Agenda as framework. Results were presented to the Unit Council in June 2006. This was done as the first step in identifying research gaps and enhancing the existing College research agenda.
- Review and revision of policies and procedures for conduct of undergraduate researches and the role of faculty in these
- Review and revision of procedures and forms for ethical review process of College researches
- The Speech Pathology Department participated in collaborative research projects; locally with East Avenue Medical Center and internationally with Radford University, University of Iowa and the San Diego State University
- Conducted a research forum entitled "The Research Journey: A Sharing of Experiences on Research and Publication" last February 10, 2006 at the CAMP Audio-Visual Room attended by students of other Universities and professionals (i.e., occupational therapists, physical therapists, speech pathologists, teachers, etc.)
- A research proposal was granted technical review committee approval by the National Institutes of Health.

Area of Development: RESOURCE GENERATION

Milestone: Resource generation projects were encouraged and solicitation of donations for the new building, Clinic equipment and for professorial chair was intensified.

- Completed painting, tiling, installation of electrical outlets, water fixtures, local

area network (LAN) of the new CAMP building, Academic Site, UP Manila in preparation for classes in AY2009-2010.

- Received additional substantial donation for the Charlotte A. Floro Professorial Chair
- Increased contribution from alumni and the private sector through funds/donations in kind for the new CAMP building, Clinic for Therapy Services- Pediatrics Unit, Tutors' Library, continuing education, needs of Departments.
- Updated equipment and resource wish list of Departments

Area of Development: ALUMNI

Milestone: The alumni of the College were accounted for and made aware that they are valued resources through continued communication and reinforcement programs. The alumni committed to assist the College in its fundraising endeavors and projects for faculty / professional development and completion of the new building.

- Put up job postings for alumni for local and overseas job opportunities through the e-groups
- Alumni conducted seminars and facilitated short courses
- CAMP Alumni Association donated cash prizes for special awards recipients during the 2006 recognition ceremonies
- The e-camperiodico e-group had established regular communication between the College and the alumni and its alumni association.
- Accessible updated database of CAMP alumni used extensively for information dissemination, alumni assistance, Balik-CAMP, job announcements.

Area of Development: EXTENSION & COMMUNITY-BASED PROGRAMS

Milestone: Service to the community was provided through provision of therapy services and other innovative activities of the College's Clinic for Therapy Services and the Community-Based Rehabilitation program and through sharing of expertise of the faculty to the public as resource persons and consultants.

- The UP CAMP Clinic for Therapy Services conducted varied activities for its clients/patients and the community such as annual toy drive and wellness classes, and provision of free OT, PT and SP services

- The pediatric section of the CAMP Clinic for Therapy Services created three specialty clinics namely ADL clinic, feeding and swallowing and visual rehabilitation clinic starting June 2006.
- CAMP offered the refresher course for licensure examination of occupational therapy and physical therapy, being an accredited refresher course provider by the Professional Regulations Commission.
- Members of the faculty served as consultants to Commission on Higher Education Technical Panel / Technical Committee and to non-government organizations for program development
- Members of the faculty were invited as resource persons for professional and lay fora such as seminars, workshops or media guestings
- Members of the faculty are elected to varied positions professional organizations, namely the Occupational Therapy Association of the Philippines, Philippine Physical Therapy Association, and the Philippine Association of Speech Pathologists. These positions include the presidency, member of the Board of Directors and others.
- CAMP Community Based Rehabilitation Program (CAMP-CBRP) in Montalban, Rizal is made sustainable through effective disengagement activities in collaboration with the local government of Montalban, Rizal. The following are now in place which ensure the sustainability of the program:
    - Creation of an item and hiring of a municipal physical therapist
    - CBR clinic in every barangay manned by the CBR workers trained by CAMP
    - Establishment of an OT-PT center in the town proper of Montalban
- CAMP Community Based Rehabilitation Program (CAMP-CBRP) integrated in the Community Health Development Program (CHDP) of UP Manila in San Juan, Batangas along with community oriented programs of other Colleges
- Training of Barangay Health Workers (BHWs) of San Juan, Batangas in competencies for Community-Based Rehabilitation Workers (CBRWs).
- Officially endorsed equipment and supplies from CAMP-CBRP in coordination with the Disposal and Appraisal Committee, UP Manila to the Municipal Treasurer, Municipality of Montalban.

College of Arts and Sciences
UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
Padre Faura, Ermita

Office of the Dean

November 28, 2008

RAMON L ARCADIO, MD, MHPEd, DrHum
Chancellor
University of the Philippines Manila

Dear Chancellor Arcadio:

In response to your Administrative Order, we are sending with this letter the end-of-term report of the College of Arts and Sciences for your first term, 2005 to 2008.

The report follows the 12-point agenda prescribed by the communication:

1. Governance
2. Curriculum and Instructions
3. Student Development
4. Faculty, Administrative Staff and REPS Development
5. Research Programs
6. Resource Generation
7. Resources
8. Alumni
9. Linkages
10. Extension and Community Oriented Programs
11. Philippine General Hospital
12. Projects for the UP Centennial

We are happy to tell you that the College has taken steps towards each of your 12-point agenda. This report has an End-of-Term Report of the College and the various parallel reports of the subordinate departments and offices.

The parallel reports of the various units and departments of the College are arranged as follows:

1. Academic Departments
2. College Library
3. Offices of Associate Deans and College Secretary
4. Offices of Special Assistants to the Dean
5. Gender Office, Manila Studies Program and

We hope you find this End-of-Term Report in order.

Thank you very much.

Respectfully,

REYNALDO H IMPERIAL, PhD
Dean

College of Arts and Sciences
UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center
Padre Faura, Ermita

END-OF-TERM REPORT

November 1, 2005 to October 31, 2008

For the first term of Dr Ramon L Arcadio's leadership as Chancellor of the University of the Philippines Manila, the College of Arts and Sciences was able to follow the 12-point agenda with the following achievements:

1. Governance

The College has been led by Dr Reynaldo H Imperial, who assumed office in January 1, 2007. The Dean's Management Team is composed of two associate deans, department chairs, special assistants to the dean, college librarian, college secretary, chair of the college student council, and the administrative officer. As a college, CAS has the following mission and vision:

Mission
The College of Arts and Sciences, an accountable and responsible constituent of the University of the Philippines Manila, should continuously engage with relevant stakeholders in the production and deployment of cutting edge knowledge towards increased human capability and agency in teaching, research, community partnerships and advocacy.

Vision
The College of Arts and Sciences is an academic leader committed to intellectual excellence in response to international and global strategic challenges.

Programs

- Institutional Strategic Planning Committee - The College has created the Institutional Strategic Planning Committee (ISPC), which seeks to identify and continually develop a path for the development of the College as a learning institution in the long run and to formulate a strategy for implementation of the knowledge management (KM) approach of the College in the short run.
- Creation of the CAS Research Committee.

2. Curriculum and Instruction

The College has initiated programs related to Faculty Development. Examples are the following:

- The Dean's Office has partnered with various student organizations and departments in holding the Dean's Forum which discusses national and social issues.
- The College has initiated the Deans' Colloquia, the College's contribution to the Centennial Celebration. As of October, there have been five past deans who were able to present their point of view on their field of specialization as related to the College and the University.
- The Computer Science Program of the College is currently pursuing recognition of the Department of Science and Technology as Center of Development, after which the Program would pursue recognition as Center of Excellence. In addition, the faculty members and students of the Program are recognized in the international and national scene. Graduates of the program are accepted and finish graduate programs in international institutions. Faculty members present papers in international and national conferences in information and communication technology. One of the members of the Computer Science program faculty evaluates ICT courses of other schools for the Commission on Higher Education.

3. Student Development

As part of its Student Development program, the College has also made progress on the following:

- Initiated the Coffee Hour with students, where the Dean was able to gather students' point of view about issues that affect the them.
- Scholarships
- Registration – The College has initiated the College Secretaries' and Student Records Evaluators' Workshop on November 22 and 23, 2007. This provided a venue for CS and SREs to discuss and evaluate registration procedure, problems and possible solutions. This was followed by a part two held November 20 to 21, 2008.
- UP Manila consistently lands in the Top 3 performing schools in the Chemistry Licensure Examination, with 83% - 99% passing rate in the last three years.
- MS Health Informatics (Bioinformatics) program has produced 2 graduates.

4. Faculty, Administrative Staff and REPS Development

Highlights of programs geared for development of the faculty, administrative staff and REPS are the following:

- Knowledge Management Readiness Assessment Workshop, facilitated by the Development Academy of the Philippines last September 19, 2008, at the Learning Resource Center. The workshop was attended by faculty from all departments and representatives from the administrative staff.
- Department Faculty Exchanges – A program where faculty of one specialization teaches a topic of a related course. This enhances team teaching and collaborative work.
- Mentoring and Grantsmanship – A program where senior faculty mentors a junior faculty on research and publication.
- Centennial Professorial Chairs - The College has received 18 Centennial Professorial Chairs.
- Centennial Grants – The College has received 10 Centennial Faculty Grants.
- GE Professorial Chair – The College has received 5 GE Professorial Chairs.
- Attendance to National and international conferences – The faculty of the College has attended total of 342 conferences nationally and internationally. Attendance may mean participation or serving as facilitators or paper presenters.
- SET – The College faculty has a mean of "VS" in the last tabulated SET.
- Recipient of numerous faculty awards and professorial chairs.

5. Research Programs

- Centennial Journal – The College has made initiatives towards establishment of the Centennial Journal.
- Faculty Researches – The faculty of the College has done research 156 research projects which have been either presented in national or international conferences or accepted in local or international journals.

6. Resources and Resource Generation

Donations to CAS

The College has received donations in the forms of research grants, scholarships, equipment, professorial chairs, library book donations and infrastructure renovations.

DepEd Projects

As a resource-generating activity, the linkage with Department of Education has allowed the College to get some income from the administrative costs of handling the teacher training. As of September 30, 2008, the College of Arts and Sciences has a total available balance of Php 363,920.52.

Infrastructure and Equipment

- Repainting of inner lobby
- CAS Gate
- RH 313
- GE Rooms
- Received Laptops and LCDs from the UP System for GE Programs

Acquisition of Equipment

The College was able to acquire a number of office equipment, such as LCD projectors, computer units, aircon units, binding machine, stereomicroscope and risograph.

7. Alumni

The College has the following activities related to the Alumni:

- The College has held the CAS Alumni Chancellor's Cup at Camp Aguinaldo Golf Club on November 7, 2008 (yielded by the CAS Alumni Society Professorial Chair).
- UPMAA Grand Centennnial Homecoming, October 24, 2008 at the Manila Hotel
- UPMAA's "UP Through the Years" Historical tour on Tarpaulins created with Dr Cynthia Cuayo-Juico.
- UPMAA's "Trees for Life, Trees for Health," tree planting activity on the CAS Grounds on October 18, 2008.
- CAS Alumni Lecture Series before UP Manila students
- Philippine Arts Anniversary Celebration and Alumni Homecoming at the National Commission for Culture and the Arts, September 6, 2008.

8. Linkages

- The College established collaboration and memorandum of agreement with the Institute of biotechnology in UP Los Banos and KSK Food Products for student theses and researches.
- The Department of Arts and Communication has a Memorandum of Agreement with Yuchengco Museum for Philippine Arts students.
- UCLA School of Public Health – Collaborative Research on
- Fogerty Brown University – Collaborative Research on HIV and AIDS
- Asean University Network

9. Extension and Community Oriented Programs

The College has also initiated and made progress on the following extension and community oriented programs:

- In-service training of public school teachers of Araling Panlipunan and Science.
- AHEP Training and Research
- Short Course on Health Research for LGUs, Healthworkers and NGOs
- Short Course on HIV / AIDS / STD
- Establishment of marine station in San Jose Batangas through CHDP
- "Bantay Ilog" through CHDP

10. Philippine General Hospital

NSTP Classes were assigned to help and assist patients and their relatives.

11. Projects for the UP Centennial

The College has initiated international conferences in support of the Centennial Celebration, namely:

- Deans' Colloquia, held five times as of October 31, 2008, with two more coming in December, 2008.
- Symposium on "Bioinformatics: Tools for the Future," held during DPSM Science Week 2008.
- 7th Asia Pacific Social Science and Medicine (APSSAM) Conference held October 20-21, 2008, at the Heritage Hotel.
- 1st Alamat International Conference on Myths and Symbols held November 26-28, 2008, at the Museum of the Filipino People.

College of Dentistry
University of the Philippines, Manila
The Health Sciences Center
Pedro Gil S.t corner Taft Avenue, Manila
Tel Nos. 302-63-60, 303-36-03 Fax 3023983 loc 103

OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: DEC 10 2008

ENDORSEMENT

December 9, 2008

Respectfully submitting to the Office of the Chancellor UP College of Dentistry's End of Term Report for the period November 2005 to October 2008.

E.A. Gonzales-De Castro, DMD,MPH
Dean

GOVERNANCE

- UP College of Dentistry is consistent in having 100% passing in the board examination a lands top places in the board exam as follows: top 1, 3, 4, 5, 7 and 9 in December 2005, all ten places in May 2006 with 11 UPCD graduates, top 2, 3, 5, 7, 8, 9 and 10 in Decem 2006, top 1, 3, 6, 7 and 9 in May 2007, top 2, 4, 6, 7, 8 and 9 in December 2007 and top and 10 in May 2008.

- Fifty-eight brand new dental chairs were installed in the new building. Eight (8) new un were installed at the Postgraduate School in October 2006.

- Completed the transfer of all clinical sections (the last being Prosthodontics and Operati Dentistry from the old building to the new in August 2007.

- Otis refunded US$20,000 without interest to UPCD for aborted elevator project after inten negotiations in May 2006.

- Concept planning on Faculty Practice in the College clinics at approved rates of charges (on going)

- Planning for the "Raise the Roof" project started

- Faculty complement
  Regular -28, Non- regular - 17

  Non-academic staff - 23

CURRICULUM AND INSTRUCTIONS

- The Curricula of Undergraduate and Graduate Programs were revised, approved and started implementation starting SY 2006.

- Implementation of the new curriculum for first year Dentistry Proper students (2008-2009), with simultaneous running of old and new curricula for Dentistry Proper.

- Planning phase

  Advanced General Dentistry Program

  Masters/ Certificate Program in Clinical Periodontics and Implantology with University of Rennes I France.

  Ladder-type dental curriculum for possible incorporation of dental technologist and dental hygienist in the dental course or as separate courses to be offered by the College.

Short Enhancement courses for General Practitioners

- College Curriculum Committee reconstituted. The Chair of this Committee was also assigned as representative to the Training Coordination Committee of UP Manila.

- Extension of clinical hours to address low rate of graduation due to lack of clinical time

Admission / Enrolment

- Total of 347 students in the undergraduate program were admitted. 7 students for MSc in Dentistry (Orthodontics) and 7 students enrolled in the Certificate of Proficiency in Orthodontics

    - A quota of 60 is set for entering 1st year pre-dentistry students

    - A total of 333 students enrolled for AY 2008-2009

    - Admission policies for Dent Proper were put in order and approved by the University Council for implementation SY 2007-2008

    - Increasing enrollment for Dentistry Proper
      36 students in AY 2006-2007
      47 students in AY 2007-2008
      53 students in AY 2008-2 009

    - Increasing number of applicants from private dental colleges for Dentistry Proper
      8 students in AY 2007-2008
      14 students in AY 2008-2009

    - Lateral entry – Four Pre-Dentistry students from other dental schools accepted 2008-09 for the first time since the 1990's

    - Patient Care-based System (Comprehensive Treatment) Concept for the Clinical Dentistry Department was approved in principle by UPCD Faculty Council. Mechanics for implementation to follow.

    - Orthodontics Program submitted proposals for Academic and Faculty Improvement for the Undergraduate and Graduate Programs in Orthodontics.

    - Seven students enrolled for MSc in Dentistry (Orthodontics) and seven students enrolled in the Certificate of Proficiency in Orthodontics for schoolyear 2008-2009..

Graduates:

	November	April 2006	November	April 2007	November	April 2008

	2005		2006		2007	
DDM	16	17	16	21	15	13
Master Ortho	1	2	1	-	2	1
Cert. in Ortho	-	4	-	-	-	-

Student Monitoring

- Revision of clinical policies on incomplete grade: students' clinical accomplishments wi no longer be nullified if they do not finish a specified number of cases
- Faculty Advisers are assigned to students for frequent consultations
- Scholarships for students Colgate-Palmolive, Oral B-Gillette, Hu-Friedy, Southern California, Jiff Quejada, Paranaque Dental Society

STUDENT DEVELOPMENT

Communication

- development and implementation of regular consultative and advisory sessions, for starting clinicians (started AY 2007-2008 by the Office of College Secretary.
- Regular semestral dialogue with students concerning facilities, faculty and other concern by the Clinical and Community Dentistry Department.

Mental/ Physical/ Spiritual Development

- Fitness Area is provided with exercise equipment for (basement) where all constituents especially the students can avail.
- The Meditation Garden has two landscaped fountain / fishponds.

FACULTY, ADMINISTRATIVE STAFF AND REPS DEVELOPMENT

- The reconstituted Academic and Non-academic Personnel Committee had been activated.
- Support / subsidy of seminar/conference fees to faculty and administrative staff.
- For Administrative personnel - Pangkabuhayan Workshop Series (candle and bead making Stress management – taichi, quigong, basic drawing, clay art, perfumery).
- Faculty attendance in continuing education (seminar/workshops)

- Summerschool 2008 Clinical Periodontology & Implantology in Germany
  Dr. Bhabita Murjani August 4, 2008

- 6th Conference of Pediatric Dentistry Association of Asia in Malaysia
  Dr. Anna Marie Dimanlig July 10-14, 2008

- Training Seminar on Straumann Bone Level Implants in Thailand
  Dr. Christian Ermita July 1-5, 2008

- International Summerschool for Clinical Periodontology & Implantology in Germany
  Dr. Melanie Ruth Frange July 28 – August 1, 2008

- Program on Doctorate Degree in Clinical & Laboratory Techniques in Dentistry in Spain
  Dr. Christian Ermita May 6 – June 2, 2008

- Group Training Course on New Concepts in Education & Public Oral Health in Netherlands
  Dr. Angelina Atienza June 6-27, 2008

- International Dental Exhibition & Meeting in Singapore
  Dr. Melanie Ruth Frange April 4-6, 2008

- 3rd Faculty of Dentistry Symposium in Singapore
  Dr. Concepcion Medina January 12-13, 2008

- 6th Asian Pacific Orthodontic Conference in Thailand
  Dr. Lotus Llavore March 28-30, 2008

- 6th AIOC Conference in Taiwan
  Dr. Laarni Serraon December 14-18, 2007

- Seminar on Endodontics in Singapore
  Dr. Ma. Edna Jimena October 12-14, 2007

- International Association for Dental Research Scientific Symposium in Greece
  Dr. Angelina Atienza September 26-29, 2007

- American Academy of Periodontology, 93rd Annual Meeting in USA
  Dr. Melanie Ruth Frange October 27-30, 2007

- International Restorative Dentistry Conference in Hongkong
  Dr. Ma. Edna Jimena September 9-10, 2007

- New Concepts in Education & Public Oral Health in Netherlands
  Dr. Anna Marie Dimanlig April 3-June 8, 2007

- Straumann International Staff Training in Switzerland
  Dr. Christian Ermita June 21 – July 8, 2007

- 2006 Summer Institute on Clinical Dental Research Methods in USA
  Dr. Angelita Galban July 2 – August 13, 2006

- Summer Program in Clinical Periodontology & Implantology in Germany
  Dr. Melanie Ruth Frange & Dr. Celina Garcia July 31 – August 11, 2006

- As Visiting Researcher in Tokyo Medical Dental University in Japan
  Dr. Michelle Sunico July 3 – 24, 2006
  Dr. Armin Segarra July 7 – 27, 2006

- Lecture on Oral Pathology & Oral Surgery in West China
  Dr. Natividad Gervasio May 28 – June 10, 2006

- International Course on Clinical Procedures in Basic Oral Care in Netherlands
  Dr. Ma. Edna Jimena May 20 – June 11, 2006

- Health Policy & Management Programme in Korea
  Dr. Sandra Hernandez October 9-22, 2005

- 27th Asia Pacific Dental Congress in Malaysia
  Dr. Natividad Gervasio May 24-30, 2005

Professorial Chairs

- **Dr. Democrito Martinez Jose**
  Dr. Concepcion B. Medina 2005-2006
  Dr. Tristan Nathaniel C. Ramos 2006-2007

- **Dr. Rita Carmen Sy-Quia**
  Dr. Ma. Edna Jimena 2005-2006
  Dr. Angelita Galban 2006-2007

- **San Miguel Corporation**
  Dr. Sandra Regina Hernandez 2005-2006
  Dr. Antolin P. Serraon 2006-2007

- **Colgate Palmolive**
  Dr. Vicente Medina III 2005-2006
  Dr. Danilo Magtanong 2006-2007

- **Dr. James Young**
  Dr. Bhabita V. Murjani 2006-2007

Dr. Michelle Sunico 2007-2008

- **Centennial Professorial Chairs**
  - Dr. Elizabeth G. de Castro
  - Dr. Ma. Edna J. Montellano
  - Dr. Danilo Magtanong
  - Dr. Heherson Tumang

- **New Professorial Chairs February 2008**
  - Dr. Dennis Li W.K.
  - Dr. Tung Chuen Tang

Faculty Grants

- **Diamond Jubilee**

Dr. Christian Abthony Ermita	2005-2006
Dr. Bhabita V. Murjani	2005-2006
Dr. Armin G. Segarra	2005-2006
Dr. Ma. Arlissa D. Aguiluz	2006-2007
Dr. Ma. Arlissa D. Aguiluz	2006-2007
Dr. Melanie Ruth K. Frange	2006-2007
Dr. Lotus D. Llavore	2006-2007

RESEARCH PROGRAMS

- Established College's Ethical Review Board, with Dr. Ma. Arlissa D. Aguiluz as Chair and Dr. Winston Y. Cham as co-Chair.

- Linkage with National Institutes of Health strengthened with one UPCD faculty member on special detail to NIH

- Research Methodology workshops held every semester
  2 Research workshops held in UPCD 2005

Published works

- Campos, IG (2007), "Case Studies Utilizing the Case Difficulty, the Assessment and Referral of the American Association of Endodontics (AAE)", The Journal of the PDA: 59(1); 50-56

- Chiu JJN, Pabustan CAA, Sunico MC (2007). "The Effect of Premature Polymerization from Ambient Light on the Working Time and Fracture Toughness of Visible Light Curing Composites". The Journal of the PDA 58(2); 24-32.

EXTENSION AND COMMUNITY ORIENTED PROGRAMS

Gems And Jewels Award 2005 - Department of Community Dentistry for the exemplary pioneering work that merits them the distinction of finalist honors for the Gems Awards categor of UP Manila.

Department of Community Dentistry's programs include

- Involvement with Community Health and Development Program (CHDP) in San Juan, Batangas starting 2007
- :Akap Bata, Inc., a partner especially in the day care Oral Health Progran with Barangay 883 Sta. Ana, Manila. It was made the primary recipient for the book series developed by the department with children's book author Dr. Luis Gatmaitan, launched at the Museo Pambata on March 10, 2007.
- A capacity building seminar was conducted for Paranaque's public health dentists for evaluation of oral health programs of the city's public health dentists.

Dental Care Services

Our Lady of the Abandoned Parish at Sta Ana, Manila

Center for Therapy Services of College of Allied Medical Professions

Rehabilitation Ward of the Philippine General Hospital (Stroke Patients (2006- 07)

Oral Health Promotion

ABS-CBN's Bantay Bata Caravan Pampanga, Batangas and Quezon City.

PGH Out-Patient Department

Gawad Kalinga, Onyx (2007)

COMMUNICATION (INFORMATION TECHNOLOGY AND PUBLICATION)

- PABX System within the College has been installed.
- UP Dentally (the College Paper) published since 2004 after Dental Board Examination - now on its 8th issue.

CENTENNIAL PROJECTS

- Community Dentistry's children's book series was presented as the College's Centennial offering for UP's 100th Year Anniversary.

RESOURCE GENERATION

- Dental board orientation program
- Philippine Australian Community Assistance Program (PACAP) Grant 2006-2008

RESOURCES

- Procurement of additional LCDs and computers for lecture rooms
- Installation of Private Automated Branch Exchange system (PABX)
- Improvement of audiovisual equipment in auditorium
- Dedication of Centennial Conference room

ALUMNI

- Free access of new graduates to dental board orientation program
- Donation in kind (time, equipment, supplies) or cash to UP College of Dentistry

COLLEGE OF MEDICINE

Pedro Gil St., Ermita, Manila, 1000 Philippines
Tel. No.: (632) 5264170 Fax No.: (632) 5260371
Website: http://cm.upm.edu.ph; http://upcentennial.upcm.ph

December 5, 2008

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: DEC

RAMON L. ARCADIO, MD, MHPEd, DrHum
Chancellor
UP Manila

Subject: Submission of CM Major Accomplishments for the Chancellor's End of Term Report (November 1, 2005 – October 31, 2008)

Dear Chancellor Arcadio,

I have the honor to submit herewith the major accomplishments of the College of Medicine for your End of Term Report from November 1, 2005 to October 31, 2008. I patterned our Report after the format in AO No. RLA-2008-129 dated November 11, 2008 to emphasize how our College has translated your 12 point program into reality.

The College of Medicine continued its tradition of Academic Excellence with strong showing in Science and continuing emphasis on the Art of Medicine & Culture. Our recently instituted Return Service Obligation Policy for medical graduates and thrust towards institutional self-sufficiency with our STAR VISION 2032, are among our important achievements during the period.

Thank you.

Very truly yours,

ALBERTO B. ROXAS, MD
Professor & Dean

Major Accomplishments of the College of Medicine for the Chancellor's End of Term Report (November 1, 2005 – October 31, 2008)

I. GOVERNANCE

1. Conducted the Dean's Management Team Synergy Workshops & Management Action Plan (MAP) VI in order to formulate & publish the College's 3-year Action Plan (2007-2009) and 25-year College Strategic Plan, STAR VISION 2032.

2. Implemented 3 priority areas of each department & units that is aligned with College priorities.

3. Instituted a return service obligation policy for medical graduates beginning AY 2009-2010.

4. Implemented a management style that is collegial, highly consultative & participative in decision making.

II. CURRICULUM & INSTRUCTION

1. Consistently awarded since 1997 by the Professional Regulations Commission (PRC) as the number one medical school in the August Physician Licensure Examinations with the highest passing rate among medical schools with a hundred or more examinees.

2. Reaccredited Level 3 MD Program by PAASCU. The only medical school in the country with such Level 3 accreditation in 2008.

3. Submitted application for continued recognition as CHED Center of Excellence in Medical Education , including a 3-year project proposal for funding.

4. Continued reassessment of the organ system integrated curriculum.

5. Continued to offer off-campus electives, both national or international, for our students and foreign students from other medical schools.

6. Created an Ad Hoc Committee to develop & offer RGEP courses for UPM students.

7. Ongoing external review of INTARMED Curriculum.

8. Strengthening of Learning Units of MD Program with budget allocation.

III. STUDENT DEVELOPMENT

1. Institutionalized Student Mentoring Program.

2. Continued preventive, healthy & safety maintenance program, including immunizations.

3. Provided a Student Lounge with donation from UPCM Class 1962.

4. Provided substantial budget allocation for student activities proposed by the Medicine Student Council.
5. Continued Student Convocation for non-curricular achievements.

6. Continued to provide partial student scholarships & encouraged alumni to donate full student scholarships.

7. Secured Alumni donation to fund Summer Immersion Activities of the Regionalization Program.

8. Continued to admit excellent students with emphasis on social responsibility. A third admissions disqualifier, a signed return service contract, will be implemented effective AY 2009-2010.

IV. FACULTY, ADMINISTRATIVE STAFF & REPS DEVELOPMENT

1. Implemented Integrated Faculty Development Program.

2. Implemented Faculty Evaluation System entitled " Performance Appraisal Report – Faculty (PAR-Faculty)".

3. Continued incentive programs for Faculty & non-academic personnel, including twice a year Faculty Convocation to honor Faculty Achievers & retirees.

4. Continued funding support for the annual Administrative & REPS staff development activities.

5. Establishment of new Professorial Chairs (n=17).

6. Supported PGH efforts to operationalize Faculty Medical Arts Building (FMAB) for faculty geographic practice.

V. RESEARCH PROGRAMS & PUBLICATIONS

1. Continued collective effort towards a research oriented culture among Faculty & Students.

   1.1. Harmonized written standard operating procedures among UPM units, including RGAO, RIDO & EHRO.

   1.2. Continued to conduct Research Fora for Faculty, Students, Interns, Residents & Fellows.

2. Secured recognition from FERCAP for the RIDO Ethics Review Board (ERB).

3. Continued funding support for RGAO with UPMASA, UPM & PGH.

4. Updated Research Agenda in line with Millennium Development Goals, DOST-PCHRD, DOH & UPM.

5. Secured funding support from DOST-PCHRD with the recognition of ACTA Medica Philippina as the National health Science Journal.

VI. RESOURCE GENERATION

1. Continued solicitation for the UPCM Centennial Endowment Fund & other College activities.

2. Continued increased income from College performance.

3. Established Resource Planning & Management Committee to manage efficiently government funds & donations, in cooperation with the College foundation, UPMAF.

VII. RESOURCES & FACILITIES MODERNIZATION

1. Formulated a College master campus development plan in line with the STAR Vision 2032.

2. Implemented our 3-year campus development plan in line with MAP VI, including the following projects:

Completed Projects

1. Re-roofing and Exterior Repainting of Salcedo Hall (UP Manila)
2. Student Records Office, ground flr., Calderon Hall (Congresswoman Villar)
3. Renovation of NTTC, (Phase 1) into MIU & COME Office, Paz Mendoza Hall (Class '81)
4. Renovation of NTTC, (Phase 2) into MIU & COME Office, Paz Mendoza Hall (Class '82)
5. Renovation of Tissue Bank to Pathology Special Lab. & classroom (12th GSS)
6. Alvior Hall Faculty Center
7. Multifunction Lab. & tissue culture & animal lab., Biochem Bldg. (Ambassador B. Tan & other donors)
8. Renovation of Morgue/Forensic Pathology complex – Phase 1 (Sen. Juan Flavier)
9. Student Lounge (Class '62)
10. Renovation of comfort room, Administration office, ground flr., Calderon Hall (Class '66)
11. Renovation of Male & Female comfort room, 2/F, Calderon Hall (UPMASA Texas Chapter)
12. Re-roofing, thermal moisture protection & repainting of lobby & exterior of Calderon Hall (UP System)
13. Structural analysis for Multipurpose classroom, East wing, 3rd flr., Calderon Hall (UPCM CEF)

Ongoing Projects

1. CM Information Technology Upgrade & Rehabilitation (UPCM Class 1967)
2. Katigbak classroom, 3rd flr., West wing, Calderon Hall (Phi Kappa Mu)
3. Skills Lab Extension, 3rd flr., West Wing, Calderon Hall (UPCM Class '80)
4. Buenafe Centennial Auditorium (Col. Felicisimo Buenafe)

VIII. ALUMNI

1. Continued harmonious relationship with UPMAS, UPMASA & other alumni groups.

2. Continued tracking to keep communication with alumni, in cooperation with UPMAS & UPMASA.
3. Continued to provide documentation service for alumni.

IX. LINKAGES

1. Strengthened relationships with DOH, DILG, DOST-PCHRD, WHO & other government & non-government organizations.

2. Continued to encourage & promote elective rotations for foreign students from other medical schools abroad.

3. Continued to promote linkages with other institutions eg USUHS, Brown University.

X. EXTENSION & COMMUNITY ORIENTED PROGRAMS

1. Continued support for our Community Program in San Juan, Batangas & participated actively in developing this venue into the UPM Community Health Development Program for its degree granting units & PGH.

2. Participated in the development of SHS in Baler, Aurora & Koronadal City, South Cotabato.

3. Continued on-going community & extension service eg Circuit Courses, Surgical Missions, Postgraduate Courses, participating in NTC Buddyworks Project, Ugnayan ng Pahinungod activities, etc.

4. Continued to conduct projects for DOH eg Summer Immersion Program for DOH scholars, WHO eg Seminars on Toxicology.

5. Participated in HERO Program in Manila.

XI. THE PHILIPPINE GENERAL HOSPITAL (PGH)

1. Continued harmonious relationship with PGH as our training hospital for the MD Program.

2. Participated actively in the 2007 PGH Centennial Celebration.

3. Coordinated with PGH in the operationalization of FMAB.

4. Continued support for the "Tatak PGH" Project.

XII. PROJECTS FOR THE UP CENTENNIAL

1. Actively participated in the UP Centennial Celebration in Manila.

2. Conducted International Conferences as part of the UP Centennial in partnership with other Colleges

   2.1. International Conference for Education in the Health Sciences (ICE-HS) with NTTC-HP on Oct. 1-3, 2008.

   2.2. Asia Pacific Social Science & Medicine (APSSM) Conference with CAS on Oct. 21-22, 2008.

University of the Philippines Manila
The Health Sciences Center
COLLEGE OF NURSING
Sotejo Hall, Pedro Gil St., Ermita, Manila
Tel.: (632)523-1472 / Telefax: (632)523-1485

Office of the Dean

December 5, 2008

Dr. Ramon L. Arcadio
Chancellor
University of the Philippines Manila
8th Floor PGH Central Block
Taft Avenue, Manila

Dear Chancellor Arcadio,

We are pleased to submit herewith our End of Term Report / Highlights of Accomplishment from 2005 to 2008.

Thank you very much.

Very truly yours,

Josefina A. Tuazon

Josefina A. Tuazon, RN, DrPH
Dean

University of the Philippines Manila
The Health Sciences Center
COLLEGE OF NURSING
Sotejo Hall, Pedro Gil St., Ermita, Manila

END-OF-TERM REPORT

HIGHLIGHTS OF ACCOMPLISHMENT
2005-2008

EXECUTIVE SUMMARY

I. GOVERNANCE

- **Strategic Plan for the College of Nursing** - One of the first things that prepared for in 2005 and ye thereafter was the Strategic Plan of the College. With the new Dean, a Strategic Planning Work was conducted in April 2005 with faculty, REPS, administrative staff and representatives from alu students and the Philippine General Hospital to revisit the Mission-Vision and Strategic Plan of College for 2004-2008. As a result, a new mission-vision statement was made focusing on the ro the college as a change agent for the Filipino in the global community. The strategic plan was updated and the work continued onto the rest of 2005 and revisited yearly during the summe primary area of concern raised by the faculty was the low compensation package of UP.
- **An Executive Committee/ Dean's Management Team** was also organized by the Dean separate fr the Dean's Advisory Committee composed of the heads of 3 programs, college secretary, chair of Faculty-Student Relations Committee and the Alumni Relations officer.
- **Active leadership and Advocacy in National Nursing Issues** - The College played a major significant leadership and advocacy role in addressing the national issue concerning the leakage of nurse licensure exam of June 2006. The College, together with a group of concerned nurses deans, took the stand of having a retake of the exam and seeking justice. In relation to this, closer were forged with several government agencies particularly with the Department of Labor Employment which was tasked to address the leakage issue by Pres. Arroyo. When the governm offered retake of the NLE, DOLE designated the UPCN as National Coordinator for the special revi for board retakers from March – June 2007.

II. CURRICULUM AND INSTRUCTIONS

- **Monograph on the BSN Competency-based Curriculum: A Model Revised Edition**, was fina published in February 2006 after almost a decade of preparation. This monograph promises to be most important contribution of the college to Philippine Nursing Education. Training of faculty of vari nursing colleges is being implemented on a regular basis by the CECESP.
- **Review of the Master of Arts (Nursing) program and making it competency-based** was started 2003 and continued during this term. The tracks were reviewed as well. The current direction is strengthen the clinical specialist component of the clinical tracks of Adult Health Nursing, maternal a Child Nursing, Psychiatric and Mental Health Nursing and Community Health Nursing.
- **Review of the PhD program** was also done in May 2005.

- **Transfer of immersion site for N121.2** (Intensive Nursing Experience: Community Based) from Nagcarlan, Laguna to San Juan, Batangas. The first batch of senior students for their 2 month immersion was sent on the second semester of SY 2007-08.

- **Upgrading of nursing skills laboratory, equipment, furniture and teaching materials** with the renovation and setting up of 2 additional classrooms as nursing skills lab rooms in October 2008.

- **Participation on benchmarking and curriculum revision for nursing education,** September 2005 – May 2006. Workshops are led by the Commission on Higher Education's Technical Committee on Nursing Education (CHED-TCNE)

- **UPCN provided technical assistance to ADPCN on Development of Resource Units for the revised BSN curriculum based on CHED Memo Order #5.**

- **The UPCN coordinated the study/observation visit of nine members of the Central Java Government Health Office Nursing Academy** to key institutions/organizations concerned with nursing education in the Philippines on November 30 – December 1, 2005 as well as had visits from various international educational institutions for benchmarking particularly re the BSN curriculum. Countries include Japan, China, Canada, Bahrain, Indonesia, and Australia among others.

- The UPCN was represented by Dean Josefina Tuazon during the **2007 International Network for Doctoral Education in Nursing (INDEN) Biennial Meeting** held on May 26-27, 2007 in Tokyo, Japan.

- **Six (6) new faculty members** were hired to fill up vacant faculty positions. Most are alumni, part-time and need to complete their Masters degree but have good clinical work experience.

- **Preceptors Training** was held among qualified staff nurses of the Philippine General Hospital and Dr. Jose Fabella Memorial Hospital to serve as clinical preceptors for UPCN students.

I. STUDENT DEVELOPMENT

- The college consistently posted a **100% passing rate with Board topnotchers in the National Nursing Licensure Examinations from 2005-2008.**

- A total of **13 students** graduated with a Master of Arts (Nursing) degree from 2005-2008; **Rate of graduation for Bachelor of Science in Nursing (BSN)** is 55.87% for students admitted from 2000-2004 within the prescribed period of the curriculum (4 years).

- **4 New Scholarships for Undergraduate Students** mostly solicited from alumni

    1. UP Nursing Alumni Association Western Region (UPNAAWR) Scholarship started SY 2006-2007, $200 for the 1st semester and $500 for the 2nd semester for 3 senior students
    2. PGH School of Nursing Class 1975 scholarship offered for SY 2005-2007, $300 for the 1st semester and $500 for the 2nd semester
    3. Gotardo-Quiogue Family Foundation Scholarship donated by Remedios Gotardo-Quiogue, UPCN alumni, started in SY 2005-2006, $500/semester for one student from first year level
    4. Judenite '82 scholarship, P 12,000/semester

- **2 New Scholarships for MAN Students** were also generated to provide more incentive for graduate students with potential to become faculty of UPCN

    1. **Paz Morales Ferrer Scholarship** at US$ 2,000.00/year
    2. **Anonymous donor** for one more Masters Scholarship

- **Student Loan** provided by the Office of Student Affairs of UP Manila

IV. FACULTY, ADMINISTRATIVE STAFF AND REPS DEVELOPMENT

- **Faculty development** is a priority direction for this term both for capacity-building as well as for fa retention. Aside from a college faculty development and training program, effort was taken to ope new and wider opportunities for training and attendance to conferences here and abroad. Th coupled with resource generation (refer to Resource Generation for list of new professorial chairs a faculty development grants), maximizing available resources of the University and the College thr the CECESP and RCWP resource-generation activities.
    - **Maria Luisa Aloña Tom Faculty Development Grant** to fund travel and registration to and regional conferences
    - **One (1) new professorial chair** was donated by UPCN BSN Class 1965 in 2005 and appr by the BOR
    - **Two (2) new Centennial Professorial Chairs for Nursing,** one from Belinda Ancheta Aq in 2007 and one from UPM for 2009
    - **Two (2) UPM Centennial Professorial Chairs and three (3) UPM Centennial Faculty** Gra were granted to deserving faculty members of the college in 2008
- **Faculty retention program** through the establishment of the UPCN Faculty Endowment Fund thro the UPCN Foundation (see item on Resource Generation) and allowing more leeway for facult practice their profession and possibly earn additional income within the guidelines and policies of University. Continuing Education programs, aside from its primary goal of capacity-building for o nurses and nursing colleges, also provided additional honoraria for the faculty and staff. The addi of one professorial chair and 2 Centennial Professorial Chairs provides more incentive and recogni for deserving faculty.
- **REPS and Administrative Staff** were strategically involved for greater ownership in the Coll projects, and in some cases, provide additional honoraria. There were also opportunities offered continuing education and training and expression of their activities and creative talents.

V. RESEARCH AND PUBLICATIONS

- The College organized two international conferences for 2008 in celebration of the UP Centennial a the College's 60th Foundation Anniversary, namely: the 6th Philippine Nurses Association of Amer International Conference in January 30 – February 1, 2008 at Manila Hotel with the CN as co-conven and the Asia Pacific Conference on Nursing Research on October 3-5, 2008 in partnership with University of Hawaii at Manoa. (Refer to section XI on Centennial Projects)
- Faculty members continue to present papers and studies in international conferences (please s attached list provided). The paper of Ms. Vanessa Manila entitled "The Evaluation of t Comprehensive Nursing Specialty Program Using a Derived Basic Advance Practice Nursing mod was awarded Best Paper in the 1st "NUS-UH Conference: Advanced Practice in Multicultu Environments" held last May 2008 in the National University of Singapore.
- The fifth issue of the **UPCN Research Bulletin** for 2000-2008 was published and launched togeth with the book **Guide to Teaching Health and Wellness** by Professors Teresita Barcelo, Arac Balabagno and Sheila Bonito as one of **UPM Centennial Publications** last November 14, 2008.
- **Research projects** with international linkages were completed with Dr. Phoebe Dauz Williams Kansas University and some are still ongoing (please see attached list of research projects).

- The current direction is the promotion of **Evidence-Based Nursing Practice** through a series of short courses conducted by the RCWP led by then head Prof. Araceli Balabagno in collaboration with the Asia-Pacific Center for Evidence-Based Medicine (APCEBM).
- The College is also promoting **bioethics in nursing research** by (1) sending more faculty for training; (2) setting up an Ethics Review Committee; and other activities.
- A workshop on **Research Agenda Setting** was conducted dedicated to the investiture of Chancellor Dr. Ramon L. Arcadio. This was done on April 18, 2006 at UPCN Conference Room. The goal was to update the College of Nursing's research agenda in the light of the strategic plans.
- List of **publications** are provided in the report and described further.

VI. ALUMNI INVOLVEMENT

- The **UPCN Alumni e-group** was established in February 2006. This e-group has become a good venue for alumni tracking, interchange of ideas and for information dissemination.
- The **28th Julita V. Sotejo Grand Lecture Series of the UPCNAA** was held at the SMX Convention Center last June 17, 2008 with around 400 participant .
- **Alumni tracking** – in progress in collaboration with the UPCNAA and the PGH Asst Director for Nursing
- **Strengthening of ties with alumni groups abroad** foremost of which is the UP Nursing Alumni Association International (UPNAAI); CN assisted in the formation of the UPNAAI East Coast Chapter formally established in 2008
- **Close collaboration and partnership** with the UPCN Alumni Association, UPCN Foundation, UPNAAI and other alumni groups; involvement in college strategic planning workshops and other extension work of the College
- **Donations from alumni** provide the bulk of College resource generation and has resulted in successful fund raising for the UPCN Faculty Endowment Fund now almost Php 3M, renovation of the seminar room and the FSRC conference room, UPCN Tambayan through the UPCNAA, UPCN website sponsored by the UPCNF, books and subscriptions for the library, and others

VII. LOCAL AND INTERNATIONAL LINKAGES

- Redesignation of UPCN as **World Health Organization Collaborating Center for Leadership in Nursing Development for 2008-2012** in April 2008; UPCN providing technical assistance for Shandung University College of Nursing in their bid to become a WHOCC with an official visit of Dean Tuazon to Shadung in May 2008; conducted educational, regulatory and workforce mapping project for WHO WPRO countries of Cambodia, Laos, Mongolia, Vietnam and the Philippines from end of 2007-2008
- **Global Network of WHO Collaborating Centers** – membership of the UPCN WHOCC was reactivated in 2005; active presence and involvement of the UPCN is seen as vital to addressing global nursing issues, particularly nursing migration and ethical recruitment. Since then, the dean has attended as official observer to the Meeting of the Executive Committee in May 2007 in Yokohama, Japan and attended the General Assembly in June 23-24, 2008 in Bangkok. In a subsequent meeting with the executive director, Barbara Parfitt, and the WPRO WHOCC representatives, the willingness of the Philippines to represent the region in the Executive Committee was stated which was welcomed by the current regional representative from Korea.
- Memorandum of Understanding between UPM and **Seton Hall University in New Jersey, USA**, signed in October 27, 2008 that includes partnership for the College of Nursing of both universities in

education and research. Dean Tuazon was in fact invited to be their commencement speaker i
2009.

- Memorandum of Understanding between UPM and Eulji University of Korea specifying involvem
the College
- Partnership with the **University of Hawaii at Manoa School of Nursing and Dental Hygiene** f
First Asia Pacific Conference on Nursing Research in October 3-5, 2008 which resulted in the inv
of the College to be one of the partner institutions for the Pacific Institute of Nursing Conferen
March 18-20, 2009 in Honolulu, Hawaii
- Collaboration with the **Philippine Nurses Association of America (PNAA)** and the **Associati**
Deans of Philippine Colleges of Nursing (ADPCN) for the 6th International Nursing Conferenc
last January 30 – February 1, 2008 at the Manila Hotel with UPCN as co-convenor
- Establishment of a pre-chapter of **Sigma Theta Tau International Honor Society in Nursing**
the end in view of establishing the first STTI chapter in the Philippines based at UPM
- **Department of Health** – in the areas of health promotion, prevention and control of NCDs,
human resource, IMCI, TB-DOTS and health human resource and policy; the Dean was also tapp
be part of the local team providing assistance for the official representatives of the country f
ASEAN MRA
- **Association of Deans of Philippine Colleges of Nursing** – collaboration was strengthened th
the WHOCC project on Training of Deans on Leadership and Management started in 2005, IMC
the UPCN as one of the IMCI Training Institutions, and in addressing national nursing issues ar
development of the 2008 national BSN curriculum; the Dean is very active in the association an
elected president of the NCR chapter in November 14, 2008
- **Department of Labor and Employment (DOLE)** – UPCN assisted DOLE as the National Coordi
Center for the Special Nursing Review for the retake of exams 3 and 5 of the June 2006
Licensure Exam. Collaboration with ADPCN was done as well with the participation of high perfo
nursing schools as regional review centers. More recently, the Dean is regularly tapped and cons
re ethical recruitment and countries desiring to have MOA with government such as Canada and
Arabia.
- **Professional Regulation Commission** and the **Board of Nursing** – UPCN participated actively i
nomination for the new Board of Nursing for 2006. Three of the current Board are graduates a
former faculty of the college, namely: Carmencita M. Abaquin, Betty F. Merritt and Perla G. Po an
(1) is a graduate of the PGH School of Nursing, Mrs. Leonila Faire.
- New local linkages include the **Municipality of Pateros** for the teaching of students in the comm
for the courses N105 and N107. The UPCN also committed to assist Pateros in evaluating
"Rainbow Tent" project. Other linkages for teaching NSTP include ERMA and Gawad Kalinga.
- **India** – CARE Foundation and the President of India; the Julita Sotejo Cardiovascular Chair
established by President Kalam and awarded to Mrs. Shubhada Sakurikar witnessed by Dean Jos
Tuazon in 2006. Mrs. Sakurikar eventually was encouraged and did enroll in the Master of
(Nursing) Program of the UP Open University starting SY 2006-2007. She is the first UPOU stude
India. There is continued linkage with them.
- Active participation in the **Communities of Practice and Global Alliance in Nursing and Midwi**
launched in September 11, 2006 and the **Communities of Practice on Mental Health** launche
September 11, 2007; faculty members are active participants to the web-based Communitie
Practice (CoP) which is a good way for professional discourse and linkage.
- Participated in the **Bangkok Meeting** organized by WHO and Sigma Theta Tau International on
development of global standards for basic nursing and midwifery curriculum, December 6-8, 2
participants welcomed the inclusion of UPCN as representative of the Philippines to the meeting.

VIII. EXTENSION AND COMMUNITY ORIENTED PROGRAMS

- CN as part of the UPM CHDP has transferred its community immersion course of N121.2 to San Juan, Batangas starting SY 2007-08
- **Capacity-building for colleges of nursing** in curriculum development and implementation, nursing process, health assessment, MMDST, evidence-based nursing, research and other clinical specialty areas through the CECESP, RCWP and specialty groups in the college of nursing; eleven training programs were conducted to develop faculty of other colleges of nursing on competency-based curriculum
- **Training of Nursing Service and other Health Personnel.** The objective is to strengthen capabilities of nurses as they assume leadership roles in nursing education, practice and research. Twenty (20) programs were conducted and these trainings were focused on varied skills development in the implementation of the different phases of the nursing process.
- Active Participation and Membership of UP, represented by the College of Nursing, in the **Philippine Coalition for the Prevention and Control of Noncommunicable Diseases**; Dean Tuazon was instrumental in the establishment of this coalition in 2005

IX. INFORMATION TECHNOLOGY

- Videoconferencing and teleconferencing are utilized to communicate with international linkages such as University of Hawaii and the University of Saskatchewan

X. PHILIPPINE GENERAL HOSPITAL

- Students and graduates are being encouraged strongly to apply and work at the Philippine General Hospital and to stay in the country for at least 2-3 years. Close coordination with the PGH Department of Nursing is being done to facilitate faster employment of graduates to PGH. A problem expressed by graduates is the recent increase from 2 to 3 year contract.
- Lecturers and clinical preceptors are being tapped from the PGH nursing staff and given academic appointment. They are always included in faculty development activities such as seminars and training programs (this is an existing practice of the college even prior to this deanship).

XI. CENTENNIAL PROJECTS

- The **UPCN Research Bulletin** and the **Guide to Teaching Health and Wellness** were launched as Centennial Publications of the university.
- The **First Asia Pacific Conference on Nursing Research** held last September 3-5, 2008 at the Manila Hotel was attended in by more than 400 local and foreign nursing practitioners from the academe and practice. With the theme "Moving Towards Evidence-Based Practice", it was the college's offering to the Centennial Celebrations of the university and the college's 60th Foundation Anniversary.
- The **6th PNAA International Nursing Conference** was held in partnership with PNAA and ADPCN attended by more than 500 local and foreign participants.

- With donations from the alumni, the **renovation** of the **UPCN Seminar Room** and the **Faculty and Student Relations Committee (FSRC) room** were completed as centennial offering. Funds for the upgrading of the Seminar Room sound system and audiovisual equipment is still ongoing.

XII. RESOURCE GENERATION

- **New Professorial Chairs and Faculty Development Grants**
  - Teresa Ancheta Aquino Centennial Professorial Chair, 2008, donated by Dr. Belinda A. Aquino with the amount of US$ 30,000.00
  - Mary Lou Alona Tom Faculty Development Grant by Mary Lou Alona, 2006, in the amount of Php 1.1 M
  - Teodora Ignacio Professorial Chair, donated by UPCN Class 1965 in 2005 in the amount of Php 636,000.00
- **UPCN Faculty Endowment Fund** – This is a priority project because it addresses the expressed and actual need of the faculty for additional compensation and benefits. This was proposed to the UPCN Foundation and was launched in July 2005. The fund is intended as part of the Faculty Retention and recognition Program. To date, the total capital is about Php 3 M. Regular faculty and teaching associates already benefitted from this fund with Php 100,000 additional life and health insurance in 2006 and cash gifts given in December 2007.
- **Facilities, Teaching Equipment, Books and Other Donations**
- **Assists the UPCN Foundation in their fundraising activities**

XIII. RESOURCES

Listed in the report are the **upgraded laboratories, facilities and equipment.** Also mentioned are the **upgraded library collections, continuous improvement of library facilities and e-library/IT facilities presently available.**

COLLEGE OF PHARMACY

UP Manila Compound, Taft Ave., Manila, 1000 Philippines
Tel. No.: (632) 5254434 Fax No.: (632) 5266118
Website: http://www.upm.edu.ph/cp/

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: DEC 04 2008

OFFICE OF THE DEAN

04 December 2008

Ramon L Arcadio, MD MHPEd DrHum
Chancellor and Professor
University of the Philippines Manila

Dear Chancellor Arcadio:

We are happy to submit the major accomplishments of the College of Pharmacy during your first term as UP Manila Chancellor (November 2005-October 2008).

As the attached will be included in your end of term report, we hope that you will find most of them to be in congruence with your 12-point program.

Again, we wish you well in your second term as UP Manila Chancellor. With the guidance of our Most Merciful and Loving Lord, may you continue to lead UP Manila with utmost compassion and concern for the well-being of its constituents and the Filipino people. *Mabuhay po kayo!*

Thank you very much for your attention and continued support.

Very truly yours,

Prof Jocelyn S Bautista-Palacpac

JSBP-

Major Accomplishments of the College of Pharmacy

End of Term Report of
Chancellor Ramon L Arcadio
(01 Nov 2005 – 31 Oct 2008)

Governance

- Strategic Planning Workshop
  - Participated in by the faculty, alumni and students
- Student and Administrative Staff Representation in College Committees
- Assigning as needed on rotation basis senior faculty as OIC of the Office of the Dean and junior faculty as OIC of the College Secretary

Institutional Development

- Chemical Waste Disposal
- Renovation and Rehabilitation of Valenzuela Hall
  - Repiping and Renovation of Comfort Rooms
  - Reroofing and Repainting of the CP Building and Library
  - Rewiring and Receiling of the First and Fourth Floors
  - Construction of Drainage System

Curriculum and Instructions

- Approval and implementation of curricular revisions in
  - BS Pharmacy
  - BS Industrial Pharmacy
  - MS Pharmacy (major in Hospital Pharmacy, Industrial Pharmacy or Pharmaceutical Chemistry)
- Formative Evaluation of the Competency-Based Curricular Programs of the College of Pharmacy

Student Development

- Accreditation of 12 student organizations
- Leadership Training Seminars and Workshops
- Siklab cultural program
- New Student Scholarships, Grants and Assistance
  - Jose Maria Feliciano Scholarship
  - Maria Ledesma-Juan Student Grant
  - Philippine Pharmaceutical Manufacturers Association Scholarship
  - Dr Joseph B Morales Scholarship

Faculty and Administrative Staff Development

- Workshop on the development of learning objects
- Philippine Pharmaceutical Association Continuing Pharmaceutical Education Trainors Training
- Consultative Workshop on Formulating a Health Bioindustry Research and Development Program
- Organized and/or participated in the 2007 Conference of the Association of Asian Schools of Pharmacy
- Livelihood Training Programs
- Lydianila San Pedro-Soriano Professorial Chair
- Financial Assistance to Administrative Staff

Research Programs

- Dosage Forms from Medicinal Plant Constituents
- Bioactive metabolites from marine fungi: potential source of new drugs
- Drug Security Assessment in the Philippines

Resource Generation

- Alay Mula sa Puso
  - Fundraising campaign for the institutional development of the College of Pharmacy
- Dr Natividad Feliciano-De Castro College of Pharmacy Library Fund
  - Endowment fund of PhP1,000,000.00 for the purchase of books and journal subscription

Alumni

- Creation of UP Pharmacy Alumni Chapter in the United States of America
  - Spearheaded by Ms Angelita Baloy, BSP '58
- Creation of the Victoria Chapter of the UP Pharmacy Alumni Association
  - Spearheaded by Mr Jimmy Pajarillo, BSIP '04
- 100% Passing Rate in Pharmacist Licensure Examinations (January and July of 2005 to 2008) including several topnotchers

Linkages

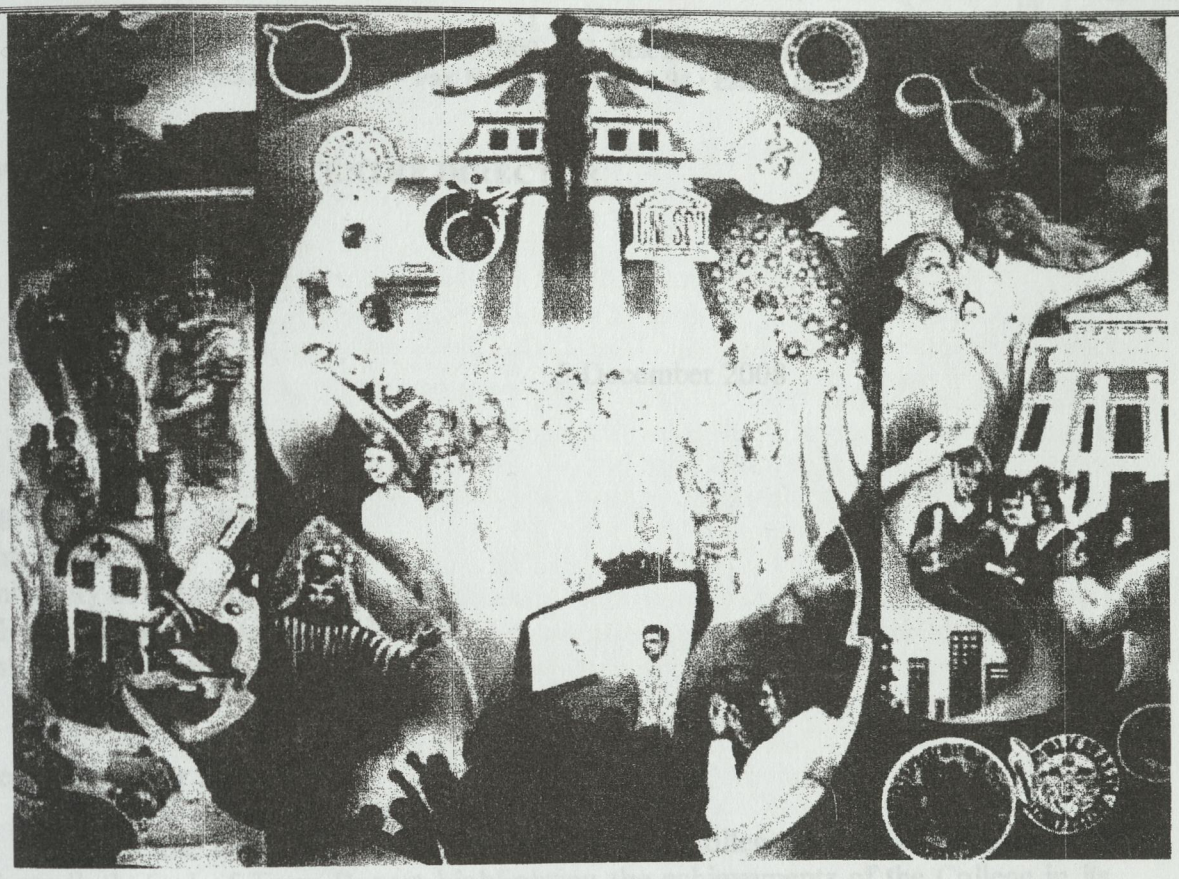
- University Sains Malaysia
  - MOU to promote mutual cooperation in training, research and pharmacy education
- Quintiles (Phils)
  - Faculty Development and Student Internship in Clinical Research
- Intellectual Property Office, PCHRD, BFAD and the PCP!
  - RTDs on issues affecting the production and availability of generic drug products in the market
- Chulalongkorn University
  - e-learning seminar
- Philippine Chamber of Pharmaceutical Industries
  - Faculty development and participation in industry-related issues
- Health Science Consultancy and Research Center
  - Faculty development and participation in industry-related issues
- Glaxo SmithKline Advocacy Project for Promotion of Drug Quality

Extension and Community Oriented Programs

- Memorandum of Agreement with the Sto Niño Parish of Brgy Bagong Silang, Quezon City for the project, "Multidimensional Urban Community Health Program"
- Reformulation of selected products of General Drug & Chemical Co., Inc
- Clinical Pharmacy Training Program
  - for hospital pharmacists from different hospitals nationwide
  - partnership of the College of Pharmacy with the PGH Department of Pharmacy and the Philippine Society of Hospital Pharmacists in coordination with United Laboratories, Inc
- Intercollegiate Debate, Parliamentary Debate and Adjudication Seminar

Projects for the UP Centennial

- Prof Rafael P Hizon Sr Centennial Lecture Room
  - Dedicated by Hizon Laboratories
- College of Pharmacy Conference Room
  - Sponsored by Pharmacy Class 1956
- Lecture Rooms 4A and 4B
  - Sponsored by Pharmacy Class 1984



COLLEGE OF PUBLIC HEALTH

University of the Philippines Manila

End of Term Report

(November 1, 2005 to October 31, 2008)



COLLEGE OF PUBLIC HEALTH
UNIVERSITY OF THE PHILIPPINES MANILA

SEAMEO-TropMed Regional Centre for Public Health,
Hospital Administration, Environmental and Occupational Health

625 Pedro Gil St., Manila 1000, P.O. Box EA-460 Manila Philippines
Tel. No. (632) 524-27-03 · Fax No. (632) 521-13-94 · Email: cph@mail.upm.edu.ph

OFFICE OF THE DEAN/ CENTRE DIRECTOR

5 December 2008

DR RAMON L. ARCADIO
Chancellor
University of the Philippines Manila
8/F RCB, Philippine General Hospital
Taft Avenue, Maniala

Dear **Chancellor Arcadio:**

I have the honor to submit the report of the College of Public Health for the Chancellor's End of Term Report highlighting the achievements of the College in its programmes, projects and activities for the period November 1, 2005 to October 31, 2008.

Thank you.

Very truly yours,

NINA G. GLORIANI, MD, PhD
Dean

/bfg

COLLEGE OF PUBLIC HEALTH
University of the Philippines Manila

SEAMEO TROPMED REGIONAL CENTRE FOR PUBLIC HEALTH, HOSPITAL ADMINISTRATION, ENVIRONMENTAL AND OCCUPATIONAL HEALTH

HIGHLIGHTS OF ACCOMPLISHMENTS
(For the Period November 1, 2005 to October 31, 2008)

The College of Public Health (CPH), University of the Philippines Manila also known as the SEAMEO TROPMED Regional Centre for Public Health, Hospital Administration and Environmental and Occupational Health highlights its accomplishments for the period November 1, 2005 to October 31, 2008 in the following areas of development:

1. GOVERNANCE

The College of Public Health is one of the nine (9) degree-granting academic units of the University of the Philippines Manila. The other degree-granting units with which the College has collaborative and coordinating relationships are the College of Dentistry, the College of Medicine, the College of Nursing, the College of Pharmacy, the School of Health Sciences, the National Teachers Training Center for Health Professions, the College of Allied Medical Professions and the College of Arts and Sciences. The non-degree granting units with which the College has a similar relationship are the Philippine General Hospital and the National Institutes of Health.

Vision/Mission

Our Vision (CPH 2032) is to be the leading regional institution in public health strategically responsive to national and global developments.

Our Mission is to 1) develop human resources for health through quality education and training, 2) generate and utilize relevant research products and creative works, and 3) provide extension services to public/private institutions and communities for the improvement of public health.

As a relevant institution, the College of Public Health shall continuously be involved and actively participate in health policy studies and development. It shall make a stand on major issues related to health.

CPH aims to achieve its mission/ goals through these strategic plans:

1) Revitalize the CPH community governance and management and cultivate healthy organizational culture for improved productivity and efficiency;
2) Increase the reach of enhanced MHA, MPH and MOH programs;
3) Enhance other academic programs in terms of content and mode of delivery
4) Develop a responsive system which ensures sustained high quality of professional conduct and work ethics
5) Advocate for the creation of plantilla position in public health facilities for BSPH graduates;

6) Institutionalize mechanisms for resource generation;
7) Improve the financial and operational sustainability of CPH;
8) Maximize use of CPH expertise through joint teaching of selected GE courses to undergraduate CPH students;
9) Institutionalize an Information Office at the CPH;
10) Institutionalize active local and international research collaboration & opportunities; and
11) Improve the CPH facilities.

As a relevant institution, the College of Public Health continues to be involved and actively participates in health policy studies and development. It also continues to make a stand on major issues related to health.

Organization and Personnel

Dr. Nina G. Gloriani the 13th Dean of the College of Public Health (CPH) assumed the Deanship of the College on July 1, 2007. She succeeded Dr. Caridad A.Ancheta. Dean Gloriani shall serve for a three-year term until June 30, 2010. As the new Dean, she also functions as the Centre Director of SEAMEO TROPMED/ Philippines, one of the four Regional Centres of the Southeast Asian Ministers of Education Organization.

The new administration's thrusts and strategies are outlined under the following six functional areas of management: 1) Governance, 2) Human resource development, 3) Knowledge management and Advocacy, 4) Excellence in delivering services and commitments, 5) Institutionalization of programs and sustainability of projects and 6) Resource mobilization, networking, partnership and alliances.

The Dean and Centre Director continues to be the Chief Executive Officer of the College. She is assisted by the Assistants to the Dean, College Secretary, Administrative Officer, Library and Special Projects Staff, Standing Committees and the Executive Committee composed of chairs of the various Departments.

The Executive Committee which is chaired by the Dean acts as a policymaking body. The Unit Assembly which includes the faculty, the administrative staff, the research and extension professional staff (REPS) and students provides the forum for discussion of issues and problems of concern to the members.

The primary services of teaching, research and extension services are provided by the full time faculty members who comprise the CPH Council. Aside from the regular full time teaching staff of each department, the faculty of the College of Public Health is reinforced by faculty from the other units of the University of the Philippines Manila and Diliman, and lecturers from the Department of Health, Department of Labor and Employment and other government and non-government organizations.

Strategic Planning

To enhance management efficiency, the College/ Centre conducted strategic planning workshops at all levels. In the workshop held in September 2007, the members of the new Executive Committee took a long hard look at the college and proposed measures meant to keep it back on track as the leading and premier institution of higher learning in public health in the

local and regional scene. Prior to this, the various sectors of the college met and discussed the strengths and weaknesses of the college, its threats and opportunities.

2. CURRICULUM AND INSTRUCTIONS

Academic Degree Programs

As an academic institution and a SEAMEO Centre, the College of Public Health continues to fulfill its three major activities in training, research and extension services. These activities are carried out through the seven academic departments and one administrative department.

The College continues to offer seven graduate degree programs and one undergraduate degree program. These are:

- Doctor of Public Health
- Master of Public Health
- Master of Hospital Administration
- Master of Science in Public Health
- Master of Science in Epidemiology (Public Health)
- Master of Arts in Health Policy Studies
- Master of Occupational Health
- Bachelor of Science in Public Health

The College utilizes alternative teaching, learning modes of delivery to increase access of health professionals to its academic programmes.

The Master of Public Health (MPH) programme is offered through the

- **distance education** (DE) and
- **residential mode**

The Master of Hospital Administration programme is now offered in several modes:

- the **residential mode,**
- the **flexitime mode** with classes held after office hours and on Saturdays, Saturday classes only,
- the **distance learning mode** in coordination with the UP Open University and the latest,
- **off campus modular mode** which was started in collaboration with a private hospital group in the south of the Philippines and now currently extended to other parts of the country.

Other Academic and Curricular Matters

1) The setting up and piloting of the **Off Campus MHA program** by the Department of Health Policy and Administration (DHPA), is significant because it allows hospital administrators in far flung areas to go through the MHA program in their own areas, by attending modular courses offered by DHPA over a period of two years. Initial Off Campus offerings have been done in Zamboanga, Mindoro and Isabela. The first batch of students under the off-campus Master of Hospital Administration Program gaduated on April 24, 2007. The off campus mode is currently under review.

2) The Department of Medical Microbiology is now implementing the revisions to the **Master of Science in Public Health (Medical Microbiology)** curriculum that were approved by the Board of Regents on February 2006. Revisions were made to make the program more relevant in addressing the public health impact of the fast changing microbial world.

3) A consultative workshop on the proposed **MPH Tropical Medicine** tracking was organized and facilitated by the Master of Public Health (MPH) Program Committee in collaboration with the Departments of Parasitology and Medical Microbiology. Courses that students could enroll in were identified and new courses that would be responsive to the competencies expected of an MPH TropMed graduate were developed. The Department of Parasitology started offering courses in MPH Tropmed tracking effective second semester, AY 2008-2009.

4) The Department of Health Promotion and Education as a result of its cooperation with the Kobe Centre-SEAMEO-TROPMED Prolead Project took the lead in the review of the health promotion courses in SEAMEO-TROPMED Regional Centres, especially courses offered by the Department for the graduate programs of the College.

5) The College with the support of UP Manila is in the process of negotiating with the UP Open University regarding the joint ownership of the Master of Public Health and Master of Hospital Administration programmes being offered in the distance learning mode.

6) A workshop was held on April 25, 2007 to review the results of a study done to evaluate the Curriculum of the **B.S. Public Health Program**. Using these results, the BSPH Program Committee and invited faculty alumni discussed the areas for improvement/ enrichment of the curriculum to be attuned to the new challenges in the field of public health. Further work has to be done to complete other details to a proposal for the revision of the BSPH curriculum,

Short/ Special Courses:

Continuing education programs in the form of short/ special courses, training and workshops are regular activities of the College of Public Health, offered mostly during summer for different groups of clientele. Some of these courses were organized with national, regional and international partners. The special/ short-term courses/ training/ workshop organized during the period under review are as follows:

Department of Health Policy and Administration

1) Management of Health Policy Implementation
2) Basic Training Course in Preventive Dentistry
3) The Executive Course in Hospital Administration
4) Health Economics and Policy Development
5) Medical Records Management
6) Hospital Financial Management
8) Human Resource for Health Management

Department of Nutrition

9) Short Course on Food Safety

Department of Epidemiology and Biostatistics

10) Workshop on Building an Effective Team for Good Clinical Practice Workshop

11) Workshop on Understanding Analysis of Survival Data on Oncology Quality Care
12) Workshop on Understanding MIRCERA Clinical Trials
13) Technical Writing for Publications
14) Meta Analysis in Health Research
15) Monitoring and Evaluation of Health Intervention Programs
16) Special Training on "Statistical Data Analysis for Biomedical Data with Computer Applications" (***For Bhutan MOH Fellows)***
17) Epidemiology and Research for Public Health Surveillance (***For Bangladesh Fellows)***
18) Disaster and Public Health Emergencies Workshop

Department of Health Promotion and Education

19) Health Promotion Leadership Training (***For officials of Bangladesh Ministry of Health and Family Welfare)***
20) Risk Communication ***(For Health Education and Promotion Officers/Information Officers of the Dept. of Health)***
21) Training on Monitoring of Health Programs ***(For Bangladesh Officials)***
22) Postgraduate Training on Health Promotion and Education

Continuing/ Regular Courses

Department of Environmental and Occupational Health

23) Certification Course for Water Refilling Station and Plant Operators
24) Postgraduate Course in Occupational Health and Safety

Annual Course Offerings

Department of Medical Microbiology

13) Diagnostic course in mycology

Department of Parasitology

14) Diagnostic course in parasitology

Interdepartmental Course

15) International Health Training Course

Details of the short courses offered by the various departments for the period November 1, 2005 to October 31, 2008 are summarized in **Annex "A".**

3. STUDENT DEVELOPMENT

The College of Public Health provides both graduate and undergraduate university education. The students are therefore mixed consisting of young students ages 16 to 21 for the undergraduate BSPH program and health professionals for the graduate students.

Much of the attention of the UPCPH Student Affairs is focused on the undergraduate students, with most of the graduate students being mature students . Graduate students are however encouraged to see the Officer for Student Relations (OSR) for any student related issues.

Student Organizations

There are five main student organizations at the UP College of Public Health. These are

1) The UPCPH Student Council
2) The UP Hygiene Society
3) The Social Transformation Advocacy Towards Public Health (STAPH)
4) The Public Health Artist Circle
5) The Herald

At the beginning of the academic year, each of the organization applies for accreditation with the OSR CPH and indirectly with the Office of Student Affairs. The undergraduate students of the UPCPH are relatively few and often times, students join more than one organization. The UPCPH has very high regards for students governance and the UPCPH OSR and Faculty advisers of the different organizations provide mainly facilitative and nurturing assistance.

As the College celebrates its 80th Founding Anniversary, two new college organizations emerge. These are:

1) Alliance of Public Health Athletes (ALPHA)
2) Sibol-PH

ALPHA's Mission is to develop a health college that exemplifies discipline, teamwork, camaraderie and physical fitness while **Sibol-PH** envisions the transformation of individuals into public health leaders through honing their potentials and instilling the importance of community involment.

Student Activities

At the beginning of each school year, the different student organizations work together to organize the Freshmen Orientation . This allows the incoming freshmen to get acquainted with the upper classmen/women and the different organizations. Song and dance and skits are also presented by the different organizations and presents a venue for the students to express artistic abilities and talents. Lately , the seniors have shown aptitude and talent for short and video films .

The students are also encouraged by the college to participate in all college activities and are included in sectoral consultations as well as institutionalized college activities such as the College Christmas Party and the Health Fair

The First Friday Mass that is held at the UP CPH is organized by the STAPH.

The Student Lounge

The College of Public Health has provided the students with a student lounge or "tambayan". This is a place where the students can stay during their free time as well as meet for their various student organizational activities. The CPH Student Lounge is a gift of the following UP BS Hygiene Class '75 Alumni: Nina G. Gloriani, Hermilito Villar, Bonifacia

Paragas-Oamar, Elizabeth Coloso-Javier and Irma Jara-Fabian, to the University of the Philippines on its Centennial Year. It was inaugurated on April 15, 2008.

Announcements and Scholarships

The College receives regular announcements for scholarships , invitations to student conferences and seminars. The Office of the Dean provides a copy of these announcements , invitation to the OSR . The UPCPH OSR relays these information through the student council.

The College regularly receives from Dr. Benjamin M. Rigor, Professor and Emeritus Chairman, Department of Anesthesiology, University of Louisville the sum of US $300.00 intended for the **Benjamin M. Rigor Scholarship** for academic excellence in the Bachelor of Science in Public Health program..

The awardees, one 3rd year and one 4th year each receives the peso equivalent of $150.00.

Public Health Placement Program

Four BSPH graduates of 2008, namely, Francine Claire Alexandra Hilotina, Amelie Crislyd Lopez, Lovelyn Poblete, Maja Kristina Japson and John Rowell David took on the title as the country's first Public Health Managers.

Initially, the Public Health Placement Program was commissioned to the Institute of Health Policy and Development Studies at the National Institutes of Health and some of the faculty members of the College of Public Health. Finally, the program was engineered by Dr. Kenneth Ronquillo, Director IV of Department of Health Human Resource Development and Dr. Fely Marilyn E. Lorenzo, CPH Assistant to the Dean for Planning and Development

The creation of PH Managers (PHM) serves to address the role BSPH students have to tackle in the country's health system as well as the current trend where CPH becomes a mere springboard to medical course. Likewise, It creates an opportunity for BSPH students to apply their skills acquired throughout the BSPH course.

The first batch of public health managers were given a send-off by the Execom on June 12, 2008. Dean Gloriani expressed hope that succeeding BSPH graduates would become interested in the program, the position of which are expected to become plantilla positions under the LGUs if the program works.

Other Concerns

Most of the BSPH students are self motivated and self directed. Most have healthy attitudes towards student life and are able to adopt and enjoy their stay in the college. Unfortunately there are a few who are not able to adjust as well. During the past three years, we have had one incident of a nervous breakdown and another for non attendance for one semester. To prevent these from happening again , the following steps have been initiated:

1) Closer coordination with the Counseling Department of the University
2) Closer coordination with the College Secretary for students with failing grades

3) Closer monitoring of students who are staying in Dormitories and who are far from their families.
4) The college has set up a protocol for emergencies and key persons have been identified per floor in case of such emergencies.
5) Faculty members have been informed about the problem and have been advised to be more sensitive to troubled students

A major limitation to the monitoring of students mental and social health is the distance of the freshmen and sophomore students from the mother unit . These students are taking their general education courses at the CAS and do not interact with UPCPH faculty until their junior and senior years. Fortunately the NSTP is under the supervision of the UPCPH and some faculty members are able to interact more closely with the sophomores and freshmen.

4. FACULTY, ADMINISTRATIVE STAFF AND REPS DEVELOPMENT

A. Faculty

To date four (4) faculty members are pursuing graduate studies, namely:

Doctoral:
1) Prof. Victorio B. Molina
2) Dr. Ma. Susan Y. Mabunga
3) Prof. Jonathan Guevarra

Masters
4) Mr. Ernani R. Bullecer

Many of our faculty members are recognized leaders in their discipline and field of expertise. During the period under review several faculty accepted special assignments, conducted. different training programs and attended conferences to enhance their professional skills in their areas of specialization as follows:

- Health Education
- Teaching and Facilitating Skills
- Basic Research Methods
- Analysis of Survival Data
- Training on Sars and Avian Influenza
- Occupational Dental Health
- Hospital Management
- Health Emergencies and Disaster
- Epidemiology/Surveillance during Disaster
- HIV/AIDS Monitoring and Evaluation
- Laboratory Biosecurity and Biosafety
- Health System Strengthening
- Nutrition Leadership program
- Research Methodology in Nutrition and Health
- Lifestyle-related Disease Prevention
- Health Promotion Leadership

- Risk Communication
- Public Health Emergencies
- Values-Based Sanitation Education
- Control of Major Parasitic Diseases
- Medical Mycology
- Molecular Technics for the Detection of Cholera
- Insect Allergy
- Laboratory diagnosis of Schistosomiasis and Intestinal Helminthiasis

B. Administrative Staff

For the professional growth of the administrative personnel and the Research Extention and Professional Staff (REPS), they are continuously encouraged to pursue further studies either by taking postgraduate, undergraduate or technical courses.

Ms. Janet Y. Tolentino, Administrative Aide, Department of Health Policy and Administration graduated from the Polytechnic University of the Philippines on May 10, 2006 with the degree of Master in Public Administration.

Mr. Freddie G. Waje, Administrative Assistant in the Administrative Office is pursuing Master of Arts in Industrial Education (MAIE) at the Pamantasan ng Lungsod ng Pilipinas. He passed the comprehensive exam and his thesis writing is ongoing (2006 to present).

Victorino Franco and Fernando de Guzman, Laboratory Technicians and Rolando Villanueva, Jr. and Patricio Diaz, Laboratory Aides attended a hands-on training on the maintenance and repair of microscopes in 2007.

Mr. Marvin R. Valmadrid, Laboratory Technician, Department of Nutrition, attended a hands-on training on the preventive maintenance and troubleshooting of laboratory equipment and apparatus at the Bureau of Soils and Water Management in Quezon City.

Ms. Betty F. Gamurot, Administrative Officer participated in the 2-day Seminar on Effective Records Management conducted by the Office of the Vice President for Administration held at the University Hotel, U.P. Diliman on June 21 to 22, 2007.

C. Research Extension and Professional Staff (REPS)

Ms. Elena Villacorte, University Researcher, Department of Parasitology successfully completed her thesis entitled *"The Potential of Mosquito Killing Fungus Culicinomyces clavisporus to control malaria vector Anopheles flavirostris in the Philippines"*. The Board of the Faculty of Science, Monash University, considered favorably the reports received from the examiners of her thesis and she was awarded the degree of Master of Science.

Ms. Myra S. Mistica, University Research Associate, Department of Parasitology finished her MPH Parasitology track in Summer 2007

Ms. Mary Ann C. Sison, University Researcher, Department of Medical Microbiology is pursuing Master of Public Health at the College of Public Health, UP Manila.

Four (4) REPS from CPH attended the Research Methods Workshop 2007 sponsored by the Research Extension and Professional Staff Association (REPSA) in collaboration with the CPH Department of Epidemiology and Biostatistics. It was an 8-day seminar workshop held from July 4 to August 22, 2007 (Wednesdays only). Participants were taught the concepts in the development of their own research proposal with the assistance of consultants and/or content specialists from their own academic units or other units of UP Manila

In-House Staff Development and Social Activities

During the period under review, the College conducted the following in-house staff development and social activities:

- Hilario G. Lara Memorial Lectures
- Seminar on Avian Flu in the Philippines
- Seminar on Exposure to Ambient Black Carbon from Traffic in an Urban Neighborhood
- A Lecture on Earthquake and Tsunami Preparedness
- Intellectual Property Rights Seminar
- Symposium on Avian Flu Updates
- College Christmas Party
- College Health Fair
- College Summer Outing

Awards and Recognitions

The following CPH faculty, staff and alumna have been recognized not only by the University but also by other national/ international award giving bodies. Some have been appointed to various positions in the University.

1. International Publication Awardees:

- **Dr. Nina G. Barzaga** for her article "Inhibition of Human Immunodeficiency Virus Type 1 Replication in Latently Infected Cells by a Novel 1kB Kinase Inhibitor" published at the ***Antimicrobial Agents and Chemotheraphy,*** 50(2): 547-555, February 2006.

- **Dr. Lilian A. de las Llagas, Ms. Myra S. Mistica, Dr. Arlene G. Bertuso** for their article entitled "Ecology of Mosquito Vectors of Japanese Encephalitis in Malawak, Bustos, Bulacan with Special Reference to their Aquatic Habitats" published at ***The Philippine Entomologist,*** 20 (1), 43-55, April 2006.

- **Dr. Lilian A. de las Llagas, Ms. Myra S. Mistica, Dr. Arlene G. Bertuso** for their article entitled "House Dust Mites Collected from Houses of Persons with Respiratory Allergies", ***The Philippine Entomologist,*** 19 (2), 193-200, October 2005.

- **Dr. Lydia R. Leonardo, Dr. Pilarita T. Rivera, Dr. Ofelia P. Saniel, Ms. Elena Villacorte,** B. Crisostomo, L. Hernandez, ME Baquilod, R. Martinez and R.

Velayudhan for their article entitled "Prevalence Survey of Schistosomiasis in Mindanao and the Visayas, The Philippines. ***Parasitology International***; 57 (2008) 246-251; 2008 Elsevier, Ireland.

2. Appointed to various positions in the University:

- ***Dr. Lilian A. de las Llagas*** - Vice-Chancellor for Administration, University of the Philippines Mindanao, May 1, 2006 to February 28, 2007.
  Assistant Secretary of the University and of the Board of Regents, Quezon Hall, UP Diliman, March 1, 2005 to April 30, 2006
- ***Dr. Vicente Y. Belizario, Jr.*** - University Scientist I, University of the Philippines System, 2006-2008
  Deputy Director, National Institutes of Health, UP Manila, 2003-2008
- ***Dr. Irma L. Parajas*** – Director, Human Resources Development Office, University of the Philippines Manila, January 10, 2007 to present
- ***Dr. Ruben N. Caragay*** – Director, Institute of Health Policy and Development Studies, University of the Philippines Manila, August 31, 2006 to August 30, 2009
- ***Dr. Fely Marilyn E. Lorenzo*** - Director, Institute of Health Policy and Development Studies, University of the Philippines Manila, August 31, 2003 to August 30, 2006

3. Received awards in recognition of their exemplary teaching and research performance and/ or loyalty and dedication to work.

- **UPM Centennial Awards:**

  1 Faculty Grant - Prof. Winnie U. De Leon

  9 Professorial Chairs (***A lifetime achievement award***)

  1) Dean Nina G. Barzaga
  2) Dr. Ruben N. Caragay
  3) Dr. Lilian A. de las Llagas
  4) Dr. Noel D. Lawas
  5) Dr. Fely Marilyn E. Lorenzo
  6) Dr. Irma L. Parajas
  7) Dr. Pilarita T. Rivera
  8) Dr. Ofelia P. Saniel
  9) Dr. Eufemia M. Tobias

- **UPM 2008 Outstanding Research Extension and Professional Staff (REPS)**

  Ms. Elena A. Villacorte, MSc.

- **UPM Centennial Service Awardees:**

  1) Ms. Betty F. Gamurot (43 yrs.)
  2) Dr. Lucila B. Rabuco (35 yrs.
  3) Dr. Ruben N. Caragay (35 yrs.)
  4) Prof. Winie U. de Leon (35 yrs.)
  5) Mr. Nestor E. Encarnacion (35 yrs.)
  6) Mr. Gregorio N. Leaño
  7) Ms. Evelyn U. Montealegre (35 yrs.)
  8) Ms. Valeriana C. Saludez (35 yrs.)
  9) Dr. Lilian A. delas Llagas (30 yrs.)
  10) Dr. Lydia R. Leonardo (30 yrs.)
  11) Mr. Freddie G. Waje (25 yrs.)

- **Recognition**

  SEAMEO 2008 Service Award – Freddie G. Waje
  SEAMEO 2007 Service Award – Conchita A. Rivera
  SEAMEO 2006 Service Award – Valeriana C. Saludez

- **Special CPH 80th Foundation Awards**
  * Model Employee: Hermie Posadas
  * Congeniality: Rowel Malimban
  * Loyalty Award: Ester Curry
- **UP Manila Day Awards**
  * Betty Beatriz F. Gamurot
  * Evelyn U. Montealegre
  * Valeriana C. Saludez
  * Lina M. Dela Cruz
  * Mary Ann C. Sison
- ***Dr. Maridel P Borja*** – Recipient 2007 – 2008 SEARCA Professorial Chair (Regional)
- ***Prof. Winifreda U. de Leon*** - PAMET 2006 Most Outstanding Medical Technologist
- ***Dr. Alice Alma C. Bungay*** - Recipient 2006-2007 Fulbright Visiting Lecturer/ Researc Award at Washington State University in USA.
- ***Dr. Ethelyn P. Nieto*** – Most Outstanding Alumna , UPMAA General Homecoming held on October 27, 2006 at the Coral Room of the Manila Pavilion
- ***Dr. Nina G. Barzaga*** - Philippine Society for Microbiology Outstanding Microbiologist award and the Outstanding Professional Award from the University of the Philippines Alumni Association. She received a Special Award for her Contribution to Responsible Crop Biotech Introduction in the Philippines by Pioneer Hi-Bred Philippines during its 30th Year Anniversary held on September l, 2006
- A letter of appreciation was received from Dr. Jean-Marc Olivé, WHO Representative for allowing some members of the faculty to be part of the WHO Team which supported the response of 2006 Typhoons Disaster in the Philippines. **Dr. Gerardo Medina** who served as WHO Field Team Leader in Bicol, and **Professor Jason O. de la Peña,** who served as Health Information Management Consultant at the Department of Health's Health Emergency Management Staff Office, played essential roles in the WHO response by facilitating better coordination of the overall response of the health sector to the disaster.
- ***Dr. Benjamin C. Vitasa*** - On secondment to work as Executive Director of Employees Compensation Commission under the Department of Labor and Employment effective June 1, 2007 to May 31, 2008.
- ***Prof. Marilyn E.*** **Crisostomo** et al, - Paper entitled "Effectiveness of Refrigerated Syringes for Pain Management for Immunization of Children", won **First Place,** December 2006 Research Contest, Quirino Medical Center, and during the 43rd Philippine Pediatric Society Convention

5. RESEARCH PROGRAMS

Research

An Office of Research has been created in the College/ Centre and is headed by an Assistant to the Dean for Academic Affairs and Research. Under the direction of the new Dean, functions of this office are to 1) maintain a repository of all research data and research outputs; 2) provide assistance to the different sectors (faculty, research extension and professional staff and students) of the College; 3) resource on support systems for research and possible publication venue; and 4) support for research dissemination and publication.

Research on national health problems like nutrition, parasitic diseases, bacterial and viral infections, environmental and occupational health problems and health service delivery with policy orientation are continuing.

Pertinent data of research projects conducted by the College are presented in Annex "B"

Publication and Creative Work

Below is a list of the most recent scientific publications and/or creative works of the College of Public Health

Journal Articles

1) ***Barzaga, N.G.*** *(2007).* Plant made pharmaceuticals (PMPs): Rabies Edible Vaccine Cuisine for the Community". Proceedings of the Rabies Forum Bridging the Gaps: Parenteral Vs Oral Rabies Vaccine. Pp. 22-34

2) Mendoza, B., Chan, V., ***Barzaga, N.G.*** *(2007).* Detection of Anti-HBs, Anti-HBc, and HbsAG among Pediatric Vaccines Years after Primary Hepatitis B Immunization. Philippine Journal of Science, Vol. 136 (1) pp. 57-63

3) Comparison of two different formulations of a hepatitis B vaccination in Filipino Adults *(2008).* ***Barzaga, N.G,*** Gatchalian S, Hoet B, Bock HL, Phil J of Pediatrics. In press.

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Manual

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2) Dengue Manual of Procedures. *2008* ***(Dr. LA delas Llagas)***

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6. RESOURCE GENERATION

The College of Public Health, University of the Philippines Manila received an allocation of PhP8,338,545.06 from period November 1, 2005 to October 31, 2008. This amount was earmarked for the maintenance and operating expenses of the College, specifically for utilities (water and electrical power consumption), communication (telephone) and contractual manpower (security and janitorial) services. In addition, PhP300,000.00 was granted in 2007 for equipment outlay.

For the three-year period, the total income generated by the College was PhP5,241,245.97 broken down as follows: PhP664,000.00 from laboratory fees, PhP249,235.70 from education development fund and PhP4,328,010.27 from graduate tuition fees. Disbursement of College income was strictly for laboratory and classroom teaching, e.g. chemicals and reagents, supplies and materials and equipment.

In a capsule, the College of Public Health's three-year receipts amounted to the total amount of PhP13,879,791.03. Of the total amount, PhP8,338,545.06 or 60.08% was allocated for maintenance and other operating expenses, PhP300,000.00 or 2.16% for equipment outlay, PhP664,000.00 or 4.78% for laboratory teaching needs, PhP249,235.70 or 1.8% for educational development and PhP4,328,010.27 or 31.18% for graduate teaching enhancement.

As part of resource generation, several courses were conducted by the departments, mostly held in the months of April and May. Participants came from all over the country and most of them were from the private sector. Example of these courses are listed hereunder:

- Executive Course in Hospital Administration
- Course on Medical Records Management
- Course on Management of Health Policy Implementation
- Course on the Legal Bases of the Practice of Health Profession
- Course on Prevention and Control of Communicable Diseases

7. RESOURCES

The College was able to procure and obtain the following teaching, laboratory and office equipment through its income from tuition and laboratory fees, educational development fund, income generated from extension and laboratory services and also from faculty projects:

1) Olympus 5-Header Microscope Model CX31-32L02
2) Binocular Electric Microscope Dual Header
3) VWR Vortexer
4) Conductivity Meter Eutech Con 1500
5) UV Vis Lamda 25
6) Anemometer Extech
7) Heat Stress Model HS37
8) LCD (2 units Epson and Panasonic
9) Computers
10) Photocopier, Sharp AR 5127

11) Sharp Copiers, Models AR 150 and AR-5316
12) Scanner
13) HP Deskjet 845c Printer
14) Airconditioner, Condura
15) Airconditioner, Carrier, 2.0HP Window type
16) Package Type Air-conditioning, 3TR
17) Refrigerator
18) LG Flatron Television and DVD
19) Senrun Multipurpose PA with microphones
15) Moisture Analyzer
16) pH meter
17) Ceiling Fan
18) Draining Rack
19) Stainless Cart
20) Panasonic Lamp for LCD

Upgrade of Facilities

The College of Public Health established a Resource Center for Environmental and Occupational Health that holds books, journals and other multi-media resources on environmental and occupational health for use of students, faculty and other interested parties. The Department of Environmental and Occupational Health renovated its laboratory and acquired a new atomic absorption apparatus and spectrophotometer (UV-VIS).in order to meet the demands of its extension services.

Other improvements in the College include:

a) Floor retiling of Rooms 102-110, CPH Annex 2 Bldg.
b) Installation of ceiling finish with acoustic board for Press Rms 1 & 2, CPH Annex 2 Expansion Building
c) Installation of LCD projector, repair of lighting fixtures, replacement of busted bulbs and reorientation of stage spotlight and lighting controls, CPH Auditorium
d) Repair of washroom fittings and installation of swinging doors, (1st to 3rd floors), Annex 2 Bldg.
e) Repair and cleaning of Annex 2 water tank
f) Cleaning and addition of freon to airconditioning units, CPH auditorium and multi-purpose room

The Virology Laboratory of the Department of Medical Microbiology began operations for maintaining human and non-human cell lines for research and teaching purposes as well as extension services.

The CPH Library computer room is now operational with support for computers and related equipment from the UP College of Public Health Alumni Society (UPCPHAS).

8. ALUMNI AFFAIRS

College of Public Health – International Alumni Society (CPH-IAS)

For better coordination of activities of CPH with respect to its alumni, the Dean designated Dr. Lilian A. de las Llagas as Special Assistant to the Dean for Alumni Relations. Her major responsibility is to maintain liaison with alumni groups. She is currently preparing a data base of alumni based abroad, which is in line with the plan to establish an international alumni society (IAS) in the College.

A total of thirty nine (39) international alumni have already registered in the CPH-IAS. Majority of them or eleven (11) are Indonesians. Ten (10) are Malaysians, seven (7) are from Thailand and three (3) are from India. Countries such as Bhutan, Cambodia, China, Germany, Mongolia, Nigeria, and USA have one registrant in the society, each. Currently, the Society is in the process of updating and creating a more comprehensive database of international alumni.

At present, there are two active alumni associations in the college, the UP Bachelor of Science in Hygiene/Public Health Alumni Association (UPBSH/PHAA) and the UP College of Public Health Alumni Society (UPCPHAS).

UP BS Hygiene/Public Health Alumni Association (UPBSH/PHAA)

Objectives:

- To make the public aware of the existence of BS Hygiene/Public Health graduates;
- To raise the standards of public, as well as private, medical, laboratory workers;
- To encourage academic excellence among the BS Hygiene students;
- To make suggestions to the curriculum committee of the College of Public Health, UP for the improvement of the BS Hygiene/PH curriculum;
- To help in the placement of BS Hygiene/PH graduates in respective fields; and
- To disseminate new knowledge, techniques and tools on laboratory field and research work

Activities Undertaken:

- Fund raising through an "Ukay-Ukay" Bazaar, selling of snacks and drinks during the CPH Health Fair held on March 2-3, 2006.
- A new set of Vision, Mission, Goals and Objectives (VMGO) were crafted and amendments to the constitution were proposed.
- Alumni Homecoming with the theme "The Health, The Beauty and The Best" was held on June 17, 2006. The Keynote Speaker was no less than Dr. Manny V. Calayan, a BSPH '88 alumnus.
- Ratification of proposed amendments to the Constitution and By-Laws and approval of Vision, Mission, Goals and Objectives.

The election of new set of Officers and Board Members was held during the Alumni Homecoming held on September 2006.

OFFICERS

President:	Dr. Lucila B. Rabuco (BSHyg 67)
Vice President:	Prof. Lolita L. Cavinta (BSHyg 70)
Secretary:	Ms. Elena A. Villacorte (BSPH 84)
Assistant Secretary:	Mr. Jesse John A. Dion, Jr. (BSPH 05)
Treasurer:	Prof. Jason O. de la Peña (BSPH 95)
Assistant Treasurer:	Ms. Myra S, Mistica (BSPH 95)
Auditor:	Ms. Soledad L. Bautista (BSHyg 66)
PRO:	Mr. Jose Eduardo de Leon Duya (BSPH 05)

BOARD MEMBERS

Ms. Lydia Nocon (BSPH 61)
Dr. Nerissa Anne T. Estolano (BSPH 90)
Dr. Ma. Carmen C. Tolabing (BSPH 83)

UP College of Public Health Alumni Society (UPCPHAS)

Objectives:

- To maintain close ties between the alumni and the Alma Mater;
- To provide means for continuing education and professional growth of the alumni;
- To help promote and maintain high standard of education in public health;
- To help advance the methods and practices of public health in the country; and
- To encourage research in public health

Activities Undertaken:

2005- 2008

Under the leadership of Dr. Gerardo V. Bayugo, Past President of UPCPHAS, the following activities were undertaken:

1) 28th Annual Convention held on November 18, 2005 at Bayanihan Hall with the theme "Equity in Health". The keynote speaker during the convention was the former Secretary of Health, Dr. Alberto Romualdez.

2) "Symposium on Avian Flu – Deal or No Deal". The speakers were Dr. Luningning Villa, AI Program Manager, NCDPC, DOH and Dr. Eric Tayag, Director, National Epidemiology Center, DOH.

3) On October 27, 2006, the UPCPHAS hosted the UP Manila Alumni Association Homecoming Celebration with the theme, "UP Alumni: Guardians of Traditions and Agents of Social Change". It was held at Manila Pavilion with UNILAB, Inc. as one of the major sponsors. It was a well-attended occasion.. The most outstanding alumna award was given to Dr. Ethelyn P. Nieto, an alumna of UPCPH.

2008-present

The 29th Annual Convention was held on June 27, 2008 at the Traders Hotel, Manila. This is part of the celebration of the 80th Founding Anniversary of the College of Public Health.. Keynote speaker during the convention was Usec. Mario Villaverde.

The new set of elected Officers and Board Members during the convention are, namely:

OFFICERS

President:	Dr. Mario C. Villaverde
Vice President:	Dr. Paulo A. Castro, Jr.
Secretary:	Ms. Frances Rose T. Elgo
Assistant Secretary:	Ms. Ellen A. Villacorte
Treasurer:	Dr. Corazon I. Flores
Assistant Treasurer:	Dr. Lilen C. Sarol
Auditor:	Dr. Ma. Lourdes S. Deri
PRO:	Dr. Romeo M. Maaño

BOARD MEMBERS

Eleanor J. Galvez	Dr. Irma Asuncion
Dr. Yolanda Oliveros	Dr. Clarence Consignia
Dr. Eleonor Flores	Dr. Ellen Ignacio
Dr. Ruben Siapno	

IMMEDIATE PAST PRESIDENT - Dr. GerardoV. Bayugo

9. LINKAGES AND PARTNERSHIP

The College continues to maintain its network and linkages at the national, regional and international levels. Collaborations were on academic and training programs, research and extension services. The list below briefly describes some examples of linkages and partnerships of the College

- Under the partnership with **Boston University,** students taking the Master of Public Health program in Boston University enroll in courses offered by the College of Public health in fulfillment of the requirements for the International Health course of Boston University

- The **National Institute of Public Health Japan** sends its Master of Public Health students to the College to participate in the specially-designed course for them on Prevention and Control of Communicable Diseases.

- The Department of Health Promotion and Education became a member of the **University Network for Health Promotion** organized by the WHO on February 2006 and also forged a partnership with Pilipinas Shell for the implementation of health programs and the Health Cities initiative in selected barangays in Pandacan, Manila.

- A memorandum of agreement was signed between the Chancellor of UP Manila (representing the College of Public Health) and the Dean of the School of Public Health, **University of Minnesota** to strengthen and expand cooperation between the two institutions, to include student exchange and collaborative research.

- **Belgian Technical Assistance** supports scholarships to the MPH program of the Centre.

- The College of Public Health provides technical assistance to the **National Institute of Public Health (NIPH), through GTZ, Cambodia** in its Hospital Administration Training and discussions are underway for possible collaboration in the development of the MPH Program of NIPH

- The College of Public Health collaborates with **World Health Organization (WHO, WPRO)** on the areas of disaster and public health emergencies, water supply and sanitation, control of communicable diseases, non-communicable diseases, and parasitic infections.

- With **SHELL Philippines,** CPH provides technical assistance to the on-going evaluation of health risk assessment plans in areas in the country where the Company would start operations and mopping-up activities in areas where they cease operations. Technical assistance is also provided for health promotion activities in the communities where Shell plans are located.

- The College of Public Health continues to provide technical assistance to and collaborates with the **Department of Health** which is its major partner in national public health issues.

- The College of Public Health is a member of the **Country Coordinating Mechanism for Global Fund** assisted projects.

- There is an ongoing collaboration with scientists from **Kyushu University** (Prof. Sun-ichi Yoshida and Prof. Yasutake Yanagihara) on a project entitled "Pilot Study to develop a network for prevention and control of Leptospirosis in Asia". Dean Gloriani is the local project coordinator.

- ***Nagoya City Medical School, Japan***
  Dean Nina Gloriani has an ongoing collaboration with Dr. Takashi Okamoto on the development of a tat gene-based edible vaccine against HIV

- ***University of Rostock, Germany***
  Prof. Lolita L. Cavinta has an existing linkage with Dr. Stephan Schaefer on hepatitis B virus genotyping. They are preparing an article on a new HBV sub-genotype C found among asymptomatic Filipino HBV carriers

- ***Asia Pacific Academic Consortium (APACPH)***
  The APACPH is a very dynamic group of public health professionals working towards upgrading public health education and training. Since 1985, CPH has been a member of this group. However, for the last few years the College lost its connection and had been inactive. The new administration is exerting all efforts to reconnect and be active participants in the APACPH's activities and goals for public health in the region

- Since 2004, the Department of Environmental and Occupational Health through a Memorandum of Understanding with the Department of Health continues to conduct the Training for Certificate Course for Water Refilling Stations. This linkage continues up to the present

- In 2006, in an initiative coordinated by Dr. Susan Mabunga, the Department of Health Policy and Administration spearheaded the Harmonization of Strategies for Oral Health by convening the Department of Health and the Department of Education.

10. EXTENSION AND COMMUNITY ORIENTED PROGRAMS

Part of the extension service of the College is the offering of customized training courses that fit the needs of individuals, organizations and the health agencies. It also provides consultancy services that includes the following: health technology appraisal, pilot-testing of health interventions, development of health service and public health standards, evaluation of health programs and services, health surveys and disease surveillance studies, assessment of health standards, technical assistance to strategic planning, health program planning, health project planning and operational planning.

Notable programs of the College which underscore community service include the development of the field practice area for masteral and baccalaureate candidates in Public Health in Cavite Province. For more than two decades now, the College of Public Health, through its students, and under the guidance of its faculty have implemented various health projects aimed at improving the health and health care delivery system in the province of Cavite.

To date, the College/Centre's community development project has expanded with the inclusion of the province of Laguna as venue for Field Practice course of the graduate students. This was made possible through a Memorandum of Agreement signed between UP Manila and the province of Laguna. The agreement calls for the development of Laguna with regards to its health delivery system. The twelve selected municipalities identified by the Provincial Health Office that need capacity building and improvement in health care delivery system, for which our students and faculty could be of great help, are as follows: Calauan, Pagsanjan, Lumban, Sta.Cruz, Siniloan. Bay, Pila, Cavinti, Paete, Pangil, Pakil and Victoria.

The College of Public Health responded to the call of the University of the Philippines Manila-Community Health Development Program for an inter-disciplinary approach (IDA) in field practice in San Juan, Batangas. The CPH, through its PH 195 course, fielded 48 4th year BS Public Health students for six weeks in eight barangays in San Juan namely: Palahanan 1, Palahanan 2, Sico 2, Talahiban 1, Talahiban 2, Mabalanay, Buhaynasapa, and Sampiro. Each group was supervised by a faculty preceptor. Each group worked with the community and coordinated with the RHU staff, CHDP community organizer and fellow UPM students from other colleges who were fielded in the same barangay. The students conducted a thorough situational analysis, planning and implementation with the different sectors. The projects initiated were: School Health Program on Helminthiasis Prevention Control, Capacity Building on the Control of Acute Respiratory Infections, Community Health Data Board as an Information System, Healthy Lifestyle for the Cardiovascular Disease Control Program and Environmental Sanitation.

Likewise, the faculty and staff are involved in the following extension and community oriented programs/ services:

- Microbiological analysis of water, food samples and biological specimens
- Bacteriological analysis of water
- Blood and environmental lead monitoring

- Industrial hygiene measurements
- Environmental health risk assessment
- Diagnosis and treatment of parasitic diseases
- Diagnosis of free-living nematodes
- Diagnostic medical entomology
- Bioefficacy study
- Dental outreach

In compliance with the requirement of Phase II Laboratory Containment of Wild Polioviruses by the Regional Certification Committee on Poliomyelitis Eradication in the Western Pacific Region, the polioviruses still retained in the Department of Medical Microbiology was destroyed on June 23, 2006 by autoclaving and the final disposal (incineration) was taken care of by the Research Institute for Tropical Medicine in Alabang, Muntinlupa City. Dr. Nina G. Gloriani heads the National Certification Committee for Poliomyelitis Eradication in the Philippines (DOH and WHO), since 1998 to present.

11. CENTENNIAL PROJECTS

80th Foundation Year Celebration

The major project of the College of Public Health dedicated to the University of the Philippines on its Centennial Year is the celebration of the College's 80th Founding Anniversary The occasion was held on June 26-27, 2008 with the theme "***CPH: Four Scores of Excellence, Service and Leadership in Public Health".*** Special guests from SEAMEO partners and development agencies were among those who graced the occasion, bringing to public notice CPH as a SEAMEO-TROPMED Center.

Highlight of the celebration was a tribute to Dr. Teodora V. Tiglao, an illustrious retired faculty member of the College. She was awarded a Plaque of Recognition for her exemplary achievements and pioneering works that led to the advancement of public health education in the Philippines and for her unrelenting efforts in passing on her knowledge to her students, for both of which she has earned the title of ***Mother of Public Health Education in the Philippines"***

Other activities that marked the foundation celebration included a memorial lecture in honor of the first dean of the college, presentations of various viewpoints on public health rendered by Dr. Soe Nyunt-U, WHO Representative to the Philippines (international perspective); Dr. Pratap Singhasivanon, Secretary-General of SEAMEO TROPMED Network (***regional perspective***); Health Secretary Francisco Duque who was represented by Undersecretary Mario Villaverde (***national perspective***) Dr. Milton Amayun, Vice President for Programs, International Aid (***NGOs perspective***) and Mayor Ma. Lourdes Fernando of Marikina City (***LGUs perspective***). Two past Deans each gave their respective orations followed by the response of the present Dean, Dr. Nina G. Gloriani. A thanksgiving dinner in recognition of CPH partners and donors through the years culminated the day's activities.

Second day of the celebration was devoted to the alumni homecoming held at the Traders Hotel and recognition of local achievers in the College/ Centre.

It was truly an auspicious occasion to remember the institution's glorious past, meet its present challenges and prepare for an equally memorable and remarkable future ahead. This

commemorative celebration at the same time becomes a fitting tribute to the University of the Philippines which is also marking its centenary this 2008.

CPH Student Lounge

The Student Lounge is another centennial project of CPH. It is a gift of UP BS Hygiene Class '75 Alumni, namely:

- Nina G. Gloriani
- Hermilito Villar
- Bonifacia Paragas-Oamar
- Elizabeth Coloso-Javier
- Irma Jara-Fabian

The student lounge was inaugurated on April 15, 2008.

ANNEX A-1

DEPARTMENT OF EPIDEMIOLOGY AND
Short Courses Conducted: November 1, 2005 to October 31, 2008

Title of Course	Short Description	Participants	Venue/Dates Conducted	No. of Participants
1. 4th Training Workshop on 'Understanding Analysis of Survival Data on Oncology Quality Care.'	1. Orientation on various techniques of survival data analysis; interpretation of survival curves, statistical tests, etc.	1. Clinical trialists from Victoria's Hospital, PGH and St. Lukes	2. Roche Phil. Pasig City; Nov. 15, 2008	30
2. Workshop on 'Understanding MIRCERA Clinical Trials.'	2. The purpose of this training is to provide selected Roche sales and marketing field force adequate level of knowledge and competence on disease specific management of Renal Anemia using ESA and MIRCERA so that they will be able to intelligently and confidently discuss with their physician customers MIRCERA as a product. This training together will prepare the field force on their three day activities in Understanding Reports of Clinical Trial.	2. Roche medical representatives	2. Roche Phil., Makati City Oct. 7-9, 2008	25
3. Series of Workshops on "Building an Effective Team for Good Clinical Practice.'	3. This training course covers an orientation on the standards, ethics, tools, procedures and guidelines for Good Clinical Practice. The training will be conducted using didactic, practical and experimental learning exercises in the discussion of the various topics as well as in the learning application. Most of the exercises will cover applications, issues, problems and violations of Good Clinical Practice Guidelines. This will also harness the cooperative spirit and team values of the different players involved in clinical trials. Lastly, this workshop hopes to advocate public safety through vigilant reporting of adverse events among physicians even beyond the clinical trial periods.	3. Clinical trialists from various hospitals; Roche staff	3.1 Roche Phil., Clark, Pampanga; April 26-27, 2008 3.2 Astra-Zenica, Clark, Pampanga; April 26-27, 2008 3.3 Roche Phil., Cebu City; Nov. 10-11, 2007 3.4 Roche Phil., Clark, Pampanga; Oct. 20-21, 2007 3.5 Roche Phil., Tagaytay City; Aug. 18-19, 26, 2007 3.6 Roche Phil., Corregidor May 19-20, 26, 2007 3.7 Roche Phil., Clark, Pampanga; April 26-27, 2008	30 27 40 33 27 27 28

Title of Course	Short Description	Participants	Venue/Dates Conducted	No. of Participants
4. Epidemiology and Research for Public Health Surveillance for Bangladesh Fellows	4. This course covers the basic elements and principles that underlie a public health surveillance system and a discussion of special features and major issues related to implementing a disease surveillance system.	4. Bangladesh officials of gov't. and private health/ academic agencies	4. CPH-UPM; Feb. 28 to March 3, 2007	4
5. 3rd Training Workshop on Understanding Survival Data Analysis.	7. Orientation on various techniques of survival data analysis; interpretation of survival curves, statistical tests, etc.		5. Cebu City, Nov. 18, 2006	25
6. Disaster and Public Health Emergencies Workshop	6. This course presents application of principles of epidemiology in identifying, collecting, processing, analyzing, and interpreting critical information needs during various phases of disasters and emergencies – pre-disaster/emergency preparedness, post disaster response, recovery and rehabilitation. The workshop will also include analysis and presentation of information to media and the general public information and advocacy purposes. Various epidemiologic techniques such as rapid assessments, use of IT resources, and risk communication strategies will be discussed by national and local resource persons who have had various experiences in dealing with disasters and public health emergencies.	6. NGOs, LGU officials of selected regions and provinces, DOH control office.	6. CPH-UPM, Sept. 11-15, 2006	22
7. 2nd Training Workshop on Understanding Survival in Oncology Quality Care	7. Orientation on various techniques of survival data analysis; interpretation of survival curves, statistical tests, etc.	7. Clinical trialists from different hospitals	7. Roche Philippines, New World Renaissance Hotel July 17, 2006	20
8. 2nd Training Workshop on Understanding Survival Data in the Care of Cancer Patients	8. Orientation on various techniques of survival data analysis; interpretation of survival curves, statistical tests, etc.	8. Trialists from different hospitals	8. Roche Philippines, Shangrila Manila, March 11, 2006	25

Title of Course	Short Description	Participants	Venue/Dates Conducted	No. of Participants
9. Technical Writing for Publications	9. This course includes a brief review of the building blocks of writing, guidelines and techniques for writing various parts of a biomedical research paper and presentation of data. The expected output of this workshop is a prepublication article.		9. CPH-UPM; April 25 to 28, 2005	
10. Meta-Analysis in Health Research	10. Design and statistical methods in meta-analysis of health research. Included topics are planning, information retrieval, outcome measures, data extraction and statistical analysis of meta-analysis data.		10. CPH-UPM; May 17 to 20, 2005	
11. Monitoring and Evaluation of Health Intervention Programs	11. This course present principles and concepts in monitoring and evaluation of health intervention programs. It is intended for policy makers, program managers, project implementers or other professionals whose work involves M & E of strategies and activities.	11. Non-Government Agencies	11. CPH-UPM; May 23 to 27, 2005	
12. Special Training on "Statistical Data Analysis for Biomedical Data with Computer Applications" for Bhutan MOH Fellows.	12. This course provides participants with a step-by-step approach to the statistical analysis of biomedical data. This covers preparation of a plan for data analysis based on given objectives, description of study population, crude and more complex statistical analysis. The most commonly used statistical tools, both parametric and non-parametric methods, this will be introduced as each goal of data analysis tackled.	12. Officials of Bhutan Ministry of Health	12. Feb. 21 to March 3, 2006	2

DEPARTMENT OF ENVIRONMENTAL AND OCCUPATIONAL HEALTH
November 1, 2005 – October 31, 2008 SHORT COURSES

Department/Title of Course	Short Description	Participants	Venue/Dates Conducted	No. of Participants
1. Postgraduate Course in Occupational Health and Safety **[60 hrs or 7 days]**	The course provides the basic concepts, principles and current trends (local) occupational health and safety, with emphasis on the unique problems met by the worker in the performance of his trade. It also provides the participant the opportunity to administer specific preventive, control and maintenance programs necessary for the health and safety of the working population.	Physicians, Nurses, Dentists, Physical Therapists, Occupational Therapists, and other health professionals in the field of occupational health.	College of Public Health Auditorium Apr 18-26, 2006 Oct 18-26, 2006 Apr 11-19, 2007 Oct 22-30, 2007 March- April, 2008 April 21-29, 2008 May 19-27, 2008 (Olongapo City)	 53 71 64 70 38 83 39
2. International Postgraduate Course on Occupational Health and Safety **[60 hrs or 7 days]**	The course provides the basic concepts, principles and current trends (local and international) in occupational health and safety, with emphasis on the unique problems met by the worker in the performance of his trade. It also provides the participant the opportunity to administer specific preventive, control and maintenance programs necessary for the health and safety of the working population.	Physicians, Nurses, Dentists, Physical Therapists, Occupational Therapists, and other health professionals in the field of occupational health.	College of Public Health Auditorium, October 20-24, 27-28, 2008	9 – foreign 89 – local

Department/Title of Course	Short Description	Participants	Venue/Dates Conducted	No. of Participants
3. Certification Course for Water Refilling Station and Plant Operators **[40 hours or 5 days]**	The course provides the basic training on public health, water resources and water purification technology to equip the water refilling station operators with knowledge to ensure safe and wholesome water supply for the public. It is offered in collaboration with DOH to comply with the training requirements for operators as stipulated in the IRR for Water Refilling Stations [Section 9.5.1, Chapter II of the Code on Sanitation of the Philippines (PD856)].	Operators of water refilling stations, water providers, sanitarians, local health personnel	Batch Nos. 13th to 47th (The course is being offered 8-10 times a year at the College of Public Health and outside Manila, as needed or as per request by the water refilling operator associations).	2,227

DEPARTMENT OF NUTRITION
Short Courses Conducted : June 2007-October 2008

Department/Title of Course	Short Description	Participants	Venue/Dates Conducted	No. of Participants
Short Course on Food Safety **(40 hrs or 5 days)**	The course provides the participants to apply the basic concepts and principles of food safety in their workplace. Most of all, the course will help the participants establish and implement their own food safety program in their institution of affiliation.	Physicians, Sanitary Meat Inspectors, Nutritionists, Dietitians, Food Technologists, School Health Officers, Hotel and Food Services Managers, Quality Assurance Managers, Fast Food Managers, Executive Chefs, Health Education and Promotion Officers and Teachers/Educators	**College of Public Health Press Room** June 4-7, 2007 Oct. 22-26, 2007 May 19-23, 2008 **College of Medicine Class 1963 Lecture Room** Oct. 20-24, 2008	6 34 51 75

DEPARTMENT OF PARASITOLOGY
Short Courses Conducted: May 2006 to August 2008

Title of Course	Short Description	Participant	Venue/date	No. of Participants
Intesive Training Course on Diagnostic Parasitology	• Identify the important morphologic features used in the identification of parasites and medically important arthropods; • Perform various conventional and advanced laboratory procedures used in the diagnosis of parasitic infections for clinical and research applications; • Demonstrate specific methods and procedures for collection, preservation and processing of parasitic specimens; and Understand the latest concepts regarding the epidemiology, diagnosis and quality assurance, treatment and control of parasitic infections	Physicians, Nurse, Medical Technologist, Professors of Medical Schools	College of Public Health, Press Rm May 8-12, 2006 May 28- 1 June 2007 May 12-16, 2008	 34 52 30
Insect Allergy Training for PGH Fellows	For the physicians ➢ To acquire knowledge, on the various types of arthropods causing allergy to humans. ➢ To aid them in making their diagnosis for appropriate management	Allergy Fellows	Department of Parasitology, College of Public Health April 19, 27, & May 16, 2006 March 24-28, 2008	 5 5
1st Training Course on Diagnostic Parasitology on Wheels	• Identify the important morphologic features used in the identification of parasites and medically important arthropods; • Perform various conventional and advanced laboratory procedures used in the diagnosis of parasitic infections for clinical and research applications; • Demonstrate specific methods and procedures for collection, preservation and processing of parasitic specimens; and • Understand the latest concepts regarding the epidemiology, diagnosis and quality assurance, treatment and control of parasitic infections	Medical Technologist, Physician, Professors	Davao City August 7-9, 2008	36

Annex "B"

CPH CURRENT RESEARCHES

RESEARCHES

A. Completed

- ***Cavinta, L,*** Maramba C. *In vitro* screening for anti-TB activity of Psidium gaujava (guava) and Anona Muricata (guyabano), April 2008
- Hataba, T, Iwagami M, Kawazu S, Taguchi N, Escueta A, ***Villacorte E,*** Suzuki M, ***Rivera P.*** And Kano S, Moledular Surveillance of drug resistance associated mutations of *Plasmodium falciparum* in three distinct geographical regions of the Philippines. *(2007).* for publication
- Baseline Survey of Schistosomiasis in Luzon. May 2007 to November 2007. Funded by WHO TDR ***(Dr. L.R. Leonardo Rivera PT, Saniel OP*** et al***)***
- Tengco, LWT, ***Solon, JA,***et al. Determinants of anemia in preschool children. *(2008)*
- Risonar MG, ***Solon, JA***, Nutritional Status and Morbidity in the Elderly *(2007)*
- ***Belizario, VY, Jr.*** and ***De Leon, WU.*** Epidemiology of intestinal capillariasis in Zamboanga del Norte. *(2008)*
- Amarillo MLA, ***Belizario, VY,*** Sison S. Acceptability of mass drug administration for lymphatic filariasis in Agusan del Sur, *(2007)*
- ***Belizario, VY, Jr., De Leon, WU.*** Lumampao Y. Sentinel surveillance for intestinal helminthiasis in selected local government units in the Philippines, *(2007)*
- Espino EJ, ***Belizario, VY*** , Therapeutic efficacy surveillance for antimalarial drugs in Agusan del Sur, *(2007)*
- Torres, EB, ***Quizon, RR,*** Subida RD. Environmental Health and Socio-economic Monitoring of Communities around the Sual Coal-Fired Thermal Power Plant 2007
- ***Quizon, RR,*** Subida RD, Torres, EB. Study on the Linkages of Water-Sanitation-Hygiene Practices with Public Health, Estimating the Burden of Disease. 2007
- ***Ramos, B, Guevarra, J., Ortega, A, Tolabing, C.*** Knowledge, Attitudes and Practices of Household Decision-Makers Regarding Prevention and Control of Tuberculosis in Selected Cities Nationwide *(2007)*
- ***Ramos, BTM,*** Claro, PA. Knowledge, Attitude and Practice on the Prevention and Treatment of Lymphatic Filariasis among Households in Selected Municipalities of the Province in Sulu, (*2007)*
- ***Saniel, OP,*** Castillo, MP, Delos Reyes, S. et al. Seafarers' Knowledge, Attitude and Practices, Vulnerabilities and Risks to HIV Infection.
- ***Tolabing, MC.*** Time Utilization Pattern of Health Provider in Field Health Facilities in the Philippines. 2007
- ***Tolabing, MC.*** Activity Standards for Field Health Facilities in the Philippines. 2007
- ***Ancheta, CA, & Flores EG.*** Mother Baby Friendly Hospital Program Initiatie in the Philippines; in Retrospect. *(2007)*
- Tanchoco C, ***Flores EG.*** The effects of eggs consumption on the lipid profile of Filipino Adults. 2007 (submitted for publication to Philippine Journal of Science)
- ***Lorenzo, FME & Borja, MP.*** Burden of Disease of Diabetes. 2008

- Mangahas SM, ***Sison, FM.*** Medical Human Resource Development Implications of Physicians to Nurse Shift in Tarlac Provincial Hospital, 2007. (Submitted to UP Manila Journal, for publication; undergoing peer review)
- De Vera, BM, Dimayuga, RB, & ***Sison, FM.*** Health Care Waste Management Programs of Provinced-Based Hospitals: 2 Case Studies, 2007. (Submitted to UP Manila Journal, for publication; undergoing peer review)
- ***Lawas, ND, Caragay, RN, Parajas, IL*** et al. Evaluation of the Regional Health Research and Development Centers. 2007
- ***Caragay, RN.*** Validation of Coverage, Accreditation and Benefit Package Formulation of PhilHealth

B. Ongoing

- ***Cavinta, L***, Maramba, C. *In vivo* screening of *Psidium guajava (guava)* and *Anona muricata* (guyabano)
- Clinical Trial of Auranofin gold Compound in HIV-1 Infected Filipinos (US-Japan Cooperative Medical Science Program, April 2001-Dec. 2008 ***(Barzaga, NG,* Co-I)**
- HIV-1 tat gene-based edible vaccine in tomatoes, in collaboration with UP Los Baños Institute of Plant Breeding, Japan Foundation for AIDS Program funding, April 2003-Dec. 2008 ***(Barzaga, NG,* Program Leader-coordinator)**
- Leptospirosis Project: Human and animal seroepidemiology, April 2006 to present **(*Barzaga, NG,* Local Project Coordinator)** with Kyushu University, MEXT-JST Funding
- In-vitro testing of the anti-dengue property of *Vitex negundo* (lagundi) ***(Sarol, LC,*** Maramba C)
- Confirmation of New Endemic Foci of Schistosomiasis in Gonzaga, Cagayan Valley and Calatrava, Negros Occidental in the Philippines. January 2008 to June 2009. Funded by WHO TDR Small Grants Programme ***(Leonardo, L.R.)***
- Baseline Survey of Schistosomiasis in Maguindanao, April to June 2008. Funded by WHO TDR. ***(Leonardo, L.R.)***
- Monitoring of Intestinal Helminthiases in three school districts in Cebu. 2005 to present (***Belizario, VY,*** and ***De Leon, WU)***
- Surveillance for soil transmitted helminthiases in the Visayas. 2006 to present (***Belizario, VY,*** and ***De Leon, W.U.)***
- Social Capital and Malaria Control in Selected Sites in Palawan. ***(Rivera, PT, Saniel, OP, Solon, JA, Villacorte, EA***)
- Patch Test for Tuberculosis (Montoya, J., ***Solon, JA)***
- (***Belizario, VY,*** Amarillo MLA. UPM NIH-DOH/Caraga Research Capacity Strengthening Project
- (***Belizario, VY,*** and ***De Leon, WU)*** War on Worms – Western Visayas: parasitologic status, nutritional status and school performance monitoring
- ***(Belizario, VY,*** and ***De Leon, WU)*** Binan School-based Parasitologic Monitoring Project Cebu City School-based Parasitologic Monitoring Project
- Spatial Environmental and Entomological Factors for Dengue prevention and Control in NCR, Philippines *(2008)* ***(Delas Llagas, LA)***
- Climate Change and Malaria: A Study in Palawan, the Philippines 2008 ***(Rivera PT)***
- In-vitro and in-vivo screening of antimalarial properties of Damong Maria (*Artemesia vulgaris) 2008* ***(Rivera PT)***

NATIONAL TEACHER TRAINING CENTER
FOR THE HEALTH PROFESSIONS
University of the Philippines Manila

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
NOV 28 2008

Nov. 28, 2008

RAMON L. ARCADIO, MD, MHPEd, Dr Hum
The Chancellor
Professor of Pediatrics
University of the Philippines Manila

Dear Chancellor Arcadio,

We are respectfully submitting our Major Accomplishments for the Chancellor's End of Term Report (November 1, 2005 to October 31, 2008).

Hoping for your continued support in all our projects and programs.

Thank you.

Truly yours,

JOSE ALVIN P. MOJICA, MD, MHPEd
Dean

Fm VCPD

Mailing Address: 3/F Joaquin Gonzales Hall
Padre Faura St. corner Ma. Orosa St.
Tel. No. 521-08-99
Tel./Fax No. 526-42-59

MAJOR ACCOMPLISHMENTS OF THE NATIONAL TEACHER TRANING CENTER FOR THE HEALTH PROFESSIONS
(November 1, 2005 to Oct. 31, 2008)

"An Easy-Reading End-of-Term Report"

A. Governance

In 2006, came the reappointment of Dr. Jose Alvin P. Mojica as Dean on his third term. A new College Secretary, Prof. Maria Elizabeth M. Grageda was also appointed in the same year.

Two Faculty Workshops were conducted last March 23-26, 2007 in Mambukal, Negros Occidental and last April 21-24 in Baguio City. Results of the workshop focused on improving our marketing strategies to increase enrollment and participants in training programs and to encourage various groups to avail of the other services that NTTC-HP can offer. An orientation and training in the use of the Learning Management System was also conducted. This system, which provides a course site for students and instructors, is now currently being utilized in all classes in NTTC-HP.

B. Curriculum and Instruction

In 2007, the NTTC-HP participated in the review of the off-campus program spearheaded by the OVCAA. The faculty members and students participated in interviews, surveys, and focus group discussions conducted by Vice Chancellors Josefina Tayag and Zorayda Leopando.

There was a steady increase in enrollment from the second semester of 2005-2006 to present. This was due to the increase in new students and cross enrollees from other colleges.

Student Type	Sem 2 2005-2006	Sem 1 2006-2007	Sem2 2006-2007	Sem 1 2007-2008	Sem2 2007-2008
New Students	2	6	0	16	5
Continuing & Corss Enrollees	51	47	66	64	78
TOTAL	53	53	66	80	83

As of first semester, 2008-2009, NTTC-HP now has a total of 139 graduates, 120 having the MHPEd degree and 19 having the Diploma in Health Professions Education.

C. Student Development

A comprehensive orientation to the UPM, NTTC-HP, and to the MHPEd program was designed and conducted starting June 2007 for all new students.

The orientation program was developed to compliment the orientation program being conducted by the National Graduate Office for the Health Sciences (NGOHS), and aims to help the students be aware of the various policies of the University and the College, governing graduate studies.

The NTTC-HP Student handbook was also revised in the same year and is now being distributed to all new students of beginning AY 2007-2008.

The computer nook in the library was revitalized in 2007 with the purchase of 3 new computers with upgraded speed and memory, and installation of internet connections for use by the students when performing searches.

D. Faculty, Administrative Staff and REPS Development

There were a total of 48 training programs attended, 33 of them by the faculty, and 15 of them by the administrative staff and personnel.

NTTC Administrative Staff Patrozenda del Rosario and Claire A. Dayandayan (REPS) received First Prize in the Quiz Show during the NIH Foundation Week in 2006. In the field of sports, Armando Cervantes and Claire Dayandayan were awarded 4th runner up in the First UP Manila Badminton Tournament held last June 13, 2006. In 2008, Patrozenda del Rosario and Marcelina Viray were given recognition during the 26th UP Manila Day Award in 2008.

Dr. Melflor Atienza, Associate Professor was awarded 2006 UP Manila Outstanding Teacher. Dean Jose Alvin P. Mojica and Dr. Erlyn A. Sana were awarded the Centennial Professorial Chair in 2008.

E. Research Programs

NTTCHP students and faculty completed a total of 14 researches and creative works. Faculty members and Alumni have also been very active in presentations both in oral and poster form, in International Conferences.

F. Resource Generation

Sales from the self-instructional Manuals of the NTTC-HP Learning Resource Unit totaled Php 287,763.00. Donations from the Corazon P. Memorial Foundation totaled Php341,789.70

G. Resources

The NTTC-HP completed its transfer to its new site at the Joaquin Gonzales Hall, 3rd floor in Padre Faura St. in 2006. Together with its new home, new furnitures were purchased including office tables, chairs for the classrooms, drawers, and shelves for the library and the learning resource unit. New telephones were installed and a new LCD projectors was also purchased, one in the same year and the other in 2007.

In 2007, 3 new printers, were purchased which helped in the production of teaching materials, workshop materials, brochures and invitations, communication within and outside of the University and College, reports, and publications such as the monographs, SIM's, and the monthly newsletter of the NTTC-HP. Cooler fans were purchased to supplement the air-conditioning in the

faculty room and Dean's office, especially during the summer. A high back cabinet is being used by the Dean in keeping his records and materials inside his office.

New monitors and desktop computers were purchased to replace the old computers of the Dean, Office of the College Secretary, Faculty, Administrative Officer, and the Library in 2007. A laptop was also purchased for use during trainings and classes outside the College. Wireless microphones, a microphone stand, and monoblock chairs were purchased for the NTTC-HP Auditorium which is also being used by the University in its various activities. The new internet switches are now being used for internet connectivity in the e-nook at the NTTC-HP library, which are being used by the students for their literature searches and classroom activities.

In 2008, an LCD monitor was installed for use as a digital communication board to highlight important upcoming and ongoing activities in the college. New library materials in the form of books and journals were purchased each year.

H. Linkages

The NTTC-HP has maintained communication with 764 institutions and individuals within the country, covering all regions. Three hundred ninety (390) from the provinces, one hundred ninety seven (197) in Metro Manila. Overwhelming response can be seen in the geographic representation of participants to monthly seminars, national conventions and lecture.

In 2008, linkages with the Netherlands-Vietnam Project paved the way for ongoing training being held by the NTTC-HP both her and in various parts of Vietnam for the faculty members of the different medical schools in Vietnam.

I. Alumni

Dr. Orlino Talens sits as President of the NTTC-HP Alumni Association, together with Dr. Ma. Geraldine Sunico-Chanco, vice-president, Ms. Ma. Cecille Tirona, Secretary, and Ms. Georgina Diaz-Mojica, Treasurer, and current board member of the UP Manila Alumni Association (UPMAA).

NTTC-HP alumnae awardees include: Dr. Armand C. Crisostomo, who was chosen as NTTC-HP's Most Outsatnding Alumnus in 2006. Alumna (MHPEd 2002 & BSPT 1994) and NTTC-HP College Secretary Prof. Maria Elizabeth M. Grageda was awarded 2007 Most Outstanding Physical Therapist by the Professional Regulation Commission last June 22,2007. NTTC-HP alumna (batch 1989) and UP Manila School of Health Sciences Dean Jusie Lysia Siega-Sur was also awarded 2007 Most Outstanding Alumna of the NTTC-HP by the UP Manila Alumni Association in 2007. Dr. Remedios A. Magkasi, alumna (batch 1987) and former NTTC-HP faculty member, was the Dr. Liboro Gomez Memorial Lecturer in February given by the Philippine Society of Pathologists, Inc. She was also awarded Most outstanding Alumnus in the Education Category of the Thomasian Alumni Award. This award was given by the UST College of Medicine.

J. Extension and Community Oriented Programs

The NTTC-HP continues to hold its regular free monthly seminars every last Monday of the month. This project aims to promote health professions education, stir interest in the field, and share needed information to help improve the quality of teaching in the health professions. There have been a total of 19 monthly seminars held with topics in Research, Innovations in Education, Teacher Roles, and Community-Based Education. These seminars were attended by an average of 120 participants each.

Three inter-university workshops were held during the summer of 2006-2008. These were attended by an average of 50 participants, from schools, not only from Metro Manila but from other regions of the country as well.

The 5th National Conference in Health Professions Education was held in 2006 focusing on "Essential Skills in Health Professions Education".

There was a total of 120 lectures or training programs given to small groups of participants from 4-15 people, and to large audiences as well, of 100-1000 participants.

K. Projects for the UP Centennial

As part of the centennial activity of NTTC-HP, a faculty development activity was held in in Palo, Leyte last November 2007 for the UP Manila School of Health Sciences faculty which focused on the use of technology in teaching. It was aptly entitled "Using Information Technology in Instructional Designing". This was followed by another workshop on Module Writing in 2008.

The 2008-2009 schoolyear opened with the NTTC-HP Teaching and Learning on Film series held last June 16-20, 2008.

The NTTC-HP co-sponsored with the College of Public Health, the UPM Centennial Lecture held last August 20, 2008, with Prof. Leonor C. Briones as lecturer.

The first International Conference on Education in the Health Sciences (ICE-HS) was held in October 1-3,2008, in cooperation with the College of Medicine. Foreign delegates from neighboring Asian countries and local delegates attended this successful conference.

The Textbook on Health Professions Education, authored by the NTTC-HP faculty was completed and launched last Nov. 14, 2008. It is still due for copy editing and the circulation copy will be available by 2009.

L. Centerpiece Program for the 1st 100 Days 2008-2009

"Seminar Series on Community-Based Education"

A seminar series for the months of January and February 2009 shall be conducted by the NTTC-HP with the following objectives in mind:

1) To heighten awareness of the impact of the development and effective implementation of community-based education programs in producing competent and community-oriented health professionals

2) To improve teaching skills of health professions educators in the area of community-based education.

This seminar series will be open to all health professions educators and administrators from educational institutions all over the country. Invited speakers and topics for discussions include the following:

- January 26, 2009: "Training of Faculty/Trainers for the Community"
  Speaker: Dr. Anthony Cordero, UPM College of Medicine

- February 23, 2009: "Community Based Education in Various Settings: Undergraduate, Postgraduate, and Professional Training"
  Panel of Speakers: Dr. Edelina P. de la Paz, UPM College of Medicine
  Dr. Zorayda E. Leopando, UPM College of Medicine
  Dr. Maria Eufemia C. Yap, Ateneo School of Medicine & Public Health
  Moderator: Dr. Cristina .F. Mencias, Manial Central University

SCHOOL OF HEALTH SCIENCES

University of the Philippines Manila
Palo, Leyte

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: 2008

December 12, 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Professor and Chancellor
University of the Philippines Manila
Taft Avenue, Ermita
Manila

Dear Chancellor Arcadio,

Congratulations for a very successful and fruitful first term!

We respectfully submit herewith the Accomplishment Report of the SHS for the End of Term Report of the Chancellor's first term.

We wish to express our sincerest thanks for including the SHS as one of the Flagship Programs for the term and for the unprecedented support given by the Chancellor and his Management Team towards its development.

In the spirit of service, let us continue to contribute to the development of communities and make them a better place to live in.

Very truly yours,

JUSIE LYDIA J. SIEGA-SUR, RN, MHPEd.
Dean

VCPD
Mini; For compilation
& your perusal
Thanks
JC Sia 2008 Dec 15
for CACA

qUniversity of the Philippines Manila
School of Health Sciences
Palo, Leyte (Main Campus)

REPORT OF MAJOR ACCOMPLISHMENTS IN THE FIRST TERM OF

CHANCELLOR RAMON L. ARCADIO

NOV 2006-OCTOBER 31, 2008

GOVERNANCE

- Until October 31, 2006, the SHS at Palo, Leyte was led by the following School officials:

Romeo O. Ceniza, MD, MSc (CTM)	Dean
Jusie Lydia J. Siega-Sur, BSN, MHPEd	College Secretary
Alan P. Baltazar, MD, DPPS	Chair, Department of Medicine
Amabel A. Ganzo, BSN, MMPM, MAN	Chair, Nursing Department
Helen B. Gumba, BSN, MPH	Chair, CHW (Midwifery Department)
Loreta C. Soledad, AB, MMPM, LIB	Administrative Officer

- Effective November 1, 2006, the following were appointed to the School's key positions to serve until October 31, 2009. For the first time, a non-MD was appointed as Dean of the School which includes midwifery, nursing and medicine as its course offerings in is step-ladder curriculum. The SHS also held for the first time an Inaugural Ceremony for the newly appointed Dean and other school officials at the MacArthur Resort Hotel in Palo, Leyte. This was fully attended by the members of the Board of Regents led by the Hon. Carlito Puno, President Emerlinda R. Roman together with University officials, UP Manila Chancellor Ramon L. Arcadio along with members of his Management Team.

Jusie Lydia J. Siega-Sur, BSN, MHPEd	Dean
Zenaida C. Varona, BSN, MPH, MAS (HS)	College Secretary
Alan P. Baltazar, MD, DPPS† (until May 29, 2008)	Chair, Department of Medicine
Romeo O. Ceniza, MD, MSc (CTM) (effective June 1, 2008)	Chair, Department of Medicine
Amabel A. Ganzo, BSN, MMPM, MAN	Chair, Nursing Department
Evangeline C. Pasagui, BSN, MPH	Chair, CHW (Midwifery) Department
Loreta C. Soledad, AB, MMPM, LIB	Administrative Officer

- Approval by the Chancellor of the one (1) unit Administrative Load Credit for the Coordinator of the Learning Resource Unit effective February 2007.

ENROLMENT, GRADUATION and LICENSURE

- The student admissions from 2006-2007 at the main campus in Palo, Leyte came from various parts of the country covering 15 regions and serving 43 provinces. In the year 2008 however, admissions in the main campus excluded students from the provinces of Aurora, Quirino, Nueva Vizcaya and Nueva Ecija. Students from these provinces were admitted in the SHS Extension Campus, Baler, Aurora which opened in July 2008.

- In a span of three years there were 190 graduates from the three program levels of the SHS curriculum. The titles and degrees were conferred to the graduates during the Recognition Rites that was scheduled in the last week of June every year.

- From 2006-2008, the school attained an average passing rate or 96.7% in the Midwifery Licensure Examinations (MLEX) with two CHW (midwifery) graduates among the top ten examinees (Nov. 2006 MLEX). In the Nursing Licensure Examinations (NLEX), the school garnered an average passing rate of 91.6% as against the national average passing rate of 46.2% (2006-2007).

- Approval by the University Council of revised policies on recruitment and admissions allowing the admission of dependents and relatives of previous graduates provided both the sponsoring community and scholar meet the same qualifications of target communities and nominees provided for in the Recruitment and Admissions Guidelines.

- As one of the partner schools of the Department of Health in its "Pinoy MD" program, 16 scholars funded by the program have been admitted at SHS since 2006. Majority of these scholars are from Region 8. The program is also meant to address the need for medical doctors in both hospitals and public health in underserved areas of the country.

- Admission of thirty (30) scholars from post conflict areas in Mindanao endorsed by the ACT for Peace Program funded by the UNDP.

CURRICULUM AND INSTRUCTION

- Approval by the Board of Regents (2-13-06) of the abolition of the program/title Certificate in Barangay Health Work

- The School received a one- million pesos (PhP. 1M) grant from the President's Social Fund for development and integration of geriatric care and gerontology in the medical curriculum. At present baseline data is being gathered on the profile and needs of the elderly in the region which shall form the basis of the curriculum. Undertaken alongside with this is a needs assessment of the faculty to determine their training needs in relation to integrating and implementing geriatric care and gerontology in the curriculum.

- Approval by the University Council of the SHS graduates Return Service Obligation Policy requiring two years of service preferably in underserved areas of the Philippines for every year of study or a fraction thereof.

- Workshop to review and enrich the teaching of General Education courses at SHS was conducted together with the faculty of the UPM College of Arts and Sciences in April 2008.

STUDENT WELFARE AND DEVELOPMENT

- 65% of the students enrolled from the 2nd Semester of AY 2006-2007 until the first semester of 2008-2009 received subsidized education as part of the UP's Iskolar ng Bayan under Bracket E of the STFAP. The remaining 35% of the enrolled students received scholarship support from various GO's and NGO's and were classified as Bracket B of the Restructured STFAP.

- Started the practice of the conduct of Welcome Rites for New and Returning Students at the start of the school year in July 2007 and has from then on been regularly conducted at the start of each Academic Year.

- Approval by the Board of Regents of the following Tuition and STFAP Related Concerns:
  - Classification of NGO and other GO funded scholars under Bracket B of the Restructured STFAP to be charged Php1,000.00 per unit plus miscellaneous fees.
  - Living Allowance inclusive of all benefits (living subsidy, transportation allowance, book allowance, service leave allowance) of P24,000.00 per annum under the Restructured STFAP to be disbursed on a monthly basis at P2,000.00 per month effective July 2009 for incoming freshmen students.
  - Non-UP Funded scholars at the medical level to be charged the same tuition fee rates and miscellaneous fees as that of the College of Medicine.

- Appointment of Prof. Sylvia A. Sustento as Student Relations Officer effective June 2008 to replace Professor Julia Elisa C. Puertollano who assumed the Directorship of the SHS Extension Campus in Baler, Aurora.

- Preparation of a SHS Students Handbook is currently being undertaken by the Office of the College Secretary.

- Revival of the student publication "Kat-ani" (The Harvest) with its maiden issue released in June 2007.

- Enhanced leadership skills development of student leaders through participation in Leadership Trainings conducted by the "An Waray" party in Region 8.

- Implementation of extended library hours until 6:00 p.m. for the students

- A high end computer was given by the Chancellor for the use of the Student Council.

- Two new computers with Wifi internet capability and a laser printer were installed in the SHS LRC by the UPM Learning Resource Center.

FACULTY, ADMINISTRATIVE STAFF and REPS DEVELOPMENT

- New faculty appointments: Prof. Carmelita Espinosa and Dr. Meredith del Pilar-Labarda, Assistant Professors and Ms. Esther Hope Acosta, Instructor.

- Transfer of Prof. Sylvia A. Sustento from the College of Arts and Sciences.

- Conducted a Faculty Orientation Seminar in June 2008 for new faculty at the same time to re-orient the senior faculty for both the faculty of the Main campus and the Baler Extension Campus.

- Requested and received unprecedented funding support for faculty and staff development activities which enabled 100% participation of the faculty and staff in trainings, local and international conferences. These included International Conferences on nursing and nursing research, evidenced based practice in nursing and medicine and education for the health sciences. Local

workshops included topics on teaching – learning and student evaluation, TQM, Management of Obstetrical Emergencies and Newborn Screening, Lactation, Basic Life Support, Pediatric Digestive and Nutritional Concerns, Neurological Assessment, Clinical Issues in Psychiatry, Transcultural Nursing and Medico-legal Aspects in Nursing Practice.

Staff development covered updates on RA 9504, Property and Supply Management, Laws and Regulations on Government Expenditures, 9184 IRR, BIR Year End Adjustments and Librarians Congress.

- Endorsed the upgrading of the position of the school librarian, from Librarian I to College Librarian which was subsequently approved by the Chancellor. Request for unfreezing of the College Librarian item under the University Library is still awaiting approval at the system level. This will correctively reclassify the position of the SHS Librarian under REPS.

- 100% of the faculty registered as members of the All UP Academic Employees Union.

- Approval of faculty promotions for eight faculty members and merit promotions for two administrative employees retroactive to April 2008. Implementation of which has yet to be effected.

- Nominated Prof. Rolando Borrinaga and Mrs. Cecilia Navales for the 2008 UPM Outstanding Researcher Award and Outstanding Administrative Employee (level 1) award, respectively.

- Four (4) faculty members were awarded Centennial Professorial Chairs and another four (4) faculty received the Centennial Faculty Grant. Six (6) administrative employees received the UP Manila Day Awards (recipients listed under Centennial Activities).

- New Professorial Chairs approved by the BOR:
    - Florentino B. Herrera, Jr. Centennial Professorial Chair for the Dean
    - Three additional Gawad Sentenaryo Professorial Chairs, one for faculty in the main campus and one each for the Director of the extension campuses in Baler, Aurora and the proposed campus in Koronadal, South Cotabato.

RESEARCH PROGRAMS

- To continually build the research capability of the faculty, a systematic and sustained support mechanism was maintained by coordinating with UP-Manila RHRDC and other institutions offering short training/courses. Support to these trainings were taken from the Research Dissemination and Faculty Development Funds, the AHEP Funds (UP-Manila), the Community Health Resource Foundation and the RHRDC.
    - Four faculty members participated in the Research Capability Training conducted by the College of Arts & Sciences in the months of February and May 2008.
    - Three faculty members attended the First Asian Pacific Research Conference held at Manila Hotel. It is in thin forum where the research conducted by Profs. Amabel A. Ganzo and Teresita V. Sardan entitled The Effect of a Group Psycho Education Program on the Burden of Family Care Givers of the Mentally Ill.
    - Other trainings were held at the local level sponsored by the RHRDC.

- Two researches were published in peer-reviewed journals in the country. These were:
    - The Boy Grown Outside the Uterus with Dr. Alan P. Baltazar as author, and;

- Health and Nutrition program of Public Secondary Schools in different Cities of Region 8: Inputs to a Proposed Intervention Scheme authored by Dr. Carmen N. Firmo.

- The 10th Batch Medical students presented their completed researches in a forum with three of its faculty (Dr. R. Ceniza, Profs. Siega-Sur and Ganzo) serving as advisers.

- There are three on-going researches undertaken by four faculty members (Profs. Magsambol, Varona, Gumba and Ganzo), two of which are supported by funding agencies (PCHRD and JIBIC through the Center for Health Development, Region VIII).

-

- SHS Research Agenda in 2008 onwards: Protection and Improvement of Human Health, Health Sciences Education, Alternative Health Care, Evaluation and Documentation of the SHS Experience.

RESOURCE GENERATION

- Resource generation activities included outsourcing of additional scholarships from both GOs and NGOs, equipment donation and financial support for the Foundation Day and other Centennial activities of the school.

- Scholarship Grants

➢ *New grants with Memorandum of Agreement forged with Donors*

- Act for Peace Program funded by UNDP – scholarship provided for scholars from post-conflict areas in Mindanao enrolled in the CHW program
- DOH – Pinoy MD Program – admitted two batches comprising 16 scholars.
- St. Augustine Sambali Fund Inc. from various Japanese donors – increased allocation of slots for CHW and nursing students.
- PHAREX Healthcorp - PHAREX Community MD Project – Scholarship provided to five (5) medical students.

➢ *Continuing Grants*

- St. Augustine Sambali Fund, Inc. for midwifery and nursing students
- DOH RA 7883 scholars for midwifery students
- PhilNET – Rural Development Institute, Leyte for a scholar in the midwifery program

- Donation of P3,585,724.17 by the Japanese Government through the Embassy of Japan in the Philippines under its Grant Assistance for Grassroots Projects for human security for the construction of the SHS Health Center and Palo Maternity House and the purchase of medical and hospital equipment for the facility.

- P100,000.00 for the physical renovation of the Nursing Arts Laboratory from the Community Health Resource Foundation, Inc.

- Other donors of equipment and other teaching learning resources included:
  - Fourth batch alumni - oxygen apparatus, adult and pediatric ambu bag
  - Mr. Jerome Mansibang - laptop computer
  - NEC LCD projector from UPCM Class 1978
  - Overhead projector from the Community Health Resource Foundation, Inc.

- Mr. Toshio Iha and Dr. Irohira through the St. Augustine Sambali Fund, Inc. – Computer System for the Office of the College Secretary and a Ricoh photocopier
- TV and DVD Set, Books, new car tires from the Peace Development Fund

LINKAGES

- Linkages were established with various agencies and organizations for various purposes.
  - Department of Health – Utilization of health services and training hospitals including the Eastern Visayas Regional Medical Center and the Vicente Sotto Memorial Medical Center in Cebu City for student affiliation for their related learning experiences
  - Province of Leyte for the affiliation of students in the Leyte Provincial Hospital and other District Hospitals
  - Department of Health, Act for Peace Program, St. Augustine Sambali Fund, Inc for scholarships
  - Community Health Resource Foundation, Inc. for funding of faculty and staff development activities, improvement of the Nursing Arts Skills Laboratory and upgrading of teaching-learning equipment.
  - Peace Development Fund – donations of books and teaching learning equipment, hosting of study visits for Japanese students
  - PhilNET-RDI, Leyte for scholarships at the midwifery level
  - Local Government Units – recruitment and support for their baranggay scholars
  - Embassy of Japan in the Philippines – Infrastructure development and upgrading of medical equipment and teaching learning resources.

- International Linkages
  - Following a visit of the Minister of Health His Excellency Dr. Nelson Martins from Timor Leste, the school received an invitation to assist in the establishment of a Midwifery school to address the need to reduce maternal and infant mortality rates. The Dean, Prof. Siega-Sur participated in a Training Assessment Mission to Timor Leste for the Establishment of a Midwifery School in their country in September 2008. This culminated with the adoption of the step-ladder curriculum patterned after the UPM School of Health Sciences and the launching of the Faculty of Health Sciences at the National University of Timor Leste. The mission was undertaken with the support of the UNFPA in Timor-Leste.
  - Hosted study visits of Ministry of Health Officials from Malawi, International Relations and Medical Students from Japan.

RESOURCES

Fiscal

- In addition to its regular budget allocation, the SHS was allotted for the first time PhP8,035,155.45 million pesos out of the PhP12,559.155.43 UP Manila 2006 Reprogrammed Budget for the construction of new classrooms, modernization of laboratories, purchase of office equipment and upgrading of teaching learning materials including high end state-of-the-art patient care models and anatomical models.

- The school also received unprecedented funding support for participation in faculty and staff development activities.

Campus and Infrastructure Development

- Physical Renovation of the Nursing Arts Skills Laboratory funded by a donation from the Community Health Resource Foundation, Inc.

- Renovation of the Florentino B. Herrera, Jr. Building, the school's only academic building since 1981. The building has six classrooms, three of which are convertible into a multipurpose room. New and modern operable walls were installed to enable its use as a multipurpose room. Blessing of the renovated building was done during the Foundation Day Celebration in June 2007.

- Construction of the SHS Health Center and Palo Maternity House including equipping of the facility from a grant provided by the Japanese Government Grant Assistance for Grassroots Projects for human security through the Embassy of Japan in the Philippines. The facility which house the former Maternity House located on the second floor of the Administration building includes a six-bed maternity ward, delivery room, consultation room for pre-natal, post-natal and family planning services and a mini-laboratory. The facility was inaugurated in June 2007 was graced by Deputy Chief of Mission, Embassy of Japan, Consul General Eiichi Oshima. UP manila was represented by Chancellor Ramon L. Arcadio and the Chancellor's Management Team. Hon. Teodoro N. Sevilla, Municipal Mayor of Palo, represented the municipality. Also in attendance were Dr. Sumana Barua, SHS graduate now with the WHO-WPRO who was responsible for bringing SHS to the attention of the Japanese community, Japanese benefactors and Mr. Philip Camara, CEO, St. Augustine Sambali Fund, Inc. who have provided assistance through donations of scholarships and equipment.

- Installation of the Wakatsuki-Iwamura Corner in the Library also inaugurated in June 2007.

- Construction of a new two-classroom building sourced from the 2006 Reprogrammed Budget of UP Manila. The building which was inaugurated in June 2008 during the school's 32nd Foundation Day Celebration shall house the Learning Center. The other room shall be used as a classroom at the same as a multipurpose conference room.

- Bidding completed and bid awarded to the IDAJR Construction for the Renovation of the Renovation of the Library Multidisciplinary laboratory in the first floor, administrative and faculty offices in the second floor of the Administration Building. Work is to commence in November 2008.

- Worked for the acquisition of a permanent site for the SHS campus. Through a resolution of the Sanggunian Bayan of the City Government of Tacloban City, a 1.6 ha property located in Bgy. Sto. Nino, Tacloban City was donated for the permanent site of the school. The school however has made a request for the possibility of identifying an alternative site where electricity, adequate water supply, housing for the students and transportation for faculty students and staff will not have to be factors to be reckoned with. Another property has been offered for which the school has requested the assistance of the Bureau of Mines for a geohazard assessment as it is located at the foot of a mountain range. No results have yet been provided as of this report.

- Talks have also been undertaken with the Provincial Government of Leyte for a possible donation of a property within the Leyte Government Center in Palo, Leyte for the school's permanent site.

ALUMNI

- Held a Centennial Homecoming during the 32nd Foundation Day Celebration of the School. Officers were inducted by the Chancellor.

- Held a dialogue with the Chancellor and the Management Team where issues on continuing education, admission of children of previous graduates and hiring of former graduates as faculty were among the issue discussed.

- The first Batch of graduates pledged to donate the cost for the tiling of the floor of the soon to be renovated library.

CENTENNIAL PROJECTS AND ACTIVITIES

Establishment of Extension Campuses

- As one of the Flagship programs and Centennial Projects of UP Manila, the School of Health Sciences Extension Campus in Baler, Aurora was established and opened its doors to its first batch of students on July 21, 2008. The extension campus will cater to the health manpower development needs of the provinces of Aurora, Quirino, Nueva Ecija, Nueva Vizcaya and Southern Isabela. (Separate report provided)

- Talks were initiated with the Provincial Government of South Cotabato for the possible establishment of the SHS extension Campus for Mindanao in Koronadal City. The province has expressed willingness to host the school and provided financial support for the construction of initial classrooms, MOOE and personnel services.

UP System and UP Manila Activities Participated in

- Kick-off and Launching of the UP Centennial (seven Faculty members participated)
  - Mass in UP Manila
  - Launching Program
  - Motorcade to UP-Diliman
  - Centennial Parade participated in by faculty and alumni with the Dean as one of the Torch Bearers

- UP Manila Centennial Celebration
  June 2008
  - Mass
  - Unveiling of the UP Oblation Plaza
  - Attendance in UP and UPM Centennial Lectures in Manila or as beamed to the campuses
  - Pamantasang Hirang Concert at the CCP

  October 2008
  - UP Manila Donors Night, Shangri-la, Makati
  - UP Manila Alumni Association Centennial Homecoming, Manila Hotel

Locally Initiated Activities

- Joint launching of the UP Centennial Celebration with the UPV Tacloban College on January 29, 2008.
- Centennial Workshop Series I conducted in collaboration with UP Manila, NTTC-HP, CPGMFI, CHRFI & UPMSHS on "Utilizing Information Technology in Teaching and Evaluation in the Health Professions ," Nov 2007.
- Centennial Workshop Series II conducted in collaboration with UP Manila, NTTC-HP, CPGMFI, CHRFI & UPMSHS on "Writing Self-Instructional Modules," Mar 2008.

- Medical Mission, March 13, 2008, Calsadahay, Tanauan, Leyte: Consultations, Deworming, Pre-natal Check-up, OPT, Under-six clinic, Heath education
- Seminar – Workshop on Enhancing Key Leaders Effectiveness in Barangay Development Planning, March 31 – April 2, 2008
    - Conducted in collaboration with the Municipal Implementation Team, LGU Tanauan. Leyte
    - Participants: Barangay Leaders
- Palatuntunang Alay sa Sentenaryo ng Unibersidad ng Pilipinas: UP and Galing Mo April 3, 2008. Conducted by 29th Batch BSN and 30th Batch CHW students. Showcased an array of talents of the students and culture from the various regions where the students come from .
- Centennial Lecture on Updates in Psychiatry. Speaker. Professor Angeles F. Ocana, former faculty and Officer-in-Charge, Institute of health Sciences, June 16, 2008
- Centennial Convocation, 32nd Foundation Day Celebration, June 26, 2008. Speaker: Prof. Jusie Lydia J. Siega-Sur, Dean, School of Health Sciences
- Programang Sentenaryo Alay sa Buntis
- Centennial Alumni Homecoming was held on June 28, 2008.

Centennial Professorial Chairs and Faculty Grants

- Four faculty members who have served SHS for more than 20 years were recognized for their achievements in Teaching, Research, Service to the University and Community, Administrative work and Professional Development. The award included PhP100,000 pesos, a medallion and certificate. Professorial Chair awardees were: Professors Rolando O. Borrinaga, Teresita V. Sardan, Jusie Lyida J. Siega-Sur and Zenaida C. Varona.

- Four faculty members likewise were awarded Faculty grants which included a PhP50,000 pesos award, medallion and certificate. Faculty who received the award were Professors Romeo O. Ceniza, Amabel A. Ganzo, Helen B. Gumba and Evangeline C. Pasagui.

- The family of the late Chancellor Florentino B. Herrera, Jr. through Justice Amuerfina Herrera and her daughter Lala Herrera-Arroyo donated the amount of PhP1.7M pesos for a Centennial Professorial Chair to be awarded specifically to whoever is incumbent Dean of the SHS. Initial grant to be awarded at PhP75,000.00 per annum

- The Board of Regents approved three additional Gawad Sentenaryo Professorial Chairs for SHS as follows: one for faulty in the Main Campus, Palo, one for the Director of the SHS extension Campus in Baler, Aurora and one for the Director of the SHS Extension Campus that the schools hopes to open in July 2009.

UP Manila Day Awards for Administrative Personnel

- In recognition of commendable and dedicated service to the University six out of eight nominees from the administrative staff received the UP Manila Day Awards in October 2008. Recipients for the 20 years and above to the University category included Imelda M. Pasco and Gwendelina V. Requiez. Those who had rendered service for 10-19 years were: Venilda Llevado, Cecilia Navales, Loreta C. Soledad and Carlito Villas.

UP Oblation and Centennial Oblation Plaza

- Installation of the UP Oblation for the SHS campus and the Centennial Oblation Plaza commenced in October 2008. Unveiling of the Oblation and Inauguration of the Centennial Oblation Plaza is scheduled on November 4, 2008.

MILESTONES

- Hosting of the Board of Regents Meetings.
  For the first time, the SHS hosted the meeting of the Board of Regents of the UP System. Through the initiative of UP Manila, the school hosted the meetings on two occasions in November 2006 held at the MacArthur Resort Inn and the following year in November 2007 at the Leyte Park Hotel.
  Following the meetings, a fellowship dinner was held with UP alumni in the region. These were hosted by Presidential Assistant for the Visayas Victor Domingo in 2006 and Congressman Ferdinand Martin Romualdez in 2007. Both are also alumnus of the University.

- The SHS was awarded the Presidential Lingkod Bayan Award (group category) in Awards Rites held at the Heroes Hall, Malacanang on September 19, 2008, in recognition of its innovative program that has trained health professionals to stay and serve especially in underserved areas of the country. The award is the highest Civil Service Award for service to the nation. Team members included: Dean Jusie Lydia J. Siega-Sur, Team Leader, Chancellor Ramon L. Arcadio, Dr. Romeo O. Ceniza, Professor Zenaida C. Varona, Dr. Alan P. Baltazar (posthumous), Prof. Amabel Ganzo, Prof. Evangeline C. Pasagui and Mrs. Loreta C. Soledad.

- The SHS celebrated its 30th Pearl Anniversary on June 28, 2006 with the theme "SHS: Continuing its Mission of Service, Social Responsibility and Accountability" which was highlighted by the 28th Recognition Rites, Medical Missions, sportsfest, exhibits and the alumni homecoming.

- June 28, 2008 – 30th Commencement Exercises (formerly Recognition Rites) with Chancellor Ramon L. Arcadio as Commencement Speaker, to recognize the Centennial Graduates and 32nd Foundation Day Celebration. The celebration was highlighted by a Concelebrated Misa Cantata, Fellowship Lunch, Inauguration of the new two-classroom academic building, Centennial Convocation, Centennial Alumni Homecoming and sportsfest and torch parade in honor of the midwifery graduates for 100% passing rate in the MLEX.

THE PHILIPPINE GENERAL HOSPITAL

PHILIPPINE GENERAL HOSPITAL

The National University Hospital
University of the Philippines Manila
Health Sciences Center
Taft Avenue, Manila
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DIRECTOR'S EXPANDED EXECUTIVE COMMITTEE

CARMELO A. ALFILER, MD
Director

LITA C. VIZCONDE, MD
Deputy Director for Health Operations

ORLANDO ENRIQUE D. DOMINGO, MD
Deputy Director for Administration

VIRGILIO M. NOVERO, JR., MD
Deputy Director for Fiscal Services

MA. RITA V. TAMSE, RN, MN
Deputy Director for Nursing

MICHAEL L. TEE, MD, MHPEd
Asst. to the Director for Public Affairs and Spokesperson

CESAR A. PEREZ JR., MD
Asst. to the Director for Special Executive Concerns

SIDNEY B. DOFITAS, MD, MSc
Coordinator for Training & Research

BENJAMIN P. SABLAN JR., MD
Coordinator for Health Services

ALFRED L. HERNANDEZ, MD, MHA
Coordinator for Flagship Projects

JOSEPH GARVY L. LAI, MD
Coordinator for Resource Generation

ANNA PATRICIA A. CAÑAL, MD, MHA
Coordinator for Equipment and for Legacy Building-Related Projects

DICSON B. BERBERABE, MD, MHA
Coordinator for the Centennial Health Care Campaign

NELY P. VEA, PhD
Administrative Officer V

OFFICE OF THE DIRECTOR

November 28, 2008

DR. RAMON L. ARCADIO
Chancellor
University of the Philippines Manila
Through Channels

Dear **Chancellor Arcadio:**

Subject: **PGH Director's Report**

Attached please find the report of the Philippine General Hospital in compliance with Administrative Order No. RLA 2008-129 dated November 11, 2008. Please note that my submission is way ahead of the deadline of December 5, 2008.

Thank you very much.

Respectfully yours,

CARMELO A. ALFILER, MD
Director

November 28, 2008 Director's Report for the Chancellor
By Carmelo A. Alfiler, PGH Director

PGH's Master Plan 2004-2009:

1st Term: "Regaining and enhancing the honored place of UP-PGH here and abroad"
2nd Term: "Moving on...and moving up"

Action agenda (2004-2006):

1, Set clear and shared direction
2. Choose right team of players
3. Pull community together
4. Secure internal and external support
5. Make finances sound the soonest

Core initiatives/slogans:

1. "Tayo sa PGH, magaling na, magalang pa"
2. "Bagong anyo"
3. "Iwas waldas"
4. "Dagdag kita"
5. "Magmalasakit, PGH muna"
6. "Malinis at ligtas tayo sa PGH"

Key result areas:

1. **F** - iscal discipline/management reforms
2. **O** - ptimal nursing services
3. **R** - ational health operations
4. **A** - dministrative efficiency
5. **L** - ucid and clear information and communications
6. **L** - eadership that is transparent and ethical, governance that is responsive

Top priority programs (2004-2006)

1. Human resource development/enhancement
2. Quality management systems
3. More personnel welfare and incentives
4. Trailblazing and pioneering projects ("**M**odernizing, **U**pgrading, **R**ehabilitating and **R**einventing PGH" or **MURR**)
5. PGH and UP Centennial Years

Action agenda (2007-2009):

1. Sustain and share best practices and successful initiatives
2. Pursue top priority programs
3. Benchmark PGH as one of the best national university hospitals in Asia and the world

Major projects:

1. "Modernizing, Upgrading, Rehabilitating, Reinventing" (MURR)

a. Infrastructure & Equipment

1) Sentro Oftalmologico Jose Rizal (Spanish Grant); now with new SOJR-Romeo Espiritu Auditorium, Sta. Lucia Eye Bank, Pharmacy & Ideal Vision Optical Clinic

2) Modernization of the ER Complex (Spanish Loan)

3) PGH Modernization & Rehabilitation Project (PGMA): First Php 100M Tranche for big-ticket equipment & payblock renovation, Second Php 100M Tranche for more big-ticket hospital equipment and renovation of Service Wing (Property & Supply, Manufacturing, Linen Room, etc.)
4) "Adopt-A-Charity Ward/Unit" (Senate Spouses Foundation, Others); Improvement of collateral areas
5) "Hotelization & Professionalization of the Paywards (The Coca-Cola Company, Other Donors)
6) "One Senator-One New PGH Equipment Project" (Lead Sponsor: Sen. Miriam Defensor-Santiago)
7) "Buhayin ang Dietary Building" (First floor, Dietary Kitchen; 2nd floor, Main Dining Hall with VIP Dining Lounge and Dining Hall Function Rooms; Third floor, 404-seater UPMASA-PGH Science Hall; in between, 3-stop elevator and stairway)
8) Renovation of Conference Rooms:
   - ER Conference Rooms 205, 220, 218, 215, 213, 211
   - OPD Conference Room
   - Guazon Hall
   - Neurosciences
   - Pharmacy Conference Room
   - Cancer Institute Activity and Main Conference Rooms
9) Modernization & Rehabilitation of Hospital Facilities
   - MRI
   - Compressed Air Plant System
   - 2-Megawatt Generator Set
   - New Central Block Chillers & Cooling Towers
   - Elevator Program
   - Operationalization of the 6th Floor OR Complex Annex (TCVS & Organ Transplant Unit); Main OR and OPD OR improvements
   - Upgraded Computerization of Cost Centers; e-Master Patient Index/e-Medical Records; Pharmacy Point-of-Sales and Pharmacy Inventory System (POS-PIS)
   - Pay Admitting Unit; Pay Resource Room
   - Sewage Treatment Plant; septic tanks
   - PABX/Paging System
   - People's Lounge
   - Security House
   - UP Health Service
   - Director's Board Room
   - Donors' Lounge
   - Oncology Pharmacy & Clean Room
   - Repair of OPD Clinics
   - Operating Room improvements
   - Renovation of Main Pharmacy
   - Healing gardens
   - Parking Area improvements
   - Restoration of 4 "Botong" Francisco murals and installation of a 5th centennial Blanco mural
   - Repair of hospital roofs & other physical structures

b. New services:

1) Outpay Express Lab
2) Health Promotion Unit
3) Transition Program for Adolescents
4) Integrated Organ Transplant Unit (Liver Transplant)
5) Anti-Rabies Unit
6) Bantay-Barangayan sa PGH
7) WALK Program for Rehabilitation
8) Cervical Cancer Program (CECAP)
9) Urogynecology
10) Craniomaxillary prosthesis
11) Telepsychiatry
12) Tour Packages
13) Other services

c) Major Equipment Tie-ups

1) 15-Machine New Hemodialysis Unit
2) Bone densitometer
3) OB ultrasounds
4) Sleep Unit
5) Laboratory equipment

d) Major reinvention programs

1) Council on Hospital Advocacy and Media Promotive Strategies (CHAMPS): website development (www.pgh.gov.ph), media policy, consultant expertise, internal & external information dissemination
2) Renaming Data Processing System to Information System Office
3) Renaming Personnel Division to Human Resource Dev't Division
4) Committee on Infrastructure Project Implementation
5) Equipment & Legacy-Building Project Coordination
6) Weekly ABC (Accounting, Budget, Cash & Collection) Group Meeting
7) Councils on Training & Research, Services, Fiscal Matters (composed of Asst. Chairs) & on Pay Patient Services (composed of departmental coordinators)

e) *Other equipment donations from foundations*

f) Equipment purchases using PGH funds

1) Fire safety compliance equipment
2) Integrated waste management/grounds and sanitation needs
3) Assorted medical equipment/instruments

g) Renovation projects using PGH funds

2. Focus Projects

a) "Tatak PGH Plus": Expanded Health Services for the Poor in NCR and in Selected Regional Hospitals through empowerment and capacity-building and skills transfer of PGH's best practices with peripheral hospitals (PGMA's Presidential Proclamation No. 1266)

b) Quality Management System ISO 9001:2000/2008 Certification Campaign with 5S (Good Housekeeping Practices, Hospital Infection Control,

Occupational Safety & Health, Patient Safety, Preventive Maintenance & Calibration); (Funds from the UP Manila Chancellor and PGH)

c) "Excellent Customer Service, PGH Style" and "Excellent Public Service, PGH Style (Partner: Natrapharm-Patriot Group)

d) Rewards & Recognition Program, cash/non-cash & health/non-health incentives (with use of Family Card) , including livelihood, PGH-sabon, out-of-the-box projects; Faculty Medical Arts Building

e) Computerized medical records in departments (Surgery's ISIS, ENT's ORLIS, Orthopedics', Ophthalmology's & DEM's systems)

f) Training & Research

- Core Curriculum for Residents & Fellows
- Expanded Hospital Research Office/Research infrastructure
- Bagong Espesyalistang Doktor Para Sa Bayan/Postresidency fellowship stipends/legislated salaries
- PGH-PCHRD Clinical Diagnostics & Innovative Devices Project
- Interdisciplinary/integrated training programs
- New Nursing modules and research thrusts, informatics
- New Paramedical & Dental initiatives
- Human Resource Development Division-initiated staff development/ improvement programs

g) 2008 Impact Projects

- Fiscal enhancements: Bigger government subsidy, internal income from PhilHealth and non-PhilHealth sources; improvement of frontline fiscal facilities
- Preventive maintenance and calibration
- Patient safety
- PGH Legal: "Bilis Gawa"
- DPPS Fastlane
- Adolescent Transitioning: Phase I
- "Malinis tayo sa PGH": Basic handwashing

h) Legacy Building

THE NATIONAL INSTITUTES OF HEALTH

NATIONAL INSTITUTES OF HEALTH
OFFICE OF THE EXECUTIVE DIRECTOR

I. NIH Promotion and Awareness

1. Development of the NIH website: http://nih.upm.edu.ph
2. Design of the new NIH logo

3. Printed and Released IEC materials including:
   a. Research Manual
   b. Compendium of Research Abstracts
   c. NIH Brochure

4. Media and Publicity Campaign
   a. Medical Observer (regular monthly column)
   b. Newspaper/Radio/TV appearances to promote health issues

II. New Programs

1. Development of the Inter-Academy Network for Emerging Infections (IANEI) together with the National Academy of Science and Technology (NAST). The proposal for the formation of IANEI was already presented to the Inter-Academy Medical Panel (IAMP).

2. Organizing of the Multipartite Forum for Research Strengthening for the Prevention and Control of Avian Influenza and Other Emerging Infections together with NAST, DOH and PCHRD held at the Manila Hotel. Publication of the proceedings of the forum is now on its final stage. The resolution has been submitted to the House of Representatives.

III. New Linkages

1. European Commission for the Technical Assistance for the Health Sector Reform Agenda for the Philippines. Partners are:
   a. AEDES
   b. GFA Consulting Group
   c. IPHM
   d. Ateneo de Manila University (sub-contractor)
   e. Inwent

2. Fogarty Center and National Institutes of Health – Bethesda
   - processing of MOA with them

3. University of Pittsburgh
   - The MOU between UP Manila and University of Pittsburgh has been signed already.

IV. Ongoing and Continuing Collaboration/Linkages

1. Philippine National Health Research System
2. Philhealth: New projects to be funded worth P5 million
3. DENR (specifically on the mining industry)
4. Metro Manila Health Science Community to be re-convened as the National Capital Region Health Research and Development Consortium

V. Staff Development

1. Attendance in conventions with registration fee provided by the NIH (Dr. Ma. Esterlita Uy)
2. Hiring of staff:
   - 6 Project Development Officer II
   - 1 University Research Associate I
   - 1 University Research Associate II
   - 1 Laboratory Aide II

   **all are on a Job Order basis only*
   - 7 Research Faculty
   - 1 Research Faculty (for signature of UPM concerned officials)
   - 1 Administrative Officer (appointment papers for signature of UPM concerned officials)
   - 1 Laboratory Tech. III (appointment papers for signature of UPM concerned officials)
   - 1 University Research Associate I (appointment for signature of UPM concerned officials)

VI. Governance

1. Appointment of new NIH Institute Directors
   a. Dr. Ruben Caragay – IHPDS
   b. Dr. Raul Destura – IBMB
   c. Dr. Monette Loquias – IPS
   d. Dr. Alvin Marcelo – NTC
   e. Dr. Carmencita Padilla – NSRC
   f. Dr. Isidro Sia - IHM

2. Held the NIH Self-Assessment and Action Planning Workshop in April 2006

VII. Advocacy Programs

1. Curing Proverty through Vaccination, January 11, 2008, Century Park Hotel
2. BATA Movement March, April 11, 2008
3. "Strike Out" Pneumonia Campaign, November 7, 2008

VIII. Establishment of New Institutes

- Institute of Herbal Medicine

IX. Creation of New Research Study Groups/Committees

1. Bioethics Study Group
2. Injury Prevention and Control Study Group

As of August 2006, there were thirty-one (31) registered study groups. Revised format and guidelines in applying for a study group will be presented to the NIH Execom for approval.

X. Research Capacity Strengthening

a. Ethics Review Board (ERB)

TRAINING CENTER FOR HEALTH RESEARCH ETHICS (HRE) AND GOOD CLINICAL PRACTICE (GCP)

Summary of Training- Workshops

2006

Title	Date	Venue	Number of Participants
Human Subject Protection Course	January 10-12, 2006	Arturo Garcia Hall, College of Medicine	24
Bioethics Workshop	May 25- 26, 2006	Arturo Garcia Hall, College of Medicine	32
Course on Human Subject Protection and Standard Operating Procedures	November 8- 10, 2006	Arturo Garcia Hall, College of Medicine	18
			74

2007

Title	Date	Venue	Number of Participants
Good Clinical Practice (GCP) Training Course for Ethics Committees	January 11, 2007	UPMAS Hall, Ground Floor Paz Mendoza Building, UP College of Medicine	36
Principles of GCP and Research Ethics for Investigators and Ethics Committee Members	March 19-21, 2007	Vicente Sotto Memorial Medical Center, Cebu City	29
Ethical Issues in Healthcare	April 10-12, 2007	Conference Room, National Institutes of Health, UPM	19
Principles of Good Clinical Practice and Research Ethics for Investigators and Ethics Committee Members	July 18-20, 2007	DOH-CHD XI Conference Room, Davao	47

Health Research Methodologies and Research Ethics Course	July 23-25, 2007	Room 105 Paz Mendoza Memorial Building, College of Medicine, UPM	52
1st Training-Workshop in Good Clinical Practice (GCP)	August 2-3, 2007	Dietary Function Room, PGH	103
Training-Workshop on the Role of Regulatory Authorities in Good Clinical Practice and Research Ethics Implementation	November 5-8, 2007	Waling-waling Function Room, Orchid Garden Suites, Manila	42
Training-Workshop on Human Subject Protection and Standard Operating Procedures	November 7-9, 2007	Press Room, Annex II, College of Public Health, UPM	45
			373

2008

Title	Date	Venue	Number of Participants
Principles of GCP and Research Ethics for Investigators and Ethics Committee Members (Basic Course)	March 10-12, 2008	NIH Conference Room	27
Principles of GCP and Research Ethics for Investigators and Ethics Committee Members (Basic Course)	April 14-16, 2008	UPM-PGH Dietary Hall Function Room	31
Standard Operating Procedures for Ethics Review Committees (Advanced Course)	June 4-6, 2008	UPM-PGH Dietary Hall Function Room	33
Principles of Good Clinical Practice (GCP) and Research Ethics for Investigators and Ethics Committee Members (Basic Course)	July 28-30, 2008	Hotel Kimberly, Manila	67
Principles of Good Clinical Practice (GCP) and Research Ethics for Investigators and Ethics Committee Members (Basic Course)	September 2-4, 2008	El Cielito Inn, Baguio City	25
Continuing Ethics Education: Health Research Methodologies and Research Ethics (Advanced Course)	October 20-22	NIH Centennial Conference Room	35
			218

TOTAL NUMBER OF PARTICIPANTS IN TRAINING- WORKSHOPS 2005- 2008: 665

b. Technical Review Board

2006

Funding Source	Total Proposals Reviewed	Recommended for Funding
UPM-NIH 2006	19	13
NIH Pfizer Year 2	8	6
Total	**27**	**19**

In 2006, the UPM-NIH Technical Review Board reviewed a total of 27 research proposals submitted for possible funding under the UPM-NIH and NIH Pfizer Research Fellowship Program Year 2 based on their merits and relevance. Out of these 27 research proposals, 13 research proposals were recommended for funding under the UPM-NIH for C.Y 2006. On the other hand, the board recommended 6 research proposals for funding under the NIH Pfizer Fellowship Program Year 2.

Completed	1
Ongoing	13
Under review	2
Disapproved	1
Withdrawn	1
Endorsed to the Chancellor	1
TOTAL	19

As of 2008, the board approved 14 research proposals in which 13 are ongoing research project implementation while the other one was endorsed to the Chancellor for approval of funding. One research project has been completed in 2008 and accepted by the Chancellor last October 8, 2008. Ms. Teresita Ylasco of the Department of Nutrition, of the College of Public Health, UPM conducted the said research project. Moreover, one project recommended by the board for funding was disapproved by the UPM-NIH Ethics Review Board and no ethical clearance was granted. Two research proposals are currently under review by the UPM-NIH Institutional Review Board. Lastly, one proponent withdrew his research proposal last September 2008.

2007

Funding Source	Total Proposals Reviewed	Recommended for Funding
UPM-NIH 2007	**27**	**11**

The UPM-NIH TRB reviewed 27 research proposals that were submitted in the 2007 Call for Proposals made by the UPM-NIH. Eleven proposals were recommended for funding under the UPM-NIH for C.Y. 2007.

Completed	0
Ongoing	2
Under review	7
Disapproved	0

Withdrawn	1
Endorsed to the Chancellor	1
TOTAL	**11**

For 2007 research proposals recommended for funding, 2 are ongoing research project implementation while 7 are under review by the UPM-NIH Institutional Review Board. Furthermore, 1 research project with IRB approval has already a MOA for signing of both parties. A proponent with research proposal recommended for UPM-NIH 2007 funding withdrew her proposal last April 16, 2008. In addition, 1 monograph was published with funds obtained from UPM-NIH 2007.

2008

The UPM-NIH TRB conducted two *en banc* meetings for the current year. Research proposals submitted for funding under the UPM-NIH and Providing an Enabling Environment for Research in Health (PEER Health Program) were reviewed and deliberated by the board. The *en banc* meetings were held last July 2, 2008 at the Bonaventure Plaza, Greenhills, San Juan City and last August 15, 2008 at the UPM-NIH Conference Room. The board reviewed a total of twenty-five (25) research proposals submitted for funding.

Date	Total Proposals Reviewed	Recommended for Funding
July 2, 2008	16	13
August 15, 2008	9	5
Total	**25**	**18**

The PEER Health Program, a tripartite partnership of the Philippine Council for Health Research and Development (PCHRD), UPM-NIH and Pfizer Philippines Foundation Inc. will fund the top three (3) proposals recommended for funding by the board during the August 15 *en banc* meeting. On the other hand, the board recommended a total of fifteen (15) proposals for possible funding under the UPM-NIH Research Funds for 2008, two of which were proposals originally submitted for the PEER Health Program. In addition to this, one proposal submitted in 2007 which passed the cutoff grade set by the TRB was also added in the short list of research proposals recommended for funding for 2008.

Approved protocols	6
On-going review	8
Disapproved	0
Withdrawn	0
With RIDO Approval	2
TOTAL	**16**

Currently, out of the total of 16 proposals which were recommended for 2008 funding the TRB has already approved six (6) research proposals, one of which with ERB clearance while eight (8) research proposals are still ongoing technical review process. Two research proposals already have the approval of the Research Implementation and Development Office (RIDO) Ethics Review Board of the College of Medicine, UPM.

c. Status of Research Projects

Source of Fund: UPM (NIH Research Fund & CRIG 2005)
Total Funds Available: P2, 500,000.00
Summary:

No.	Project Title	Researcher/ Unit	Notice of Sub-Allotment (NOSA)	Amount of Funding Approved	Remarks/Status To Date
1	Evaluation of the Resazurin Microtiter Assay for Drug Susceptibility Testing of Clinical Isolates of Mycobacterium Tuberculosis	**Ms. Concepcion Ang**/ Dept. of Medicine, CM	1/28/06 (RF 2005)	220,000.00	Project completed and accepted by the Chancellor
2	Human Cholestryl Ester Transfer Protein (Taq 1 B) Polymorphism among Filipinos with Cardiovascular Risk Factors	**Dr. Rody Sy**/ Dept. of Medicine, CM	1/28/06 (RF 2005)	250,000.00	Project Completed
3	Prognostic Factors for survival in Patients with Advanced Cervical Cancer with Obstructive Uropathy (Stage T3-4N0M0): A Risk Factor Analysis (Yr.2)	**Dr. Marie Carmela Lapitan**/ NIH	1/28/06 (RF 2005)	213,000.00	Ongoing; (50% MOOE released)
4	Use of Banana Leaf Dressing on Donor Site Wounds: A Prospective Randomized Double-Blind Study	**Dr. Jeane Azarcon**/ Dept. of Surgery, CM	1/28/06 (RF 2005)	250,000.00	Ongoing; (50% MOOE released)
5	Prevalence and Associations of Symptoms of Obstructive Sleep Apnea in Filipino Patients with Diabetes Mellitus	**Dr. Lina Lantion-Ang**/ Dept. of Medicine, CM	1/28/06 (RF 2005)	280,000.00	Project Completed and accepted by the Chancellor
6	Is Task-Oriented Circuit Training Better than Conventional Physical Therapy in Enhancing Mobility in Community-Dwelling Older Persons with	**Prof. Edward James Gorgon**/Occupational Dept, CAMP	1/28/06 (RF 2005)	134,000.00	Not yet started. Waiting for ERB clearance pending submission of revised research proposal.

	Mobility Disability				
7	Comprehensive Primary Health Care	**Dr. Portia Fernandez-Marcelo**/ CM	1/28/06 (RF 2005)	60,000.00	Ongoing technical review of final report
8	Development of a Manila Urban Stock Management Roadmap with Social and Environmental Outlook	**Dr. Celestina Boncan**/ DSS, CAS	1/28/06 (CRIG 2005)	200,000.00	Awaiting submission of Final Report. Deadline October 31, 2008
9	Optimization of Salmonella spp Detection from Spiked Specimens using Standard PCR	**Dr. Raul V. Destura**/ IBMB, NIH	3/2/07 (CRIG 2005)	200,000.00	Ongoing (50% MOOE released); Proponent submitted a preliminary report ; Requested project extension
10	The Incidence of Positive Mantoux Test among Children between ages 4 to 5 years old, in Selected Public Day Care Centers in Quezon City	**Dr. Alexander Tuazon**/ ICCHD, NIH	12/4/07 (CRIG 2005)	375,000.00	Ongoing (50% MOOE released); Progress report accepted and additional 25% MOOE due for release
Total				**2,182,000.00**	

- For the 2005 Call for Proposals, 20 proposals were submitted and only 7 proposals made it to be funded under 2005 Research Fund and 3 proposals were funded under CRIG 2005.
- Out of these total of 10 projects:
  - 3 projects completed
  - 4 projects ongoing; 3 projects with 50% MOOE released and 1 project with additional 25% MOOE due for release
  - 1 project awaiting for submission of final report
  - 1 project ongoing technical review of final report
  - 1 project forwarded to ERB for ethical clearance

Source of Fund: UPM (NIH Research Fund & CRIG 2006)
Total Funds Available: P2, 500,000.00

No.	Project Title	Researcher/ Unit	Notice of Sub-Allotment (NOSA)	Amount of Funding Approved	Remarks/Status To Date
1	Topical Cashew Nut Extract (deBCC) versus Topical 5% 5-Fluorouracil (5-FU) for the treatment of	**Dr. Manuel O. Fernandez, Jr.**/ Dept. of Medicine, PGH	7/3/07 (RF 2006)	200,000.00	Ongoing (50% MOOE released); Awaiting for submission of revised progress report

	Superficial and Nodular Basal Cell Carcinoma				
2	Survey of Factors Influencing Physicians' and Nurses' Vaccination Against Hepatitis	**Dr. Leticia T. Ibanez**/ Dept. of Physiology, CM	7/3/07 (RF 2006)	50,000.00	Ongoing (50% MOOE released); Progress report accepted and additional 25% MOOE due for release
3	Types of Diet and High Density Lipoprotein Levels among the seventh Day Adventists in Metro Manila	**Ms. Teresita A. Ylasco**/ Dept. of Nutrition, CPH	7/4/07 (RF 2006)	60,000.00	Project completed and accepted by the Chancellor
4	Diagnostic Features of Tuberculous Meningitis	**Dr. Paul Matthew D. Pasco**/ Dept. of Neurosciences, CM	12/4/07 (RF 2006)	50,000.00	Ongoing (50% MOOE released); Progress report accepted and additional 25% MOOE due for release
5	Identification of probiotic components of traditional Filipino fermented foods using culture dependent methods	**Prof. Marilen M. Parungao**/ Dept. of Biology, CAS	1/22/08 (RF 2006)	200,000.00	Ongoing (50% MOOE released); Awaiting submission of progress report
6	Nucleic Acid Interactions of Substituted Chloro-ruthenium Complexes in Cell-free Media	**Ms. Cristina B. Martin**/ DPSM, CAS	1/24/08 (RF 2006-07)	50,000.00	Ongoing (75% MOOE released);
7	Microbial Biodiversity and Microecology of Traditional Filipino Fermented Food Products	**Prof. Leslie M. Dalmacio**/	3/2/07 (CRIG 2006)	200,000.00	Ongoing (50% MOOE released); Progress report accepted and additional 25% MOOE due for release
8	A Randomized, Double-Blinded, Placebo-Controlled Trial on the Routine Use of Preoperative Antibiotic Prophylaxis in Modified Radical Mastectomy	**Dr. Nelson Cabaluna**/ CM	12/4/07 (CRIG 2006)	240,000.00	Ongoing (50% MOOE released); Ongoing review of progress report
9	Early-Goal Directed Therapy in the Treatment of Sepsis: Experience in a Developing Country	**Dr. Rafael DJ. Consunji**/ Dept. of Surgery, CM	(RF 2006)	250,000.00	Withdrawn on September 19, 2008
10	Determination of health-promoting properties of probiotics in traditional Filipino food using in vitro and in vivo studies	**Prof. Karen V. Evangelista**/ IBMB, NIH	(RF 2006)	147,000.00	Approved (TRB) Submitted to ERB 7/22/08

11	A Comparative Study between Early and Late Catheter Removal after Visual Urethrotomy among Patients with Urethral Strictures: Impact on Recurrence Rate of Strictures	**Dr. Dennis P. Serrano/**	(RF 2006)	225,000.00	ERB Disapproved May 4, 2007
12	Metabolic Syndrome in Overweight Children and Adolescents	**Dr. Sioksoan Chan-Cua/** Dept. of Pediatrics, PGH	(RF 2006)	250,000.00	Research proposal recommended to the Chancellor for approval of funding
13	The impact of the cyanide mine spill on the Environment (biota, sediment and water) and Health of Community Residents of Rapu Rapu Island, Bicol Region	**Prof. Natividad F. Lacdan/** Dept. of Biology, CAS	(CRIG 2006)	250,000.00	Ongoing technical review of revised proposal
Total				**2,172,000.00**	

Summary:

- For the 2006 Call for Proposals, 18 proposals were submitted and 10 proposals made it to be funded under 2006 Research Fund and 3 proposals were funded under CRIG 2006.

- Out of these 13 proposals:
  - 1 project completed and accepted by the Chancellor
  - 7 projects are ongoing; out of these 7 ongoing projects:
    - 3 projects with 50% MOOE released and additional 25% MOOE due for release
    - 1 project with 50% MOOE released; awaiting for the submission of revised progress report
    - 1 project with 50% MOOE released; awaiting submission of progress report
    - 1 project with 75% MOOE released
    - 1 project with progress report under review by TRB

- The remaining 5 projects without NOSA yet are described below:
  - 1 project with research proposal endorsed to the Chancellor for approval of funding
  - 1 project withdrawn by the proponent on September 19, 2008
  - 1 project approved by TRB and forwarded to ERB for ethical clearance
  - 1 project disapproved by ERB
  - 1 project ongoing technical review of revised proposal

Source of Fund: UPM (NIH Research Fund & CRIG 2007)

Total Funds Available: P2, 500,000.00

No.	Project Title	Researcher/ Unit	Date of Notice of Sub-Allotment (NOSA)	Amount of Funding	Remarks/Status To Date
1	Coordinating and Referral Systems Databank for Emergency Disasters in the National and Regional Levels in the Philippines	**Dr. Teodoro Herbosa**/ Dept. of Emergency Med, PGH	4/12/08	200,000.00	TRB approved protocol, forwarded to ERB for ethical clearance
2	A Comparison of the Clinical Utility of Three Rapid Diagnostic Kits in the Diagnosis of Typhoid Fever among Admitted Patients at the PGH	**Dr. Marissa Alejandria**/ DCE, CM	4/12/08	175,000.00	Ongoing ethical review of proposal
3	Correlation of Autopsy Findings in "Bangungot" Patients: A Prospective Study	**Dr. Giselle Domingo**/ PGH	4/12/08	275,000.00	Approved by IRB with pending submission
4	Health Care Waste Assessment of Dental Clinics in Three Selected Population in the Philippines	**Dr. Michelle Sunico**/ CD	4/12/08	200,000.00	Awaiting for submission of revised proposal
5	N Acetyltransferase 2 genotype and its Association with Hepatitis among Filipino children treated with First Line Anti-Tuberculosis Drugs	**Dr. Germana Gregorio**/ Dept. of Pediatrics, PGH/CM	4/12/08	300,000.00	Ongoing (50% MOOE released)
6	Analysis of Genetic Polymorphisms and Glutathione-S-Transferase P1, T1, and M1 in Pediatric Patients with Acute Lymphocytic Leukemia in a Tertiary Hospital	**Dr. Catherine Lynn Silao**/ IHG, NIH	4/12/08	200,000.00	Awaiting for submission of revised proposal
7	A Randomized, Single-Blind Controlled Trial on the Use of Lemon Grass 5% Hydrophilic Ointment	**Dr. Clarita Maano**/ Dept. of Medicine, CM	4/12/08	200,000.00	Ongoing ethical review of proposal

	vs. Clotrimazole 1% Cream in the Treatment of Dermatophytosis: A Pilot Study				
8	Factors Affecting the Health-Seeking and Healthcare Availment Practices of Women with Breast Masses at the Philippine General Hospital Breast Care Center and Jose R. Reyes Memorial Medical Center Department of Surgery OPD	**Dr. Ida Marie Tabangay-Lim/** Dept. of Surgery, PGH	4/12/08	200,000.00	Ongoing technical review of the revised proposal
9	Incidence of TEL-AML1 Translocation in Newly Diagnosed Filipino Pediatric B Precursor Acute Lymphoblastic Leukemia (ALL) and its Relationship with 5, 10-Methylenetetrahydrofolate reductase (MTHFR) gene polymorphisms	**Dr. Anna Patricia Alcasabas/** NIH	4/12/08	200,000.00	Awaiting for submission of revised proposal
10	An Evaluative Study on the Botika ng Barangay Project as Implemented in theProvince of Pampanga	**Dr. Monet Loquias/** IPS, NIH	4/12/08	250,000.00	IRB approved revised protocol; 50% MOOE due for release
11	Predictors for Early Functional Ambulation in Pott's Disease: A Multicenter Prospective Study	**Dr. Maria Jenelyn Alviar/** Dept. of Rehab Med, PGH	4/12/08	250,000.00	Withdrawn by P.I.
12	Virgin Coconut Oil (VCO) Monograph (Acta Medica Philippina Supplement	**Dr. Adelwisa Ortega/** Dpet. Of Med Microbio/ CPH	4/12/08	50,000.00	Final report submitted; For publication
Total				**2,500,000.00**	

Summary:

- For 2007 Call for Proposals, 27 proposals were submitted. Out of 27, 11 proposals were recommended for funding plus 1 monograph for publication.

- All 11 projects, not yet started to date:
  - 2 projects approved by IRB; 1 already ongoing with 50% MOOE released and 1 with 50% MOOE due for release
  - 2 projects ongoing ethical review
  - 1 project approved by TRB and forwarded to ERB for ethical clearance
  - 1 project approved by IRB with pending submission
  - 3 projects awaiting for submission of revised proposal
  - 1 project with revised proposal ongoing technical review
  - 1 project withdrawn by P.I.

Source of Fund: Source of Fund: UPM (NIH Research Fund & CRIG 2008)
Total Funds Available: P4, 500,000.00

No.	Project Title	Researcher/ Unit	Proposed Budget	Remarks/Status To Date
1	An Assessment of the Feeding Practices, Diet and Nutritional Status of Children with Autism Spectrum Disorders seen at PGH-OPD	**Dr. Cecilia Santos-Acuin**/ ICE, NIH	200,000.00	Ongoing technical review of revised proposal
2	Evaluation of general health, neurodevelopment and psychosocial outcomes of children with congenital hypothyroidism detected through the Philippine Newborn Screening Program	**Dr. Sylvia C. Estrada**/ IHG, NIH	201,500.00	Research proposal approved by IRB; Recommendation of research proposal to the Chancellor in process
3	Prevalence of Isolated Hepatitis B Core Antibody and Its Clinical Significance Among Hemodialysis Patients at the PGH Dialysis Unit	**Dr. Janus P. Ong**/ Dr. Marilyn C. Talingdan-Te/ G.I., PGH	263,600.00	Ongoing technical review of revised proposal
4	UP-PGH Colorectal Polyp and Cancer Database	**Dr. Manuel Francisco T. Roxas**/ Surgery, CM	230, 684.00	Awaiting for submission of revised proposal
5	A Descriptive Cross-Sectional Study on the Knowledge, Attitude and Practices of UP Manila Researchers on the Concept of the Intellectual Property Rights	**Norina M. Garcia**/ IPO	56,500.00	Ongoing technical review of revised proposal
6	The Role of Computer-based Multimedia	**Dr. Ma. Salome Vios**/ CM	216,199.00	The research proposal was approved by the Research

	Presentation in Improving the Understanding of the Informed Consent of Research Participants in the Clinical Trial			Implementation and Development Office (RIDO) of the College of Medicine, University of the Philippines Manila; Research proposal recommended to the Chancellor for approval of funding
7	A descriptive study of status of dental research among Philippine dental schools and chapters/affiliates of the Philippine dental association	**Dr. Angelita B. Galban**/ NIH/CD	199,000.00	Research proposal approved by IRB; Research proposal recommended to the Chancellor for approval of funding
8	Status of Geriatic Education in Philippine Medical Schools	**Dr. Shelley F. Dela Vega**/ NIH	200,000.00	Revised protocol approved by the TRB; forwarded to ERB for ethical clearance
9	Reliability of Testing of Infants and Toddlers with Developmental Disabilities Among Pediatric Physical Therapists Using Daniels and Worthingham's Muscle Testing Handbook	**Ms. Esmerita R. Rotor**/ CAMP	156,558.00	Ongoing technical review of revised proposal
10	Tumor Ploidy in Epithelial Ovarian Cancers	**Dr. Jericho Thaddeus P. Luna**/ OB, PGH	569,680.00	Ongoing technical review of revised proposal
11	A Comparative Study of Conventional and Microwave Corneal Tissue Processing	**Lilibeth Eusebio-Manganip**/I.O., NIH	60,000.00	Research proposal approved by TRB and forwarded to the RCS Committee
12	Identification of Genes that Predispose to Chronic Otitis Media in the ATI population of Bolabog, Boracay Island, Philippines	**Dr. Regie Lyn P. Santos-Cortez**/ PNEI, NIH	350,000.00	Research proposal approved by IRB; Recommendation of research proposal to the Chancellor in process
13	Auditory and Speech Outcomes among Cochlear Implantees with GJB2 and SLC26A4 Sequence Variants	**Dr. Charlotte M. Chiong**/ PNEI, NIH	1,173,000.00	Ongoing technical review of revised proposal
14	Locally Produced Microbial Cellulose dressing from Acitenobacter xylinum compared with silver Sulfadiazine for Patients with Superficial Partial Thickness Burn Wounds: A Randomized Controlled Trial	**Dr. Jose Joven Cruz**/ NIH	191,544.00	The research proposal was approved by the RIDO of the College of Medicine, University of the Philippines Manila; Recommendation of research proposal to the Chancellor in process
15	Genotype and Phenotype	**Dr. Eva Maria Cutiongco-de la Paz**/	885,750.00	Revised protocol approved by the TRB; forwarded to ERB

	Characteristics of Filipino Families with Familial Hypercholesterolemia of Novel LDL-R Gene Mutation	NIH		for ethical clearance
16	Genotyping of Multi-Drug Resistance Tuberculosis Isolates of the Lung Center of the Philippines: Evaluating Utility of VNTRs	**Dr. Francisco M. Heralde**/CM	391,992.00	Awaiting for submission of revised proposal
Total			**5,146,207.00**	

Summary:

- For 2008 Call for Proposals, 16 proposals were submitted and 13 proposals were short-listed and may be recommended for funding.
- There are three additional proposals included in the short list recommended for funding.
- Out of these total of 16 proposals:
  - 3 projects were approved by the IRB; 1 project recommended to the Chancellor for approval of funding, 2 project for recommendation to the Chancellor (papers for signing)
  - 2 projects approved by the Research Implementation and Development Office (RIDO) of the College of Medicine, UPM; Out of these 2 projects, 1 project recommended to the Chancellor for approval of funding and 1 project for recommendation to the Chancellor
  - 6 projects with revised research proposal ongoing technical review
  - 2 projects awaiting for submission of revised proposal
  - 3 projects with research proposal approved by TRB; 2 were forwarded to ERB for ethical clearance and 1 was forwarded to the RCS Committee

d. UPM-NIH Pfizer Research Fellowship Program

Year 1

No	Project Title	Proponent/Institution	Adviser/ Statistical Mentor	Status
1.	Health Status of Indigenous Small-Scale Miners Using Cyanide in Itogon, Benguet	**Dr. Ana Marie Leung**/ Saint Louis University	Dr. Jinky Lu/ Prof. Marilyn Crisostomo	Adviser and statistical mentor approved final report.
2.	Childhood Obesity in San Juan, Metro Manila: Its Prevalence, Risk Factors and Intervention	**Dr. Consuelo Suarez**/ University of Santo Tomas	Dr. Lorna Abad/ Prof. Aristotle Magallanes	Adviser approved final report. Ongoing review of final report by statistical mentor. Final report for presentation at the UPM-NIH Research Forum on December 11, 2008.
3.	Microbial Growths in Household Nebulizers	**Dr. Veralynn Vasquez**/ Clinica Caritas Makati	Dr. Regina Berba/ Prof. Aristotle	Ongoing review of final report by adviser. Final

			Magallanes	report for presentatio the UPM-NIH Resea Forum on Decembe 2008.
4.	Rapid Polymerase Chain Reaction Based Diagnosis of Cutaneous Tuberculosis and Atypical Mycobacterial Infections in Filipino Skin Tissue Specimens	**Dr. Maria Princesa Obieta**/ Skin & Cancer Institute	Dr. Myrna Mendoza/ Prof. Maria Lourdes Amarillo	Final Report accepte the Chancellor.

Year 2

No	Project Title	Proponent/Institution	Adviser/ Statistical Mentor	Status
1.	Oral Supplementation with Virgin Coconut Oil in Preterm Infants: Effect on Serum/RBC Lipid Profile, Weight Gain and Reduction in the Incidence of Spesis. A Randomized Controlled Trial	**Dr. Rachelle Perez**, Fellow, Section of Neonatology, UP-PGH	Dr. Ma. Esterlita Villanueva/ Prof. Ma. Lourdes Amarillo	Progress report appro by adviser and statisti mentor. Additional 25 MOOE due for releas
2.	A Randomized Controlled Trial on the Early Use of Nasal Continuous Positive Airway Pressure (nCPAP) Among Preterm Infants </=1500 grams to Prevent Tracheal Intubation and Mechanical Ventilation	**Dr. Monina Padon-Quiambao,** Fellow, Section of Neonatology, UP-PGH	Dr. Jacinto Blas V. Mantaring III/ Prof. Ma. Lourdes Amarillo	Ongoing (50% MOO released)
3.	Quality of Life in Children with Psychiatric Disorders at the Philippine Children's Medical Center: Child, Parent and Clinician Report	**Dr. Joy P. Malinit,** Fellow, Child Psychiatry, PCMC	Dr. Lourdes Ignacio/ Prof Aristotle Magallanes	Progress report approv by adviser and statistic mentor. Additional 25% MOOE due for releas
4.	The Effect of a Teleconsultation Program of the Ateneo de Zamboanga University - School of Medicine on Patient and Provider Satisfaction Regarding Health Care Delivery in Rural Western Mindanao	**Dr. Bernadette C. Macrohon,** Coordinator, Telehealth, Ateneo de Zamboanga University – School of Medicine	Dr. Alvin Marcelo/ Ms. Olive Sison	Ongoing (25% MOOE released)

5.	Effect of Virgin Coconut Oil on Weight Gain among Pediatric TB Patients Undergoing Short Course Chemotherapy	**Dr. Maylene M. Agrimano,** Fellow, Pediatric INTROP, UP-PGH	Dr. Marissa Alejandria/ Dr. Cynthia Cordero	Ongoing (25% MOOE released)
No.	**Project Title**	**Proponent/Institution**	**Adviser/ Statistical Mentor**	**Status**
6.	An effective maternal iron supplementation delivery system for improving birth outcomes	**Dr. Maria Pura Rayco-Solon,** Clinical Research Scientist, Nutrition Center of the Philippines	Dr. Emily Flores & Dr. Hilton Lam	Ongoing (25% MOOE released)

e. Providing an Enabling Environment for Research in Health (PEER HEALTH Program)

No	Project Title	Proponent/Institution	Adviser/ Statistical Mentor	Status
1.	Validation Study of Microscopic Observation Drug Susceptibility (MODS) of Mycobacterium Tuberculosis: Lung Center of the Philippines	**Dr. Francisco S. Chung Jr./** UP Manila/ Lung Center of the Philippines	Dr. Edsel Salvaña/ Prof. Cynthia Cordero	Ongoing review of project proposal; Research proposal for presentation to the Pfizer Ad Board Meeting on November 27, 2008
2.	Applicability of the Hour of Life Approach in Hyperbilirubinemia Among Filipino Term Infants	**Dr. Ma. Esterlita Villanueva Uy/** National Institutes of Health, UP Manila	Dr. Jacinto Blas Mantaring III/ Prof. Maria Lourdes Amarillo	Ongoing review of project proposal; Research proposal for presentation to the Pfizer Ad Board Meeting on November 27, 2008
3	A Community Survey of Dabo-Dabo [Vis.], A Commonly Used Medicinal Plant in the Visayas and Mindanao, as Basis for Specie Validation and Pharmacologic Screening	**Dr. Mary Christine R. Castro**, Community Medicine Development Foundation, Inc. (COMMED)	Dr. Romeo Quijano/ Ms. Olivia Sison	Ongoing review of project proposal; Research proposal for presentation to the Pfizer Ad Board Meeting on November 27, 2008

XI. Research Dissemination and Utilization

UPM-NIH Monthly Research Forum (2006 and 2008)

Date	Presentor	Topic
November 10, 2005	Dr. Ramon Paterno	Philhealth: A Framework for Validating Performance
	Dr. Patricia Khu	Diagnostic Properties of the Scanning Laser Polarimetry in Glaucoma

February 2006	S & T Week and NIH Anniversary Celebrations Research Fora were conducted in the following units: ○ College of Medicine ○ College of Nursing ○ College of Pharmacy ○ College of Arts and Sciences ○ National Teacher Training Center for the Health Professions ○ College of Allied Medical Professions ○ National Institutes of Health	
March 23, 2006	Dr. Bernadette Tumanan-Mendoza	Inter-Heart a Global Study of Risk factors in Acu Myocardial Infarction
	Dr. Lydia Leonardo	Development of Botanical Molluscicides against Oncomelania hupensis quadrasi von Mollendorf
June 8, 2006	Prof. Edlyn Jimenez	A Case Study on the Ethics Review Process on Researches involving Aboriginal Populations
	Dr. Paul Mathew Pasco	Use of the Polymerase Chain Reaction (PCR) in Diagnosis of Tuberculous Meningitis
July 27, 2006	Dr. Sylvia Estrada	Congenital Adrenal Hyperplasia Profile of Patient Detected by Newborn Screening
	Prof. Jennifer Frances Dela Rosa	Policy Development in Support of an Integrated Non-communicable Disease Prevention and Cont Program in the Philippines
August 10, 2006	Dr. Nathaniel Yang	Current Treatment Practices of Filipino Otolaryngologist for Middle Ear Effusion in NPCA
	Dr. Leo Cubillan	Survey of Blindness Philippines
September 14, 2006	Dr. Ma. Rina Quintos	Distortion Product Otoacoustic Emission and Audiometric Screening Results in a Group of Musicians
	Prof. Merle Mejico	Evaluation of the Interventions for Overseas Filipin Workers
October 12, 2006	Dr. Jinky Leilanie Lu	Pesticide Poisoning
	Dr. Gracia Agrasada	The Filipino Mothers' Diets and their Lactational Performance
March 13, 2008	Ms. Deanna Frances Rodriguez Dr. Catherine Lynn T. Silao	Highlighting Research Outputs of the College of Allied Medical Professions a. Levels and Expressions of Empowerment in Families of Children with Developmental Disabilitie b. Inter-rater Reliability and Clinical Utility of the Prevocational Screening Tool

August 14, 2008	Dr. Regie Lyn Santos Cortez	Cost-Effectiveness of Newborn Hearing Screening in the Philippines
September 11, 2008	Dr. Cecilia Acuin	Focus on Indigenous People Addresses Diversity and Inequity in Child Health Formative Research from Sarangani in Mindanao
October 9, 2008	Dr. Enrique Ostrea	Fetal Exposure on Environmental Toxins and Infant Outcome. Results of 2 Year Follow
November 13, 2008	Dr. Anna Patricia Alcasabas	5,10 – Methylentetrahydrofolate reductase and the Risk of Acute Lymphoblastic Leukemia (ALL)
December 11, 2008	Dr. Consuelo G. Suarez	Childhood Obesity in San Juan, Metro Manila: its prevalence, associated factors and intervention
	Dr. Veralynn Antoniette S. Vasquez	Microbial Growths in Household Nebulizers

XI. Facilities/Equipment Improvement

1. Renovation of Room 106 for IHG Cashier
2. Repair of NIH generator set
3. Improvement of meeting rooms/conference room
   - purchased new modular tables and chairs
   - purchased LCD projector
   - purchased copier
   - purchased laptops
4. Replacement of broken mirrors and installation of circuit breaker for the Lounge
5. Renovation of ceiling of Rms. 116-118 due to heavy rain
6. Renovation of the NIH Centennial Conference Room

XII. NIH Central Laboratories

A. Research Programs

Research Title	Research Collaborator/Investigator	Status
1. Nozin Trial: A Pilot Study	Ernst Wm. Spannhake, Ph.D. Department of Environmental Health Sciences, Johns Hopkins University Bloomberg School of Public Health	On going
2. *Bacillus clausii* in Preventing Antibiotic-associated Diarrhea among Filipino Infant and Children:	Raul V. Destura, MD Research Faculty and Laboratory Manager Central Laboratories, National Institutes of Health University of the Philippines-Manila	On going

A Multi-center, Randomized, Open-label Clinical Trial of Efficacy and Safety		
3. Analysis of Genotype and Incidence of *Giardia lamblia* Assemblage A and B in Fecal Samples	Jennifer P. Evangelista, B. Sc. Department of Physical Sciences and Mathematics College of Arts and Sciences University of the Philippines-Manila	Completed
4. Molecular Diagnosis and Genotyping of *Cryptosporidium hominis* in Diarrheic and Non-Diarrheic Fecal Samples from Filipino Children by Nested PCR-RFLP Analysis of 18S RNA Gene	Fitz Gerald Silao, B. Sc. Department of Physical Sciences and Mathematics College of Arts and Sciences University of the Philippines-Manila	Completed
5. The Antitumor Activity of *Clostridium sporogenes* on Human Colon Adenocarcinoma Tumors in Immunosuppressed Mice		Completed
6. Detection of Cytochrome P450 Gene Mutations Associated with Carbomate Resistance in the German Cockroach, *Blatella germanica*, L		Completed
7. In Vitro Determination of *Ganoderma lucidum* Polyssacharide Extract (PS-G) Enhancement of Macrophage Phagocytic Activity		Completed
8. Effects of Paracetamol on G6PD Enzyme Activity of G6PD Normal and Deficient Filipino Newborns		Completed
9. The Abrasiveness of Rock Salt When Used as a Dentrifice on Extracted Human Teeth		Completed
10. An In Vivo Study on the Anti-Inflammatory Property of *Yerba buena*		On going

B. Resource Generation

Conduct of Glucose-6-phosphate dehydrogenase (G6PD) deficiency confirmatory test. The total income from November 2006 to October 2006 amounted to Php2,640,250.00.

C. Linkages and Collaborative Studies Established

1. Richard L. Guerrant, MD
   Director

Center for Global Health
University of Virginia Health System
Charlottesville, Virginia
United States of America

2. Ernst Wm. Spannhake, Ph. D.
Director
Health Effects Assessment Laboratories
Johns Hopkins University Center in Urban Environmental Health
Baltimore, Maryland
United States of America

3. Michael Kron, MD, MSc.
Director
Program in International Health
Medical College of Wisconsin
Department of Medicine
Biotechnology and Bioengineering Center
Milwaukee, Wisconsin 53226

D. Proposed New International Linkages

1. NIH-Bethesda
2. Cleveland Clinic, USA

XIV. Research Grants Administration

a. Research Grants Administration Office (RGAO)

History/Background:

- Created by an Administrative Order No. RLA-07-018 from the Office of the UPM Chancellor Dr. Ramon L. Arcadio on January 15, 2007
- Presented to the UP System Presidential Advisory Council for acceptance by UP President Emerlinda Roman on August 15, 2007
- Finally approved by the UP Board of Regents in its 1223rd meeting on August 22, 2007

Goals and Objectives:

1. To rationalize the processing of grants and financial support for research in UP Manila
2. To professionalize the conduct of research in UP Manila
3. To promote UP Manila as a national in international research coordinating center
4. To be able to support home-grown research proposals from the faculty & employees

Number of researches registered:

2007: 63 Research Projects
32 were Consultants' Research Projects

31 were Students', Residents' & Fellows' Research Projects

2008: 62 Research Projects (from January – November 27, 2008)
42 were Consultants' Research Projects
20 were Residents' & Fellows' Research Projects (Mid 2008 Residents' & Fellows' Research Projects transferred to EHRO)

Total amount of research grants:

Financial Update:

a. Total collections from October 2007 – November 2008 (13 months) Institutional Fee collected by RGAO **Php 3,990,939.51**

b. Pending collectibles as of November 27, 2008 **Php 1,093,067.95**

b. Research Management
Please see attached report

INSTITUTE OF BIOTECHNOLOGY & MOLECULAR BIOLOGY (IBMB)

Background

In September 29, 1994, the UP Board of Regents created the Institute of Molecular Biology and Biotechnology (IMBB) at the National Institutes of Health with its aim of promoting and implementing researches focusing on the prevention, early diagnosis, and treatment of infectious diseases that pose as major threats and primary causes of mortality in the Philippines.

Today, the IMBB is in the process of rejuvenating and reinvigorating its efforts in advancing its endeavors dedicated to the improvement of human health. Its ongoing projects are divided into 4 major areas: (1) Molecular Diagnostic test development, (2) Avian IgY Technology for infectious disease diagnostics and Therapeutics, (3) Immunonutraceutical research for improvement of host-response to diseases and (4) Upgrading Research Infrastructure. (See Table)

Molecular Diagnostic Test Development

Current molecular testing for the diagnosis of infectious diseases in the country are very costly since virtually almost all of these test kits are imported all over the globe. Locally developed and produced nucleic acid based assays for the diagnosis of life threatening diseases may allow access to this technology even among indigent patients. As an initial project, IMBB has delved into designing rapid diagnostic tests combining the expertise of the research staff with the latest facilities and equipment available in the country. These include diagnosis for typhoid fever from spiked specimens using standard PCR methods, profiling of antibiotic resistance in multiple drug resistant tuberculosis strains in the Philippines and Dengue detection and simultaneous serotyping using Real Time PCR technology. The end goal, upon optimization and completion of these tests is to provide Juan dela Cruz with his rightful privilege of advanced healthcare without hurting his pockets.

Avian IgY Technology for infectious disease diagnostics and Therapeutics

Another interesting study in the works is the investigation of Immunoglobulin Y (IgY) technology as a source for reagents in infectious disease diagnostics. The IMBB fully realizes its potential applications for both human and veterinary medicine. Target infectious diseases that will be worked on are Dengue, Malaria, *Salmonella*, Tuberculosis and *Chlamydia*. In the future, it is expected that a wider range of diseases will be able to utilize the fruits of this exploration.

In the area of Therapeutics, administration of specific antibodies as an alternative to antibiotics and antimicrobial chemotherapy to treat common enteric infections is now being looked in to. With this on the way, prevention of infection in humans and animals brought about by immediate protection through immunization is already an imminent possibility.

Immunonutraceutical research for improvement of host-response to diseases.

IMBB is also pioneering projects dealing with the fortification of food products using neutralizing antibodies against common enteropathogens and micronutrients as an approach for improvement of intestinal health. The extent of this undertaking covers the simplest of health problems to the more complex such as the control and repair of intestinal injury due to persistent diarrhea brought about by various etiologies, such as injuries due to infection, drugs, radiation or trauma. Nutritional supplementation via arginine, glutamine and zinc, separately or in combination with one another, is one research avenue that the IBMB is embarking on. This will draw attention to the importance of immunonutrition in the enhancement of intestinal mucosal repair and its absorptive function.

Research Infrastructure Upgrade

The rapidly evolving and very dynamic world of molecular biology and biotechnology requires research infrastructure to move cutting edge Filipino research to new heights. The IMBB in support of the mission-vision of the National Institutes of Health, is poised to meet the challenge of improving the lives of the Filipino people by focusing on researches intended to improve the health conditions of the nation.

1. Animal Research Core Facility

This year, with the help of funding support from the University of the Philippines Manila, the NIH's animal research core facility is undergoing its Phase II renovation in order to support biomedical research in the different fields, from physiologic studies to drug discovery and testing. Target date of completion is December of 2008.

2. Other Facilities that requires urgent renovations

a. Molecular Research Core Facility
b. Tissue Culture Research Core Facility
c. Microbiology research Core Facility
d. Cold Room, autoclave and Distillation Facility

Outputs in the First year of the Program

The first year of the 5-year Development Plan has been dedicated to finding funding mechanisms that will support the current initiatives of the institute. Below is the summary of the funds currently achieved by the institute from extramural, intramural and international funding sources within the last 13 months:

Title of Program/Research	Funding Source	Amount	Amount in USD	Project Initiations
Molecular Diagnostic Program in Infectious Diseases	Chancellor Special Endowment Fund University of the Philippines Manila	PhP 1,700,000	35,000	March 2008
Production of Immunotherapeutics, Diagnostics and Nutraceuticals from Avian IgY	Emerging Science and Technology Grant University of the Philippines	PhP 1,250,000	169,231	February 2008

BSL-3 TWG creation, training, risk assessment and construction design consultancy	Biosecurity Engagement Program US Department of State	Php 1,940,000	40,000	August 2008
Infrastructure Upgrade for Molecular and Immunotherapeutic Research Program for Infectious Diseases	Emerging Science and Technology Grant University of the Philippines System	PhP 1,000,000	20,500	January 2009
High Throughput Simultaneous Detection of Waterborne Parasitosis from Household, Recreational and Environmental Water Samples using Microarray Technology	Department of Science and Technology-Philippine Council for Health Research and Development	PhP 80,000,000	1,640,000	February 2009
Total		**PhP 13,890,000**	**1,904,731**	

Research Outputs

Research Title	Status
PCR-Based Detection of gyrA Mutations in MDR-TB Isolates of PGH	Paper Writing
A Comparison of the Clinical Utility of 3 Rapid Diagnostic Kits in the Diagnosis of Typhoid Fever among Admitted Patients at the PGH	Paper Writing
Prevalence and Species Distribution of Crytosporidium among School Children of Payatas, Quezon City using DFA and nPCR-RFLP	Paper Writing
Development of an In-house Multiplex PCR method for Detection and Simultaneous Serotyping of Dengue Virus Infection	Paper Writing
Optimization of Salmonella spp. Detection from Spiked Specimens Using Standard PCR	Paper Writing
Mutations in *katG* among Isoniazid-Resistant *Mycobacterium tuberculosis* Isolates from the Philippines	Paper Writing

Research Title	Status
Real-Time PCR for Rapid Simultaneous Detection of Resistance to Rifampicin, Isoniazid and Fluoroquinolones among *Mycobacterium tuberculosis* isolates from the Philippines	On going
Isolation, Purification and Characterization of Immunoglobulin Y from Egg Yolks of Chickens Immunized with Synthetic Peptide Analogues of Hepatitis B Surface Antigen	On going

Development of an Immunoassay for the Detection of Dengue Virus Using Immunoglobulin Y Technology	On going
Development of an Immunoassay for the Detection of Typhoid Fever Using Immunoglobulin Y Technology	On Going

The general direction of IMBB is to foster partnerships with experts in the fields of immunology, microbiology, molecular biology and infectious diseases within the University of the Philippines and concerned institutions domestically and abroad. UP Manila, by itself, has an overwhelming pool of trained individuals and skilled specialists, but at the same time, we are seeking to collaborate with people whose talents could be tapped for the pursuit of new methods and strategies for the betterment of human health.

Our main goal is to transform basic science into translational and applied science that could be readily utilized to give solutions to the most pressing problems that we encounter everyday by forging partnership with health industries. We are given the opportunity to bring ideas to life as we reach out by crossing borders and taking that extra step to bring science closer to the Filipino people by understanding the role of research and entrepreneurship.

Linkages and Partners

1. University of Virginia, School of Medicine
2. NIMBB, UP-Diliman
3. Department of Biochemistry, College of Medicine, UP-Manila
4. University of Pittsburgh

INSTITUTE OF CLINICAL EPIDEMIOLOGY

Governance

The Institute maintains open communication among its faculty members by having monthly regular business meeting. Last August 2008, the Institute together with the Department of Clinical Epidemiology had a planning workshop in Tagaytay City where important matters and future plans for the Institute were discussed.

Faculty Development

Dr. Cecilia Acuin had her PhD in International Nutrition at Cornell University, Ithaca, USA. She finished her dissertation last August 2008 entitled "*The relationship of child growth to nutrients, foods, food groups and feeding behaviors during the complementary feeding period: understanding cultural and biologic realities in a peri-urban Philippine community*". She took her PhD degree from August 2003 to October 2006.

- **Capability Building Skills or Research Seminars Attended in Local or International**

  a. E-Learning Course entitled "International Approaches to Health Financing and Health Insurance", May 2-26, 2007, Vietnam
     - Prof. Nina Castillo-Carandang
     - Dr. Godofreda Dalmacion
     - Dr. Carlo Irwin Panelo

  b. 13th Oxford Workshop on Teaching Evidence-Based Practice, September 10-14, 2007, Oxford, United Kingdom
     - Dr. Noel Juban

  c. Good Clinical Practice (GCP) Training for Ethics Committee Members and Investigators, January 11, 2007, UP-NIH
     - Prof. Nina Castillo-Carandang

  d. Seminar-Workshop on Ethics in Health Research, August 9-10, 2007, Philippine National Health Research System – Philippine Health Research Ethics Board, Xavier University, Cagayan de Oro City
     - Prof. Nina Castillo-Carandang

  e. Workshop on Animal Models of Human Development and Diseases, February 12-16, 2007, Singapore
     - Dr. Noel Juban
     - Dr. Jacinto Blas Mantaring III

- **Faculty Attendance to International Conference**

  b. International Training Course on Promoting Rational Drug Use in the Community, January 15-24, 2006, Indian Institute of Health Management in Research, Jaipur, India
     - Dr. Noel Juban

b. The Network: Towards Unity for Health (TUFH) Annual Conference, September 9-14, 2006, Ghent, Belgium
    - Dr. Noel Juban

c. Forum for Ethical Review Committees in Asia and the Western Pacific (FERCAP) 5th International Conference, December 12-14, 2005, Pattaya, Thailand
    - Dr. Godofreda Dalmacion
    - Dr. Noel Juban
    - Dr. Mary Ann Lansang
    - Dr. Jacinto Blas Mantaring

d. Infectious Diseases Society of America (IDSA) 44th Annual Meeting, October 12-15, 2006, Toronto, Ontario, Canada
    - Dr. Marissa Alejandria
    - Dr. Mary Ann Lansang

f. FERCAP Conference on Developing Quality Systems in Health Research: Towards Better Human Subject Protection, November 28-30, 2007, Udon Thani, Thailand
    - Dr. Jacinto Blas Mantaring

- Team buildings/faculty and staff development programs are also conducted to enhance the working relationship and further improve communication among them.

Research Programs

As researchers, members of the Institute produce timely, quality and relevant researches that address the priority health needs of the Filipino people. Some of the researches of the Institute include the following:

Title of Project	Proponent	Funding Agency
PHIC Reimbursable Drug Lists	Dr. Noel Juban/Dr. Hilton Lam	Philippine Health Insurance Corporation
Health Policy Development Program	Dr. Carlo Irwin Panelo	USAID
Introduction of zinc in childhood diarrhea case management program in Sarangani, Philippines	Dr. Cecilia Acuin	AusAID
Effective Health Care Research Programme Consortium	Dr. Mary Ann Lansang/Dr. Marissa Alejandria	Liverpool School of Tropical Medicine
Integrated Population and Coastal Resource Management Initiative in the Philippines (IPOPCORM)	Dr. Godofreda Dalmacion	PATH Foundation Philippines
In Vitro Susceptibility Test of *Mycobacterium tuberculosis* to Virgin Coconut Oil	Dr. Godofreda V. Dalmacion	Philippine Council for Health Research and Development-Department of Science & Technology

Title of Project	Proponent	Funding Agency
A Randomized Controlled Trial on the Use of Virgin Coconut Oil for the Prevention of Neonatal Sepsis among Preterm Neonates at UP-PGH Medical Center	Dr. Jacinto Blas V. Mantaring III	Philippine Council for Health Research and Development-Department of Science & Technology
Factors Affecting the Acceptance of Mass Drug Administration for Lymphatic Filariasis in Selected Municipalities in Agusan del Sur	Prof. Ma. Lourdes E. Amarillo	National Institutes of Health
MIS for Mass Drug Administration for the Elimination of Lymphatic Filariasis in Selected Municipalities in Agusan del Sur, Caraga Region	Prof. Ma. Lourdes E. Amarillo	Research Implementation and Development Office, UP College of Medicine
Survey on the People's Knowledge and Opinions about Organ Donation	Prof. Ma. Lourdes E. Amarillo	National Kidney and Transplant Institute

Resource Generation

Resource generation is addressed by the Institute by small training workshops aside from the researches done by the faculty. The following research methodology workshops were jointly conducted by the Institute of Clinical Epidemiology and the Department of Clinical Epidemiology:

- Research Methodology Workshop for NKTI Residents and Fellows
  January 7, February 4, 11 & 25, 2006
  National Kidney and Transplant Institute

- Research Methodology Workshop for Capitol Medical Center Residents and Fellows
  March 18 & 25, April 1 & 8, 2006
  Capitol Medical Center

- Medical Writing and Communications Workshop for Health Professionals
  December 3 and 10, 2005
  Paz Mendoza Building, UP College of Medicine

- Scientific Paper Writing and Presentation Workshop
  January 13 & 20, 2007
  Paz Mendoza Building, UP College of Medicine
- Scientific Paper Writing and Presentation Workshop
  January 12 & 19, 2008
  Paz Mendoza Building, UP College of Medicine

- Seminar-Workshop on the Principles and Techniques of Health Policy Formulation

February 19-21, 2007
Paz Mendoza Building, UP College of Medicine

- Principles and Techniques of Health Policy Formulation Workshop
  March 12-14, 2008
  Arturo Garcia Hall, UP College of Medicine

Linkages

The Institute of Clinical Epidemiology is recognized as UP's center for expertise in clinical research and evidence-based medicine. The Institute and its members continue its collaboration with local and international funding agencies and organizations.

- The Institute strengthens its partnership with DOH, PHIC, PCHRD, UPecon and other institutions through collaborative projects and activities.
- Collaboration with Specialty Societies and other training hospitals/institutions have resulted in holding short-term training/workshops by the Institute.
- Members of the Institute are consultants to the Health Technology Assessment Committee of the Philippine Health Insurance Corporation (PHIC).
- The Institute enhances linkages with the INCLEN, INCLEN-SEA and PhilCLEN by participating in the global and regional meetings and with other international organizations by attending conferences, conventions and meetings.

INSTITUTE OF HEALTH POLICY AND DEVELOPMENT STUDIES

1. Research Programs

Project Name	Status	Project Duration		Funding Agency
		Start	End	
1. Policy Development in Support of an Integrated Non-Communicable Disease Prevention and Control Program in the Philippines	Completed	March 2005	March 2006	World Health Organization (WHO)
2. Round Table Discussion for the Dangerous Drug Abuse Prevention and Treatment Program	Completed	May 2006	July 2006	Department of Health (DOH)
3. Innovative Health Science Education Partnership Program Phase II	Completed	October 2005	September 2006	Department of Health (DOH)
4. Assessment of Drug Security in the Philippines	Completed	July 2005	July 2006	Department of Health (DOH)
5. Burden of Disease of Dengue	Completed	October 2005	July 2006	Department of Health (DOH)
6. Human Resource for Health Master Plan	Completed	June 2005	June 2006	World Health Organization (WHO)
7. Validation of PHIC Coverage, Accreditation, and Benefit Package Formulation	Completed	July 2007	December 2007	PhilHealth
8. Analysis of Demand and Supply of Selected in Demand Human Resource for Health: Nurses, Pharmacist, Physical, Occupational Therapist and Doctors.	Report Writing and Presentation to the funding agency	August 2007	February 2008	Commission on Higher Education (CHED)
9. Burden of Disease on Diabetes in Davao City	Completed	September 2007	December 2007	Handicap International (HI)
10. Round Table Discussion Towards	Completed	August 2007	December 2007	World Health Organization

a Smoke –Free Philippines				(WHO)
11. MPOWER Tobacco Training for Healthy Cities Initiatives	On-going	October 2008		World Health Organization (WHO)

2. Linkages

Since inception, IHPDS has been establishing linkages with government, private, non-government and international agencies through the implementation of research, consultancy and extension projects. Currently the following include IHPDS' network:

1. Department of Health
    a. Health Policy Development and Planning Bureau
    b. Health Human Resource Development Bureau
    c. National Center for Disease Prevention and Control
    d. Bureau of International Health Cooperation
    e. Office for Special Concerns
2. Research Institute for Tropical Medicine
3. Department of Science and Technology
    a. National Academy of Science and Technology
    b. Philippine Council for Health Research and Development
    c. National Nutrition Council
    d. Food and Nutrition Research Institute
4. Department of Agriculture
5. Philippine Health Insurance Corporation
6. Senate and House of Representatives Committees on Health
7. World Health Organization (WHO)
8. International Labor Office (ILO)
9. German Technical Corporation (GTZ)
10. Asian Development Bank (ADB)
11. Framework Convention on Tobacco Control of the Philippines (FCAP)
12. Philippine Overseas Employment Agency (POEA)
13. Commission on Higher Education (CHED)
14. Department of Labor and Employment (DOLE)
15. Department of Foreign Affairs (DFA)
16. Philippine Regulation Commission (PRC)
17. Commission on Filipino Overseas (CFO)
18. Technical Education and Skills Development Authority (TESDA)
19. United Nation International Children Educational Fund (UNICEF)
20. Shell Philippines
21. Gawad Kalusugan
22. Local Government Units

INSTITUTE OF HERBAL MEDICINE

Date of establishment: 29 March 2008

Office: c/o Department of Pharmacology and Toxicology, College of Medicine, University of the Philippines Manila

Telephone: 5264384

Director: Isidro C Sia

Research faculty: Susie O Sio (Proposed)

Research assistants (funding from ongoing research): Maria Gabriela Aparentado, Michael Oliman

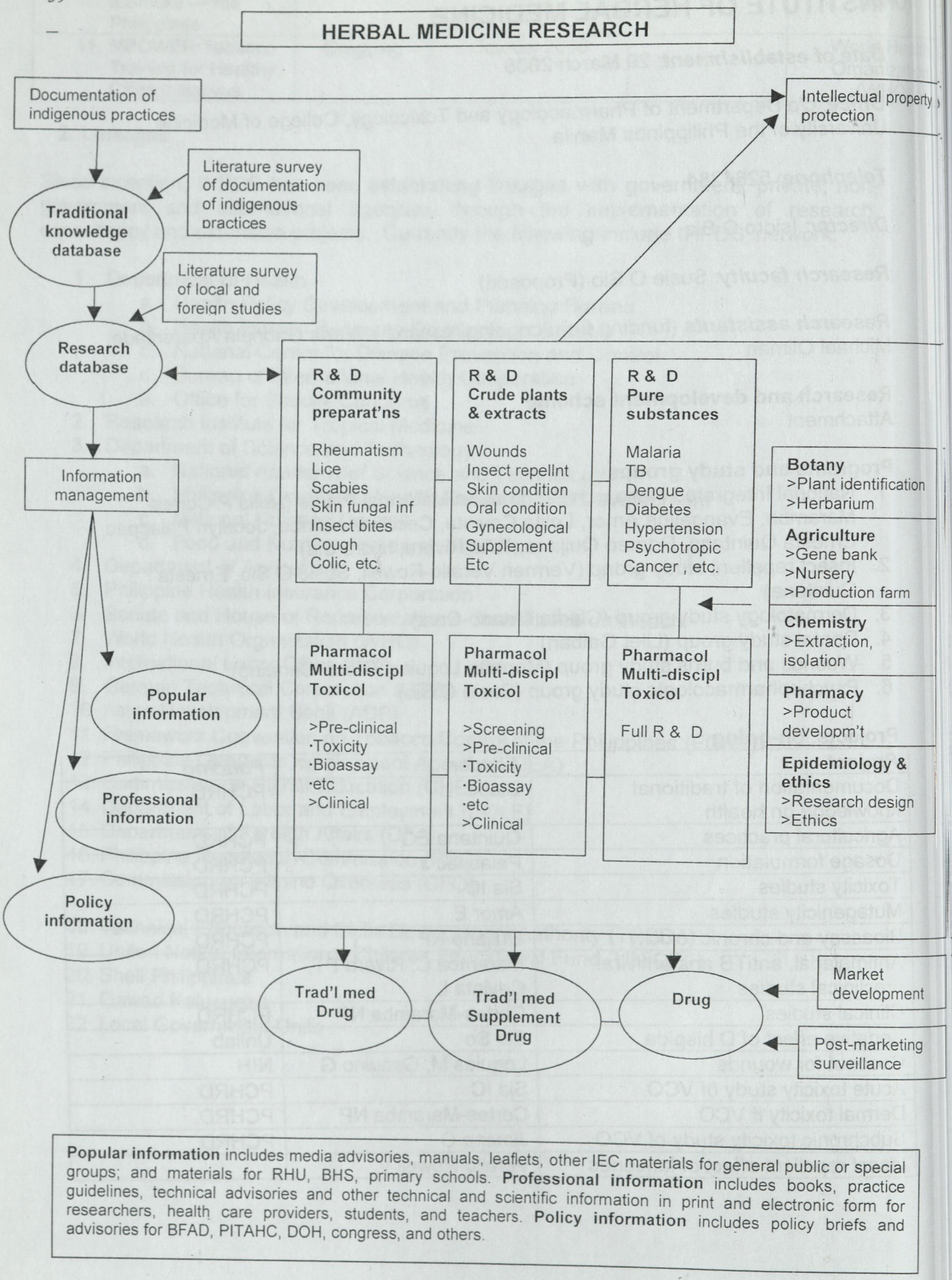
Research and development scheme
Attachment

Programs and study groups

1. National Integrated Research Program on Medicinal Plants (Nelia P Cortes-Maramba, Evangeline Amor, Lolita Cavinta, Cecilia Maramba, Jocelyn Palacpac, Ernesta Quintana, Romeo Quijano, Pilar Rivera, Isidro Sia)
2. Insect repellent study group (Vermen Verallo-Rowell, Susie O Sio, Ernesta Quintana)
3. Dermatology study group (Clarita Maano-Cruz)
4. Dental study group (Lilet Galban)
5. Wounds and burns study group (Monette Loquias, Glenn Genuino)
6. Psychopharmacologic study group (Susie O Sio)

Projects, on-going

Project	*Leader*	*Funding*
Documentation of traditional knowledge on health	Sia IC	PCHRD
Agricultural practices	Quintana EG	PCHRD
Dosage formulation	Palacpac J	PCHRD
Toxicity studies	Sia IC	PCHRD
Mutagenicity studies	Amor E	PCHRD
Bioassay and chronic toxicity	Quijano RF	PCHRD
Antimalarial, antiTB ans antiviral preclinical studies	Maramba C, Rivera PT, Cavinta L	PCHRD
Clinical studies	Cortes-Maramba NP	PCHRD
Sedative effect of D hispida	Sio So	Unilab
Coconut for wounds	Loquias M, Genuino G	NIH
Acute toxicity study of VCO	Sia IC	PCHRD
Dermal toxicity if VCO	Cortes-Maramba NP	PCHRD
Subchronic toxicity study of VCO	Jimeno C	PCHRD
Insect repellent effect of lansones	Verallo-Rowell V	



Popular information includes media advisories, manuals, leaflets, other IEC materials for general public or special groups; and materials for RHU, BHS, primary schools. **Professional information** includes books, practice guidelines, technical advisories and other technical and scientific information in print and electronic form for researchers, health care providers, students, and teachers. **Policy information** includes policy briefs and advisories for BFAD, PITAHC, DOH, congress, and others.

INSTITUTE OF HUMAN GENETICS

The Institute of Human Genetics continues to expand in the years 2005 to 2008, both in genetic research and in provision of genetic services. The following are the highlights of its accomplishments from 2005-2008.

Research Component

The Institute continued to pursue genetic researches that could lead to prevention and early detection of inherited disorders. It aggressively supported the development of its research faculty and staff through constant participation in international and local scientific events and encouraged publications of research works in scientific journals. The Institute has also sought collaborative works both with local institutions (PCHRD, DOH, DOST) and international organizations (March of Dimes, WHO, IAEA, etc).

I. Research Programs

- IHG has conducted 12 ongoing researches in 2005; 13 ongoing researches in 2006 and 2007; and 11 ongoing in 2008. Of these researches, 4 were new researches in 2005, 3 new in 2006, and 5 new in 2008. Two research projects were completed in 2006; and 7 in 2007.

- In 2006, IHG represented the Philippines in the **HUGO Pacific Pan-Asian SNP Initiative**. This project aims to provide a detailed and comprehensive genetic picture of nearly half of the world's population. The result in this study will be placed in a public database to help researchers better understand the scope of genetic differences between Asian populations. The headquarters of HUGO Pacific Pan-Asian SNP Initiative is based at the Genome Institute of Singapore (GIS). The project is still ongoing.

- One of the researches completed is the project, "A Comprehensive Program towards the institutionalization of Newborn Screening in the Philippines", a grant from the Canadian International Development Agency (CIDA). This grant facilitated the institutionalization of the Newborn Screening Program in the country and form the among the basis of the Newborn Screening Act of 2004 or Republic Act 9288.

- Two of the research projects completed in 2007 are in the Cancer Research Project. These are the "Evaluation of Genetic Polymorphisms as Biomarkers for Cancer Risk Among Filipinos" and the "Liberation of functional toxin-encoding mRNA from sence chimeric RNA-antisense partial intermolecular duplexes (SCRAPIDUS) by hybridization-driven displacement: A novel approach to cancer therapy".

- One of the Institute's projects in 2008 is the establishment of a comprehensive Birth Defect Registry and Oral Cleft Registry in the country. These projects, which are the firsts in the country, are being co-funded by an international organization, March of Dimes.

II. *Research Dissemination*

- For the past four years, IHG faculty have published 2 books (Dr. Padilla), 7 scientific papers in scientific journals (Drs. Padilla, Cutiongco-de la Paz, Estrada, Silao, and Carrillo), and 2 chapters in textbooks (Dr. Estrada).

- From 2005 to November 2008, IHG faculty and staff participated in 47 international conferences, fora, symposia and trainings. Posters, some oral, were presented in majority of these conferences.

- Acta Medica Philippina will soon release two issues on genetics at the end of this year. These issues will contain researches written by our IHG faculty and staff.

Provision of Genetic Services

In terms of provision of services, the Newborn Screening Center has screened 17% of the babies born in the country as of October 31, 2008; a 12% increase in the last four years. This was brought about by the full implementation of the Newborn Screening Act of 2004 and the goal of the Department of Health to screened 50% of babies born in the country. In addition, as more people became aware of the availability of genetic services, other IHG genetic laboratories have also experienced an increase in the number of samples received.

In preparation for the full implementation of Newborn Screening Act of 2004 and in support of other IHG laboratories, the Institute of Human Genetics improved operations through acquisition of equipments and staff development.

- Several equipments were purchased to improve operations and laboratory efficiency. They are: 1 Wallac Puncher and Mail Folder Inserter for Newborn Screening; Real Time PCR for Molecular Genetics; and the latest microscope workstation for Cytogenetics. The Institute is in the process of acquiring DNA sequencer, and 2 Audtodelfia machines for newborn screening.

- IHG has implemented its own automated supply and inventory system. IHG is in the process of automating its accounting and newborn screening procurement system.

- IHG implemented E-collection for newborn screening, with close coordination with Philippine National Bank. The system made collection easier and worry free.

- It also implemented the Purchase Order System as a mode of payment for newborn screening. Now, payment is coordinated directly to the Accounting Department of the Hospital instead of the hospital's NBS Coordinator.

- The Newborn Screening Laboratory was accredited in 2005. It recently renewed its accreditation with DOH last August 2008. It is CDC accredited since 1997.

- The Institute implemented an incentive program for the NIH faculty members, travel grants for faculty and staff, and allocation of funds for IHG research and dissemination. This is to encourage IHG faculty and staff to do more research and to support participation to scientific events both local and international.

Recently, an incentive for local publication was approved. This is to reward and encourage IHG faculty and staff who published their researches, not only in local and international scientific publication.

- The Institute has conducted two reviews in quality assurance of all IHG genetic laboratories. The purpose of these reviews is to evaluate the quality standards of its genetic laboratories. The end goal of these improvements is bring its laboratories at par with international quality standards for laboratories. Two Filipino consultants with impressive background on their chosen genetic fields and were based abroad were invited for the review.

External Linkages

- The IHG-NIH, UPM successfully hosted the Joint Human Genome Organization (HUGO) Pacific Meeting and the 8th Asia Pacific Conference on Human Genetics, an international conference held Shangri-la Cebu last April, 2008.

- The Institute continues to seek donations and support for its patients suffering from congenital disorders. The biggest donor is the Genzyme Foundation who donates medicines for enzyme replacement therapy for patients with Pompe and Gaucher disorders. From 2005 to March 2008, Genzyme Foundation has donated a total of Php74,177,625.68 worth of Cerezyme and Myozyme. The US MSUD Family Support Group, on the other hand, has donated P922,545.00 worth of MSUD milk to our patients and continues to donate milk up to this time. MeadJohnson also donated in the form of milk to MSUD patients.

- Internationally, IHG has collaborative works with :
  - DNA Analysis-Natural Science Research Institute, Center of Disease Control – USA
  - The Children Hospital, West Mead, Women's and Children's Hospital Adelaide, Australia
  - Baylor College of Medicine, Texas, USA
  - National Taiwan University, Taiwan
  - Kobe University Graduate School of Medicine, Japan
  - International Society of Neonatal Screening (ISNS)
  - International Atomic Energy Agency (IAEA)
  - East Asia Region Screening Network for Neonatal Hypothyroidism and American Society of Human Genetics
  - World Health Organization (WHO)
  - Canadian International Development Agency (CIDA)
  - Philippine Nuclear Research Institute
  - Hong Kong Society of Inborn Errors of Metabolism

Extension and Community Oriented Programs

- The Institute has facilitated in the establishment of parents' support groups: the MSUD Support Group and Cornelia De Lange Support Group.

- It also actively participated in the creation of the Philippine Society for Orphan Disorders (PSOD), a non-government, non-profit organization that provides financial, medical and social support to patients with inborn error of metabolism.

- It conducts orientation seminars to parents with children positive for G6PD. It has conducted about 13 parents orientation seminars from 2005-2008.

INSTITUTE OF OPHTHALMOLOGY

Governance

As envisioned by Republic Act No. 4593, the Philippine Eye Research Institute now the Institute of Ophthalmology institutionalizes UP Manila's commitment to ophthalmic research. It is administered by a Director who is appointed by the Board of Regents of the University of the Philippines System through the recommendation of the UP Manila Chancellor.

Relationship with the Department of Ophthalmology & Visual Sciences:

a. The IO's University Researchers may have additional appointment in the Department of Ophthalmology & VS of PGH, College of Medicine.
b. The Institute may collaborate with the DOVS in the utilization of PGH eye patients for research.
c. The Institute may share resources with the Dept. of Ophthalmology & VS in the pursuit of training and research.

Relationship with the National Institutes of Health:

It was created by Republic Act 4593 as an autonomous unit of the University however, with the establishment of RA 8503 in 1998, the Health Research and Development Act, the NIH was created to serve as the coordinating and integrating body of the existing research institutes in UP Manila, including the Institute of Ophthalmology.

Administrative Staff and REPS Development:

The Institute has submitted to the Central Administration annual reports from year 2005 to year 2007 as well as the 365 days accomplishment report through the National Institutes of Health in hard copies and floppy diskettes stating various administrative and Reps development programs. Kindly find below a listing of major development programs of IO for the year 2008:

a) Research Conferences at IO Auditorium:

Joseph M. Ranche, MD	"Plans for IO for 2008 & Update of His Research Activities", Jan. 10, 2008
Lilibeth E. Manganip, RMT	"A Comparative Study of Conventional and Micro-Wave Corneal Tissue Processing", Jan. 24, 2008
Rolando M. Castro, RMT	"Survey of Ophthalmic Drugs Used by Filipino Ophthalmologists", Feb. 26, 2008
Evangeline A. Abendanio	"5-Year Study of Retinoblastoma Cases, Institute of Ophthalmology, 1998-2002", March 27, 2008
Rossina L.A. Ramirez, MD	"Corneal Blindness", April 24, 2008
Jesus F. Marin, MD	"Microbial Isolates from Post-Ocular Surgical Eyes

In a Tertiary Hospital Setting", July 24, 2008

Leo DP Cubillan, MD	"Phil. National Survey of Blindness & Eye Diseases Study Project", July 24, 2008
Patricia M. Khu, MD	"Correlating Central Corneal Thickness (CCT) and Intraocular Pressure (IOP) in Ocular Hypertension and Glaucoma", Sept. 18, 2008
Salvador R. Salceda, MD *Manuel B. Agulto, MD* *Rossina LA Ramirez, MD* *Jesus F. Marin, MD* *Leo DP Cubillan, MD* *Benjamin Vitasa, MD* *Salome Vios, MD* *Mr. Jeffrey Watson*	*"Forum on Philippine Eye Research", October 16, 2008, 9am-5pm (please see attached copy of program) at the Sentro Auditorium, 5th flr.*

b) Miscellaneous:

National Committee on Sight Preservation (NCSP) Meetings from January to November, 2008,Workshops & Activities in connection with the August 2008 Sight Saving Day & October 2008 World Sight Day. Strategic Planning Workshop from

December 1-2 at Richville Hotel at Edsa, Mandaluyong sponsored by the Dept. of Health. Representatives: Dr. Felice K. Trio, Dr. Rossina LA Ramirez Dr. Manuel B. Agulto and secretariat, Mrs. L. Baldo.

NIH Execom Meetings and NIH Personnel Committee Meetings represented by Dr. Manuel B. Agulto, Director of IO as well as NIH Research Forums attended by some of our research staff from Jan. to October, 2008. NIH 10th Anniversary & 6th S & T Week Celebration, February, 2008, with participation of Dr. R. M. Valenzuela.

IO Sentro Construction Committee Meetings represented by Dr. Leo Cubillan which started in 2007 up to its last meeting in April of 2008, with IO back up staff, Mr. Leonides Litiatco & Ms. Celia S. Mendoza.

The UP Manila Museum & Archives Project of the UP Manila Centennial Committee is also represented by Dr. Manuel Agulto, Chair assisted by Dr. Leo D. P. Cubillan, Co-Chair, with Ms. Felomina Roxas as secretary and replaced by Ms. Milagros Tolentino when she (FRoxas)went on leave. Meetings were held throughout the year.

c) Local Workshops, Seminars:

Participation of IO in the Centennial Kick Off which ended with a motorcade to UP Diliman, January 8, 2008.

IO Roundtable Discussions which dealt with Laboratory Safety, Standard Operating Procedures, Costumer Service and Special Topics. Organizer: Dr. Joseph M.

Ranche & IO Admin & Research Support Staff as Participants. Dates: March 4, 18, 25, April 1, 8, & 15,2008.

Basic Course in Health Research Ethics & Good Clinical Practice from April 14 to 16, 2008 in UP Diliman: Dr. Joseph M. Ranche & Dr. P.M.Khu, and Universal Declaration on Bioethics and Human Rights attended also by Dr. J. Ranche from April 21-25, 2008. A Seminar on Non-Communicable Diseases was also held at Bayview Hotel from July 24-25, 2008 sponsored by the Dept. of Health and attended by Ms. F. Roxas and Ms. E. Abendanio.

Linux/Ubunto Open Source Training from June 4-5, 2008 attended by Mr. Leonides Litiatco. PNHRS National Assembly on August 13-14 attended by Dr. J. Ranche & Ms. L. Manganip. An All UP Assessment & Planning Workshop was held in RTA Ville Retreat House in Pansol, Calamba, Laguna from August 7 – 8, 2008 attended by Mrs. L. Baldo & 11th Anniversary of Repsa attended by some of our Researchers & Research Support Group on Sept 19, 2008. A Retirement Seminar was also attended by Mrs. L. Baldo on September 30, 2008.

d) International Conventions:

Jacinto U. Dy-Liacco, MD, American Society oof Cataract & Refractive Surgery Symposium,, Chicago, Illinois, USA. April 4 – 9, 2008

Patricia M. Khu, MD,& Manuel B. Agulto, MD, European Glaucoma Society Meeting, Berlin. Germany, June 28 – July 2, 2008

Joseph M. Ranche, MD, World Ophthalmology Congress,2008, Hongkong, June 29-July 2, 2008 with Poster Presentation.

Patricia M. Khu, MD, World Ophthalmology Congress. 2008, Hongkong, June 28-July 2, 2008, with Poster Presentation.

Manuel B. Agulto, MD, World Opthalmology Congress, 2008, Hongkong, June 28-July 2, 2008, with Symposium Participation.

Jacinto U. Dy-Liacco, MD, WOC, 2008, Hongkong, June 28-July 2, 2008.

Jacinto U. Dy-Liacco, MD European Society of Cataract & Refractive Surgeons Congress in Germany, Sept. 12-17,2008.

Manuel B. Agulto, MD & Patricia M. Khu, MD, 2008 Seagig/AACGC Joint Congress in Seoul, Korea, Sept. 25-27, 2008,

e) Local Conventions:

Phil. Academy of Ophthalmology Conference from Nov. 26 – 28, 2008 at the Mall of Asia attended by some of our UResearchers.

Fourth National Conference on Health Informatics, a 3-day postgraduate course on Multi Media in Medicine at the SOJR Auditorium, 5th Flr. attended by Dr. Joseph Ranche.

Research Programs:

The Institute has been prompt in furnishing the NIH administration research reports from Yr. 2005 to Yr. 2008 in hard copies and floppy diskettes. Hereunder is the summary of ongoing and completed researches for the 3rd quarter of 2008 (NIH was also supplied with this report in hard copy and floppy diskette):

Ongoing -	28
On hold/aborted –	4
Manual in Preparation-	1
Presented –	1
Total-	34

IO has also received a donation from the Dept. of Health amounting to P4 Million for the 4th Survey of National Blindness. Dr. Leo DP Cubillan, Survey Coordinator, was able to import some equipment worth P550,000.00 which will be used in the survey.

Last November 20, 2008, the administrative and research staff of the Institute with Dr. Manuel B. Agulto launched the second Flagship Program of the Institute on "National Survey on Errors of Refraction". At present the Institute is working on the situational analysis.

International Publications:

The following were published in the Final Program of the World Opthalmology Congress on June 28, 2008:

a) Intraocular Heterotopic Bone: Case Report and Literature Review by Drs. Joseph M. Ranche and Rolando Enrique Domingo.

b) Vision Screening in Filipino Children – A Pilot Study by Drs. Felice Katrina Trio, Dr. Joseph M. Ranche & Rossina Lydia A. Ramirez.

c) Correlation of Central Corneal Thickness and Intraocular Pressure in Ocular Hypertension and Glaucoma by Drs. Patricia M. Khu, Jonathan Soriano and Margarita Lat Luna.

d) Efficacy of Intraoperative Subconjunctival Triamcinolone Acetonide as Antifibrolic Agent in Filtration Surgery by Drs. Patricia M. Khu, K. Gruezo, P. Silva, Rafael Valenzuela and YC Ronquillo.

e) Asia Pacific Glaucoma Guidelines, 2nd Edition, Launched in Seoul, Korea, Sept. 2008 Manuel B. Agulto, MD.

Resources:

The Institute of Ophthalmology has its monthly operating expenses given by the University. From this budget it is able to pay its utilities and miscellaneous operating expenses.

Future transfer of the Institute of Ophthalmology to its new location, Sentro Oftalmologico Jose Rizal, PGH, needs additional budget for Maintenance and Other Operating Expenses (MOEE).

Resource Generation:

The Institute of Ophthalmology was able to generate income for its planned inauguration on October 16, 2008 as well as for the Forum on Philippine Eye Research amounting to P251.287.93. (Please see attached document)

Community Oriented Program:

The Institute has the following activities as its extension services:

a) Community Services: It gives free medical supplies for the cataract operations of the charity patients of DOVS (donation from the Cataract Foundation of the Philippines).

b) It also grants charity rates for microbiology and pathology services of the charity patients of DOVS as well as to charity ophtha patients of other government hospitals like the Ospital ng Makati, Ospital ng Lungsod ng Maynila, etc.

c) It gives free medical/optha consultations to UPM and PGH employees and relatives/friends.

d) The Institute gives technical assistance and advisory services through its Researchers who are connected with Foundations and other hospitals in the field of ophthalmology.

e) Its Researchers attend local activities and conferences as well as international activities relevant to their job and to the mandate of the University.

Projects for the UP Centennial:

The construction of the Institute of Ophthalmology Offices & Laboratories at the SOJR Bldg. is in itself a UP Centennial Project. It was funded by Ex-Senator Ramon Magsaysay, Jr. and another P4.5M from the UP System through the solicitation of UP Manila Chancellor Ramon L. Arcadio.

The construction is finished except for the installation of the airconditioning units and the office furnitures and fixtures.

The Institute through its Director, Dr. Manuel B. Agulto, is requesting for the possible transfer to the SOJR building in the very near future.

INSTITUTE OF PHARMACEUTICAL SCIENCES

Governance

- The drug analytical service that was formerly implemented by the College of Pharmacy was transferred to the Institute to allow a systematic handling of the services. This was also seen as a strategy to publicize and formalize the introduction of the Institute to the different stakeholders of the pharmaceutical industry. The transfer was approved by the Chancellor in August 24, 2007.
- The junior faculty of the College of Pharmacy were partnered with senior faculty members to come up with proposals submitted for funding

Researches

- ***Completed research***: Drug security assessment in the Philippines (July 2005 to August 2006), Yolanda R. Robles, PhD and Monet M. Loquias, PhD

- ***Ongoing researches:***
  - Analysis of Demand and Supply of Selected In Demand Human Resources for Health: Doctors, Nurses, Pharmacists, PT/ OT and Speech Pathologists, Yolanda R. Robles, PhD and Monet M. Loquias, PhD
  - An Evaluative Study on the *Botika ng Barangay* Project implemented in the Province of Pampanga [recently approved study, 2007 funding from UP Manila] (Monet M. Loquias, PhD and Roderick L. Salenga, MPH)

Extension Services and Resource Generation

- Drug analytical services* for the following:
  - Philippine General Hospital
  - Manila Doctors' Hospital
  - Various pharmaceutical companies
  - Undergraduate and graduate students of UP and other schools and universities
- Assistance in the Continuing Pharmacy Education (CPE) for hospital pharmacists on research strengthening

Linkages

- Partnership with the University of the Philippines Diliman and Los Baños in the Drug Discovery Program where proposals on formulation studies of bioactive constituents were already submitted and presented for funding to funding institutions (PCHRD and Vice-President for Academic Administration, UP System)

NEWBORN SCREENING REFERENCE CENTER (NSRC)

Newborn Screening Reference Center (NSRC) is one of the units created under the National Institutes of Health (NIH) in 2005 at the start of Chancellor Ramon L. Arcadio's term. Its creation was mandated as an offshoot of a research-based program recommendation to institutionalize newborn screening in the country which was translated into a Law - Republic Act 9288 or the Newborn Screening Act of 2004.

NSRC was established as part of the National Comprehensive Newborn Screening System (NCNBSS) to provide technical assistance to the lead agency, the Department of Health – National Institutes of Health network in reaching the ultimate goal of screening Filipino newborns for common life-threatening heritable disorders. It also seeks to address the need for information and resources in the area of newborn screening to benefit health professionals and the public health community.

Extension and Community Oriented Program

Since its creation NSRC has made major inroads in integrating newborn screening in the current health care delivery system and ensuring that all Filipino children have access to newborn screening. In terms of the elements of the NCNBSS the following accomplishments have been achieved from 2005 up to 2008.

Health Facility Involvement

NSRC has facilitated the inclusion of newborn screening services in the DOH licensing requirements for health facilities starting 2006. This resulted in the increase in the number of health facilities offering newborn screening services. From 657 Newborn Screening Facilities (NSFs) by the end of October 2005, it jumped to 2,062 by the end of October 2008. A 32% increase after three years. From an almost 9% coverage of the live birth population, there was an increase to about 21% by the end of 2008.

Operations/Systems/Network

Setting-up Newborn Screening Centers (NSCs)

NSRC in coordination with the Department of Health-Bureau of Health Facilities facilitated the setting-up of the 2nd NSC in the Visayas area last 2006. Qualified applicants to operate the 3rd newborn screening laboratory in the country are currently being screened. The new NSC will be put up in the Mindanao area.

Establishment of the treatment network for CH and CAH Patients

The treatment network for referral and management of patients positive for Congenital Hypothyroidism and Congenital Adrenal Hyperplasia was started with the support of two key medical societies: Philippine Society of Pediatric Metabolism and Endocrinology (PSME) and the Philippine Society of Newborn Medicine (PSbM).

Fellowship grants for pediatric endocrinologist and clinical geneticists

NSRC in cooperation with the Philippine General Hospital-Department of Pediatrics opened fellowship grants for pediatric endocrinologists and clinical geneticists to ensure the availability of qualified health personnel in the country who could be tapped in the follow-up treatment, monitoring and management of newborns with positive screens.

Training, Education and Continuing Education

It has empowered and enabled the Centers for Health Development in the 17 regions of the country and the two Newborn Screening Centers for better performance through continuing education.

Since 2005 NSRC has provided assistance to the Department of Health in preparing the health

facilities and health practitioner in setting-up and offering Newborn Screening services through provision of training orientations in the different regions of the country.
NSRC also provided G6PD Deficiency Seminars for parents of patients found positive with G6PD Deficiency.

Program Review
As the technical partner of the DOH, NSRC has provided assistance in ensuring the smooth nationwide implementation of the program by coming up with the evaluation tool and regularly conducting evaluation of the different components of the program at various levels (Centers for Health Development, Newborn Screening Centers and health facilities).

Quality Assurance
NSRC conducted external laboratory proficiency testing and certification program for the different NSCs. It has also formulated good laboratory practice standards for the NSCs and newborn screening implementers

Service Delivery Package
NSRC has worked towards the integration of newborn screening into all existing maternal and child health service package.

Advocacy/Promotion

Newborn Screening Coverage Policies
NSRC as part of the Advisory Committee on Newborn Screening (ACNBS) and the National Technical Working Group (NTWG) facilitated for the setting of the national screening coverage target at 30% by 2008. The Department of Health released Department Order 2008-0123 to ensure that the target was reached.

Promotion
NSRC has increased public awareness on newborn screening by employing various strategies. Tri-media campaigns were launched by partnering with various institutions and agencies: in 2005 and 2006, media exposure contributed greatly in increasing public awareness on newborn screening through feature in national television, radio stations and articles in national and newspapers; billboards were set-up in strategic places through out the country in coordination with local government units in 2007 and 2008; infomercial in radio and television and movie houses were broadcasted and televised in 2008.

Awareness Week Celebration
To raise awareness on newborn screening among local chief executives, health professionals and the public, awareness week celebration is held annually nationwide.
Reunion of Saved Babies

NSRC holds annual reunion of saved babies to increase the parent-led advocacy and provide opportunity to parents to share their experiences in handling their children affected by any of the disorders.

Publications and On-line Resources
Quarterly newsletter and NSRC website were utilized to provide NBS stakeholders and general public with new information, answers to frequently asked questions and updates on newborn screening.

NSRC is currently a repository of publications and education information materials on Newborn Screening released in collaboration with the Institutes of Human Genetics-Newborn Screening Center (IHG-NSC) and the Canadian International Development Agency (CIDA). These include the *National Comprehensive Newborn Screening System Manual of Operation, Implementing Newborn Screening: A Guide for Coordinators, Inherited Disorders of Metabolism in the Newborns: A Guide for Primary Physicians*

(book and CD format), Orientation Manual for Newborn Screening Facilities, Newborn Screening Sample Collection (CD), Information Kit on the five (5) metabolic disorders, flipcharts for expectant mothers, posters and brochures.

Conventions, Conferences, Round Table and Focus Group Discussions

NSRC conducted/assisted in organizing conventions, conferences, round table and focus group discussions to promote newborn screening in the country and in the Asia Pacific Region.

In collaboration with the National Newborn Screening Society of the Philippines, Inc., a newborn screening convention is held annually as part of continuing education for health professionals involved in newborn screening.

In the last three years several international conferences were organized e.g. Asia Pacific Region Meeting, Pre-conference on Newborn Screening: "NBS Efforts in the Asia Pacific Region", and Genetics for Nurses.

Financing

By the last quarter of 2006, lobbying for the inclusion of newborn screening in the Philhealth Newborn Care Package (NCP) was successful thus, paving the way for newborn screening services to be more accessible to the people. Of the PHP 1,000 NCP package P500 covers for the newborn screening service.

NSRC made possible for various LGUs to come up with schemes to support the screening and confirmatory testing of indigents.

Linkages

NSRC closely collaborates with other government and private agencies such as the various offices of the Department of Health, Centers for Health Development, Council for the Welfare of Children, Department of Interior and Local Government, PhilHealth Insurance Corporation, local government units, and medical professional societies in the pursuit of its goal of institutionalizing newborn screening in the country. Memoranda of agreement have been signed with these agencies.

Research

Aside from serving as a rich repository of data for researches in policy and program implementation, as well as health information that could be used in medical and health studies, it has continuously encourage generation of health research agenda towards advance newborn health care program in the country.

Brief Description of the Institute, goals, mission and vision

The ***National Telehealth Center*** (NThC) of the ***University of the Philippines Manila*** was established in June 1998 through a University of the Philippines Board of Regents Resolution with the mandate to increase access to health information and services through information and communications technology.

Goal Statement

U.P. Manila shall improve health care delivery to the general public through ideas and knowledge exchange utilizing information technology.

Specific Objectives

To develop the institutional capability and facility for information technology networking;

To establish information technology linkage with national satellites and international centers;

To make knowledge available to health service providers and the general public.

Mission

The National Telehealth Center exists to promote the use of telehealth and related technologies in forming strategic partnerships with stakeholders in the delivery of services where such concepts are applicable. This shall be accomplished through responsible and innovative use of telecommunications and computer technologies. The Center aims to bridge the gaps between health services, educational needs, and community resources

Through the development of sustainable telehealth applications and through collaborations with organizations, health professionals, health workers, clients and the community at large, the National Telehealth Center will lead in the promotion of the responsible use of technology in health, ensure quality in its endeavors, and empower its clients through information and knowledge exchange.

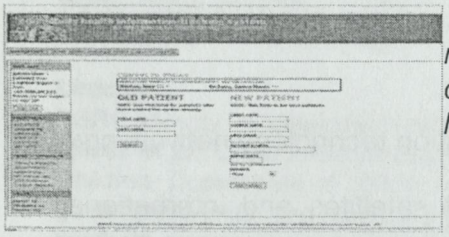
Vision

The Center shall be the premier center in the field of information and communications technology applications for health. Cognizant of the public's health needs and the limitations of technology, the center shall strive to put to action health solutions in an environment without borders through teamwork, empowerment and innovation.

E-Health Initiatives of the National Telehealth Center

The NThC, with its main objective of improving the health information and services delivery to the general public using ICT, has developed three components for the fulfillment of this altruistic goal. These components are an ideal integration of what the NThC provides in terms of e-Health services.

e-Records

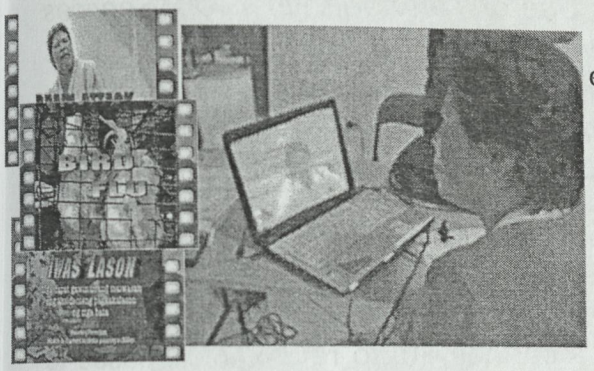


A simple, easy-to-use, customizable electronic health records system for Government Health Centers that quickly and automatically generate standard reports for local, provincial, regional, and national use

The Community Health Information Tracking System (CHITS) is an extensible, modular, open source information system specially designed for Government Health Centers in the Philippines. It is an electronic health record that documents services rendered by the Rural Health Unit (RHU) to its constituents using computers. It collects existing routine health data from vertical programs in the Field Health Service Information System (FHSIS) and integrates them into a unified, comprehensive computerized information system. It can store patient information digitally and store them for fast retrieval.

CHITS began in Pasay City on January 2004. Now on its 4th year of implementation,CHITS has been deployed in 12 Government Health Centers, specifically, Pasay City (2), Marikina City (3), Quezon Province (2), Capiz Province (4), and Laguna Province (1)

e-Learning for Health



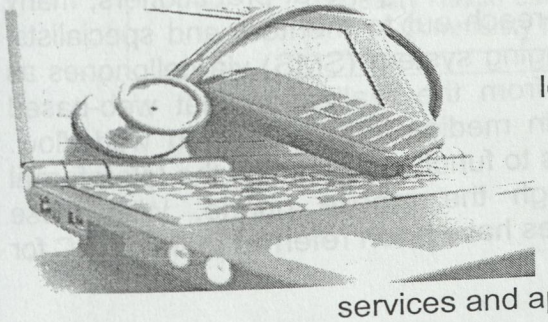
e- learning: upgrading the knowledge of the health care workers at all levels from the municipal health office leaders and staff to community health volunteers (or Barangay Health Workers)

The e-Learning for Health component aims to deliver health information to all levels of the health care system. They are intended for health care professionals like doctors, nurses, midwives and Barangay Health Workers. Included in this component are various training programs and e-lectures offered by the NThC like Basic Computer training, Buddyworks training, CHITS training, Basic Videoconferencing, Free Open Source Software Training (Linux), E-lectures of Telemedicine and Nursing Informatics and other basic technical training related to e-health.

The e-learning sessions were designed to pro-actively involve the health workers in the learning process. It is an innovative approach to educate health workers in the management of common health cases even without the presence of the specialist. Through this process, the dissemination of health information from the specialist in Manila is being handed down to the barangay health center level in any remote area in the Philippines.

The NThC has conducted 7 e-learning sessions in Basak Pardo in Cebu, Roxas City in Capiz, Bayombong in Nueva Vizcaya, Itbayat and Basco in Batanes.

e-Medicine (Telemedicine)



e–medicine: a professional network that leverages locally available ICT infrastructure (sms, voice, email, internet) for delivering much-needed health services directed to underserved areas using standard telemedicine protocols. The e-Medicine component encompasses all Telemedicine services and applications used and offered by the NThC.

BUDDYWORKS:

Design and Implementation of BuddyWorks: Use of Telehealth Network Services in Community Partnership Programs.

The BuddyWorks project is an e-Government funded project which aims to reduce the inequities in the Philippine health care system and help curb the impact of the exodus of health care providers. The project uses electronic information and communications technologies to provide and support health care for underserved communities and geographically remote areas where health care expertise is largely unavailable.

Two functions of BuddyWorks: TeleReferral and TeleMentoring

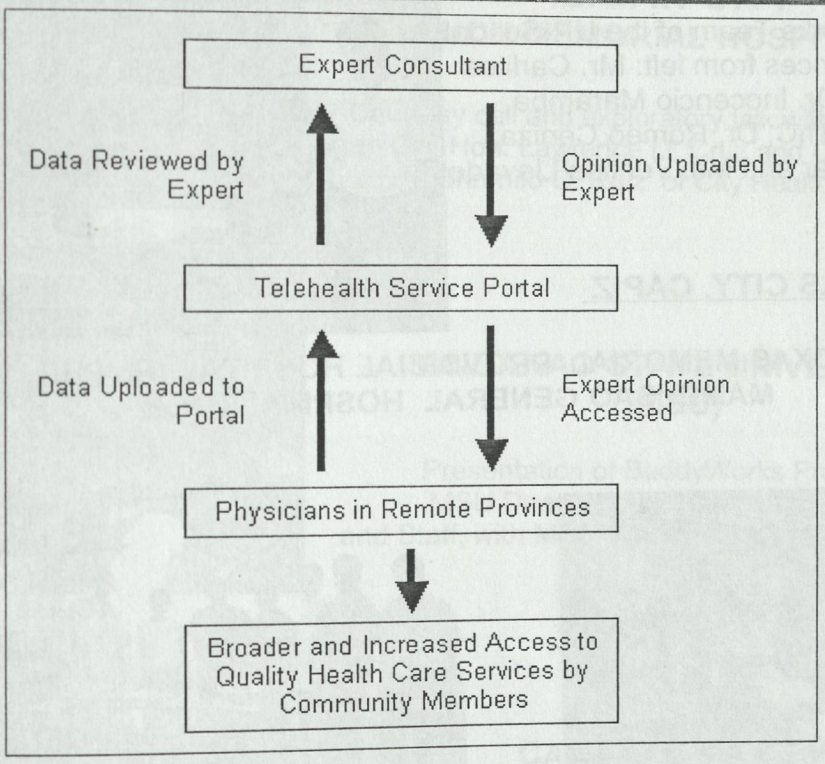
The Telereferral function enables a doctor from a partner site to refer clinical cases to the specialists or domain experts (DE) of the University of the Philippines - Philippine General Hospital (UP-PGH). Through the web-based portal, the referring doctor is able to send the clinical information so that the DEs can give their expert opinion on the case referred.

The TeleMentoring function serves as a venue for medical students and residents from partner sites to be able to post topics on clinical cases on which UP-PGH specialists can give their opinions.

Aside from the development of a web-based portal, part of the project was to conduct trainings to all the partner sites, as well as equip them with the necessary infrastructure and internet connectivity. After all the training and installations, the system was able to conduct a teleconsultation with EVRMC wherein a case of Systemic Lupus Erythematosus was confirmed by a Rheumatologist from UP-PGH. Furthermore, the system was also able to support an e-Learning session on Nursing Informatics through videoconferencing.

Several enhancements were made to optimize resources that were left to wit. Firstly, the clientele of the NThC was increased to include the Department of Health Doctors-to-the-Barrios (DOH-DTTB). The DTTB is a DOH program that deploys doctors to remote and hard to reach areas. This immediately increased the NThC's exposure from ten sites to fifty-four (54) municipalities. The DTTBs were also general practitioners, many fresh from medical school, and had a hunger to reach out to mentors and specialists. The Center also included the use of short messaging system (SMS) via cellphones as an accepted modality for referrals. This came from the realization that web-based telereferral systems are not yet mainstreamed in medical education and work flow. From a system that required so many components to function optimally, the telereferrral process was limited to just messaging through the mobile phone. With these enhancements, and in a matter of 1 year, 639 cases have been referred to the NThC for opinion from our specialists.




Expert Consultant
Data Reviewed by Expert
Opinion Uploaded by Expert
Telehealth Service Portal
Data Uploaded to Portal
Expert Opinion Accessed
Physicians in Remote Provinces
Broader and Increased Access to Quality Health Care Services by Community Members

PROJECT SITES: **TACLOBAN CITY**



EASTERN VISAYAS REGIONAL MEDICAL CENTER (EVRMC)

Presentation of the BuddyWorks Project to EVRMC Chief of Hospital and Medical Staff with the Dept. of Health representatives

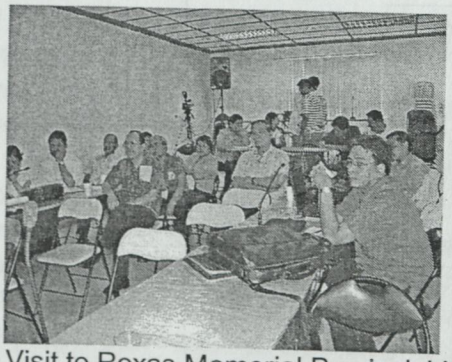
UP-SCHOOL OF HEALTH SCIENCES (UP-SHS)



Local BuddyWorks Team of the UP-School of Health Sciences from left: Mr. Carlitos Villas,with Dr. Inocencio Maramba, Director of NThC, Dr. Romeo Ceniza, Dr. Allan Baltazar and Ms. Venilda Llevado

ROXAS CITY, CAPIZ

ROXAS MEMORIAL PROVINCIAL HOSPITAL (RMPH) MAMBUSAO GENERAL HOSPITAL (MGH





Site Visit to Roxas Memorial Provincial Hospital with with Governor Bermejo of Capiz, Dra. Balgos, Chief of Hospital and BuddyWorks Team Leaders, (L-R) Mr. Rogelio Morales, Prof. Ariel Betan, Dr. Delfin, Asst. PHO of Roxas City, Dr. Inocencio Maramba, Dr. Alberto Roxas and Dr. Alvin Marcelo.



SIGMA-RHU

Dr. Inocencio Maramba and BW Team Leaders with Sigma Rural Health Unit officials, Mayor Roberto Sualog of Municipal of Sigma Capiz turned over the signed Memorandum of Agreement (MOA) and Resolution of Sangguniang Panlalawigan to BW Team.



ILIGAN CITY
GT LLUCH MEMORIAL HOSPITAL (GTLMH)

Courtesy call and exploratory talk with the Mayor of Iligan City Hon. Lawrence Ll. Cruz and City Councilor Dr. Chronilo O. Ruiz of City Health Office



MINDANAO STATE UNIVERSITY (MSU)

Presentation of BuddyWorks Project to MSU Dean Angelo H. Manalo,Faculty and Staff, with MSU President Dr. Camar S. Umpa,



CAGAYAN VALLEY
PHO, CVMC, CSU

Gov. Lara of Cagayan Valley with BW Team Leaders.
The three(3) sites are
Provincial Health Office, Cagayan Valley Medical Center
and Cagayan State University.

- Library Management Information System Manual and
- Web Development

NIH RESEARCH DATABASE and WEBSITE

The objective is to create a Research Database System for National Institutes of Health (NIH), which allows researchers to:

- Be Included in the roster of university researchers
- View their research proposals and status
- Upload research progress reports
- Receive alerts for submission deadlines

It also serves as a venue for dissemination of research outputs and can be used to generate a summary of all researches being conducted in the university. The Center also developed the NIH Website and is presently upgrading its content.

PHILIPPINE NATIONAL EAR INSTITUTE

Governance

The Implementing Rules and Regulations of the PNEI is still for approval of Board of Regents.

Currriculum and Instructions

The PNEI has continued participation in the program for Master in Clinical Audiology (MClinAud) through the UP College of Medicine and PGH Ear Unit.

Student Development

For AY 2005-06, three MclinAud students graduated. Currently 6 students are enrolled in the MclinAud program.

Faculty Administrative Staff and REPS Development

The PNEI welcomed three new staff members with Masteral/PhD training on top of Residency in Otorhinolaryngology and one new Clinical Audiologist.

Research Programs

- Three programs tracks for research development were identified, namely: Diagnosis and Surveillance; Treatment; Rehabilitation and Prevention. Under Diagnosis and Surveillance, two projects are underway – (1) Newborn Hearing Screening and (2) Training of School Nurses in Hearing Screening for School Children, which is funded in part by the Department of Education.
- Since 2004, the PNEI has collaborated with Drs. Ostrea (OB-Gyne) and Uy (Pediatrics) of UP-PGH in a US-NIH-funded study on the effects of maternal exposure to toxins on the hearing of newborns in Bulacan.

Resource Generation

Presently, an Audiometric Steady State Response machine has been donated by Dr. Charlotte M. Chiong to PNEI. Charge rates from this test would soon be generating funds from researches and extension services, pending approval from the University.

Resources

A portable audiometer, tympanometer and examining microscope were transferred from the PGH Department of Emergency Medical Services to the Ear Unit for use by PGH/PNEI staff and patients.

Alumni Not applicable

Linkages

- The PNEI was recognized as full center by the Hearing International (HI), International Federation of Oto-rhino-laryngological Societies (IFOS) and International Society of Audiology (ISA).
- The PNEI has been working closely with the newly founded Philippine Academy of Neurotology, Otology and Related Sciences (PANORS) under the Philippine Society of Otorhinolaryngology – Head and Neck Surgery (PSO-HNS).
- Prof. Suzanne Leal of the Laboratory of Genetic Epidemiology and Statistical Genetics, Department of Molecular and Human Genetics, Baylor College of Medicine, conducted a lecture on Nonsyndromic Hearing Impairment in December 2006.
- The PNEI has also been active in participating in the Collaboration of Newborn Hearing Screening Advocacy.

Extension and Community Oriented Programs

- Since October 2004, the PNEI has coordinated with the Department of Education in the training of school nurses in hearing screening for school children across 12 regions.
- In June and November 2006, the PNEI staff conducted successive medical missions for the Ati community in Boracay where the prevalence of chronic Otitis media is high.
- For the Deafness Awareness Week in November 2006, a booth for public health education regarding hearing loss was set-up at Robinson's Ermita.
- For the Deafness Awareness Week last November 10-16, 2007, a booth for public health education regarding hearing loss and a 5 minute hearing assessment were set-up at SM Manila.
- Last 3rd week of July 2008, the National Disability Week was celebrated through a lay forum on hearing loss and dizziness at the Alvior Hall of the UPCM.
- For the Deafness Awareness Week last November 9, 2008, free anti-rubella vaccines were given to sixty four females, between ages 12-21, in Baranggay Loyola, QC. This was in cooperation with CLASP, Cochlear and Med-El, for the prevention of congenital hearing loss.

Communication (Information Technology and Publication)

- The PNEI website has been open to internet access since December 2006
- The following articles were also published:
    - Chiong C, Ostrea E Jr, Reyes A, Llanes EG, Uy ME, Chan A. Correlation of hearing screening with developmental outcomes in infants over a 2-year period. Acta Otolaryngologica. 2007 April; 127(4): 384-8.
    - Gloria-Cruz TL, Chiong CM, Chan AL, Llanes EG, Reyes-Quintos MR, Abes GT. Training of nurses in ear examination and hearing screening in the school setting. Southeast Asian Journal of Tropical Medicine and Public Health. 2007 Jan; 38(1): 188-94.
    - Carillo RC, Yang NW, Abes GT. Relationship of pure tone audiometry and ossicular discontinuity in chronic suppurative Otitis media. Philippine Journal of Otolaryngology Head and Neck Surgery. 2006 Jan-Dec; 21 (1-2): 5-10.

- Chiong CM, Mueller MB, Ungui EV. Small incision technique for Med-El Combi 40+ Implantation. Philippine Journal of Otolaryngology Head and Neck Surgery. 2006 Jan-Dec; 21 (1-2): 39-41.
- Majam J, Gloria Cruz T, Abes GT. Normative tympanometric values in young Filipino adults. Acta Medica Philippina. 2006 Jan-Jun; 40(1).
- Reyes-Quintos R, Gloria-Cruz T. Hearing loss in a group of professional symphony orchestra musicians. Acta Medica Philippina. 2006 Jan-Jun; 40(1).
- Chiong CM, Yang NW, Legaspi G, Espina C. Seizures associated with an unusual temporal bone mass: A diagnostic and therapeutic dilemma. Philippine Journal of Surgical Subspecialties. 2005; 60.

The Philippine General Hospital

The PNEI has maintained a good relationship with the PGH Department of Otorhinolaryngology with the Ear Unit serving as its temporary home and place where extension services are conducted daily.

Projects for the UP Centennial

In celebration of the PGH Centennial, the PNEI in cooperation with UPCM and PGH ORL, held a well-attended postgraduate course with 130 participants. This was entitled "Practical Otology and the Hearing-Impaired Child with Symposia on Vertigo, Noise-Induced Hearing Loss and Implants for Hearing Rehabilitation" on August 10-11, 2007 at the College of St. Benilde International Hotel.

CLUSTER A

CLUSTER A

ACCOMPLISHMENT REPORT
National Graduate Office for the Health Sciences

PROGRAM OFFERINGS

Academic unit	***Program***
College of Allied Medical Professions	➢ Master of Rehabilitation Science ➢ Master of Rehabilitation Science (Speech Pathology) ➢ Master of Clinical Audiology ***[with the College of Medicine]***
College of Arts and Sciences	➢ Master of Arts in Health Policy Studies (Health Social Science) ➢ Master of Management (Business, Educational. Public) ➢ Master of Science in Health Informatics (Bioinformatics, Medical Informatics) ***[with the College of Medicine]***
College of Dentistry	➢ Master of Science in Dentistry (Orthodontics) ➢ Certificate of Proficiency in Orthodontics
College of Medicine	➢ Doctor of Philosophy in Biochemistry ➢ MD-PhD in Molecular Medicine ➢ Master of Science in Biochemistry ➢ Master of Science in Bioethics ➢ Master of Science in Clinical Epidemiology ➢ Master of Science in Clinical Medicine (Child Health, Family Medicine, Medical Oncology, Medicine, Obstetrics-Gynecology, Surgery) ➢ Master of Science in Health Informatics (Bioinformatics, Medical Informatics) ***[with the College of Arts and Sciences]*** ➢ Master of Science in

	Pharmacology ➢ Master of Science in Physiology ➢ Master of Basic Medical Sciences ➢ Master of Clinical Audiology ***[with the College of Allied Professions]*** ➢ Master of Clinical Medicine (Medical Oncology) ➢ Master of Orthopedics ➢ Diploma in Bioethics ➢ Diploma in Clinical Epidemiology ➢ Diploma in Clinical Medicine (Child Health, Family Medicine, Obstetrics-Gynecology) ➢ Diploma in Physiology ➢ Diploma in Preventive Ophthalmology ➢ Certificate in Biochemistry
College of Nursing	➢ Doctor Philosophy in Nursing ➢ Master of Arts in Nursing
College of Pharmacy	➢ Master of Science in Pharmacy (Pharmacy, Hospital Pharmacy, Pharmaceutical Chemistry, Industrial Pharmacy)
College of Public Health	➢ Doctor of Public Health ➢ Master of Science in Epidemiology ➢ Master of Science in Public Health (Biostatistics, Environmental Health, Medical Microbiology, Tropical Medicine) ➢ Master of Hospital Administration ➢ Master of Occupational Health ➢ Master of Public Health ➢ Master of Arts in Health Policy Studies (Health Science) ➢ Diploma in Dental Public Health ➢ Certificate in Hospital Administration

National Teacher Training Center	➢ Master in Health Professions Education ➢ Diploma in Health Professions Education ➢ Basic Course in Health Professions Education

Substantial increase in number of students were seen with the following programs:

- ➢ Master of Science in Pharmacology
- ➢ Master of Science in Clinical Medicine (Family Medicine)
- ➢ Master of Public Health
- ➢ Master of Health Professions Education

The increase in the first 2 aforementioned programs is attributed to the vigorous initiative of the program coordinators. The increase in the last 2 aforementioned programs is attributed to the off- campus offering. It seems the university should offer modes of program implementation that cater to the demands of the clients, eg, classes outside of the office hours, Saturday classes, and off-campus classes. The College of Public Health and the College of Arts and Sciences have practiced this to a limited scale. Meanwhile, the off-campus mode has been temporarily suspended pending the evaluation.

Steady number of new enrollees is seen with the offerings in Clinical Epidemiology, Medical Oncology, and Nursing. Medical Oncology program is required for all fellows in medical oncology, while Clinical Epidemiology and Nursing have been popular offerings of the University despite the strict admissions criteria of the 2 said programs.

PROGRAMS BEING DEVELOPED

Programs being developed include those in genetics counseling (Dr Carmencita Padilla), child protection (Dr Bernadette Madrid), and PhD by research (Dr Susie Sio). Strengthening measures are done for the management program (Dr Reynaldo Imperial), and the PhD in Biochemistry program (Prof Milagros Leano).

MARKETING OF PROGRAMS

The Office continues to assist the different programs in promoting the graduate offerings through print advertisement and distribution of brochures.

GOVERNANCE

The program coordinators of the different units meet regularly for administrative matters. Issues being in the meetings include standardization of nomenclature and total load per program. The planning for the use of the former CAMP building is also discussed here (with Prof Policarpia Magpili as task force head).

Concerns for the continuing education activities are also discussed by this group as the graduate program coordinators also serve as CE coordinators for most of the academic units.

Recurring problem is the inability to provide regular item for the staff of the Office. A fast turn-over of personnel is observed.

STUDENT ASSISTANCE AND FACULTY DEVELOPMENT

The Office continues to assist students through thesis or dissertation support, and the faculty through financial assistance for attending academic conferences.

UNIVERSITY OF THE PHILIPPINES MANILA
Sentro ng Wikang Filipino
PAGSASALIN • PAGTUTURONG-WIKA • PANANALIKSIK • PROMOSYON • PUBLIKASYON
3/F, Gusaling Joaquin Gonzalez, Padre Faura corner Ma. Orosa St., Ermita, Manila, 1000 Philippines
Telefax No.: (632) 5262492 Email: bulongkalinga@yahoo.com Website: http://www.upm.edu.ph

Nobyembre 27, 2008

DR. RAMON L. ARCADIO, MD, MHPEd, DrHum
Chanselor at Propesor
Unibersidad ng Pilipinas Manila

Pinararaan kay: **Dr. Zorayda E. Leopando**
Bise Chanselor para sa Pagpaplano at Pagpapaunlad
U.P. Manila

Mahal na Dr. Arcadio:

Magalang na isinusumite po namin ang ulat na pinamagatang "Ang Sentro ng Wikang Filipino – U.P. Manila (SWF-UPM) sa Panahon ni Prop. Amante Del Mundo" mula Nobyembre 1, 2005 – Oktubre 31, 2008".

Kalakip po rito ang kopya ng report sa hard copy at disket. Mangyaring tumawag lamang kayo kay Ms. Olive Fallorina, PDO 1, sa 526-24-92 kung kayo po ay may mga katanungan.

Lubos na sumasainyo,

PROP. MA. LUCIA M. MAGALLONA
Direktor
Sentro ng Wikang Filipino-UP Manila

Ang Sentro ng Wikang Filipino - U.P. Manila (SWF-UPM)
sa Panahon ni Prop. Amante Del Mundo
(1 Nobyembre 2005 - 31 Oktubre 2008)

I. **Usaping Pamamahala ng Opisina**
(Governance)
*Pormal na Pagtatalaga ng ***Lupon ng Tagapayo*** (Agosto 2006)

Kasalukuyang mga Kasapi
Dir. Amante del Mundo, Tagapangulo
(Manunungkulang Direktor & Tagapangulo simula Nob. 2008, **Prop. L. Magallona)**
Dr. Isidro C. Sia, CM, *Special Assistant at Direktor ng NGOHS*
Prop. Luz Barbara Dones, CN (*Kahalili:* Prof. Merle Mejico)
Dr. Nemuel Fajutagama, NTTC (Kahalili:)
Prop. Bernard Karganilla, CAS
Prop. Lucia Magallona, CAMP
Dr. Caridad N. Ancheta, CPH (bakanteng posisyon)
Dr. Leonor Lago, CD (bakanteng posisyon, mungkahi: **DR. Danilo Magtanong**)
Kolehiyo ng Parmasya (bakante)

Kawani:
URA-1 (bakante)
PDO-1 - **Ms. Olivia Fallorina**

Kalipunan/Pangkat ng mga Tagapagsalin
A. ***Senior Translators***
1. Dolores Abadilla, RN - Tagalog
   Nat'l Children's Hospital
2. Ofelia del Mundo - Tagalog, Waray, Editor - Cebuano
   Alumna: AB Ling, LLb, MPA, Phd Candidate
3. Prof. Charita de los Reyes - Tagalog, Ilocano(Benguet)
   UPB Faculty Member - AB Pol Sc(*magna cum laude*), MA Mgmt, MA History, Phd (kasalukuyan)
4. Fedelyn Jemena - Tagalog, English(back translator)
   IPPAO-UPM
5. Noahlyn Maranan - Tagalog
   Alumna: AB Psych(*magna cum laude*), MA Psych
6. Caren Joy Mongcopa - Cebuano-Cebu, English (back translator)
   Alumna: BA (*summa cum laude*)
7. Prof. Mary Ann Pernia - Cebunao-Bohol, Tagalog, English(back translator)
   Dept. of Arts & Communication, UPM
8. Prof. Carolina Pulumbarit, Tagalog
   Dept. of Arts & Communication, UPM
9. Doris Romero - Ilonggo
   Alumna: BSEd, MA

B. Junior Translators

1. Dr. Josephine Agapito - Tagalog
   Dept. of Biology, CAS-UPM
2. Ana Maria Bacudio - Tagalog
   Health & Sanitation Office, City of Manila
   MPH UPM
3. Warren Bautista - Tagalog, Ilocano
   NGOHS, UPM
4. Cedric Cabardo - Cebuano-Davao
5. Prof. Jay Dalet - Tagalog
   Dept. of Biology, CAS-UPM
6. Josefina Fabregas - Tagalog
   Office of the College Secretary, CAS-UPM
7. Carmi Gajardo - Tagalog
   Alumna: BSEd
8. Manolo Labor - Cebuano-Bohol, English (back translator)

II. Pagpaunlad-Akademiko/Pangkurikulum:
(Curriculum and Instructions)

A. RGEP

Inendorso ang mga sumusunod sa CAS- RGEP:

1. PILOSOPIYA: Pilosopiya II, "Etika at Kalusugan"
   Ni Dr. Paula Sioco,DSS(Inendorso ng SWF Direktor sa Komite sa GE Kurikulum -KAS **(Set 2006)**

2. HUMANIDADES: Asignatura sa Literaturang Feminista ni Prop. Odessa Joson ng DAC **(Oktubre 2006)**

III. Mga Programa sa Pananaliksik (Publikasyon at Pagsasalin)
(Research Programs)

A. SERYENG MONOGRAP

Unang blg. ng SWF-UPM, *"Pagtuklas sa Pinagmulan ng Salitang Mutya"*
Ni Prop. Grace Odal-Devora**(Agosto 2006)**

B. AKLAT : "Manwal sa Panlipunang Pananaliksik" (Edisyong Eksperimental)
ni Prop. Roland Simbulan **(Agosto 2006)**

C. AKLAT PANGKASAYSAYAN: Dr. Reynaldo Imperial*"Ang Digmaang Pilipino-Amerikano sa Leyte (1898-1902.)"* (Salin)
Ineedit ni Prop. Bernard Karganilla **(Tagal: Oktubre 2006-Disyembre 2008).**

D. **MGA IBA PANG AKLAT/MANWAL (salin)** para sa ibang institusyon:

1. Pamplet. Ang mga Pawikan sa Pilipinas. Pawikan Conservation project, Marine Turtles of the Phils. Primer, Protected Areas and Wildlife Bureau-DENR (Hulyo 2008)

2. Aklat(Bol 1 & 2):. Gabay ng Barangay Health Workers, PNRC(March 2008)

E. **Pag-eedit**

1. *Pamplet*: Ang Inyong Anak na Mayroong Congenital Adrenal Hyperplasia, Dr. Lorene V. Cimacio, PGH - Pediatric Endocrinology (Hunyo 2007)

2. ***Pamplet:*** Gabay sa Pagkuha ng Vital Signs para sa mga BHW ng San Juan Batangas , Dr. Elizabeth Paterno, UP PGH - DFCM, punong editor **(Hunyo 2007)**

IV. **Pagpapaunlad ng Faculti/Staff :**
(Faculty, Administrative Staff and REPS Development)

A. **UNANG GAWAD CHANSELOR (*Pinakamahuhusay na Pananaliksik sa Wikang Filipino)***

*Php 60,000 inilaan ng Tangapan ng Chanselor at Trust Fund-SWF para sa mga panustos, gantimpalang salapi at medalyon (**Agosto 2006)**

1. Nagwaging mga Lahok sa Papel na Pananaliksik

a) **Gawad Chanselor**: Suyin Jamoralin at Madel Montejo ,*"Labor Subcontracting sa Industriya ng Garments: Karanasan ng mga Kababaihang Manggagawa sa Signal Village, Taguig City."* ***(Center for Gender & Women Studies, UPM, Abril 2006)***

b) **Natatanging Pagkilala:** Dr. Caridad Ancheta, *"Kalaganapan at Salik-ugnayan ng Diabetes Mellitus at Impaired Glucose Tolerance sa Luzon, Pilipinas sa mga Taong May Gulang 20-65 Taon."* Mula sa ng orihinal na pananaliksik nina Dr. Jane C. Baltazar, et. al .Inilathala ang orihinal sa Ingles sa Diabetes Research and Clinical Practice ng Elsevier Ireland Ltd., 2003 (CPH, *Agosto 2006*).

2. Nagsipagwaging Lahok saTesis/Disertasyon (Gradwado)

a) **Gawad Chanselor:** Prop. Ma. Paula Sioco, *"Pangangatwirang Moral sa Unibersidad ng Pilipinas"* DSS-CAS, UPM (Ph. D. Philippine Studies, CSSP- UPD, Abril 2003).

b) **Natatanging Pagkilala:** *"Ang Pagkatao ng mga Mag-aaral sa Kolehiyo ng Medisina ng Pamantasan ng Lungsod ng Maynila sa Pamamagitan ng Panukat ng Ugali at Pagkataong Pilipino."* Sinulat ni Teresita S. Cadiz-Brion, MD, FPOGS. (MHPE, NTTC, *Oktubre 2001*).

3. ***Nagsipagwaging Lahok sa Tesis (Di-Gradwado)***

a) Gawad Chanselor: Gregory William C. Soledad, *"Ang Kahalagahan ng Sto. Nino ng Pandacan, Maynila ayon sa mga Debotong Aglipayano"* (BAPA-CAS, Marso 2006).

b) Natatanging Pagkilala: Mart Christine de Castro Vito, *"Ayet Nu Ivatan: Kapaligiran Bilang Kanlungan ng Kultura"* (BAPA-CAS, Abril 2005).

4.Sertipiko/Katibayan ng Pagpapahalaga

a) Prop. Lucia Mirasol Magallona, Manwal para sa mga CBR Worker at Caregiver (2004).
b) Louis Mar Gancuangco, sa kanyang nobelang, Orosa-Nakpil: Malate. (2006)

B. SANAYAN SA PAGSASALIN (AGOSTO 2007)

1. Seminar-Workshap (In-House) para sa mga kawani at kaguruan ng UP Manila

Ang seminar-workshap ay ginanap sa Interactive Learning Center, UP Manila. **(29 Agosto 2007)**

2. Seminar para sa mga kawani ng Central Administration ng UP Manila

Ang seminar ay pinamagatang "Pinoy English sa Komunikasyon ng mga taga-UP Manila at UP-PGH at Gamot na Generic: Mabisa Ba o Hindi. Ito ay ginanap sa UP Manila Social Hall, 1:00 - 5:00 ng hapon. **(29 Abril 2008)**

C. Ikalawang Gawad Chanselor (Pagtuturo at Pananaliksik, Agosto 2008)

Naglaan ang Tanggapan ng Chanselor ng **Php 23,500.00**

Php 55,000.00 ay mula sa SWF Trust Fund bilang gantimpalang salapi. **(Agosto 2008).**

Mga Nagsipagwagi

1. ***Prop. Jerome Ong*** - CAS Pinakamahusay na Guro sa Wikang Filipino
2. ***Prop. Jerome Ong*** - CAS Pinakamahusay na Mananaliksik (Tesis)
3. ***Prop. Ma. Lucia M. Magallona*** - CAMP Natatanging Gantimpala Bilang Guro at Manunulat sa Wikang Filipino
4. ***Prop. Mariam Soraya Tuvera*** - CAS Natatanging Gantimpala sa Pananaliksik (Pagsasalin)

V. **Mga Kapakanang Pang-Estudyante**
(Student Development)

A. PAYO AT/O KONSULTASYON: Pagpapayo sa mga asaynment at proyektong pananaliksik. [patuloy]

B. Pagpapagamit sa mga estudyante ng aklatang SWF*[patuloy]*

C.Pagpapaunlak ng mga interbyu (maski sa mga tagalabas):

Hal. sina Jasmine Daluz, Roxanne Magante, Ika-4 na taon sa Paaralang Katoliko ng Malate ay nagsagawa ng interbyu para sa kanilang pananaliksik, **"Paano Nakakatulong ang Internet sa Pag-aaral ng Asignaturang Filipino". (Pebrero 2007)**

B. Pagsasalin at/o Pag-eedit ng mga Akda ng mga Mag-aaral

Hal. Palatanungang Sosyo-Demograpiko para sa Di-Gradwadong Tesis, ***"Current Levels and Expressions of Empowerment of Filipino Families in Pediatric Clinics across Metro Manila"***, Samantha Sandra Lim et. al., Ika-4 na taon, BS Speech Pathology, Kolehiyo ng Allied Medical Professions (Setyembre 2007)

C. Pagkakaloob ng tulong na pinansiyal at tambalang-pagtataguyod ng mga proyektong pang-mag-aaral kaugnay sa wika't kultura:

Hal.1 *"Buwan ng Wika sa Sentenaryo ng UP"* (Pakikipagtaguyod kasama ang Konseho ng mga Mag-aaral ng CAS, Agosto 2008)

Hal.2 *"Buwan ng Wika at Kultura"* sa Creche. Panauhing Tagapagsalita ang Direktor at Tagapagsagawa ng Larong Pambatang "Magic Bag"(PGH Atrium, Agosto 2008)

V. Pakikiugnayan sa Ibang Institusyon

A. Linangan sa Imahen, Retorika at Anyo (LIRA)
Pagdaraos ng lektyur-workshap na pinamagatang "Sining ng Tugma at Sukat (STS)" para sa mga gurong pampubliko ng mga paaralang sekondarya **(OSA Conference room, 4 Oktubre 2008)**

B. Kaisa para sa Kaunlaran, Inc. (2006-2007)

Namahagi ang samahan ng mga Tsinoy ng 200 kopya para sa SWF-UPM ng 2 aklat :

1. ***"Hayaang Samahan Ka ng Kalusugan"(2004)*** ni Prof. Hong Zhao Guang. Salin ni Joaquin Sy.
2. Iisang koleksyon ng salin ng ***mga siping pampanulaan*** mula sa wikang Mandarin at Ingles.

C. **Komisyon sa Wikang Filipino, Tanggapan ng Pangulo ng Pilipinas (patuloy)**

Hal. Set 2008: Nagkaloob ang KWF sa pamamagitan ni Dr. Fe Aldave-Yap, Kalihim-Heneral, ng ***4-set ng mga tig-15 publikasyon ng kanilang tanggapan.***

D. **Pambansang Samahan sa Linggwistikang Filipino, INK (patuloy)**

Pagdalo ng anim(6) na kinatawan ng UPM sa Pambansang Kumprerensya sa ***"Edukasyong Pangwika: Isyu, Kalakaran at Tunguhin"*** **sa DLSU(23-25 Oktubre,2008)**

VI. **Mga Serbisyong Ekstensyon at Iba pa sa Komunidad**
(Extension and Community Oriented Programs)

A. **Mga Serbisyong Pagsasalin**

Mga Kliyente sa Labas (Institusyong Pananaliksik/Par-masyutika)	Blg ng mga dokumentong ipinasalin			Blg ng dokumentong ipinaedit lamang		
		2005 & 2006	2007 & 2008		2005 & 2006	2007 & 2008
Allergan						
AFRIMS		4				
AstraZeneca Pharmaceuticals		41	24			
APEX-Clinical Research		35	7			
Aventis Pharma		2				
Boehringer-Ingelheim		4	27			
Bristol-Myers Squibb		8				
Fogarty						
GlaxoSmithKline Phils.		27	34			
ICON-Clinical Research		9				
Johnson&Johnson Phils.		3				
Lundbeck Phils.,		3				
Merck-Sharp-Dohme Phils		1	6			
Novartis Pharma		3	8			

Pharmacia Philippines Inc.						
Unilever Phils., Inc.						
Novo Nordisk Phils.		8	22			
PPDI		6	15			
Quintiles Philippines Inc.		15	22			
Parexel Phils.			4			
Chevron			1			
Pfizer			4			
Janssen			1			
(Institusyong/Pang-Edukasyon/Ospital)						
World Bank Philippines						
University of Santo Tomas		4	4			
Intitute of Reflexology in the Philippines		2				
Southville International		2				
Emilio Aguinaldo Education Corporation			1			
Lung Center of the Philippines			1			
NBI Special Task Force Manila			3			
Philippine Navy			1			
Philippine Heart Center			4			
Max Foundation			1			
Phil. National Red Cross			1			
PMMC			1			
Eugenio Lopez Foundation, Inc.			1			
DOH – Technical Working Group						1
CIP-DENR			1			
Sub-Total		**177**	**198**			1
Mga Kliyente sa						

UPM / PGH						
CAMP		3	5			1
CAS		4	1			
CM		2				
OSA					1	
CPH						
NIH			2			
CN			3			
CPDMO		4				
Central Administration						
PGH						
Endocrinology		1				1
Rehab. Medicine		3				
Medical Social Service			1		1	
Cancer Institute			1			
Pediatric Endocrinology						
Department of Surgery			2			
DFCM						
Department of Medicine			2			
Dept. of Anesthesiology		1				
IHPDS		4				
Sub-total		58	17		2	2
KABUUANG BILANG		**235**	**215**		2	3

IX. Pagpapabuti ng mga Pasilidad (2007)

A. Bagong printer (HP, Php 22,000)
B. Karagdagang mga suplay, hal. copy paper (Php 12,000)
C. Naipaayos ang nasirang aircon (Php 11,000)

TRUST FUND: Php 45,000

X. TULONG-PINANSIYAL:

1. **Tanghalang Batingaw: Php 10,000.** Paglunsad ng timpalak na "Skit Nayt." **(Agosto 2006)**
2. **Prof. Grace Odal-Devora : Php 20,000** panustos sa papel-pananaliksik - "Mut, Motya, Mutya and Mutyalamma: Four Variants of the Goddess as a Cultural Icon, Sign and Archetypal Figure" , International Conference,Alexandria Egypt **(Setyembre 2006).**
3. **SHS, Palo, Leyte: Php 4,500** mga aklat mula sa Sentro ng Wikang Filipino ng Sistemang U.P. **(Abril 12, 2008)**
4. **CAS Student Council: Php 20,000** , "Buwan ng Wika sa Sentenaryo ng UP Maynila." Skit Nayt- Battle of the Orgs & Blocks, Salita, Salita, Salita, atbp (Quizbee sa Filipino), RAK-A-Tula-: Battle of the Bands**(Agosto 2008)**
5. **Pagdalo sa Pambansang Seminar na Pangwika.** Itinaguyod ng Pambansang Samahan ng Linggwistikang Filipino (PSLF), Komisyon sa Wikang Filipino, CHED at DepEd, "Edukasyong Pangwika: Isyu, Kalakaran at Tunguhin."
   Php 21,000 - Para sa anim(6) na kinatawan
   CSB hotel school ng De La Salle University**(Oktubre 23 -25, 2008)**
6. **Panustos: ALAMAT International Conference(26-28 Nob 2008)** - Php 20,000

KABUUANG HALAGANG NAITULONG: Php 95,500

XI. **Paghanap ng Mapagkukuhanan sa Pagpaunlad**

(Resource Generation): TRUST FUND NG SWF

A. KITA
   1. Panimulang pondo: **Php 13,012.00(2001)**
   2. Netong: **Php 326,390.04 (31 Hulyo 2008, Accounting Ofc).**
   3. Gross : **Php 758,131.93 (31 Hulyo 2008)**
   4. Ko(ko)lektahin: **Php 149, 500 (Sept 2008, SWF)**
   5. Tinatayang gross: **Php 1 M (katapusan ng 2008).**

B. Mga pinaggamitan ng PONDO:

1. Pagkakaloob ng oportunidad sa karagdagang kita
2. Pagtustos ng mga proyektong pangwika't pangkultura.
3. Gastusin ng SWF at ilang kaguruan sa publikasyon
4. Pagdalo sa mga komperensiya o workshap
5. Pagbili ng mga karagdagang kagamitan at suplay
6. Job Order - PDO

Katapusang Ulat ni: **Prop. Amante del Mundo,**
Direktor, SWF-UPM

28 Oktubre 2008

UP Manila Child Protection Unit
Department of Pediatrics, Philippine General Hospital

MISSION

The CPU is a child-friendly unit
using a multidisciplinary approach and networking
in providing comprehensive medical
and psycho-social services
to abused children and their families
to prevent further abuse
and to initiate the process of healing.
Training is provided for medical
and other key professionals
in the recognition and management
of abused children.
Research and advocacy are done
for the improvement of child protection services
and the prevention of child abuse.

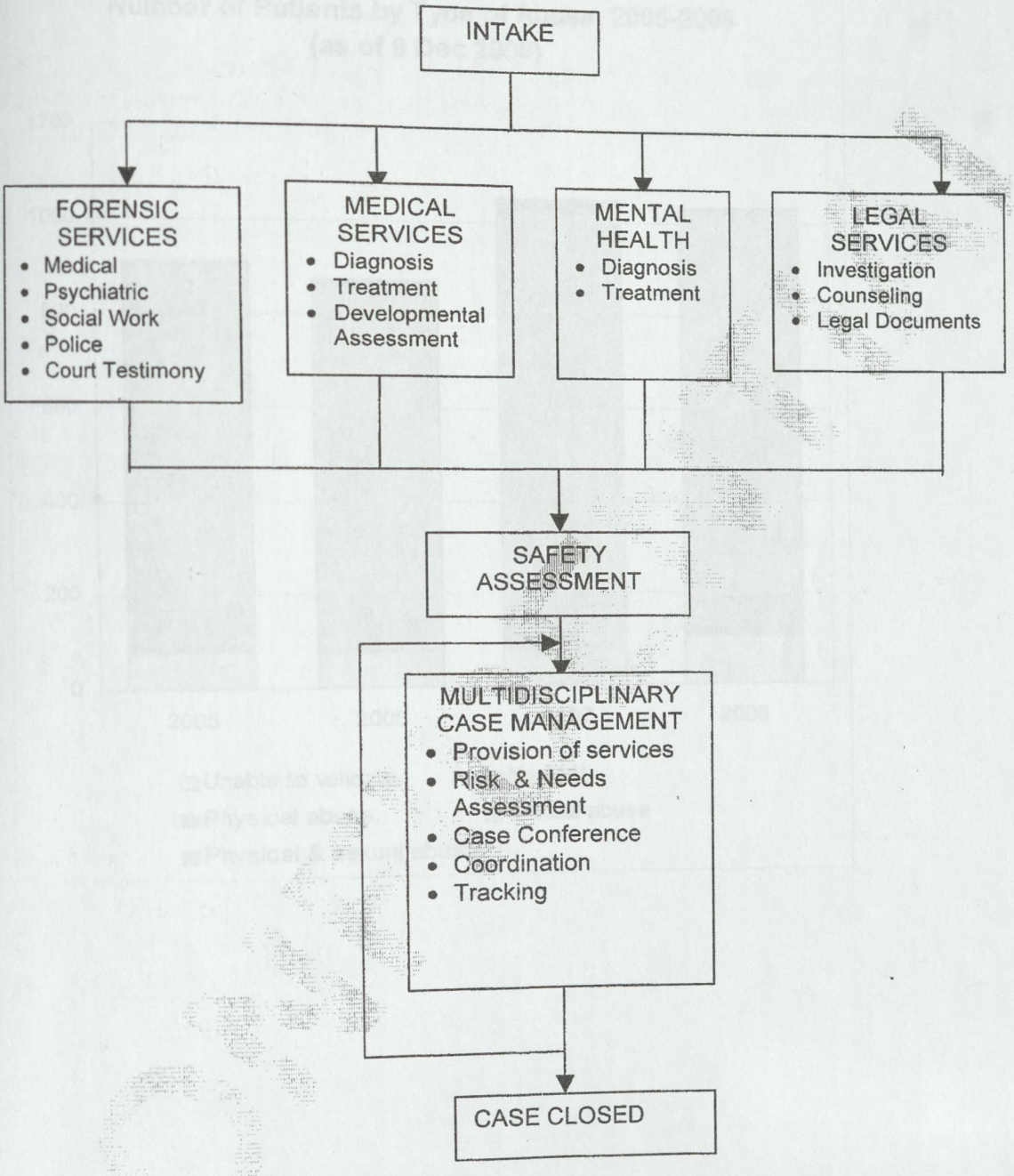
VISION

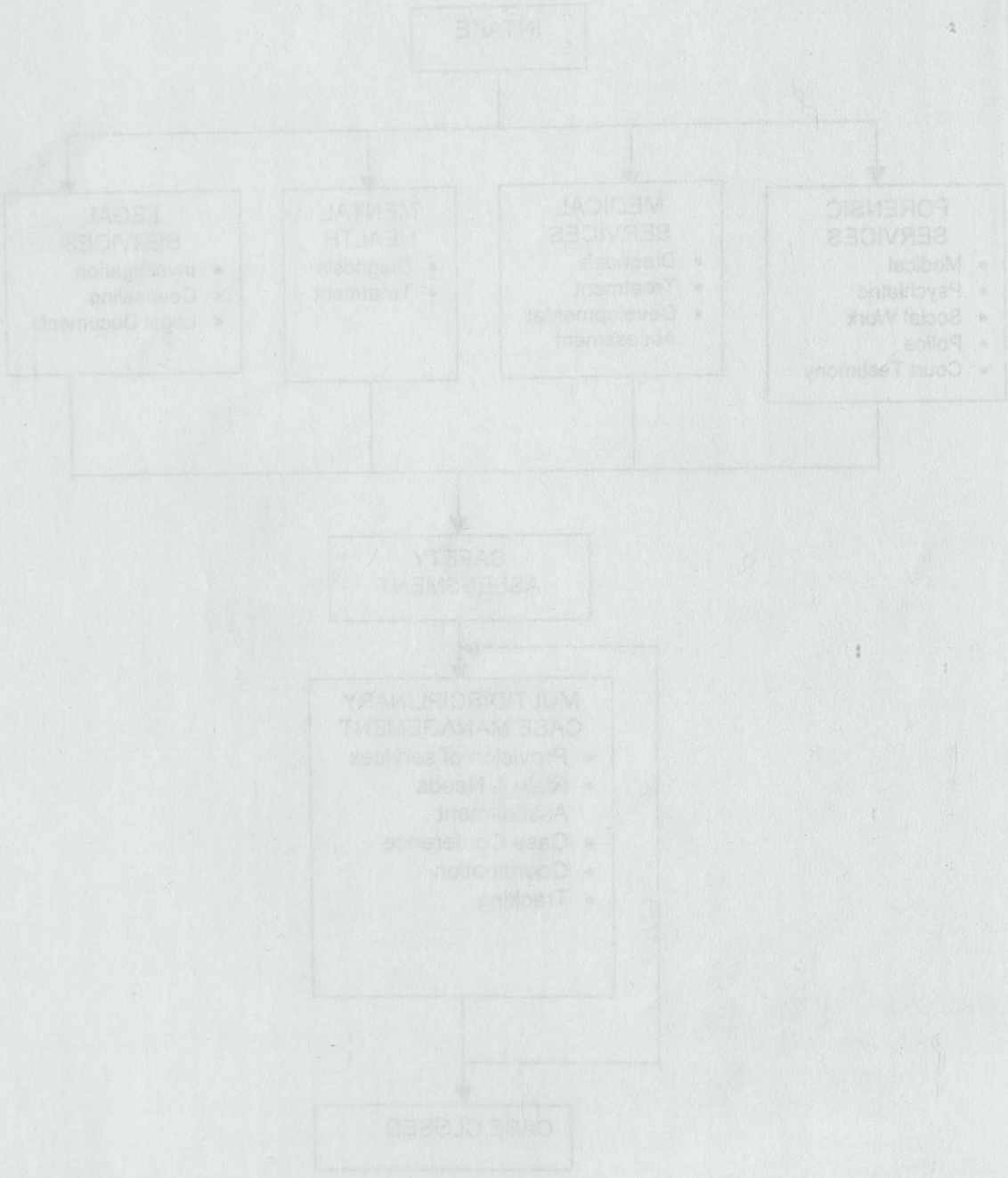
A dynamic, model CPU
providing sustainable comprehensive services
for abused children and their families,
working for the advancement of the field
of child protection
in partnership with
community, local, and national
government and non-government agencies
under a nationwide multidisciplinary
child protection system
in pursuit of the realization
of children's rights.

CPU OBJECTIVES

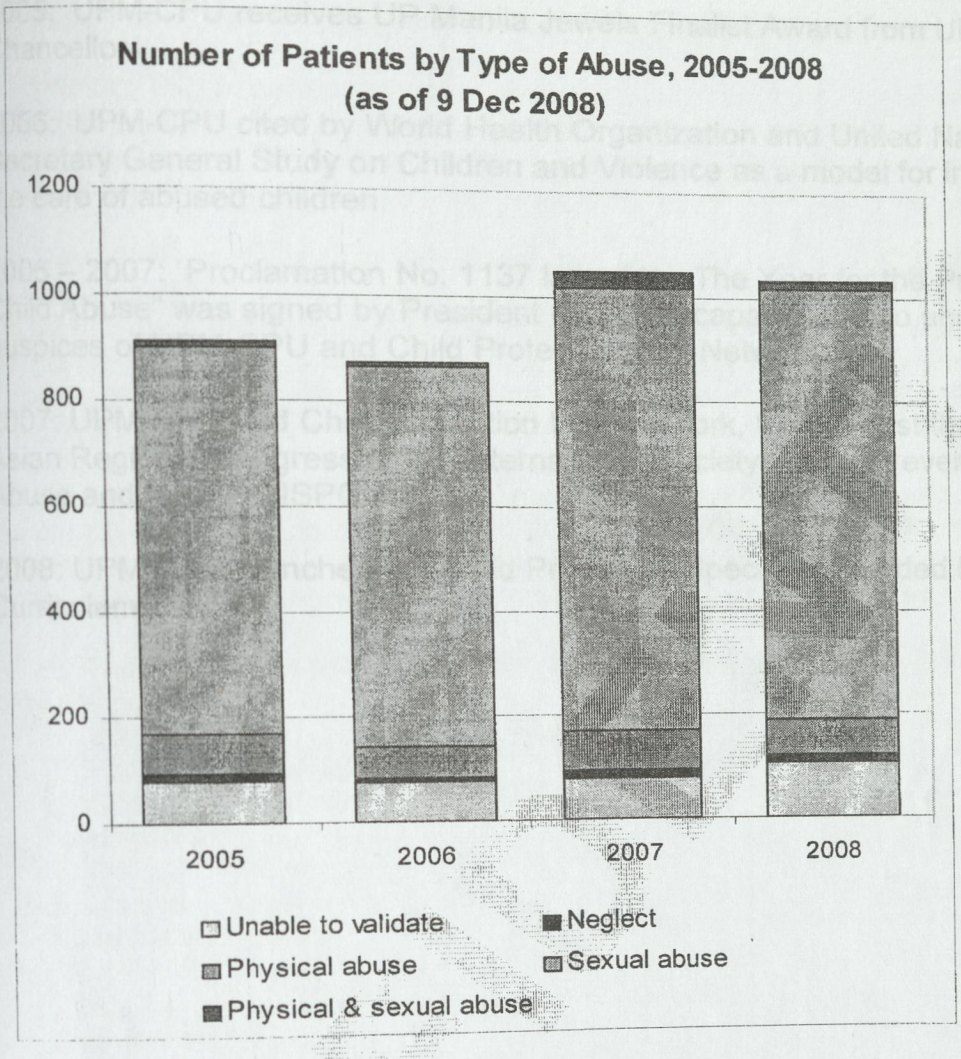
1. Provide a thorough multidisciplinary evaluation of suspected child abuse cases minimizing retraumatization of the child;
2. Provide comprehensive, coordinated and integrated medical, social, psychological and legal services to abused children and their families;
3. Provide both crisis and long-term case management to abused children and their families to keep the child safe, healthy and developing optimally;
4. Serve as a training site for discipline specific and interdisciplinary training for the medical, legal, and social work sectors;
5. Utilize careful documentation and research to evaluate the effectiveness of current practice and introduce innovative strategies to improve services and to prevent child abuse.

The PGH-CPU multidisciplinary approach in providing services and care to abused children and their families:





NUMBER OF PATIENTS SERVED



MILESTONES

2005: UPM-CPU receives UP Manila Jewels Finalist Award from UP Manila Chancellor

2006: UPM-CPU cited by World Health Organization and United Nations Secretary General Study on Children and Violence as a model for intervention for the care of abused children

2006 – 2007: Proclamation No. 1137 launching The Year for the Prevention of Child Abuse" was signed by President Gloria Macapagal-Arroyo under the auspices of UPM-CPU and Child Protection Unit Network, Inc.

2007: UPM-CPU and Child Protection Unit Network, Inc. co-host the Seventh Asian Regional Congress of the International Society for the Prevention of Child Abuse and Neglect (ISPCAN)

2008: UPM-CPU launches the Child Protection Specialist Blended Learning Curriculum

RESEARCH

The Child Protection Management Information System (CPMIS)

The CPMIS is a database system piloted at the PGH-CPU to facilitate child protection case management, standardize processes in the child protection system, and facilitate research in Child Protection Units across the Philippines. The software was developed by Cognigent, Inc. for the Child Protection Unit Network, Inc. (CPU-Net).

The CPMIS is designed to reflect standard practice in the PGH Child Protection Unit in a user-friendly way while ensuring data accuracy through the use of built in mandatory fields and safeguards. Measures to ensure patient confidentiality and data security are integral features of the system. In addition, the CPMIS has a tracking system to detect common patients and perpetrators, as well as a scheduler system for patient visits and appointments.

Research capability is enhanced through the availability of programmed queries and the capacity to save reports in a format that can be used in other statistical software. The CPMIS has the facility to aggregate data from other units to obtain a comprehensive picture of the child abuse and child protection situation in the Philippines.

The CPMIS has modules for use of the following members of the multidisciplinary child protection team:

1. Pediatricians
2. Psychiatrists & Psychologists
3. Social workers
4. Lawyers
5. Police
6. Nurses
7. Reception

- System features:
  - Modules are integrated
  - More responsive than current CPMIS
  - Use open source database server (PostgreSQL)
  - Produce consistent and accurate reports
  - Stable i.e., minimal downtime
  - Import as much data from old CPMIS database as possible
  - Easy to use
  - Easy to install

- Capabilities:
  - Individual case management
  - Research
  - Generation of official reports e.g., Medico-legal Certificates for police and courts, Suspected Child Abuse Report (SCAR) Forms
  - Generation of process reports e.g., list of patients for home visit, list of patients for case conference, daily appointments
  - CPU process improvement initiatives

YEAR	Title	Status	Dissemination
2007	Five years of Abuse: A Clinical Profile of the Male Sexual Abuse Victim Seen at the UPM-PGH-CPU between 2003-2007 (Herrin & Castillo)	Completed	Presented at the CPU-Net Annual Convention, Manila Hotel (November 2008)
2006	Poetry And Visual Arts Psychotherapy Among Depressed, Abused Children (Brillantes-Evangelista)	Completed	Art Exhibit of Children's Art, Vargas Museum, UP Diliman (September, 2006)
	Strengthening Family's Competency in Re-abuse Prevention (Madrid, Castillo, Rubia, et al)	Completed	
	Association Between Anogenital Abnormality and Y-STR Confirmation of Child Sexual Abuse Among Children Seen at the UP Manila-PGH-CPU (Baluyut, Tan, Guillermo)	Completed	Presented at : PGH Dept. of Pediatrics Residents' Research Week (2006)
	Shaken Baby Syndrome In The Philippines: The UP Manila-PGH-CPU Experience (Madrid, Castillo, Baluyut, Lopez)	Completed	Presented at : PGH Dept. of Pediatrics Residents' Research Week (2006)
	Profile of Minor Perpetrators of Sexual Abuse (Leynes, Balderrama)	Completed	Published in Philippine Journal of Psychiatry (July-Dec 2005) Volume 29 No. 2
	Designing Group Work for Sexually Abused Children in the UP Manila-PGH-CPU (Aguadera, Balderrama)	Completed	Presented at PGH Department of Psychiatry Fellows' Research Week (2006)
	Group Therapy for Adolescent Perpetrators (Aguadera, Balderrama)	Completed	Presented at PGH Department of Psychiatry Fellows' Research Week (2006)
2005	Y-STR Analysis for Detection and Objective Confirmation of Child Sexual Abuse (Delfin, De Ungria, Madrid, Tan)	Completed	published in the International Journal of Legal Medicine (2005) Volume 119: 158-163; presented at the 14th International Conference in Human Identification, Phoenix, Arizona, USA. September 2003

TRAINING

DISCIPLINE SPECIFIC CURRICULA

The PGH CPU successfully integrated Child Abuse in the undergraduate medical curriculum, residency and post-residency training programs of Pediatrics and Psychiatry of the Philippine General Hospital.

Medical Curriculum:

1. Child Abuse is included in Art of Medicine Curriculum for 1st year medical students at the UP College of Medicine and integrated in other organ systems at higher year levels
2. Child Abuse elective for 4th year medical students at the UP College of Medicine
3. Child Abuse was incorporated in the curriculum in all medical school-members of the Association of Philippine Medical Colleges (APMC) in 1999

Pediatric Residency Curriculum

1. Trainor's Training on the "3R's of Child Abuse" for pediatricians across all regions with the Philippine Pediatric Society in 1997
2. Required rotation for PGH Pediatric Residents in their second year since 2000

Fellowship Training Curriculum

1. Ambulatory Pediatrics Fellowship graduates also fulfill requirements to become Child Protection Specialists
2. Child Psychiatry Fellowship: first year of training is devoted mainly to seeing patients at the Child Protection Unit

TRAINING CENTER OF CPU-NETWORK

The PGH-CPU is a multidisciplinary training center that trains physicians, mental health professionals, nurses, social workers, and police. Each discipline has its own specific curriculum and the training is both interdisciplinary and multisectoral. At the end of the training, each trainee becomes an expert on child protection in her or his field and has extensive experience working with a multidisciplinary team.

CONTINUING EDUCATION OPPORTUNITIES

The staff at CPU also serves as resource persons in trainings done by other professions, institutions and agencies such as the Philippine Judicial Academy, Department of Justice, Philippine National Police, National Bureau of Investigation, Department of Social Welfare & Development and NGO's.

PHILIPPINE JUDICIAL ACADEMY

CPU has been a resource of the Philippine Judicial Academy for the training of Family Court Judges since 1999. In 2006, in partnership with the UK Embassy and CPU-Network, PHILJA conducted multisectoral Competency Enhancement Training of Family Court judges, prosecutors, public defense attorneys, court social workers and personnel. Innovative training strategies used were small group discussions based on trigger videos developed specifically for the training. Training sessions will continue till 2009.

POLICE INVESTIGATORS TRAINING

The 2002 Memorandum of Agreement between the Philippine National Police and UP Manila stipulated the implementation of a training program for the PNP's Women and Children Desk officers. In 2003, after a needs assessment of police officers in the field, a training program on the investigation of crimes involving women and children was created. The content of the course included new laws, criminal procedure, forensic interviewing, preparation of sworn statements of victims, crime scene investigation and how to testify in court. The MOA was renewed in 2005 and the training continues to date.

NATIONAL BUREAU OF INVESTIGATION TRAINING

The PGH–CPU forensic interviewers have lent their expertise in a series of capacity building training sessions organized by the Violence Against Women and Children Division of the NBI as it opened interview studios in its regional offices all over the country.

CHILD ABUSE IS INCLUDED IN HOSPITAL-WIDE ORIENTATION FOR RESIDENTS

In 2006, Child Abuse was included in the required curriculum for residents in all departments and all year levels of the Philippine General Hospital. 260 residents from the following departments attended: Emergency Medical Services, Family and Community Medicine, Laboratories, Internal Medicine, Dermatology, Neurosciences, Obstetrics & Gynecology, Ophthalmology, Orthopedics, Otorhinolaryngology, Pediatrics, Psychiatry, Radiology, Rehabilitation Medicine, and Surgery.

INVITED RESOURCE SPEAKERS FOR PROFESSION/SPECIALTY SPECIFIC POSTGRADUATE AND CONTINUING EDUCATION SEMINARS:

- Medical Professional Societies: Pediatrics, Obstetrics-Gynecology, Family Medicine, Surgery, Orthopedics, Ophthalmology, ENT, Psychiatry, Dermatology
- Mandatory Continuing Legal Education for Lawyers
- Seminars for Social Workers, Teachers and NGO's

UP Manila Child Protection Unit Team

Department of Pediatrics, Philippine General Hospital

ADVISORY BOARD

Ramon L Arcadio, M.D., M.H.P.Ed, Chancellor, University of the Philippines, Manila
Carmelo A. Alfiler, M.D., Director, Philippine General Hospital
Alberto B. Roxas, , M.D., Dean, University of the Philippines College of Medicine
Edgardo E. Ortiz, M.D., Chair, Department of Pediatrics, Philippine General Hospital
David G. Bradley, Chair, Citybridge Foundation
Victoria L.M. Herrera, M.D., Consultant, Citybridge Foundation

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Merle P. Tan, M.D.

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Cynthia R. Leynes, M.D.

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Maria Cecilia F. Lim, M.D.

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Arvie Grace G. Legaspi, R.N.

SUPERVISING SOCIAL WORKER
Dolores B. Rubia, M.S.W.

SOCIAL WORKERS
Fe S.B. Arao, R.S.W.
Rubymay T. Bobila, R.S.W.
Annaliza R. Macababbad, R.S.W.
Pauline A. Balitaan, R.S.W.

LAWYERS
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Attorney Cristina S. Sevilla
Attorney Amy A. Avellano

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PO3 Evangeline R. Villano
PO1 Lucille D. Ferrer

OFFICE MANAGER
Lourdes C. Peña

LEGAL ADVISOR
Attorney Zaldy B. Docena

CITYBRIDGE FOUNDATION CONSULTANT
Amelia R. Fernandez, M.D.

UNIVERSITY OF THE PHILIPPINES MANILA
Office of Anti Sexual Harassment
8/F, Central Block Bldg., Philippine General Hospital, Taft Avenue, Manila, 1000 Philippines
Telefax No.: (632) 5266879 Website: http://www.upm.edu.ph/oash

To Melody
For Report
[illegible]

26 November 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Professor and Chancellor

Dear **Chancellor Arcadio**:

Good Day!

Respectfully submitting the Major Accomplishments of the Office of Anti-Sexual Harassment during your first term as UP Manila Chancellor.

Yours truly,

BETTY DY-MANCAO, MD
Coordinator

VCPD
Mm: For compiling
SV

Office of Anti Sexual Harassment

Major Accomplishments

November 1, 2005 to October 31, 2008

The Office

The Office of Anti Sexual Harassment (OASH) currently shares office with the Center for Gender and Women Studies (CGWS). Dr. Isidro C. Sia, Special Assistant to the Chancellor, is the chair of the office, while Dr. Betty Dy-Mancao of College of Medicine is the Coordinator. Dr. Dy-Mancao, has been serving as the office coordinator since 2001. Two of the previous members of the office were reappointed, Atty. Elizabette R. Pulumbarit of the legal office, who represents the employees and Prof. Odessa Joson of the College of Arts and Sciences, being the faculty representative. They were recommended by the coordinator for better handling of complaints as they already have experienced handling several complaints. Two new members were also appointed. One is the Director of CGWS, Dr. Anthony Geronimo H. Cordero and the representative of the students is Ms. Kristel Esteban of College of Arts and Sciences. She is one of the University Student Council's councilor. Ms. Esteban was later replaced by Ms. Tina Langit from the Cololege of Medicine and the University Student Council.

Significant Accomplishments

Student and Employee Development

The Office continues to guarantee that the University provides a secure and conducive working and studying environment. Orientations and seminars about the UP Implementing rules and regulations (UPIRR) on Anti Sexual Harassment were provided for employees and students. One orientation was given to the Obstetrics and Gynecology Department during their staff conference. The participants were the consultants and residents. The Office was also invited by the Department of Family and Community Medicine. Most of the participants were students from College of Medicine. Some faculty members of the department were also present.

The Director CGWS, Dr. Cordero has been giving orientations by including the Anti Sexual Harassment Rules and Regulations as one of his topic in every Gender Sensitivity Training he is conducting. A room to room orientation was also given to the students of College of Arts and Sciences to inform as many students as possible about the UPIRR on Anti Sexual Harassment.

The Office also continues to support and participate in Women's Month activities held every March by giving series of seminars and orientation. The Office also sponsored a free blood sugar and cholesterol count and bone density screening through the efforts of the Coordinator and the help of PGH residents and interns.

In every seminar or orientation, participants were encouraged to ask questions and to cite a story relevant to the discussion based on their experience or observation. Said activities were done by the members and staff of the office depending on their availability.

An active member of the Gender Steering Committee, Dr. Angela Sison-Aguilar, of the Department of Obstetrics and Gynecology also gave an orientation about sexual harassment to the residents of their department. She asked the help of the office for the presentation materials.

Fomal and Informal Complaints

The priority of the office is the investigations of the complaints filed whether formal or informal. The office ensures the continuous investigations and hearings of the received complaints.

Previous Complaints

The office conducted preliminary investigations of the complaint received in Septmember 2003. In September 2004 a formal charge was issued to the respondent followed by several hearings which lasted until October of 2006. The private complainant secured the help of the Office of Legal Aide (OLA), while the respondent on the first day of the hearing was not represented by a counsel. The committee informed him of what to do and advice him to ask for the help of the Public Attorney's Office (PAO). He was given ample time until he secured a help of a lawyer. Hearings were held but after a few hearing, the counsel for the private complainant requested for the chair to inhibit himself from the committee. Thereafter, the members also resigned. A new committee was therefor appointed and the hearings were again held. The parties submitted their memorandum and a recommendation was later submitted to the Chancellor by the hearing committee. The decision was issued in April 2007.

The complaint received in December 2003 was investigated until a formal charge was issued in September 2005. The hearing committee was constituted. The counsel for the private complainant submitted an entry of appearance with a motion for inhibition. The counsel for the private complainant prayed that the appointed chair of the hearing committee inhibit herself from such position. A new chair was therefor appointed and the hearing was set. Meanwhile, the counsel for the respondent filed a motion to withdraw as the respondent's counsel. The counsel manifested that she lost contact with her client, the respondent. The other party submitted a motion and thereafter a hearing was conducted. During the said hearing the counsel for the private complainant asked for time to file the appropriate pleading to address the fact that the respondent cannot be found at his last known address and has left no forwarding address. It was granted by the chair but after several weeks and having not received said pleading, the chair issued an order provisionally dismissing the case.

New Complaints

A new complaint was received by the office in July 2006. Preliminary investigation was conducted. The complainant expressed his willingness to withdraw the case if the respondent will undergo a counseling and make an affidavit expressing her regret and asking an apology. The respondent agreed and went to the health service for counseling. The doctor was called by the office to ask about the counseling. Later, the respondent submitted her affidavit as agreed upon and the complaint was withdrawn.

In July of 2007, an employee secure and advice from the office. She was heard by the members for several meetings. After such, she continue preparing her affidavit and informs the office of her situation in their department while working with her superior

whom she is complaining about. The office contacted her and asked for the affidavit which she said she will file. She later decided not to file the case.

The last complaint received by the office for 2008 was in March. The parties submitted their affidavits. A preliminary investigation was conducted and witnesses were also called by the office. The respondent admitted the complainant's allegations and informed the office that he wanted to apologize but the complainant does not want to accept it. The office offers to mediate between the parties. The complainant agreed to such mediation. It was set in front of the office' members and the parties' supervisors and chair. The apology was accepted by the complainant and her husband. The office is presently preparing their report to the Chancellor.

Areas for Growth

The office needs to have a private room where it may conduct its hearings, investigations and counseling. The office currently uses one of the rooms at rehabilitation medicine department of the PGH for hearings and investigation. It also needs new cabinets for safekeeping of the files.

The members may improve their knowledge and skills in handling complaints and in counseling by attending seminars and workshops. A way to encourage the members to stay with the office as a member is by giving them honorarium.

Future goals

The office aims to improve its services by conducting counseling and paralegal training for the members and staff which needs funding.

UNIVERSITY OF THE PHILIPPINES MANILA
8/F Philippine General Hospital
Taft Avenue, Manila 1000

OFFICE OF THE CHANCELLOR, UPM
RECEIVED
By:
Date: NOV 2 8 2008

28 November 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Professor and Chancellor
University of the Philippines Manila

Dear **Chancellor Arcadio:**

Greetings!

Respectfully submitting to your kind office the Major Accomplishment Report of the UP Manila Center for Gender and Women Studies (CGWS) for the period November 1, 2005 to October 31, 2008.

Yours truly,

ANTHONY G.H. CORDERO, MD
Director
UP Manila Center for Gender and Women Studies

MAJOR ACCOMPLISHMENT REPORT

University of the Philippines Manila Center for Gender and Women Studies (November 1, 2005 to October 31, 2008)

The University of the Philippines Manila Center for Gender and Women Studies (CGWS) was formulated in 1997 under the term of Chancellor Perla Santos Ocampo. It was part of the Chancellor's Women's Health and Development Program and was first headed by the group of Dr. Susy Pineda Ocampo. In 1998, the Board of Regents officially approved the establishment of the CGWS.

The following are the Goals and Objectives of the UP Manila CGWS as approved by the Board of Regents in 1998.

Goals:

1. Institutionalize gender-sensitive perspective and framework in the curriculum; and in teaching and training programs for students, teachers, researchers in UP Manila;
2. Develop and institutionalize gender-responsive health services in all health sector units specifically clinical and public health education programs for health professionals;
3. Develop gender-responsive health policy, research paradigms, information systems under a systematic and strategic plan of action for engendering the health sector through health science education, research and training.

Objectives:

1. Formulation of gender-responsive framework and guidelines for curriculum development;
2. Develop gender perspective in the undergraduate courses

This report includes some of the components of Chancellor Ramon L. Arcadio's 12-point agenda namely *Curriculum and Instructions, Student Development, Faculty, Administrative Staff and REPS Development, Research Programs, Extension and Community Oriented Programs, The Philippine General Hospital* and *Projects for the UP Centennial.*

The report's outline is as follows:

A. Governance
B. GAD Plans
C. Curriculum & Instructions including Training Activities
D. Service
E. Research
F. Publications & Databanking
G. Women's Week
H. House Bill 5043 (Reproductive Health Bill) Advocacy
I. Project for the Centennial

A. Governance

- Formed the UP Manila Gender Steering Committee made up of the College Gender Committee of each of the 7 colleges; the NTTC; the SHS in Palo, Leyte and the UP-PGH Gender Steering Committee
- Convened the Partners' Assembly made up of the OASH, the UP-PGH Women's Desk, the UP-PGH Child Protection Unit (CPU), the UP-PGH Gender Steering Committee & the CGWS. The five (5) members of the assembly are all independent and autonomous from each other. The CGWS worked closely with the Women's Desk and with the PGH Gender Steering Committee.
- The CAS and CPH reconstituted their gender committees in 2007 and 2008 respectively.

B. GAD (Gender and Development) Plans

- Advocated the GAD Plan development of all the units and colleges for 2006, 2007 and 2008.

C. Curriculum and Instructions including Training Activities

- The CGWS shared the Chancellor's vision of a curriculum and instructions that are student-centered, problem-based, socially accountable and community oriented. Being community oriented is defined as responding to the needs of society. The student-centeredness is manifested in the objectives of the gender workshops which are always from the point of view of the students. The workshops used evocative and participatory strategies. The workshops also presented a problem-based approach. The social accountability and community orientation were reflected in the context as to the rationale behind conducting the workshop. The context was always that of patient service and community development.

- Consulted the CAMP, CAS, CM, CD, CP & CPH regarding the incorporation of the rationale and features of Gender-Sensitive Health Care into the curriculum'

- Assisted in the UP System Survey on gender-responsiveness although only CP & 2 departments within CAS submitted.

- Conducted workshops & lecture-discussions on Gender Sensitivity & Gender-Sensitive Health Care (mostly 2-hour to 4-hour participatory & evocative workshops). The instructional design and modules were based on various papers & modules developed by local & international government & NGO's (with learning objectives & appropriate participatory strategies).

- The nature of the participants in the training activities therefore aimed to achieve several components of the Chancellor's 12-point agenda

particularly Student Development and Faculty, Administrative Staff and REPS Development

- The following 2 to 4-hour workshops were conducted with UP Manila students:

2006

- May 9 to 16 – 1st year students of UP Manila (all colleges) *15 minutes per college
- May 26 – incoming Speech Pathology interns
- May 30 (am) – incoming Occupational Therapy interns
- May 30 (pm) – incoming Physical Therapy interns
- June 9 – 1st year CAMP students
- June 29 – 1st year proper CD students
- July 7 & 11 – Class of Prof. Doty Jose
- July 28 – UP Manila foreign students
- August 2 – 1st year CPH students
- June to November (once a month) – 6 workshops with 6 blocks (14-16 students per block) of CM Clinical Clerks (4th year medicine proper)
- October – UP-PGH interns

2007

- Jan 15 & 29 – 2 CAS Classes (Kasaysayan 5 "Kababaihan & Kasaysayan") of Prof. Doty Jose
- Feb 7 &14 – "Gender & Health" workshop as part of the Art of Medicine Course for Year Level 3 UPCM students
- Feb 16 – CP 4th year students
- April 26 – incoming UP-PGH medical interns *15 mins only
- May 10 to 21 – 1st year students of UP Manila (all colleges) *15 minutes per college
- May 29 – incoming CAMP interns (PT, OT, Speech Pathology)
- July 10, 24 & 25 – 2 CAS Classes (Kasaysayan 5 "Kababaihan & Kasaysayan") of Prof. Doty Jose
- August 22 – 3rd year students of CAMP (PT & OT)
- Oct 3 – UP Diliman College of Home Economics students
- Nov 10 – with 120 NSTP students divided into 3 sessions of 40 students each & 3 hours each (9am-12nn / 1-4pm / 4:30-7:30pm)
- Nov 19 – with all UPCN students rotating in San Juan, Batangas

2008

- Jan 7 (PART 1) and Jan 10 (PART 2) – with 3 classes of Prof Doty Jose at the CAS-DSS
- Jan 16 & 23 – "Gender & Health" workshop as part of the Art of Medicine Course for Year Level 3 UPCM students
- Feb 11 – with CPH students rotating in San Juan, Batangas
- Mar 1, Saturday, 2-4pm – with CP students who will rotate in San Juan, Batangas
- April 28 – with the new UP-PGH interns
- June 11 – with 1st year CAMP students
- June 20 – with CAMP interns
- July 8 & 18 – with a CAS-DSS class of Prof Doty Jose
- July 23 – with a CAS-DSS class of Prof Doty Jose

These activities contribute in enabling students to be developed academically and to be community oriented and socially responsive. The CGWS regularly conducts alternative classroom learning experiences for the classes of Prof. Dorothy Jose of the DSS-CAS.

The CGWS developed a module on "Gender and Health" for the Art of Medicine Year Level III students of the UP College of Medicine.

The Chancellor also focused on the development of Faculty, Administrative and Professional Staff to promote empowerment and high morale. The CGWS helped in achieving this goal by orienting new employees of UP Manila and the Philippine General Hospital regarding gender sensitivity and awareness in the workplace and with regards to the features of gender sensitive health care developed by Prof. Fatima Alvarez-Castillo. The CGWS also has an agreement with the Unit Head of the Department of Nursing Education and Training and this has enabled gender sensitivity to be a regular component of the orientation for new UP-PGH nurses.

- The following 2 to 4-hour workshops were conducted with UP-PGH staff members:

2006

- October 10 – Dept of OB-GYN of UP-PGH *45-minute lecture-discussion
- December 27 – CGWS orientation with all incoming 2007 First Year Residents & Fellows of UP-PGH *15 minutes only

2007

- May 28 – newly appointed UP-PGH employees
- July 17 – UP-PGH Dept of Emergency Medicine
- July 24 – UP-PGH Dept of Emergency Medicine
- Oct 24 – UP-PGH Nursing Assistants
- Dec 13 – new UP-PGH nurses
- Dec 20 – new UP-PGH residents & fellows

2008

- Feb 15, 1-3:30pm – new UP-PGH nurses
- Mar 11, 8:30-2pm – UP-PGH supervisors
- June 13 – new UP-PGH nurses
- Oct 17 – new UP-PGH nurses
- Oct 24 – ER volunteers of the UP Manila Pahinungod

- The following 2 to 4-hour workshops were conducted with UP Manila faculty:

2007

- June 28 – UPCM faculty members - Integrated Faculty Development Program re "Gender Mainstreaming in Institutional Building, Research and Education"
- Dec 3 – faculty staff of the CAS – DSS & DBS

2008

- Feb 20 and Feb 21 – with new CAS faculty staff

- July 25 – UPCM faculty members - Integrated Faculty Development Program re "Gender Mainstreaming in Institutional Building, Research and Education"

- The following 2 to 4-hour workshops were conducted with UP Manila administrative staff and REPS:

2006
- Feb 12 – CAS Administrative Staff

2007
- August 31 – UP Manila Central Administration staff

2008
- Oct 28 – staff of the UP Manila University Library

- The following 2 to 4-hour workshops were conducted with a college gender committee.

2008:
- Aug 13 – CPH Gender Committee

- The following 2 to 4-hour workshops were conducted with UP Manila parents.

2006:
- July 7 – Association of Parents & Counsellors of UP Manila

- The following 2 to 4-hour workshops were conducted with students from other academic institutions:

2008
- Feb 15 – with Social Work class of the City College of Manila
- April 3 – with AMSA students in Iloilo City

- Post-Graduate Courses

2008:
- Oct 23 – speaker on "Gender Issues in the Workplace" during the CPH post-graduate course

- Workshops that were conducted as an integration of gender sensitivity into the curriculum instructions:
- Integration of Gender Sensitivity in the FCH 101 class with YL 2 CM students for the 2nd semester AY 2006-2007 and 2nd semester AY 2007-2008
- May 2008 to Oct 2008 – twelve (12) 2-hour workshops with 12 blocks of UP-PGH interns (1 block per workshop) as an integral part of the interns' Community Medicine Learning Series to assist them in their CBHP service work in San Juan, Batangas

- Workshops within the UP Global Health Courses:
- 2nd UP-Global Health Course in Morong participated in by 37 health sciences students from various institutions in Metro Manila & Leyte. The UP Mla-CGWS was one of three main course organizers. The 5-day course included a 1 ½ day workshop on "Culture & Gender Sensitivity" facilitated by PETA
- 3rd UP-Global Health Course in CELL – Silang, Cavite participated in by 21 health sciences students from various institutions in Metro Manila & Leyte. The UP Mla-CGWS was again one of three main course organizers. The 5-day course included a workshop on "Rights-Based Approach to Devt", a workshop on "Gender, Culture and Sexuality" and a lecture-discussion on guidelines in dealing with victims of VAWC

- Workshop within the 2008 DOH-sponsored Pre-"Summer Immersion Program" Course
- The 7-day course included a half-day workshop on gender sensitivity

D. Service including Extension & Community Oriented Programs and the UP-Philippine General Hospital

- May 2, 2006 - "Kumustahan: A Consultation on the Anti-VAWC Act (RA 9262) – reviewed, evaluated & developed plans based on the consultations done in April 2005
- CHDP membership (non-voting member) – successfully advocated for the incorporation of gender-sensitivity within the context of the Primary Health Care Philosophy & the Rights-Based Approach to Development in the CHDP's VMG-Objectives-Strategies-Policies and the CHDP's Generic Core Module on Community Health
- "Gender Sensitivity Orientation and Health in Education" with Tacurong City Public School Teachers organized by the LGU & Dept Ed in May 2007 and May 2008. During both activities, the CGWS was part of the UP Manila Pahinungod Team
- Jan 19-22 – with Lubang, Occ Mindoro / three (3) half-day gender orientation workshops with (a)RHU staff, (b)District Hospital staff & (c)BHW's. The CGWS was part of the UP Manila Pahinungod Team
- Apr 1, 8-12nn – with the staff of the Tondo Medical Center
- Apr 2, 1-5pm – with the staff of the Pasay City Health Center in Malibay
- UP Manila will continue to patronize the role of the UP-PGH as a premier national tertiary health facility and teaching hospital of all UP Manila colleges and units. The CGWS imbibed its role in this agenda through the 2006, 2007 and 2008 Women's Week celebrations held every March. The Women's Week celebrations included exhibits at the lobby of the PGH, health fair at the PGH atrium that offers free bone density screening, cholesterol, blood sugar, breast examination and pap smear tests for patients. Breast care and nutrition lectures were conducted during the 2007 celebration. For the 2008 celebration, a symposium about *The Relevance of Women's Rights and Reproductive Health* was conducted in co-sponsorship with several development organizations and with the Mu Sigma Phi Fraternity and Sorority.

E. Research

2 research activities within the period November 2005 to October 2006

- Integrating Poverty & Gender into Health Programs Field Test
- Field Testing the WHO Guidelines on Medico-Legal Care for Sexual Violence Survivors

2 research activities within the period November 2005 to August 2007

- Review of Gender Courses in the UP Manila Curriculum
- Women & Men in UP Manila

The Chancellor defines this development program in a holistic manner, which include areas such as basic, applied, policy, product and operations of a research. There are several researches facilitated by CGWS. One of them is the *Women and Men in UP Manila,* a replication of the UP system-wide study by the University Center for Women's Studies in 1995, which have been done yearly for the past three years. Another research was submitted by the CGWS entitled *Situational Analysis of Medico-legal care for Sexual Violence Survivors* to the World Health Organization (WHO) for the project, "Field testing the WHO Guidelines for Medico-Legal Care of Sexual Violence Survivors" last October 2006. The field test, which ran from January to October 2006, evaluated the guidelines' usefulness and applicability in the Philippine General Hospital (PGH) through a series of interviews, surveys, focus group discussions and training for the relevant units of the UP-PGH as well as other government agencies and non-government organizations.

Some other previous researches include *Patient Care and Learning Environment in UP-PGH Department of OB - Gyne, A Retrospective Study of Rape Cases at the UP-PGH* and *Human Sexuality Education.*

F. Publications and Databanking

- Maintains a library of books, journals, modules & CD
- Developed & maintains a website - http://upm.edu.ph/cgws

G. Women's Week Celebrations (2006, 2007 and 2008)

H. House Bill 5043 (Reproductive Health Bill) Advocacy

2008:

- Aug 7 – organized a roundtable discussion on HB 5043
- Aug 11 – participated in the Senate Public Hearing
- Aug 27 – Forum on HB 5043 (the CGWS Director was one of 4 Pro-RH Bill panelists w/ Dr Romualdez, Rep. Masa & Mr San Pascual) at the Little Theater of the CAS
- Sept 10 – The CGWS Director delivered a lecture on "Reproductive Health and its Social Context" at the Perpetual Help College of Laguna
- Sept 12 – The CGWS Director presented a proposed statement of support for the RH Bill to the University Council which was approved by the Council

- The CGWS conducted information campaigns regarding Reproductive Health and House Bill 5043 with the following:
  - NIH
  - CAS Adminsitrative staff
  - CN college council
  - CM college council
  - CM student council-issues committee
  - San Juan, Batangas – RHU staff
  - San Juan, Batangas – Sangguniang Brgy
  - Quezon, Quezon – Sangguniang Brgy, RHU staff and Department Heads

I. Projects for the UP Centennial

All the projects and activities of the CGWS in 2008 were conducted in order to help achieve the goals and objectives of the CGWS and in celebration of the UP Centennial. The 2008 Women's Week Celebration was especially developed and implemented in celebration of UP's 100th Year.

Prepared by:

Mae Lin Lactaoen
University Research Associate, UP Manila CGWS

Anthony GH Cordero, MD
Director, UP Manila CGWS

28 November 2008 / Manila

CLUSTER B

SUMMARIZED "END OF TERM REPORT" , 2005-2008
Clarita C. Maano MD MHPEd,
Special Assistant to the Chancellor
Director, Alumni Relations Office

CLUSTER B:

This report will discuss updates on the following areas of development :

I. ALUMNI
II. EXTERNAL LINKAGES
III. EXTENSION AND COMMUNITY ORIENTED PROGRAMS
- Pahinungod
- Good Neighbors Initiative (GNI)

IV. CURRICULUM AND INSTRUCTION
- National Science Training Program (NSTP)
- Creche

V. STUDENT DEVELOPMENT
- Culture and Arts

I. ALUMNI RELATIONS OFFICE

The Alumni Relations Office previously named Alumni Affairs Office , was renamed following the System's advise to have a uniform nomenclature for the office in all the various UP Campuses. The office is composed of representatives from the different UP Manila Colleges appointed by the dean of the respective college. These colleges include CAMP, Dentistry, Medicine, Nursing, NTTC-HP, Pharmacy, Public Health, and an ex-officio member- President of UPMAA, Mr Lylle Duque for 2005-2006 and Mr Francis Lingad for 2006- 2008.

Objectives

I. to promote a strong , closely knit, well organized association of local and overseas alumni who are concerned and committed to assist in the development of UP Manila.

II. to have an active participation of alumni in all aspects of academic administration.

For Objective I.

A. Through the years, the office had been updating a consolidation of Alumni data thru –

1.Latest list of graduates being entered into the roster every March/April of each graduation month
2. List requested from the different alumni association to supply the office a copy of their alumni list
3. Alumni requesting for their Ids from the OAA office.

B. The office had also been finding ways of tracking and keeping open communication with the alumni thru –

1. UP Link Newsletter which had varied publication ranging from 2-3 / year, from 2005-2008 with news contributed by members of the OAA committee.

2. UP Alumni web –upmalumni.edu.ph

3. Text brigade/ word of mouth of alumni activities/fliers announcing activities

4. Alumni homecoming reunions of each College . UP Manila memorabilias were sold in some reunions and a computer setup done for the alumni to update their data. The latest grand UP Manila homecoming reunion was held last October, 2008, at the Manila Hotel, with all colleges and respective alumni association represented. All celebrating jubilarians of the UP Manila Colleges were honored.

5. An 'Alumni Historical Track' of UP Manila 's history which was placed in tarpaulin posters and displayed in the lobby of the different Colleges had stayed there for 2 weeks – 1 month, with access to viewing by everybody.

C. A well developed system of recognizing national and international achievement of alumni, the following awards were given : Outstanding alumni local and overseas, achievers as an educator, researcher, administrator, community worker, professional, achievers in extension services, etc. are awarded annually by alumni associations of each college to their respective alumni including awards given by UPMAA and UPAA.
An award committee guided by their set criteria chooses the awardees 3-4 months before the scheduled awarding events.

D. 'Return Service' obligation was presented during the last UPCM council meeting 2008 for the graduate alumni to mandatorily stay in the country for 3 years after their graduation and do service to the community before setting out to another country.

E. Alumni Benefit from Alumni ID exists, with access to UP Library and discounts in the MD/Dental visits. This benefit is still being expanded for laboratory discounts,

medicine discounts, discounts from food courts, restaurants, salons, insurance firms, bookstores and other establishments owned by alumni.

F. A Continuing Education Program for alumni is ongoing, through workshops being conducted by the different colleges, example of which: NTTC conference every last Monday of the month, annual conferences of the UPCM. A Bureau of Speakers/Professionals c/o respective colleges are also being updated for resource speakers who can be invited in College/ associations' activities.

G. Alumni slots in the college admissions are being offered by UPCM through UPMAS and UPMASA but following also the requirements/ guidelines set for admission in Medicine. Other Colleges are also being requested to have 1 or 2 alumni slots in their admission list .* (centerpiece)

H. Centennial participation of the OAA office is at its maximum during the preparation and celebration of the centennial year. Active participation in the centennial committee, committee in charge of Promotions through memorabilias (umbrellas, pins, hats, shirts, folders, fans, mugs etc.) being used to promote the event. The office also took charge in making invitations/programs of the various centennial activities, including the Centennial Week celebration of June 2008 and UP Manila day in October 2008.

Objective II –

CENTERPIECE Program : to have an active participation of the alumni in administration and governance.

Plan – to assign 1-2 alumni in the various college committees of each college specifically in the Faculty committee, curriculum committee, admissions committee, awards committee, within the first 100 days of the new term of the Chancellor.

- to have 1-2 slots for alumni in admissions to the college following the criteria set for admissions.

II.(Reports of External Linkages will be submitted separately)

COMMUNITY ORIENTED PROGRAM :

III. GOOD NEIGHBORS INITIATIVE (GNI)

The GNI is a community of workplace neighbours composed of government offices, schools, banks, private establishments , including the barangays with jurisdiction situated along Taft Avenue, Pedro Gil, Padre Faura and other streets surrounding UP Manila. At present, it has a 'free boundary', since any establishment interested in joining are welcomed to do so.

For the past years 2005-2007, discussions in the monthly meetings were mostly centered on vendors around Pedro Gil and Padre Faura which, despite the efforts of the Mayor's office and the Manila Police District and despite the various suggestions of the committee on how to clean the place, vendors had always been there, and kept on coming back. Thus, for 2008,activities of the GNI became more concrete as series of monthly lectures, hosted by different sectors were done : "Disaster Management I" was hosted by UP College of Dentistry, "Greening the Environment and Waste Management" by the UP College of Public Health," Crime Prevention" by the Manila Doctors Hospital, "Disaster Management2 and Fire Prevention" by Girls Scout of the Philippines, "Back Care, Joint Conservation and Stress Management" by UP College of Allied Medicine, and lastly, "TB Dots and Smoking Control" by UP College of Medicine. Discussions were more productive as members learned something from each other.

(Report of the PAHINUNGOD will be submitted separately)

IV. CURRICULUM AND INSTRUCTIONS

A. CRECHE

Creche is a community of youthful citizen (toddlers to pre-school age) demonstrating the initial traits and skills : creative thinking, critical reasoning, effective communication and continuous learning: nurtured by love and care of teachers and caregivers, in partnership with parents and friends, all in an environment that is wholesome and safe.

Accomplishments :

1. Entitlement of CRECHE personnel to all incentives and benefits

5. Linkages – with PGH, Wards 1,3, OPD, Medical ICU, GIC, Pulmo CVS Renal, Public Schools : Bagong Barangay elementary school, NGOs, Gawad Kalinga, VIDES Foundation, Defending Family values, Katribu, RockEd, Institutions: Hospicio de San Jose, CARES.

V. STUDENT DEVELOPMENT: CULTURE AND ARTS

The following is the updated report of the committee's activities for the year :

1. January 8, 2008 – the Singkil dance was performed at the opening of the centennial celebration by some Intarmed 2011 students, and angklung instruments were performed by Prof Julit Bien.
2. January 16, 2008 – set up Physical arrangement of UP Manila booth at the South Manila University consortium at the mall of Asia.
3. January 18,2008 –Mall of Asia performance of the "Sayaw Bathala" by Prof Grace Andal. Prof. Juliet Bien and Prof. Arnold Esguerra performed kulintang pieces.
4. June 9, 2008 – Physical arrangement of the auditorium of Fleur-de-Liz was done in the occasion of the opening ceremonies of UP Manila, and Physical arrangements of Social Hall for the awarding ceremonies of UP Manila awardees.
5. June 10,2008- Kulitang pieces were performed at the Fleur-de-Liz auditorium , opening of classes.
6. October 21, 2008 – kulintang pieces were again performed at the Heritage hotel at the ASPAC conference.
7. October 28,2008 – a proposal for the creation of a rondalla group and a possible cultural dance troupe was proposed during the CAC. (Centerpiece program?).

Thoughout the years, 2005-2008, the UP Manila chorale and the UP Mla Indayog presented in especial events of UP Manila like Centennial celebration programs, Opening ceremonies of classes, Choir for the Liturgical services, Homecoming activities, foremost of which was the UP Manila Association Alumni Homecoming held last October 24,2008.

2. Improvement of the physical aspect of the school, beautification of the crèche grounds, putting fence between ward I and crèche, display of murals of activities year round.

3. Continuous improvement of instructions through teachers' training,

4. Enrichment of the curriculum, inclusion of Christian Living Education., and Scouting, one day a week is allotted for each.

5. Kept on initiating firsthand experiences that will help develop each child under our care.

6. Kept on building linkages with other UPM units and departments, welcoming UPM students who want to make tryouts of their planned activities., welcoming resident doctors who want the CRECHE children to be subject of their research.

CENTERPIECE PROGRAM

To raise an amount for the replacements of worn out galvanized iron
To cover up the deficit of increasing the service fees of pupils
To replace air-condition units that are no longer functioning.

B. NATIONAL SERVICE TRAINING PROGRAM (NSTP)

The NSTP is an academic requirement for a student before graduation,. All incoming freshmen students, male or female, enrolled in any baccalaureate and in at least two(2) year- technical , vocational or associated courses, are required to complete one NSTP component of their choice, as a graduation requirement. The faculty is usually given 1.5 credit units and students grades are either pass/fail.

Accomplishments:

1. Personnel/Faculty benefits - hiring of two student assistants to assist in the implementation of the NSTP.
2. Student Development – provided semestral lectures/activities for NSTP students,
   - Insurance of NSTP students
3. Physical Development – inventory of NSTP office by CPDMO, request for equipments for the NSTP office,
4. Curriculum and Instruction- integrating lessons and concepts on volunteerism, nationalism, health and social development.

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Ugnayan ng Pahinungód
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28 November 2008

RAMON L. ARCADIO, MD, MHPed, DrHum
Professor and Chancellor
University of the Philippines Manila

Attention: Dr. Zorayda E. Leopando
Vice Chancellor for Planning and Development

Dear **Dr. Arcadio**:

Greetings of Peace and Love!

In compliance to the Administrative Order No. RLA-2008-129, Ugnayan ng Pahinungod Manila is hereby presenting our accomplishment report from November 1, 2005 to October 31, 2008. This report reflects the strong support from the administration of UP Manila and the continuous effort of the volunteers and staff members of Ugnayan ng Pahinungód Manila to extend the services of the University to the underrepresented communities of the country.

It is hoped that with this report, Ugnayan ng Pahinungód Manila can prove the value of its existence and will have more years of excellent community service through the strong support for the programs of the office by the Administrators of UP Manila.

Sincerely,

FEDERICO B. CRUZ, MD, MSc
Professor and Director

University of the Philippines Manila
Ugnayan ng Pahinungód

Accomplishment Report
November 1, 2005 to October 31, 2008

Inaugurated in 1994, Ugnayan ng Pahinungód's mission is to make the University a more caring academic community that is bound together by a commitment to the empowerment of the people and selfless service to the deprived, depressed and underserved communities. The name was derived from the Cebuano term *Pahinungód*, the Filipino translation of "oblation" or offering of one's self to a higher cause, while the word *Ugnayan* recognizes the linkage of the University and its volunteers to the community.

Governance

As far as governance is concerned, it is the objective of the previous term of the Ugnayan ng Pahinungód Manila Director and approved by the Chancellor, to reinstitute the budget for volunteerism in the University and stabilize the unit through the giving of tenure to (regularization of) the positions of the office staff members.

Student Development

Volunteerism plays a major role in student development and their involvement in the various programs of Pahinungód is one of our major goals. Service-learning, as volunteerism is called in other university programs, allows this students to learn beyond their regular classroom academics through immersion in community activities whether through curricular or extra-curricular programs. They are given the chance to serve and be involved in social issues. Students are able to identify the most important issues in real-world situation through critical thinking. They practice leadership and social responsibilities by imparting knowledge/skills to the members of the target communities/beneficiaries of the programs.

Faculty, Administrative Staff Members and REPS Development

The office recommended all the casual items to become regular positions in the University plantilla. Members of the office staff attend training programs necessary for the most effective and efficient methods to carry out their duties and responsibilities. On June 26, 2008, Ugnayan ng Pahinungód and the Office of the Vice Chancellor for Administration conducted a free "First Aid Seminar on How to Handle Home Emergencies" as part of UP Manila Administration's continuous effort to provide training opportunities in health care as part of our human resource development for the non-medical members of the community.

Resource Generation

The office is not solely depending from UP budget to operate its programs. In fact the bulk of the Office expenses for the programs like Health Missions, Teachers Development, Program for Street Children, and Advocacy are obtained through donations from many cooperating philanthropic organizations and individuals. Some examples of funds sourced out in the last 3 years were the Php50,000 grant of NCCA to the stage play for the street children, the $10,000 donation from Dr. Victor Reyes Foundation for the Pahinungód Health Missions,

and the Php50,000 grant from the Philippine Charity Sweepstakes Office (PCSO) also for the health missions.

Alumni

Ugnayan ng Pahinungód encourage alumni of the various Colleges of the University as well as the Philippine General Hospital to be involved in serving the remote communities. They find it as one way of giving back to the country what they received for their education and training. The UP alumni, whether active or graduates of the various residency programs of PGH, are involved in many of our health missions. There are quite a number of non-UP volunteers who are involved with Pahinungód, a sign that the spirit of volunteerism is also present among other sectors of society. Thus, the volunteer pool of Pahinungód is composed of UP alumni, UP students, UP-PGH staff members, employees and faculty members, and non-UP volunteers. The majority of the volunteers deployed, though, are from the University.

Linkages

We work with several volunteer organizations as well as socially-conscious institutions. Our most frequent interactions are with the following organizations/institutions, and the corresponding programs that we implement with them.

Program	Partners
Tutorial Services Program Service Learning Option NSTP-LTS	Social Institutions Asilo de San Vicente de Paul Kaibigan Ermita Outreach Foundation Kanlungan sa Er-Ma Ministry, Inc. Tahanan Outreach Projects and Services, Inc. Young Women's Christian Association Public Elementary Schools Silahis ng Katarungan Elementary School Celedonio Salvador Elementary School Beata Elementary School Aurora Quezon Elementary School
Gurong Pahinungod Program	Department of Education and Local Government Units
Emergency Room Volunteers Program	PGH-Department of Emergency Medicine
Health Missions Health Training Health Education	Local Government Units, Non-Government Organizations, private groups, PGH departments
Program for the Street Children	Social Institutions Senden Home Foundation, Inc. Asilo de San Vicente de Paul My Father's House Childhope Asia Philippines Family and Christian Empowerment and Development

	Kaibigan Ermita Outreach Foundation Kanlungan sa Er-Ma Ministry, Inc. SABANA-ERDA Foundation Tahanan Outreach Projects and Services, Inc. Young Women's Christian Association Bahay Tuluyan National Commission for Culture and the Arts Alab Artistika
Summer Immersion Service Program	Non-Government Organizations

Extension and Community Oriented Programs

In support of the University's goal to be socially responsible going beyond academic excellence, the Ugnayan ng Pahinungód Manila continues to undertake various activities that reach out to the communities in need of services, from academic to health delivery, and from health education to tertiary health care. Pahinungód encourages students, alumni, faculty members, and employees to get involved in the national issues by reaching out to the larger, needy, remote communities.

Pahinungód has four major programs – Educational Assistance, Community Health, Community Social Welfare, and Advocacy Program.

The Educational Assistance Program seeks to improve the quality of public educational system through skills enhancement and manpower augmentation. Under this, there are four sub-programs – Affirmative Action, Tutorial Services, Gurong Pahinungód, and Teachers' Development Program.

The Affirmative Action Program helps the 3rd year public high school students to increase their chance to pass UP College Admission Test (UPCAT). This is usually a two-week review class conducted by UP Manila faculty members and students particularly in English, Science, and Mathematics and carried out in selected public high schools.

Tutorial Services Program deploys the volunteer students to public elementary schools within Metro Manila to conduct one-on-one tutorial sessions for elementary school students who are at risk of failing. They also hold story-telling sessions for their tutees in order to help them improve their reading and listening skills.

Gurong Pahinungód deploys volunteer UP alumni (usually fresh college graduates) to impart new methods of effective teaching; help public high school students to pass UPCAT for even distribution of slots to all parts of the country; and help the community with educational and social welfare projects. It has been observed that a lot of public school teachers are teaching subjects that they did not specialize in. It was also noted that the student-teacher ratio in public schools is very high. These are problems that cause poor learning process because the students are not closely monitored and teachers have limited knowledge on the subjects they are teaching. It is for these reasons that the Teachers Development Program was created.

School Year	Community	Volunteers
2005-2006	Quirino Province	3
2006-2007	Malaking Ilog, San Pascual, Burias Island, Masbate	2

Teachers Development Program concentrates on improving the teaching knowledge and skills of public high school teachers by deploying UP faculty member volunteers to underserved areas where they spend one week giving training to high school teachers. This is usually undertaken in coordination with the provincial governments and local units of the Department of Education.

Date of Training	Place	Details
October 24-29, 2005	Marinduque	92 public high school teachers from 40 schools 9 faculty volunteers and a Pahinungod staff member
October 23-27, 2006	Cabarroguis, Quirino	121 public high school teachers from 26 schools 10 faculty volunteers and a Pahinungod staff member
May 21-June 2, 2007	Tacurong City, Sultan Kudarat	46 public elementary school teachers from 5 districts of Tacurong 10 faculty volunteers, 1 volunteer and a Pahinungod staff member.
May 20-29, 2008	Tacurong City, Sultan Kudarat	77 public high school teachers from 5 schools 10 faculty volunteers

The UP Manila, being the Health Sciences Center of the University of the Philippines, aims to provide direct assistance and sharing of knowledge to help in alleviating the existing health concerns of communities that lack medical facilities and expertise. This is carried out through the Community Health Program. There are four active services under this program – Health Missions, Health Training, Health Education, and Emergency Room Volunteers Program.

Health Missions, through the efforts of the volunteers, sponsors and coordinators, bring the clinical services and expertise (medical consultations, dental treatments, surgical procedures or any combination of these services) of PGH medical professionals to areas outside Metro Manila.

The following are the Health Missions conducted from November 1, 2005 to October 31, 2008:

Date	Activity	Venue	Accomplishments
2005			
November 5	Medical and Dental Mission - Lorenzo Tañada Foundation	Lopez, Quezon	287 Medical Cases 60 dental cases 7 Volunteers
November 6	Medical and Dental Mission - Lorenzo Tañada Foundation	Gumaca, Quezon	161 Medical cases 172 Dental cases 7 Volunteers
November 13	Dental Mission - El Cielito Foundation	Silang, Cavite	57 Dental cases 7 Volunteers
November 27	Medical and Dental Mission	Malvar, Batangas	514 Medical cases 224 Dental cases
December 17	Medical Mission - E-Z Business Solutions, Inc.	Molino, Cavite	135 Medical cases 4 Volunteers
December 20-21	Medical and Dental Mission - UP Kalilayan	Gumaca, Quezon	209 Medical cases 71 Dental cases 9 Volunteers
2006			
January 7-13	Medical, Dental and Surgical Mission - Physicians for Peace, Phils.	Coron, Palawan	1500 Medical cases 164 Dental cases 63 Major surgeries 80 Minor surgeries 16 Volunteers
January 27-31	Dental and Surgical Mission - Ugnayan ng Pahinungod Manila and Armed Forces of the Philippines	Jolo, Sulu	450 Dental Cases 72 Major surgeriesal 75 Minor surgeries 21 Volunteers
January 29	Medical and Dental - Office of Congresswoman Vicky Reyes	Balete, Batangas	292 Medical cases 53 Dental cases 9 Volunteers
February 14-16	Medical, Dental and Surgical Mission - UPMASA and Local Gov't. Units	Gingoog, Misamis Oriental	2475 Medical cases 69 Dental cases 61 Major surgeries 69 Minor surgeries 26 Volunteers with 34 UPMASA members

February 14	Medical and Dental - PAGCOR	Taguig	2284 Medical cases 428 Dental cases 9 Volunteers
February 25	Medical Mission - BCDA	Hermosa, Bataan	582 Medical cases 11 Volunteers
March 4	Medical Mission - Concepcion Carrier	Antipolo City, Rizal	20 Medical cases 7 Volunteers
March 12	Medical and Dental - Office of Congresswoman Vicky Reyes	Alitagtag, Batangas	775 Medical cases 550 Dental cases 9 Volunteers
March 15-21	Medical, Dental and Surgical Mission - Ugnayan ng Pahinungod and Cong. Firmalo	Sibuyan Island, Romblon	1685 Medical cases 250 Dental cases 98 Major surgeries 72 Minor surgeries 8 Cataract Extraction 41 Volunteers
March 25	Medical, Dental and Minor Surgical Mission - KADAUPAN	Bamban, Tarlac	450 Medical cases 55 Dental cases 13 Minor surgeries
April 7	Medical and Dental Mission - Shoreline Kabalikat sa Kaunlaran, Inc.	Tanza, Cavite	100 Medical cases 84 Dental cases 6 Volunteers
April 9	Medical, Dental and Minor Surgical Mission - Ms. Madonna Cherry Ferraren (Punong Barangay)	San Jose del Monte, Bulacan	250 Medical cases 80 Dental cases 12 Minor surgeries 19 Volunteers
April 29	Medical and Dental Mission - Pamantasan ng Lungsod ng Maynila	Sta. Ignacia, Tarlac	113 Medical cases 54 Dental cases 8 Volunteers
April 29	Medical, Dental and Minor Surgical Mission - UP Kalilayan	Candelaria, Quezon	246 Medical cases 78 Dental cases 22 Minor surgeries 11 Volunteers
May 6-15	Medical, Dental and Surgical Mission - Ugnayan ng Pahinungod	Basco, Batanes	105 Medical cases 58 Dental cases 28 Major surgeries 31 Minor surgeries 35 Volunteers

May 19-21	Medical, Dental and Minor Surgical Mission - Dr. Wilfred Dee	Casiguran, Aurora	432 Medical cases 82 Dental cases 58 Minor surgeries 8 Volunteers
May 27-31	Surgical Mission - UPCM Class '81	Sorsogon, Sorsogon	59 Major surgeries 45 Minor surgeries 11 Volunteers
May 28	Medical and Dental Mission - Dr. Federico Cruz, UPCM	Tanay, Rizal	158 Medical cases 52 Dental Mission 9 Volunteers
May 31	Medical, Dental and Minor Surgical Mission - DAWV	Balete, Batangas	192 Medical cases 33 Dental cases 37 Minor surgeries 3 Volunteers
June 2-5	Surgical Mission - Office of Cong. Cua	Cabarroguis, Quirino	18 Major surgeries 12 Minor surgeries 18 Volunteers
June 17-18	Eye Screening - Lorenzo Tanada Foundation	Atimonan, Quezon	130 Eye consultations 25 Screened Cataract cases
June 17	Medical and Dental Mission - Lorenzo Tanada Foundation	Atimonan, Quezon	224 Medical cases 208 Dental cases 11 Volunteers
June 18	Medical and Dental Mission - Lorenzo Tanada Foundation	Guinyangan, Quezon	284 Medical cases 155 Dental cases 11 Volunteers
July 3-7	Medical, Dental and Surgical Mission - Tapaznon Foundation	Tapaz, Capiz	703 Medical cases 192 Dental cases 30 Major surgeries 62 Minor surgeries 6 volunteers
July 8	Medical and Dental Mission - UCCP Sabang Church of Christ Disciples	Dasmarinas, Cavite	130 Medical cases 54 Dental cases 10 Volunteers
July 15	Medical and Dental Mission - Lorenzo Tanada Foundation	Plaridel, Quezon	321 Medical cases 100 Dental cases 12 Volunteers
July 15-16	Surgical Mission - Lorenzo Tanada Fdn.	Atimonan, Quezon	8 Cataract cases 4 Volunteers

July 16	Medical and Dental Mission - Lorenzo Tanada Foundation	Tagkawayan, Quezon	600 Medical cases 90 Dental cases 12 Volunteers
July 22	Medical and Dental Mission - Send the Word of Life Fellowship	San Jose del Monte, Bulacan	177 Medical cases 44 Dental cases 10 Volunteers
July 23	Dental Mission - Las Pinas Diamond Lions Club	San Pablo City, Laguna	63 Dental cases 5 Volunteers
August 1-6	Medical, Dental and Surgical Mission - Ugnayan ng Pahinungod	Tabuk, Kalinga	182 Medical cases 250 Dental cases 64 Major surgeries 7 Minor surgeries 20 Cataract cases 35 Volunteers
August 17	Medical, Dental and Minor Surgical Mission - Mayor Clarito Poblete	Silang, Cavite	462 Medical cases 153 Dental cases 31 Minor surgeries 10 Volunteers
August 19	Medical and Dental Mission - Food for the Hungry International	Bay, Laguna	86 Medical cases 26 Dental cases 10 Volunteers
September 9-12	Surgical Mission - Gov. Pablo Bacani	Cabarroguis, Quirino	27 Major surgeries 15 Volunteers
September 17	Medical and Dental Mission - Food for the Hungry International	Pila, Laguna	31 Medical cases 63 Dental cases 10 Volunteers
October 8	Medical and Dental Mission - St. Francis Learning Center Foundation	Subic, Zambales	151 Medical cases 46 Dental cases 9 Volunteers
October 14	Medical and Dental Mission - Food for the Hungry International	Los Banos, Laguna	200 Medical cases 82 Dental cases 17 Volunteers
October 15	Dental Mission - E-Zobel Foundation	Calatagan, Batangas	128 Dental cases 11 Volunteers
October 19	Dental Mission - Councilor Billy de Leon	Mariveles, Bataan	132 Dental cases 13 Volunteers

October 29	Medical and Dental Mission - Office of Congresswoman Vicky Reyes	Cuenca, Batangas	450 Medical cases 200 Dental cases 16 Volunteers
November 12	Medical and Dental Mission - UP Banahaw	Tiaong, Quezon	194 Medical cases 87 Dental cases 13 Volunteers
November 18	Medical and Dental Mission - Lorenzo Tanada Foundation	Guinyangan, Quezon	165 Medical cases 52 Dental cases 5 Volunteers
November 19	Medical and Dental Mission - Lorenzo Tanada Foundation	Calauag, Quezon	207 Medical cases 61 Dental cases 5 Volunteers
Nov. 26-Dec. 1	Medical, Dental and Surgical Mission - Ugnayan ng Pahinungod and Armed Forces of the Philippines	Gamay, Northern Samar	1034 Medical cases 750 Dental cases 50 Major surgeries 38 Minor surgeries 35 Volunteers
December 10	Medical and Dental Mission - Food for the Hungry International	San Jose del Monte, Bulacan	191 Medical cases 38 Dental cases 7 Volunteers
December 10-12	Surgical Mission - UPCM Class '56	Cabanatuan City, Nueva Ecija	4 Major surgeries 7 Minor surgeries 9 Volunteers
December 16	Medical Mission - Rotary Club of San Antonio Makati	Amadeo, Cavite	249 Medical cases 3 Volunteers
December 17	Medical and Dental Mission - Food for the Hungry International	Norzagaray, Bulacan	190 Medical cases 190 Dental cases 16 Volunteers
December 17	Dental Mission - Councilor Billy de Leon	Mariveles, Bataan	172 Dental cases 8 Volunteers
	2007		
January 5-10	Medical and Surgical Mission - Rotary Club of Metro Surigao and Surigao Association of Illinois	Surigao del Norte	1,312 medical cases 13 major surgeries 6 minor surgeries 26 Volunteers

January 13	Medical and Dental Mission - Spring of Blessing Christian Reformed Church	Pila, Laguna	94 medical cases 50 dental procedures 11 Volunteers
February 11-16	Medical and Surgical Mission - UPMASA	Tuguegarao City, Cagayan	80 major surgeries 110 minor surgeries 102 Volunteers
February 16-18	Medical and Dental Mission - Office of Sen. Aquilino Pimentel	Sabangan, Mountain Province	269 medical cases 150 dental procedures 12 Volunteers
February 20-24	Surgical Mission - Lorenzo Tanada Foundation	Gumaca, Quezon	46 major surgeries 35 minor surgeries 15 Volunteers
February 22-24	Medical and Dental Mission - Lorenzo Tanada Foundation	Lopez and Calauag, Quezon	339 medical cases 150 dental procedures 6 Volunteers
March 17-25	Dental and Surgical Mission, Health Training - Ugnayan ng Pahinungod	Lubang Island, Occidental Mindoro	4 medical cases 260 dental procedures 51 major surgeries 131 minor excisions 158 circumcisions 526 patients undergone dewarting and demoling 49 Volunteers
June 3	Minor Surgery - St. Paul University	Nueva Ecija	29 circumcisions 23 Volunteers
June 9	Minor Surgery (Operation Tuli) - St. Paul University	Pampanga	25 circumcisions 10 Volunteers
June 16	Medical and Dental Mission - Food for the Hungry International	San Pedro, Laguna	60 children and 3 adults undergone Physical Examination 38 patients dewormed 24 dental procedures 11 Volunteers
June 17	Medical and Dental Mission - Food for the Hungry International	Paliparan, Dasmariñas, Cavite	137 patients undergone Physical Examination 46 dental cases
August 11	Medical and Dental Mission	Matiktik, Norzagaray, Bulacan	168 patients undergone Physical Examination

	- Food for the Hungry International		148 dental procedures 24 Volunteers
August 24	Medical, Dental and Minor Surgical Mission - Philippine Army	Capas, Tarlac	3,000 Medical cases 17 Volunteers
August 25	Medical and Dental Mission - Christian Reformed Church	Pila, Laguna	102 medical cases 36 dental procedures 12 Volunteers
September 21	Minor Surgical Mission - UPCM	San Juan, Batangas	80 minor surgeries 3 Volunteers
October 13	Dental Mission and Health Education - E-Zobel Foundation	Calatagan, Batangas	139 dental cases 163 pupils benefited from health education 10 Volunteers
October 20-21	Medical and Dental Mission - MESAU	Sitio Mampueng, Olongapo City, Zambales	154 medical cases 136 dental procedures 24 Volunteers
October 27	Medical and Dental Mission - Rotary Club of Makati-San Antonio	Naic, Cavite	554 medical cases 115 dental procedures 35 Volunteers
November 7-11	Surgical Mission - Lorenzo Tanada Foundation	Atimonan, Quezon	46 major surgeries 14 Volunteers
November 10	Medical and Dental Mission - Lorenzo Tanada Foundation	San Vicente, Gumaca, Quezon	298 medical cases 98 dental procedures 23 Volunteers
November 11	Medical and Dental Mission - Lorenzo Tanada Foundation	Ponon, Atimonan, Quezon	125 medical cases 80 dental procedures 23 Volunteers
November 24	Medical and Dental Mission - Food for the Hungry International	Towerville, San Jose del Monte, Bulacan	160 medical cases 52 dental procedures 26 Volunteers
December 1	Medical and Dental Mission - Food for the Hungry International	Towerville, San Jose del Monte, Bulacan	220 medical cases 54 dental procedures 27 Volunteers

2008			
January 5-9	Surgical Mission - Gov. Abdusakar M. Tan	Jolo, Sulu	44 Major surgeries 7 Minor surgeries 29 Volunteers
January 5-18	Surgical Mission - Ugnayan ng Pahinungod, Sukob Inc. and Provincial Gov't. Of Batanes	Batanes	20 Cataract extractions 2 Pterygium excisions 1 repair of corneo-limbal laceration 12 Volunteers
January 22-29	Surgical Mission - Ugnayan ng Pahinungod, Fullerlife, Unilever, Municipal Gov't. Of Lubang	Lubang Island, Occidental Mindoro	250 Eye consultations 25 Cataract extractions 2 Pterygium excisions 6 Volunteers
January 27	Medical and Dental Mission - Office of Congresswoman Vicky Reyes	Sta. Teresita, Batangas	480 Medical cases 189 Dental cases 15 Volunteers
February 9	Medical and Dental Mission - Bishop Paulo Virgilio David	Dinalupihan, Bataan	205 Medical cases 128 Dental cases 11 Volunteers
February 17-22	Medical, Dental and Surgical Mission - UPMASA	Lanao del Norte	2483 Medical cases 263 Dental cases 115 Major surgeries 66 Minor surgeries 18 Cataract extractions 12 Pterygium excisions 32 Volunteers and 50 UPMASA members
March 15	Medical and Dental Mission - Pamantasan ng Lungsod ng Maynila	Ternate, Cavite	341 Medical cases 53 Dental cases 7 Volunteers
April 6-10	Medical, Dental and Surgical Mission - Ugnayan ng Pahinungod and PAMA	Polillo Island, Quezon	508 Medical cases 257 Dental cases 17 Major surgeries 76 Minor surgeries 58 Circumcision cases 40 cases of Pap Smear 25 Volunteers
April 25	Medical Mission - Department of Budget and Management	Department of Budget and Management, Malacanang	147 Medical cases 17 Volunteers

April 26	Minor Surgical Mission - Parish Pastoral Council, Holy Family Parish	San Pedro, Laguna	74 Circumcision cases 9 Volunteers
April 26	Dental and Minor Surgical Mission	Hermosa, Bataan	51 Circumcision cases 97 Dental cases 10 Volunteers
June 27-July 1	Surgical Mission - Office of Cong. Junie Cua	Cabarroguis, Quirino	36 Major surgeries 13 Minor surgeries 25 Volunteers
July 12	Medical and Dental Mission - Pila Christian Reformed Church	Pila, Laguna	97 Medical cases 44 Dental cases 13 Volunteers
August 9	Medical and Dental Mission - Food for the Hungry International	San Pedro, Laguna	77 Medical cases 26 Dental cases 11 Volunteers
August 30	Medical and Dental Mission - Rotary Club of Makati-San Antonio	Tanauan, Batangas	112 Medical cases 25 Dental cases 10 Volunteers
September 6	Eye Consultation and Dental Mission - Bishop Quito, DD	Hermosa, Bataan	12O Eye consultations 100 Dental cases 10 Volunteers
September 17	Medical and Dental Mission - St. Paul University Manila	Malolos, Bulacan	100 Medical cases 51 Dental cases 6 Volunteers
September 21	Medical Mission - PAGASA	Tagaytay City, Cavite	74 Medical cases 10 Volunteers
October 6-12	Dental and Surgical Mission - Ugnayan ng Pahinungod	Kabankalan, Negros Occidental	58 Major surgeries 2 Minor surgeries 6 Cataract extractions 14 Pterygium excisions 469 Dental cases 37 Volunteers
October 18	Medical and Dental Mission - Lorenzo Tanada Foundation	Plaridel, Quezon	90 Medical cases 88 Dental cases 13 Volunteers
October 19	Medical and Dental Mission - Lorenzo Tanada Fdn.	Tagkawayan, Quezon	120 Medical cases 81 Dental cases 12 Volunteers

Simultaneous with Health Missions, the office conducts Health Education for the patients and gives training for health workers of the barangays they visited. Other than that, Ugnayan ng Pahinungód also conducts separate Health Training for local government health workers even without the health missions.

Health Training is conducted to equip local health workers and health educators with basic life-saving skills and knowledge including first-aid treatment and basic life support in cases of emergency. In areas that lack doctors and health professionals, it is crucial to train health workers because they hold the safety and health of the local residents in their hands.

Date	Venue	Accomplishments
January 27-31, 2006	Jolo, Sulu	100 HT participants
March 15-21, 2006	Sibuyan Island, Romblon	104 participants
May 6-15, 2006	Basco, Batanes	19 participants
August 1-6, 2006	Tabuk, Kalinga	124 participants
Nov. 26-Dec. 1, 2006	Gamay, Northern Samar	382 participants
May 26, 2007	UP Los Banos	22 Gurong Pahinungod volunteers
November 9-10, 2007	Trece Martirez City, Cavite	296 participants
December 8, 2007	UP Los Banos	543 NSTP students
January 5-18, 2008	Batanes	252 participants (133 BHWs, 99 DepEd employees and 122 health workers)
January 19-22	Lubang Island, Occidental Mindoro	195 participants
February 9, 2008	Dinalupihan, Bataan	325 participants
October 6-12, 2008	Hinoba-an, Negros Occidental Sipalay, Negros Occidental Cauayan, Negros Occidental Candoni, Negros Occidental	345 participants 107 participants 16 participants 128 participants

Health Education is conducted to orient the patients, relatives and children who are present in health missions on how to attend to those who have common ailments like cough, colds, fever, dog bites, loose bowel movements (LBM) and others. This is being offered to the community-based participants who are waiting to be served by the doctors for consultations. It also includes briefing on personal and dental hygiene and conducted by paramedical professionals.

Date	Venue	Accomplishments
November 13, 2005	Silang, Cavite	10 participants
March 4, 2006	Antipolo City, Rizal	60 participants

October 15, 2006	Calatagan, Batangas	140 participants
October 13, 2007	Calatagan, Batangas	163 participants
October 27, 2007	Naic, Cavite	554 participants

The Emergency Room Volunteers Program provides assistance to the existing manpower of the UP-PGH Emergency Room Complex. The program is active during summer and semestral breaks. Volunteers are trained on triage, taking of vital signs, wound care and trauma care.

Date of Deployment	Accomplishments
2005 Semestral Break	Volunteers: 79 Beneficiaries: 8,072 patients
2006 Summer and Semestral Break	Volunteers: 46 Beneficiaries: 5,846 patients
2007 (4 quarters)	Volunteers: 208 Beneficiaries: 6500 patients
2008 (4 quarters)	Volunteers: 385 Beneficiaries: 36, 720 patients

Aiming to promote the interest and welfare of some marginalized sectors of the society, the Community Social Welfare Program conducts activities that intend to enlighten the volunteers with the realities of life such as poverty, social injustices, unhealthy lifestyle, etc. With these realizations at hand, volunteers develop their own standard by which they can measure what is appropriate and relevant service, grounded on the real issues of the community. Their social awareness will also help them in providing the relevant service in whatever field or career path they opt to take in the future.

One of its sub-programs is the Summer Immersion Service Program or SISP. It promotes social awareness among UP students through community immersion. Immersion is defined as the process of living in solidarity with the people in the community towards a better understanding of their lives and the issues affecting them. It is the process a person goes through in an attempt to be one with the people or to be accepted as one of them.

Year	Community	Volunteer/s
2005	Ocampo, Camarines Sur	5
2006	Camarines Sur and Real, Quezon	4
2007	Brgy. Malapad, Real, Quezon	1

On the other hand, the Program for the Street Children provides a venue for Pahinungód volunteers to have a significant interaction with the street children of Manila. Street children are minor citizens who grew up and wander in the streets or those who do not have a family shelter to live in. The program works with the various Metro Manila institutions, which keep them in a shelter or monitor them on the streets. The interactions of the

volunteers with the children are often through value-forming activities such as musical theater plays, dance production, livelihood and art workshops, etc., Aside from keeping the children off the streets, these activities expose the children to culture and the arts to which they may not be exposed otherwise.

Date	Activity	Accomplishments
December 17, 2005	"Ang Pakikipagsapalaran ni Radiya Mama-Apan" Stage Play	119 volunteers 148 street children from 7 social institutions
February 4, 2006	"Seusiccal" Exposure Trip to Ateneo Grade School Department	4 volunteers 30 street children from 4 social institutions
February 11, 18 and 25, 2006	"Wala na si Bolet Bulate" Storytelling and Deworming Activity	36 volunteers 114 street children from 5 social institutions
May 20, 2006	"Pamumuhunan sa mga Kabataan para sa Kinabukasan" Kiddie Fest	65 volunteers 80 street children from 8 social institutions
December 8, 2006	"Ang Pakikipagsapalaran ni Radiya Mama-Apan" Stage Play (2nd showing)	70 volunteers 25 street children from 5 social institutions
May 12-13, 2007	"Banyuhay ng Sining sa Tag-Init" Art Camp	25 Volunteers 46 street children from 5 social institutions

The Advocacy Program promotes and campaigns for volunteerism in the University and to other concerned agencies. To achieve this, the office performs documentation of volunteer work, dissemination of information through publications, room-to-room campaigns, and networking with other organizations, offices and individuals.

One of the publications of Ugnayan ng Pahinungód is the quarterly newsletter entitled Ang Pahinungód. The office also came up with a book that chronicled the experiences of the volunteers. The latter is entitled "Volunteerism in Action" and it is a compilation of articles, reflections, essays, stories, and poems made by the volunteers themselves.

Another publication that is regularly launched is the Annual Report. It contains the accomplishments of the office for the year that transpired.

Other than the publications, information about Pahinungód and its programs are disseminated through posters and flyers. Room-to-room campaigns are also conducted at least every semester to acquaint the University constituents with the volunteer service program of Ugnayan ng Pahinungód.

Project for the UP Centennial

Ugnayan ng Pahinungód Manila, in celebration of the Centennial of the University of the Philippines, conducted its 10th Pahinungód-initiated Health Mission, a surgical and dental mission as well as health training in Kabankalan, Negros Occidental last October 6-12, 2008. The team accomplished 58 major surgeries, 2 minor surgeries, 6 cataract extractions, 14 pterygium excisions, and 469 dental cases. Training on First Aid, Water Safety and Basic Life Support for 498 health worker participants from 4 municipalities of Negros Occidental.

Federico B. Cruz, M.D., M.Sc.
Professor and Director

CLUSTER C

CLUSTER C

Information Management Service Office
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28 November 2008

OFFICE OF THE
CHANCELLOR, UPM
RECEIVED
By:
Date: NOV 28 2008

RAMON L. ARCADIO, MD, MHPEd, DrHum
Professor and the Chancellor
University of the Philippines Manila

Dear Chancellor Arcadio:

I am pleased to submit the enclosed report on the Major Accomplishment of the Information Management Service, (November 1, 2005- October 31, 2008), as per your Administrative Order No. RLA-2008-129 dated November 11, 2008.

Trusting that this report contributes to a more concrete realization of your 12-point agenda as part of your End-of-Term Report, I wish you a restful and peaceful weekend

Thank you.

Very truly yours,

ROLANDO G. TALAMPAS
Director

Major Accomplisments
INFORMATION MANAGEMENT SERVICE
(1 November 2005-31 October 2008)
28 November 2008

The Information Management Service has sought to deliver vital network and related services in support of Administration and in pursuit of the academic, research and administrative functions of the University.

IMS has led in providing, maintaning and securing the necessary infrastructure for connecting units and offices among themselves and to the internet. By upgrading campus network facilities to provide increased access to computing services and by developing additional functionalities for UP Manila's several information systems, IMS has responded to the increasing demand in IT applications for the University's academic, research, service and administrative functions.

Concretely, UP Manila internet bandwidth has been 4 mbps and it has increased from bandwidth-to-student ratio from 0.46 kbps in 2005 to 0.92 kbps per capita. With infusion of fresh funds from internet fee collection authorized in 2007, IMS has secured approval to double the available internet bandwidth in the entire campus.

UPM has also acquired Apple Xserves, some of which are now used as proxy servers, from the UP System as part of the UP Systems Intercampus Computerization Project. Too, one server has been dedicated to Integrated Library Systems and a few have been assigned for webcasting, Document Tracking System and Voice over IP Telephony, among the equally important others.

For student, faculty and administrative needs, a14 TeraByte Apple Xraid Storage unit has been configured and installed for said purpoese. Half of the said hardware has been dedicated for mirroring and redundancy as part of standard network protocol.

System downtime has been been drastically reduced to almost nil via close coordination with the internet service provider (ISP) Eastern Telecom technical personnel, the checkups of the electrical loading and architecture of the UPM Computer Center and the use of uninterruptibel power supplies (UPS). Likewise, identification and isolation of system problem causes and locations have been aided by the deployment of new routers, switches, and system monitoring application called MRTG. A 24/7 Help Desk has also assured speedy resolution of system glitches and the like

UPM constituents are now assured greater access via the deployed 1,860 wired data ports, 14 wireless hotspots and 35 wireless access points that have made mobile

computing a ubiquitous sight. This has greatly enhanced teaching and research which are important academic activities of a modern university campus.

IMS has rendered vital information technology (IT) services to a host of UPM units. UPM web presence is assured by IMS via the maintenance of web servers and the extension of web services to UPM offices and units, At least 11 web pages from various units, offices and colleges are hosted by IMS. A separate server of the National Institutes of Health is also maintained by IMS

Conduct of video conferencing via the Polycom ViewStation equipment, assistance to web-based broadcasting activities emanating from the Philippine General Hospital Operating Room and Science Hall, and the like have also been undertaken by IMS. In 2008, specifically, UPM has participated in all 29 Systemwide Centennial Lectures, two of which were hosted by UP Manila at the newly renovated UPMASA-PGH Science Hall. UPM's version of Centennial Lectures honoring luminaries such former chancellor Dr. Perla Santos Ocampo and former UP President Emil Q. Javier has also put to use IMS expertise.

Apart from maintaining email accounts for UPM constituent for internal delivery, IMS has taken advantage of moving mail accounts to Google-hosted accounts that not only retained UPM address but also permitted large storage and a bunch of apps developed by Google itself.

IMS has continuously sought to improve the functionalities of the Computerized Registration System-Student Registry System (CRS-SRS) and the Personnel Data Tracking System (PDTS), two in-house developed applications meant to integrate pre-enlistment, enrolment and payment, among others, of the former system and to simplify recordskeeping/bolster administrative efficiency of the latter relative to UPM employees.

To maintain hardware and peripheralss assigned to the different offices and units, IMS has taken over the supervision of UPM in-house computer maintenance service technicians. IMS has also checked technical specifications of computer acquisitions and disposals, aside from updating UPM constituency and administration with relevant System-Wide guidelines on IT and the network. It has also coordinated with other UP campuses with respect to questions of connection and connectivity in a manner that has redowned to UPM benefit.

By training and advocating UPM employees the matter of the use free and open source (FOSS) operating system and software, IMS has sought to free precious resources often spent on expensive proprietary commercial counterparts. IMS takes advantage of special occasions to promote paperless workplaces, as in the assistance extended to the online voting conducted by the UPM Provident Fund for its new set of Board of Trustees representatives and by actually conducting brief seminars on FOSS technology.

Other Services extended by the IMS have been in keeping with the main character of the UPM campus, namely health education and training and health research and services. IMS has thus supported the National Telehealth Center (NTC) in activating UPM links to 10 local health facilities. NTC hopes to build and deploy Telehealth service network to enable human resource-rich academic institutions and clinical specialty organizations to make knowledge and expertise available where it is geographically and physically inaccessible.

School of Health Sciences (SHS) in Palo, Leyte has also been linked to the UP Manila main campus with the implementation of the project "Design and Implementation of BuddyWorks: Use of Telehealth Network Services in Community Partnership Programs." With this project SHS can virtually participate with UPM activities, can have a direct communication with all UP Manila Units, and have a direct access to the Internet, the UP Manila Intranet and library resources in UP Manila and the UP System.

IMS has also been extending assistance to UPM National Institutes of Health (NIH) and the College of Nursing relative to their hardware, software, network, videoconferencing, needs and troubleshooting requirements.

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END OF TERM REPORT
November 2005 to October 2008
Information , Publication and Public Affairs Office

INTRODUCTION:

The Information, Publication and Public Affairs Office is the information and publication arm of UP Manila. The Office ensures that all events held and programs implemented in UP Manila are disseminated to all UPM constituents, the UP system and the general public. This end of term report highlights the vital role played by IPPAO in university and college activities, especially in the centennial celebration of the university.

A. To disseminate through publications or press releases, information and other matters pertaining to UP Manila

ACTIVITY	ACCOMPLISHMENT
UPMANILA BROCHURE	▪ Printing and distribution October 2006 ▪ Revised March 2007, to accommodate updates and corrections based on feedback from colleges
UP MANILA NEWSLETTER	▪ Prepared and distributed the following issues November to December 2005; January- December 2006; January-December 2007; ▪ Starting January 2007 the newsletter was made bigger , printed in four page glossy paper and colored and came out monthly; Starting Oct 2007, the pages were increased to six to accommodate more articles and photos
UP MANILA BAGUMBAYAN	▪ Covered events and prepared feature articles on varied topics of interest to the university and the public that were printed in the different issues circulated November – December 2005; January- April 2006, May- September 2006 ▪ Incorporated Filipino articles, mechanics of distribution improved ▪ Starting 2007, changed printing from six times a year to three times a year to lessen expenses and due to lack of staff
UP MANILA JOURNAL	▪ Administered the following tasks: solicitation of papers, coordination with reviewers, follow up with authors, coordination with editor and other Ed Board members, holding of meetings and preparation of minutes of meetings, and distribution of copies ▪ Printed issues for January to June 2005 and July-Dec 2006; ▪ Prepared lay out for 2007 and 2008 issues
UPM COMMUNITY NEWS	Prepared, printed and posted monthly

B. To keep track, collect, collate and keep in preservable forms chronicles of UPM history, activity and important events

- Secretariat, documentation, and promotional/publicity assistance for Strategic Planning workshop, UPM foundation day celebrations, Christmas celebrations, Commencement Rites, international and regional conferences and seminars, publications launching, conferment of awards/recognition, and centennial-related events, such as launching ceremonies, inaugural and ground breaking events, etc.
- Secretariat, documentation and promotional/publicity assistance for college events, such as National Institutes of Health forums, College of Public Health seminar workshops, College of Nursing conferences, etc.
- Attendance in meetings of the following committees : Centennial celebration, Christmas, Graduation, UP Foundation
- Preparation and replication of AV materials on Lupang Hinirang, UP Naming Mahal and Pilipinas Kong Mahal used during flag ceremonies and other important events
- Preparation of a 3 panel Photo exhibit entitled "UP Manila Through the Years" displayed at the PGH lobby and at the 8th floor during the 98th UP Foundation celebration
- Finalized and updated contents of the UPM website
- Prepared souvenir programs of different UPM celebrations
- Clipped, pasted and filed articles from newspapers, magazines and other documents on UP, UP Manila and on health

C. To undertake public information activities, liaison with sectors and groups outside UP Manila, including media and government

PRESS RELEASES	Inaugural rites of Chancellor Arcadio UPM December 2005 activities for UP system Public invitation to Cancer Prevention Lectures by the Cancer Institute (Jan 12-26, 2006) UPCM Centennial Grand Scientific Symposium : Emergencies and Disasters (Jan 22-25, 2006) Visit of Indian President (Feb 3, 2006) NIH week/ University S&T week (Feb 2006, 2007, 2008)) CAS Culture week (February 2006, 2007, 2008) Post Investiture press releases (Free Press) Statement on Nursing exam leak by UPCN Dean Tuazon and CN faculty (Sept 2006) Mastery in Surgery 2006 : Emergencies in Surgical Care (Sept 2006) Epidemiology in Disasters and Public Health Emergencies (Sept 2006) Post grad course in Occupational Health and Safety

- Preparation of posters for PGH foundation and UP Medical Alumni Society reunion
- Design of car stickers
- Call/ text brigade on cancelled work hours/classes due to typhoon and rallies
- Layout of the " Important Health Laws: A Compilation " as requested by the Office of Intellectual Property Rights
- Preparation and printing of calling cards for UPM officials and some faculty members

F. Reprinting, promotion, and selling and/or distribution of published books and textbooks

- Printed the book "Manual on Obstetric and Gynecologic Emergencies"
- Reprinted the books "The First Philippine Textbook of Medical Parasitology, Zoology 10, Introductory Biology, and Manual on Pediatric Bedside Procedures
- Coordinated with book dealers on the sale and promotion of books and delivered books to universities and colleges in Manila and Batangas
- Prepared and printed the Catalogue of UP Manila Programs 2005-2010

G. To ensure adequate manpower and nonhuman resources that will contribute to efficient operations of IPPAO

- Recruitment of personnel
  - 1 Job order Project Development Officer
  - PR consultant
  - Webmaster
  -
- Resignations
  - 1 Regular URA II (October 2008)
  - 1 Casual Information Officer I (October 2007)
  - 1 Job Order Project Devt Officer II (December 2007)
  - 1 Information Officer II (January 2007)

- Acquisitions
  - 3 computer tables
  - 1 HP printer
  - 4 computers
  - 1 Digital Canon camera
  - 1Manual Typewriter
  - 1 aircon Window type
  - 1 Laptop Acer
  - 2 electric stand fans

	(Sept 2006) Alamat: First International Conference on Myths and Legends
IPPAO BULLETIN BOARD	
TEXT BRIGADE/ TELEPHONE BRIGADE	For cancelled offices or suspension of classes
OTHERS	Faxed Campus news to colleges , units Preparation and submission of write ups on UPM profile to UP System

D. To provide promotional and technical assistance to university-wide programs and events

IPPAO SERVICES	ACTIVITIES
Design of backdrops/ printing of programs/invitations	Investiture and Inauguration of Chancellor Arcadio (November 7, 2005) Visit of Indian President 9 February 3, 2006) Scholars Convocations 2006-2008 Commencement Exercises from 2006-2008 Welcome Ceremonies for First Year Students 2006-2008 UP System and UP Manila Foundation Celebrations: Christmas Celebrations Centennial activities International Conferences: Health Professions Education, Nursing Research, Alamat UP System and UP Manila Centennial Lectures Launching of publications, Gawad Chancellor Awards UP Manila Alumni Homecomings
Design and printing of posters/ tarpaulins	NIH week, UP System Centennial lectures, UPM Centennial lectures UPM foundation week
Preparation , layout of souvenir programs, certificates of awardees	UPM Foundation Celebrations (2006-2008), Christmas celebration (2007), Alamat Conference, UP Manila Alumni Homecomings
Preparation / printing/ mounting of exhibits	NIH week UPM foundation
Preparation of design for plaques and certificates	Outgoing deans, guest speakers, lecturers and resource persons during seminars/workshops, awardees

E. To provide assistance to other colleges/ offices/ units of UPM

- Prepared messages for chancellor, vice chancellors and other officials of the university
- Prepared layout of UPM catalogue

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☎5258285, 3392937; ; http://www.upm.edu.ph/lrc

OFFICE OF THE CHANCELLOR, UPM
DEC 04 2008

END OF TERM REPORT

November 1, 2005 – October 30, 2008

The 2005-2008 term under Chancellor Arcadio brought forth several milestones for UPM Leaning Resource Center. We take pride in the establishment of UPM-LRC at UPM-SHS Palo, Leyte, headed by an LRC Coordinator, the fulfillment of the Computer Literacy Training for Students, Faculty and Staff of UPM SHS (held last February 1 – 2, 2007 and September 25-27, 2007) and the acquisition of two desktop computers and one laserjet printer for LRC in UPM SHS, Palo, Leyte.

Back home, we continue to offer services and programs in line with our trilogy of mandates on providing academic support to the undergraduate students of UP Manila. In this age of computing technology we persevere to espouse *moodle*, an open source e-learning platform, to deploy electronically the learning materials, and migrated to nonproprietary operating system (Ubuntu) and use office applications in support of the University's preference for open source softwares. We are also pleased to report that the following regular programs and services remain to be patronized by the students and supported by students and faculty volunteers.

I. Academic Excellence : Instructional Assistance & Enrichment Program/Services and Products

- ***Tutorials***
  The tutorial service is a peer- and faculty-assisted small-group discussion offered free to all undergraduate students on the following courses: Natural Sciences, Mathematics, and Communication. The average number of students served per school year is 1243 or a total of **3728** students.

- ***Simulated Exams***
  This is a two-hour intensive written exam designed to give the students preview of the Departmental Exams in natural sciences and mathematics. A discussion of answers will follow and is handled by our competent student tutors and faculty volunteer. The annual average number of students who availed of this program is 635 or a total of **1906** students.

- ***Reviewers/Books***
  This learning material is a product of a joint effort of LRC student volunteers and dedicated faculty of the Department of Physical Sciences and Mathematics. A reviewer is a 20-page booklet of Questions and Answers or Problems and Solutions. The number of booklets produced per course depends on the number departmental exams for the course. This material is offered for a minimal fee in order to offset the cost of printing materials. The annual average earnings from the reviewers is about P20,000. Scores of other self-help learning modules are produced by the center. The total sales of books, reviewers and earnings from computer services from 2006 to 2007 amounted to P126,786.

- ***Summer Bridge Program (SBP)***

  The SBP is a 3-week program for qualified (under EEAS) incoming freshmen. This is an intensive general skills development and enrichment course designed to bridge the gap between High School exit skills and entry skills for the freshman year in UP. The core courses offered are: Mathematics, Natural Sciences and the Life Skills Development Program or the Psychosocial Development Program. This program has been offered annually during summer or the first semester of the school year. This program is fully funded by the UP System. The number of students who benefited from the program varies from as low as 2 to as high as 25 per year.

- ***Computer Training/Computer Services***

  Computer Literacy Training (on MS and OpenOffice Applications) has been offered every first semester to all freshmen. This is also offered to incoming UPM-SHS students in Palo Leyte. The center also provides computer facilities needed by the students for data acquisition (internet), word and data processing and presentation (OpenOffice applications) and even programming and calculations (Linux and computational programs).

II. Psychosocial Development Program

LRC fully supports the psychosocial development activities primarily organized by the Office of the Student Affairs. The center serves as the venue of a host of seminars aimed at improving the ability of the students to cope with the challenges of UP life.

The LRC also actively supports the various activities of student organizations by hosting their seminars, meetings, film showing and shooting, computer skills enhancement, and other activities. These activities are done by an average of 4920 students or total of 14760 students in LRC's audio-visual room, 3307 students in the multimedia room, and 1902 students in the computer room.

III. Monitoring and Evaluation of Student Performance

The LRC regularly gathers data on the students' performance in general education and other basic courses. In 2007, the center completed the study on the performance (Grades and Percentage Passing) of UP Manila students in the following subjects: Chemistry, Mathematics, Natural Science, STS, Zoo 10, Communication, Hum 1, Soc Science I and PI 100 for the period SY 2004 – 2005, 2005 – 2006 and 2006 - 2007. A separate study of the center indicates that the performance of students in mathematics and chemistry courses varies directly

with the number of tutorial hours spent at LRC, indicating the remarkable contribution of the learning assistance offered by the center.

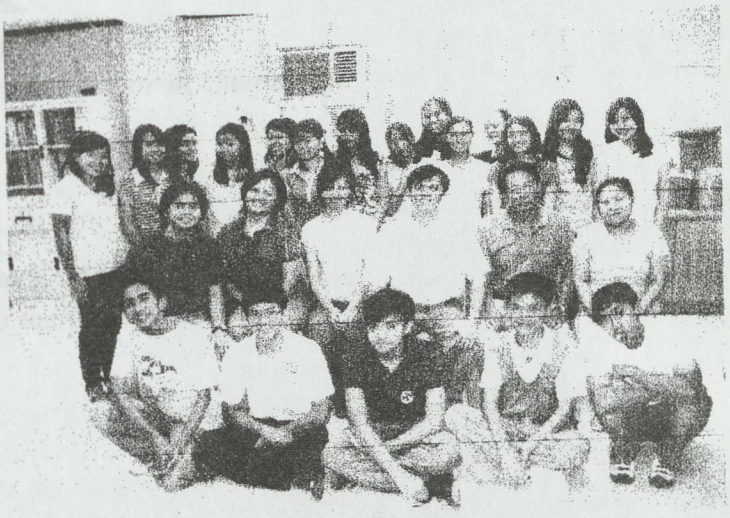
IV. Peer Tutors and Administrative Staff Development Program

The center offered the following seminars to peer tutors: "Peer tutoring 101: How to become an LRC Peer Tutor", a seminar/orientation to prospective LRC Volunteer Tutors, and "Test Construction", a seminar on the proper preparation of tests and evaluation materials.

The administrative staff of LRC also enjoys attending several seminars and trainings and actively participating in the various committees in the University for their professional and personal development. Moreover, the Administrative Officer of the center is pursuing a graduate degree in UP Diliman and enjoys the reduced-fee privilege.

Submitted by:

Junie B. Billones, Ph.D.
Director



The SBP 2008 students with (seated from left of 2nd row) Mr. George Regaspi (Faculty Tutor in Math), Ms. Lot Surat (Campus Coordinator, SBP 2008), Ms. Mishima Miciano (Faculty Tutor in English), Dr. Junie Billones (LRC Director), Dr. Leo Capeding and Ms. Marliz Bonifacio (Psychosocial Development Coordinators).

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23 October 2008

OFFICE OF THE
CHANCELLOR, UPM
RECEIVED
By:
Date: OCT 24 2008

Chancellor Ramon L. Arcadio
Professor and Chancellor
University of the Philippines Manila

Dear *Chancellor Arcadio:*

Attached herewith is the Learning Resource Center's accomplishment report, including problems encountered and new programs for the period July 2007 until October 17, 2008.

Thank you for your continued support in our programs.

Very truly yours,

Junie B. Billones, Ph.D.
Director & Assistant Professor in Chemistry

Noted:

Teresita C. Mendoza, Med, OTRP
Special Assistant to the Chancellor

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ACCOMPLISHMENT REPORT

July 2007 – October 17, 2008

The year 2007 marked the 10th anniversary of the Learning Resource Center in UP Manila. A decade of commited service to the welfare of the students and its clients in the fulfillment of the mandate which was inked in April 17, 1997.

PROGRAMS AND SERVICES

1. Academic Excellence :

Instructional Assistance & Enrichment Program

- Tutorial Program : Peer and Faculty assisted discussion offered free to all undergraduate students on the following courses, Natural Sciences, Mathematics, and Communication. Average number of students per month served for First Semester 2007 - 2008 is **167**; Second Semester 2007 – 2008 is **64**. It is a status quo for the First Semester of 2008 – 2009 (64). The graph in Annex A (Figures 1 – 3) shows the number of students served for the period July 2007 until October 17, 2008. Figure 4 shows the number of students served for First Semester 2006 – 2007 that averaged **278**

Problems : There is a notable decline in the number of students availing of the free tutorials for the SY 2007 – 2008 compared to SY 2006 - 2007. The common complaint of the students are : time availability. LRC noticed that the students' schedule are full from Mondays to Fridays from 8am until 5 in the afternoon. The earliest they could come to the LRC is at 4 in the afternoon. Thus giving them very little time for review/peer tutoring sessions. At the outset, LRC has to adjust the schedules of our Simulated Exams.

- Simulated Exam : A two hour intensive written exam designed to give the students preview on the Departmental Exams required in the Mathematics and Natural Sciences courses. An hour of discussion of answers will follow which is handled by our competent tutors. This is free to all undergraduate students of UP Manila.

Problems : The students schedule continue to hamper their sessions with the LRC. Although we have exhausted all efforts to reach out to them their schedule are beyond our control. As a last resort, we opted to increase the number of reviewers being offered.

- Reviewers : A 20 or more pages Q & A and Solutions on selected Mathematics and Chemistry courses. This is offered for a fee in order to offset the cost of printing materials. Maximum charge for a single reviewer for Chemistry or Mathematics is 20 pesos

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Problems : Delays in the reproduction of the reviewers primarily due to absence of Risograph operator and or lack of supplies (ink, bond papers)

- Summer Bridge Program 2008 : Held last April 21 until May 23, 2008 at the UP Manila Learning Resource Center. Sixty (60) class hours for each course including the Pre and Post Tests, Midterm and Final Exams. The psychosocial development program was allotted 10 hours during the program. This program was funded by the University System under the supervision of the Office of the Vice President for Academic Affairs (attached report)

2. Extension

→ Computer Literacy Training for UPM SHS Palo, Leyte students, faculty and staff. Conducted last September 25 – 27, 2007.

3. Peer Tutors, Administrative Staff Development

→ Regular Orientation for new Volunteer Tutors. Duties, Responsibilities and Privileges
→ Attendance in various seminar workshops held in UP Manila and other organizations.
→ Ms. Carlota Surat, recipient of Outstanding Employee for the month of July 2007 and Perfect Attendance for September 2007 and Gawad Chancellor Award;
→ Ms. Aileen Regaspi, recipient of Perfect Attendance for the month of August 2008

4. Monitoring and Evaluation of Students' Performance

→ continues data gathering

5. Services

SUMMARY OF NUMBER OF STUDENTS SERVED FOR
JULY 2007- DECEMBER 2007

SERVICE	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTAL
AVR	613	495	413	274	111	493	2167
Library	213	164	155	121	29	60	588
Computer Room	97	60	74	69	20	36	253
Tutorial	329	91	223	128	0	93	309
Simulated Exams	171	23	118	66	0	31	189
Clearances	43	28	21	35	28	36	883
Others	0	0	0	0	0	0	0
TOTAL	1466	861	1004	673	188	749	4389

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JANUARY 2008-JUNE 2008

SERVICE	JAN	FEB	MARCH	APRIL	MAY	JUNE	TOTAL
AVR	371	266	325	0	0	181	1143
Library	89	158	111	43	26	82	509
Computer Room	40	11	16	6	14	97	184
Tutorial	35	90	101	0	0	0	226
Simulated Exams	0	7	11	0	0	0	18
Clearances	70	38	34	530	86	77	835
TOTAL	605	570	598	579	126	437	2915

July to October 17, 2008

SERVICE	JULY	AUG	SEPT	OCT	TOTAL
AVR	1024	581	939	399	2943
Library	79	137	139	65	420
Computer Room	69	35	39	12	155
Tutorial	83	109	65	42	299
Simulated Exams	171	36	28	0	235
Clearances	48	35	23	15	121
TOTAL	1474	933	1233	533	4173

6. Income Generation

JULY 2007-DECEMBER 2007

REVIEWERS	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTAL
Chem14	220.00	180.00	120.00	80.00	120.00	3385.00	4105.00
Chem31	0	20.00	40.00	0	0	300.00	360.00
Chem18	100.00	0	0	0	0	0	100.00
Math11	1040.00	2025.00	375.00	800.00	0	0	4240.00
Math17	2690.00		1275.00	0	0	0	3965.00
Math1	0	0	0	0	0	0	0
NS1(CHEM)				980.00	0	0	980.00
TOTAL	4050.00	2225.00	1810.00	1860.00	120.00	3685.00	13750.00

	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTAL
NATSCI1 BOOK	10070.00	4505.00	0	0	0	0	14575.00

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JANUARY 2008-SEPTEMBER 2008

COMP ROOM	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	TOTAL
Internet	190.50	-------	59.50	62.50	135.00	620.00	790.00	175.00	122.50	2155.00
Typing	215.00	262.50	134.50	10.00	40.00	-------	37.50	62.50	57.50	819.50
Printing	185.00	115.00	250.00	80.00	60.00	515.00	540.00	350.00	245.00	2340.00
TOTAL	590.50	377.50	444.00	152.50	235.00	1,135.00	1,367.50	587.50	425.00	5314.50

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	TOTAL
CD Rental	550.00	0	300.00	0	0	0	0	0	0	850.00

REVIEWERS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL
Chem14	240.00	2,080.00	2,740.00	-------	-------	-------	260.00	300.00	100.00	5720.00
Chem31	-------	390.00	-------	-------	-------	-------	280.00	400.00	540.00	1610.00
Chem18	-------	-------	-------	-------	-------	-------	500.00	-------	-------	500.00
Math11	80.00	140.00	-------	-------	-------	-------	1,920.00	200.00	1420.00	3760.00
Math17	-------	-------	-------	-------	-------	-------	3,840.00	1740.00	1240.00	6820.00
Math1	-------	-------	-------	-------	-------	-------	1,200.00	20.00	-------	1200.00
NS1(CHEM)	-------	-------	-------	-------	-------	-------	-------	-------	320.00	320.00
TOTAL	320.00	2,610.00	2,740.00	-------	-------	-------	8,000.00	2660.00	3620.00	19950.00

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	TOTAL
NATSCI1 Book	0	0	0	0	0	21,730.00	2,385.00	20405.00	265.00	44785.00

New Programs:

- Compilation of Reviewers. Last April 2008, our request for funding for the compilation of reviewers in the following subjects, Mathematics 11, Mathematics 17, and Chemistry 14 were approved. Request for selling price also approved through the University FPOC. Target distribution will be on the Second Semester 2008 – 2009;
- Chemistry Boards Orientation. Approved also in April this year. But due to lack of time and preparation the project was shelved for 2008 and will instead commence in April 2009;
- Migration to Ubuntu Operating System. The Learning Resource Center supports the University's move to free operating systems. An on going Ubuntu tutorial was also launched this year starting from the first year students. Special sessions were also held for some UP Manila Administrative employees.

Submitted by

Junie B. Billones, Ph.D.
Director and Assistant Professor in Chemistry

ANNEX A

June	63
July	329
August	91
September	223
October	128

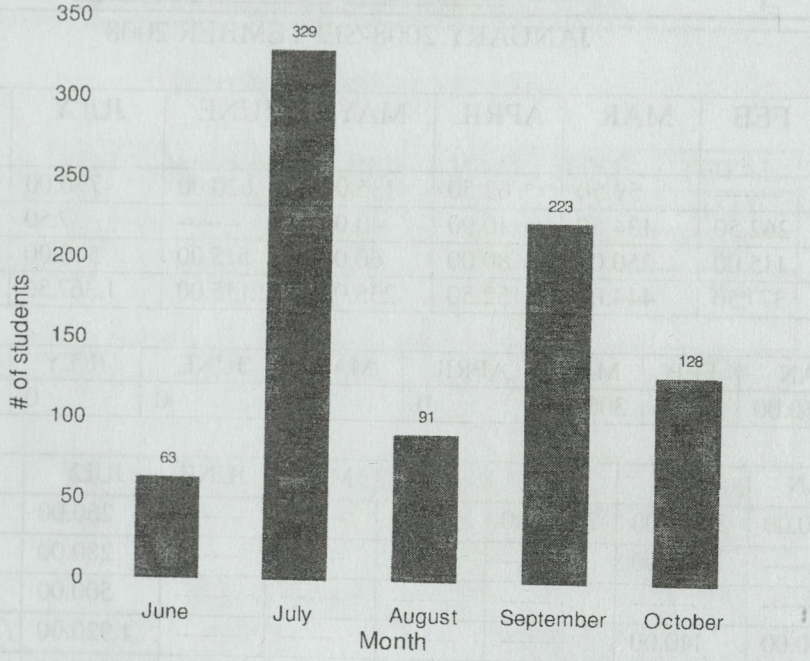

Figure 1

December	93
January	35
February	90
March	101

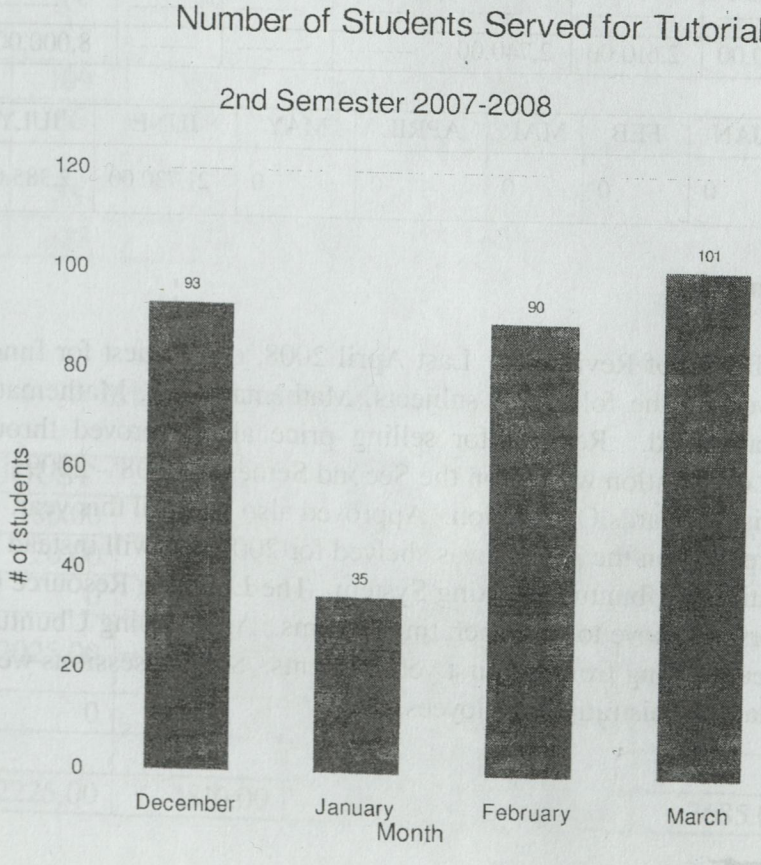

Figure 2

July	83
August	109
September	65
October	42

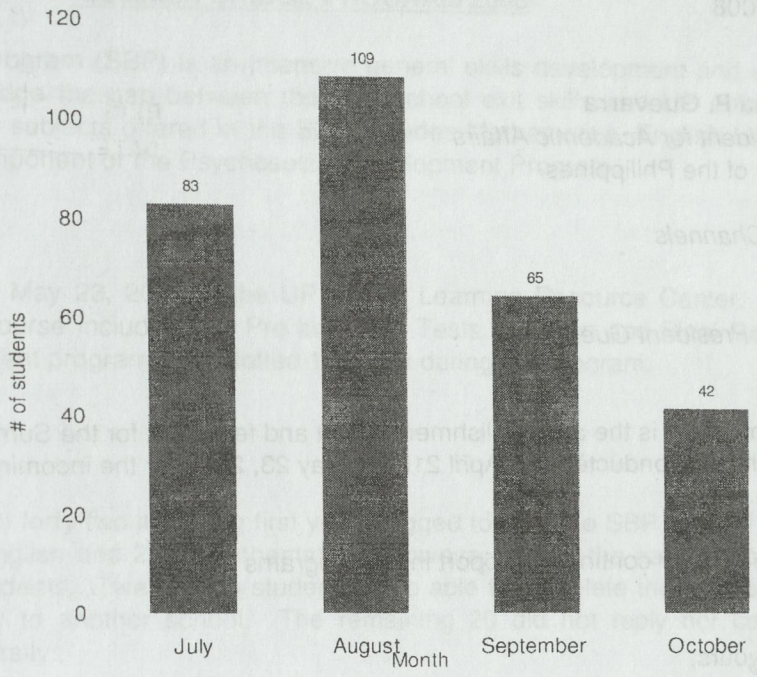

Figure 3

June	**20**
July	**415**
August	**405**
September	**390**
October	**161**

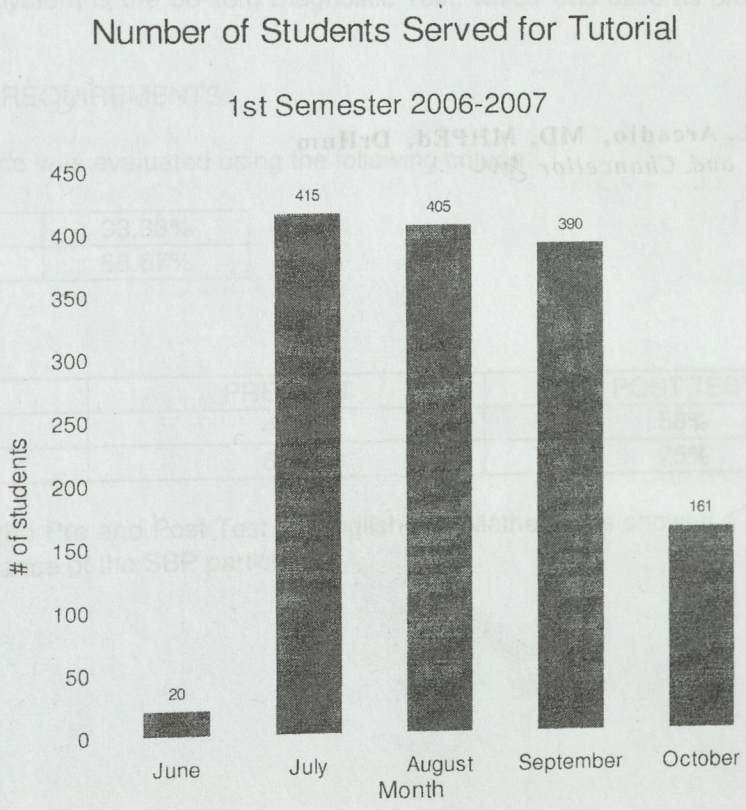

Figure 4

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July 30, 2008

SPECIAL ASSISTANT TO THE CHANCELLOR
RECEIVED
DATE: 7-31-08

Dr. Amelia P. Guevarra
Vice President for Academic Affairs
University of the Philippines

Through Channels

Dear *Vice President Guevarra:*

Attached herewith is the accomplishment report and feedback for the Summer Bridge Program 2008 which was conducted last April 21 until May 23, 2008 for the incoming first year students of UP Manila.

Thank you for your continued support in our programs

Very truly yours,

Junie B. Billones, Ph.D.
Director & Assistant Professor in Chemistry

Noted:

Ramon L. Arcadio, MD, MHPEd, DrHum
Professor and Chancellor

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SUMMER BRIDGE PROGRAM 2008

The Summer Bridge Program (SBP) is an intensive general skills development and enrichment course designed to bridge the gap between the high school exit skills and UP entrance skills requirement. The core subjects offered in the SBP includes Mathematics, English, and the Life Skills Development component or the Psychosocial Development Program.

TIME FRAME:

Held last April 21 until May 23, 2008 at the UP Manila Learning Resource Center. Sixty (60) class hours for each course including the Pre and Post Tests, Midterm and Final Exams. The psychosocial development program was allotted 10 hours during the program.

PARTICIPANTS

There are a total of (42) forty-two incoming first years tagged to take the SBP. Out of the 42, 17 are required to take English and 25 in Mathematics. However, like in the past years, there are only 22 or 52% respondents. Twenty (20) students were able to complete the program and two (2) decided to transfer to another school. The remaining 20 did not reply nor confirm their enrollment in the University.

MATERIALS

The SBP Math module and the "Bridges to Communication" created by the LRC System were utilized. Also from the System is the 50-item Diagnostic Test, which was used as pre and post test instrument.

PASSING SCORE AND REQUIREMENTS:

The students' performance was evaluated using the following criteria:

Midterm	33.33%
Finals	66.67%

PRE AND POST TEST

	PRE TEST	POST TEST
Mathematics	42%	58%
English	66%	75%

The average scores for the Pre and Post Test for English and Mathematics showed a significant difference in the performance of the SBP participants.

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STUDENTS' PERFORMANCE

The 20 participants agreed to take both subjects upon the invitation of the LRC. Their performance were rated on the same criteria (Midterm and Final Exams) but emphasis were given to those who were tagged to take the subject.

Please see attached report of Mr. Regaspi (Mathematics), Ms. Miciano (English) and Dr. Capeding (Psychosocial) on the performance of the students in their respective subjects.

FUND

A total of P 49,000.00 were transferred to the UP Manila General Fund from the UP System last April 04, 2008.

breakdown of expenses:

Mr. George Allen V. Regaspi	Faculty Tutor in Mathematics	15,000.00
Ms. Mishima Z. Miciano	Faculty Tutor in English	15,000.00
Dr. Leo J. Capeding	Psychosocial Coordinator	4,000.00
Carlota Surat	Campus Coordinator	6,000.00
	Photocopies of materials, postal service for the invitation	2,065.90
		42,065.90

COMMITTEE:

Dr. Junie B. Billones	Director
Mr. George Allen V. Regaspi	Faculty Tutor in Mathematics
Ms. Mishima Z. Miciano	Faculty Tutor in English
Dr. Leo J. Capeding	Psychosocial Coordinator
Carlota Surat	Campus Coordinator

Submitted by:

Carlota P. Surat
Carlota Surat
Campus Coordinator for SBP 2008

Noted:

Junie B. Billones, Ph.D.
Director & Assistant Professor in Chemistry

OFFICE OF STUDENT AFFAIRS
University of the Philippines Manila
3/F. Student Center, Padre Faura St., Ermita
Contact Nos. 5254105-5262274

4 June 2008

DR. JUNIE B. BILLONES
Director
Learning Resource Center
U.P. Manila

Dear Dr. Billones:

Attached herewith, is the report of Summer Bridge Program for School Year 2008-2009.

Truly yours,

LEO J. CAPEDING, Ed.D,.
University Guidance Counselor

Noted and accepted.
6/10/08

University of the Philippines Manila
Office of Student Affairs
GUIDANCE AND COUNSELING PROGRAM

Summer Bridge Program 2008-09: Psychosocial Development Program

The Program

The Psychosocial Development Program is a component of the Summer Bridge Program which is a package of activities designed to provide psychosocial assistance to a special group of incoming first year students. As new college students in UP Manila, they will be faced with new and different situations which might challenge their academic, social, and personal adjustment in the University. The first year of college is considered as an adjustment year, thus, It is expected that the new students will encounter some hassles affecting their adjustment.

Goals and Objectives

The focus of the psychosocial program is to develop knowledge, skills, and attitudes deemed important in student's adjustment in the University, specifically, in the areas of social interpersonal and academic adjustment and coping with problems.

The Activities

To achieve the intended goals and objectives, the following activities were carried out:

1. Self awareness and awareness of others
2. Psychological Testing and Assessment
3. Study Improvement Program
4. Orientation to the services and resources in campus
5. Stress and coping workshop

Analysis of the Program

The initial activity "Banig ng Buhay" provided an opportunity for students to share and express in the presence of other people their feelings and thoughts on certain aspects of their lives. Varied reactions were seen during the sharing. The experience was psychologically processed and learnings and insights were drawn from the participants. This unstructured activity offered a venue for the student to get insights about life and that of others. The activity was fun-filled at the same time

enabled the students to get to know themselves and other members of the group better.

Psychological assessment is a tool to measure certain personal characteristics (personality, mental ability, interest, values, etc.) possessed by individual students. These variables are considered important in understanding the individual person in relation to his/her career plans, personal goals, and in resolving problems and concerns he is faced with.

Coming to the university entails coping with the various demands particularly – academics. Among others, the academics is deemed stressful to students. Local data has shown that the difficult exams, failure in exams, and frequent exams are stressors to students. Mathematics subjects are perceived difficult as shown by the increasing number of students who fail in the subject. To buffer the impact of challenges, a workshop on "Study Improvement program" was provided. The goal was to develop skills in studying and learning through experiential learning exercises .

As new in the city and in the university, the students should be informed of the different services are there in UP Manila. Orientation was conducted to the SB participants regarding the various students services under the OSA and the University.

The stress and coping workshop provided a chance for the students to express their present issues, problems, and concerns. Getting in touch with these problems is an initial step towards healing and wellness. Foremost among their concerns are the fears, apprehensions, doubts whether they will be at par with the demands of the academic standard of UP. Processing of the overall experience was done to help them clarify the accompanying negative thoughts and feelings.

Generally, the SB psychosocial program afforded the students the chance to develop friendship and camaraderie among the group. The group has developed into a cohesive band of students with common goals and aspirations – that of succeeding in UP Manila. They have gained important insights and lessons, skills and competencies -- all useful in their quest for academic and personal adjustment in the University.

Prepared by;

DR. LEO J. CAPEDING
University Guidance Counselor

2 June 2008

Dr. Junie B. Billones
Director
Learning Resource Center
University of the Philippines Manila

Dear Dr. Billones:

Good day!

Attached herewith is a report and assesment of the performance of the twenty(20) participants in the Summer Bridge Program in Mathematics (SBP-Math) from April 21 to May 23, 2008. Also included are some general comments/feedbacks from the participants and some recommendations which you may find helpful to improve the program.

Thank you very much.

Sincerely yours,

George Allen V. Regaspi
Faculty Tutor
SBP 2008

noted and accepted.
06/10/08

A REPORT AND ANALYSIS ON THE PERFORMANCE OF THE PARTICIPANTS IN THE SUMMER BRIDGE PROGRAM (MATHEMATICS) 2008

There were only two major examinations given to the participants, the midterm and the final exams. Aside from the lecture proper, students were also asked to answer some exercises after finishing a certain topic. Some of them showed and explained their works/solutions on the board. Assignments were also given. These things were done to prepare the whole class before any exam.

Topics discussed were based on the contents of the Math module provided by the LRC given to the students.

For the midterm exam, the coverage included the following topics: sets, number system, properties of the set of real numbers, algebraic expressions and polynomials, operations on algebraic expressions, special products and factoring, synthetic division, rational expressions and reduction to lowest terms, operations on rational expressions, and complex fractions.

While the remaining topics that were covered in the final exam were the following: rational exponents and radicals, operations on radicals, equations and solution sets, solving verbal problems, solving systems of equations, relations and functions, graphs of functions, and solutions of inequalities.

The following tables summarize the participants' scores and some necessary descriptive statistical measures needed to assess the outcome of the program. Exams were the only instrument used in evaluating the students performance in Math.

Table 1. Pre test and post test scores of the SBP participants

Student Number	Pre Test Scores	Pre Test Rating	Post Test Scores	Post Test Rating
1	32	64	39	78
2	34	68	42	84
3	33	66	44	88
4	29	58	41	82
5	24	48	26	52
6*	22	44	36	72
7*	22	44	29	58
8*	21	42	31	62
9	20	40		
10*	17	34	33	66
11*	17	34	20	40
12*	17	34	25	50
13	16	32	24	48
14	16	32	23	46
15*	16	32	29	58
16*	15	30	23	46
17*	15	30	17	34
18*	14	28	18	36
19*	12	24	30	60
20	8	16	24	48
21	40	80	DRP	DRP
22*	28	56	DRP	DRP
Average of students 1-20	20.00	40.00	29.16	58.32
Variance for	51.79	207.16	66.7	266.78

Table 2. Midterm exam and final exam scores of the SBP participants

Student Number	Midterm Exam Scores	Midterm Exam Rating	Final Exam Scores	Final Exam Rating
1	44	73.33	54	90.00
2	40	66.67	56	93.33
3	55	91.67	50	83.33
4	35	58.33	54	90.00
5	22	36.67	43	71.67
6*	39	65.00	44	73.33
7*	20	33.33	49	81.67
8*	28	46.67	49	81.67
9	27	45.00	40	66.67
10*	30	50.00	45	75.00
11*	14	23.33	27	45.00
12*	20	33.33	42	70.00
13	26	43.33	39	65.00
14	24	40.00	43	71.67
15*	31	51.67	36	60.00
16*	16	26.67	32	53.33
17*	19	31.67	42	70.00
18*	27	45.00	46	76.67
19*	17	28.33	40	66.67
20	8	13.33	39	65.00
21	57	95.00	DRP	DRP
22*	DRP	DRP	DRP	DRP
Average of students 1-20	27.1	45.17	43.5	72.5
Variance of	127.57	354.36	53.63	148.98

The first table shows the raw scores and rating for the pre test and post test. The increase in the computed averages from the pre test(40.00) to the post test(58.32), in which exactly the same testing instrument was given, only indicates that the participants learned more from the program. The computed variance for the pre test scores which is lower than that of the post test shows that their scores are more dispersed during the post test than the pre test. This may mean that before the start of the program, the participants were comparatively of the same level, that is, they had more or less the same knowledge of the subject at the start of the program. In class, some students could understand the topics right away, while others had a hard time learning some concepts. This may be a reason for the higher variability in the post test scores. But, I am a little surprised because this is not the case for the midterm and final exams scores. I expected that the scores in the final exam are more dispersed than the scores in the midterm exam.

In the second table is a summary of the participants' performance during the program. Their average rating of 72.50 in the final exam is much higher than that of the midterm exam which is 45.17. This shows that their grades got better from the midterm exam to the final exam. One reason maybe the students were more familiar with test taking during the final exam compared to when they took the midterm exam. They had a hard time time answering True or False and problem solving questions in the midterms. In the finals, they already had an idea on how to answer such type of questions. Of course, the students studied more for the finals after getting their midterm exam results which were not impressive as I told them. For the two variances of the midterm and final exams results, it can be seen that the variability was lower in the finals than in the midterms. Higher variability in the midterms may be a manifestation of the students varying foundation and background in their high school Mathematics. Some students were catching up with their better performing classmates since they were being taught the same concepts the same way. This could be a reason for the lowered variance in the finals.

GENERAL COMMENTS, RECOMMENDATION AND CONCLUSION

I have to mention that all students got higher scores in the post test than in the pre test, and that all of them performed better in the final exam than in the midterm exam. I recommend all students to enroll in their Math subjects, but, I think that additional tutoring is needed by two out of twenty students while taking their Math subjects. These students' scores were not high enough to pass the program. As I said, their scores got better, not just enough to pass the program but I think they will do better in the regular Math classes.

It was good that eventhough not all of them were required to take the SBP-Math (some of them were there for English only), all of them attended the Math class. This I think must be continued.

In general, the students were very cooperative, attentive, and participative. There were just times when I had to force them to respond especially at the start of the program. Maybe they were shy at first.. They didn't quite like the idea of board exercises and explaining their solutions on the board. But later in the program, they were more relaxed and responsive. They also wanted icebreaker during class especially when absorbing Mathematical concepts got tiring. As an icebreaker, I would ask a student to sing or deliver a joke or just utter anything funny.

We had a little problem with the number of hours alloted for the lecture, or for the program. It seemed not enough. I recommend that instead of meeting four times a week in Math, the class should meet five times a week. On the content of the module, it's just right that it is comprehensive, especially for students who are having a hard time understanding Math. For supplements to the content of the module, it can be provided by the faculty tutor. An evaluation instrument, which will be used by the students, for the SBP will help improve the program itself in carrying out its objectives.

It is encouraged for all students to still attend Math tutorials in the regular semester so they can meet, at the least, the minimum requirement in passing any Math subject. They can invite their classmates/blockmates, too. This may help in increasing the passing rate in Math subjects in the university.

A REPORT ON THE SUMMER BRIDGE PROGRAM IN ENGLISH

Prepared by
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Tutor, Summer Bridge Program in English
Summer 2008

This summer, I had the privilege of being the tutor for the Summer Bridge Program (SBP) in English. The program, organized by the UP Manila Learning Resource Center and held from 21 April to 23 May 2008, aims to prepare incoming freshman students for the demands of the university in terms of English language skills. Students who get low UPCAT scores in English are required to undergo the English SBP. However, in my class of 20 students (originally 22, but two dropped out), only six were actually required to take the Program. The others were required to take only the Math SBP, but decided, for various reasons, to attend the English class anyway.

In this report, I talk about the following aspects of my SBP experience: (1) teaching methods and assessment used, (2) my evaluation of the students' performance, (3) comments on the students, and (4) some recommendations.

Teaching Methods and Assessment

The class used *Bridges to Communication* as its textbook. Since the textbook is designed for self-study, most of the class sessions were spent answering exercises. There was minimal lecture on grammar and this was given only for error correction, clarification, emphasis, and supplemental input. I also utilized other materials which a colleague (Prof. Pam Yu, who also once handled the SBP) had generously shared with me. Aside from lectures and discussions, the class also involved pair work, small group discussion and oral presentation. In addition, the class did two group projects: a creative presentation using a list of idioms and a newsletter. These two projects were intended not only as collaborative learning activities, but as venues for creative expression and opportunities for the students to become friends. Group activities like these are also a good way for the students to start learning how to work with other people—something they need for success in college.

As an initial assessment, the students took a pre-test and were asked to write a short paragraph with a picture serving as a prompt—they were asked to either describe the picture or tell a story using it. For evaluation purposes, the students were given a mid-term exam (coverage: grammar and writing) and a final exam (coverage: grammar, reading comprehension and writing), and were asked to write short essays on various topics. As a way of providing feedback, the results of the midterm exams were shown to the students and common errors were discussed. Teacher comments and, in one instance, peer comments were also provided for some of the essays. Individual feedback on their overall performance, to be given through e-mail, will also be provided.

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Evaluation of Student Performance

The initial assessment as well as the other writing activities and exams revealed problems in the following grammar areas: subject-verb agreement, prepositions, modals, verb patterns using auxiliary verbs, passive sentence construction, pronoun-referent agreement, and question formation. There were also some problems in usage. These problems, however, were what I had expected to find. A more significant problem that came out—not only in the initial assessment essay but also in the other writing activities—was failure to properly respond to the essay prompt. For instance, when the students were asked to either describe an assigned picture or tell a story about it, some of them wrote argumentative essays. This problem emerged in a number of instances when they were given other essay assignments and in the mid-term exam's essay portion. Fortunately, these instances have dwindled to only two in the final exams. As for the problems in grammar, some problems that were detected at the onset persisted until the end of the SBP. These were problems in verb tense (particularly, when to use the perfect and the simple tenses), modals and prepositions. I must point out, however, that these problems are common even among more advanced students and professionals.

It is difficult for me to assess whether or not there was an improvement in specific grammar areas. What I did notice was that there was some improvement in the output of the students whom I identified early on as having problems in writing. While there were, as mentioned above, some persistent grammatical errors in these students' essays, there appeared to be improvement in distinguishing whole sentences from fragments. Moreover, the writing exercises that were given after the initial assessment essay showed improvement in terms of organization and focus. This improvement might be because of guided writing activities, or it might simply be due to the difference in the writing situation. In the initial assessment essay, students had to write on the spot; the other essays (except for the mid-term and final exam essays) were take-home activities, which allowed them time to reread and edit their work.

Overall, the students also did well in the reading comprehension test in the final exam. The majority was able to identify the main idea in paragraphs, map out idea relationships in an essay, and come up with an acceptable summary of the same text.

Out of the twenty students in the class, I recommended only one to undergo additional tutoring while taking COMM I in the first semester. This student got a final grade of *Failed* because he not only showed problems in grammar, but also difficulty in complying with essay prompts—a problem that appeared consistently in his outputs. He also got failing grades in the mid-term and final tests. I would have recommended two more students but—to my surprise—I found out that these two were not included in the list of those required to take the English SBP. I decided not to give these students a final grade of *Failed* because they should not even be in the class—they were just sitting in. What I will do is to suggest, in my e-mailed individual feedback, that they request tutorials from the LRC in the first semester.

Comments on the Students

The great majority of the students who attended the English SBP were those not required to take it. According to some of them, they decided to attend because they wanted to improve their English. I did appreciate their desire to learn more and their positive contribution to the classroom dynamics. If not for them, I would have had a very small class, which would have made student participation problematic. As it was, even with 20 students, it was quite difficult to get any of them to recite. I had to force them to do so by using a "round-robin" system for recitation. However, group activities—particularly the creative presentation—were very effective in getting them to participate. Also, because of these group activities, the class atmosphere significantly improved; the students became more relaxed and enthusiastic in the meetings following the creative presentation.

Recommendations

Because of such positive effects on classroom dynamics, I suggest that the LRC continue its practice of offering the English SBP even to those who are not required to take it (in this case, attendees of the Math SBP who have the time to spare). I also recommend that essay writing be included in the pre-test, in addition to grammar and reading comprehension; the students' written output can show all the more clearly the problems that need to be dealt with—problems that may not be limited to grammar alone.

I think the LRC should also look into the possibility of working with COMM I teachers in helping improve the grammar skills of students—not just those who got low English scores in the UPCAT, but any student in their classes who might need a refresher on grammar—transferees, for example. If it is not yet being done, perhaps the LRC can get recommendations from COMM I teachers as to the students who need to undergo English tutorials. These tutorials can be arranged such that they complement the lessons offered in COMM I.

Conclusion

Overall, I believe the English SBP was, at least to some extent, successful in carrying out its objective of preparing the students for the demands of the university. While some grammatical errors seem persistent (and if these have become fossilized, there is very little possibility of them ever getting corrected), the students showed some improvement in their writing output, as well as acceptable reading proficiency levels. Many of them have also learned to pay more attention to the essay prompt. However, I believe that the most significant impact the English SBP had on these students is not on the language aspect, but on the affective. As they all attested in one essay activity, they enjoyed the opportunity bond with their classmates and, in the process, discovered more about who they are. I believe these relationships and realizations will also result in students being more prepared to face university life.

End of Term Report
UP Manila Interactive Learning Center
Prepared by Nemuel S. Fajutagana, MD, MHPEd
ILC Director (2004 - October 2008)

Learning is...

"Interactive when students do most of the work. They use their brain to study ideas, solve problems, analyze situations, evaluate and apply what they have learned."

Silverman, 2002

Introduction

The Interactive Learning Center was created to facilitate the development of interactive learning materials, especially learning objects that may be helpful in teaching RGE programs. ILC's creation is guided by well grounded and internationally accepted educational philosophies. During the past 2- 3 years, however, ILC saw the need to evolve beyond learning objects for RGEP. While ILC continues to encourage development of learning objects, the development and production of other learning materials (in different electronic formats), especially useful for health profession students and professionals also became important part of ILC's agenda.

While limited in resources, ILC was able to conduct activities relevant to its mandate and provided technical and support services to both academic and non academic units of the University of the Philippines Manila. In all its activities, ILC was guided by relevant element of Chancellor Ramon L. Arcadio's 12-point program.

ILC from 2005 to 2008

While this report may not be able to cover all of the 12-point Agenda set by Chancellor Ramon L. Arcadio, contents are nevertheless organized in the order the 12-point Agenda is prepared.

Governance

The ILC's main decision making body is its advisory board composed of one representative from all of UPM's academic units, one from MIS, and one from the National Telehealth Center. A total of four (4) ILC committee meetings were held during the period covered by the report. Majority of the issues discussed were in relation to the development of learning objects and in identifying training and technical needs of academic units in relation to development of interactive learning materials. **During this period, the ILC Director tried his best to communicate to and get recommendations from members of the advisory committee before significant decisions are made.**

Curriculum and Instruction

While ILC is known for its services and expertise in digital instructional material development, it has also supported and endorsed some sort of 'paradigm shift' in the way teachers and students look at teaching and learning. The ILC Director with the support of members of the ILC advisory committee, conducted a round of academic units introduce ILC as a service unit and also share to faculty members the concepts and principles of interactive learning. **We tried as much as possible to remind faculty members not it is not all about technology, but most important is that curriculum and instruction is guided by pedagogically sound philosophy and principles.** Faculty members of the College of Dentistry, College of Nursing, College of Public Health, College of Pharmacy, and College of Arts and Sciences were reached through these ILC and faculty member interactions.

Student Development

While ILC is not directly providing services to undergraduate students, it has been providing venue for post-graduate students of the National Teacher Training Center for the Health Professions and the College of Medicine. Post graduate students of NTTC use ILC as venue to develop multimedia materials for use by health sciences students under the guidance of the ILC Director who is also a faculty member of NTTC. Post graduate students of Master in Informatics also received some form of orientation to learning object development from the ILC Director.

In 2009, we would be able to see more active participation of students in materials development. The outgoing Director of ILC and some CM faculty members connected with the National Telehealth Center have discussed and started a program that would involve students in learning materials development. **In this program, faculty members will partner with a student during the development phase of the program.** Faculty members will be tasked to provide the content while the more techno savvy students will do the programming and development. The incoming ILC Director has already given his verbal approval of the continuation of the program.

Faculty, Administrative Staff and REPS Development

The major partners of ILC in learning object development are the teachers. During the last three (3) years, several learning object development trainings were conducted by the ILC Director himself with the support of Prof. Jay Dalet.

Aside from the regular training on learning object development, the ILC Director also conducted workshops on topics of special interest like using animations, video, and audio in Open Office's Impress and MSoffice' Powerpoint.

The ILC Director also responded to request for faculty development training made by some academic units like College of Pharmacy, College of Nursing, College of Public Health, and College of Dentistry.

The ILC also provided some technical and training assistance to administrative staff of IPPAO and NTTC. Staff were directly coached the ILC Director as they worked on special projects assigned to them like video editing, digital presentations, and audio editing among others.

Linkages

The ILC was able to work with several units within UP Manila and also with other institutions outside of UP. Within UPM, ILC worked closely with two units, the Information Management Systems Office and the National Telehealth Center. IMS and ILC is working in tandem especially during system wide videoconferencing activities. With NTC, ILC is involved through the Buddyworks project.

The ILC also provided some technical assistance to NTC during the development of Radiology Interactive. Radiology Interactive is a software developed by the ILC Director for the Department of Health in partnership with content experts from UP-PGH and NTC. The program has been pre-tested and is being used already as a resource material by physicians of the Doctors to the Barrio Program and rural health physicians.

ILC is also a close partner of the NTTC in some of its faculty development programs. In this partnership, the ILC Director conducted two trainings, one on multimedia development and the other on using computers for calculating grades and preparing computer based examinations.

Projects for the Centennial

As part of ILC's contribution to UP@100 celebration, several video interactive programs were developed, mostly in partnership with OVCAA and CAS. In June 2008, four video interactive titles were finally produced and distributed in CD format. The are the following: a) Biodiversity by Prof. Lacdan; b) Pampulitikang Ekonomiya by Prof. Villegas; c) Buhay na Kasaysayan with Prof. Karganilla; and d) Introduction to Health Social Science Research by Prof. Castillo. Also available but not yet on CD is Mito at Alamat by Prof. Odal, and teaching and learning for faculty members by NTTC.

ILC also converted some old nursing skills video into interactive formats (topics include taking vital signs, bed making, and physical examination). Copies of these digital interactive videos were also shared to the School of Health Science for use by students and faculty members.

On going is the digitization of all materials used and presented during the first International Conference on Education for the Health Sciences (ICEHS) held last October 1-3, 2008.

Conclusion

One man team as it is, the ILC was able to provide significant contribution to the UPM community. ILC's contribution was not limited to providing technical support to UPM's academic and non-academic units. Most important of all, ILC was able to advocate for a paradigm shift... in the way we look at students, and most especially in the way we look at teaching and learning.

ILC is for Interactive Learning and Interactive Teaching!

And finally, to our beloved **UP, Happy 100 years!**

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